



NORTHLAND SCHOOL DIVISION NO. 61

REGULAR BOARD MEETING NO. 17 – 05

AGENDA

Location: Elizabeth School – Cold Lake, Alberta

Date & Time: April 20, 2017 at 1:00 p.m.

Page No.

A. CALL TO ORDER (11:00 a.m.)

1. In-Camera - Board (Official Trustee and Executive Staff Only)

B. PUBLIC MEETING (1:00 p.m. Public Welcome to Attend)

1. Opening Prayer

C. GENERAL BUSINESS

1. Approval of Agenda
2. Adopt Minutes
 - 2.1 February 23, 2017 3
 - 2.2 March 15, 2017 Special Board Meeting 14
 - 2.3 April 13, 2017 Special Board Meeting 16
3. Old Business: [Board Action Items](#)..... 18

D. ACTION ITEMS

1. Student Services Report (S. Sutherland) 21
2. 2017 Edwin Parr Nomination (G. Atkinson) 30
3. Second Quarter Finance Report (T. Rasmuson) 32
4. Preliminary 2017-2018 Budget (Handout) (T. Rasmuson) 45

E. POLICY AND PROCEDURE REVIEW

1. Policy Reading Timeline 46
2. Policy 14, Hearings on Teacher Matters (Third Reading) (L. Byers) 49
3. Policy 15, School Closure (Third Reading) (L. Byers) 53
4. Policy 18, Alternative Programs (Third Reading) (L. Byers) 57
5. Policy 8, Board Committees (Second Reading) (L. Byers) 61
6. Policy 9, Board Representatives (Second Reading) (L. Byers) 66
7. Policy 10, Policy Making (Second Reading) (L. Byers) 69
8. Policy 11, Board Delegation of Authority (First Reading) (L. Byers) 73
9. Policy 17, Student Transportation Services (First Reading) (L. Byers) 76
10. Policy 20, Teacher Housing (First Reading) (L. Byers) 79
11. Administrative Procedure 320 (New 306), Alternate Attendance Placements (G. Atkinson) 81

F. LOCAL SCHOOL BOARD COMMITTEE (LSBC) ITEMS

1. Minutes Received 97
2. LSBC Administrative Action Follow-up (None)
3. LSBC Minutes 98



NORTHLAND SCHOOL DIVISION NO. 61

REGULAR BOARD MEETING NO. 17 – 05

Page No.

G. REPORTS

| | |
|---|-----|
| 1. Superintendent..... | 131 |
| 1.1 Correspondence | |
| 1.1.1 CBC – Organized Sport Bringing Indigenous Students Back (March 20, 2017). | 134 |
| 1.1.2 Traditional Celebration of Achievement Poster (May 25, 2017) | 138 |
| 1.2. Student Attendance | 139 |
| 2. Official Trustee’s Report..... | 144 |
| 2.1 LSBC Expenditure Report for the period ending Feb. 1 – Mar. 31/17 | 145 |
| 2.2 Board Expenses for the period ending Feb. 1 – Mar. 31/17..... | 149 |
| 2.3 Correspondence | |
| 2.3.1 (None) | |

H. COMMITTEE REPORTS

| | |
|--|-----|
| 1. Attendance Focus Group | |
| 2. Wabasca Modernization Update (T. Rasmuson)..... | 150 |
| 3. Education Service Agreement Update | |
| 3.1 Athabasca Chipewyan First Nation | |
| 3.2 Bigstone Cree Nation | |
| 3.3 Chipewyan Prairie First Nation | |
| 3.4 Fort McKay First Nation | |
| 3.5 Fort McMurray First Nation | |
| 3.6 Kapawe’no First Nation | |
| 3.7 Lubicon Lake Band | |
| 3.8 Mikisew Cree First Nation | |
| 3.9 Peerless Trout First Nation | |
| 3.10 Sucker Creek First Nation | |
| 3.10 Woodland Cree First Nation | |

I. INFORMATION ITEMS

| | |
|--|-----|
| 1. Wabasca Modernization – Partnership Request Letters (D. Tessier)..... | 151 |
| 2. Rent Reviews (T. Rasmuson) | 155 |
| 3. APPLE Schools Evaluation Report (G. Atkinson)..... | 156 |

J. DELEGATIONS

1. 1:30 p.m. – 2:00 p.m. Presentation: Our School Data (Maureen Chernipeski)

K. DISCUSSION ITEMS

- 1.
- 2.

L. CLOSING PRAYER

M. ADJOURNMENT & GOODBYES

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61
BOARD OF TRUSTEES REGULAR MEETING ON FEBRUARY 23,
2017 AT KATERI SCHOOL IN TROUT LAKE, AB.

| MEMBERSHIP | | |
|------------|-----------------------|---|
| ✓ | Lois Byers | • Official Trustee |
| x | Cathy Wanyandie | • Advisory Committee Member – Susa Creek |
| x | Cora Weber-Pillwax | • Advisory Committee Member – Calling Lake |
| ✓ | Don Cunningham | • Advisory Committee Member – Keg River |
| x | Dwight Gladue | • Advisory Committee Member – Little Buffalo |
| x | Elmer Gullion | • Advisory Committee Member – Trout Lake |
| ✓ | Fay Cardinal | • Advisory Committee Member – Desmarais |
| ✓ | Irene Young | • Advisory Committee Member – Chipewyan Lake |
| x | Jesse Lamouche | • Advisory Committee Member – Grouard |
| x | Ken Shaw | • Advisory Committee Member – Gift Lake |
| ✓ | Louis Cardinal | • Advisory Committee Member – Peerless Lake |
| ✓ | Robin Guild | • Advisory Committee Member – Wabasca |
| ✓ | Violet Carlson | • Advisory Committee Member – Pelican Mountain |
| ✓ | Gord Atkinson | • Superintendent of Schools |
| ✓ | Lorraine Cardinal-Roy | • Director of First Nation, Métis & Inuit Learner Success |
| ✓ | Don Tessier | • Associate Superintendent |
| ✓ | Trudy Rasmuson | • Secretary-Treasurer |
| ✓ | Wes Oginski | • Director of Human Resources |
| ✓ | Stephanie Sutherland | • Supervisor of Student Services |
| ✓ | Curtis Walty | • Communications Coordinator |
| ✓ | Krystal Potts | • Executive Assistant |
| ✓ | Melanie Mantai | • Executive Secretary – Finance |
| GUESTS | | |
| ✓ | Jason Winters | • IT Department |
| ✓ | Flora Cardinal | • Trout Lake Community Member |
| ✓ | Laura Noskyie | • Trout Lake Community Member |
| ✓ | Roland Alook | • Trout Lake Community Member |
| ✓ | Marie Alook | • Peerless Lake LSBC Member |
| ✓ | Lorraine Muskaw | • Family Worker |
| ✓ | Sharelene Kelly | • Registered Nurse |
| ✓ | James Alook | • Chief, Peerless Trout First Nation Band #427 |

CALL TO ORDER

Lois Byers, Official Trustee called the meeting to order at 11:55 a.m.

IN CAMERA
SESSION

24261/17

Lois Byers, Official Trustee moved that the meeting go in camera at 11:55 a.m.

CARRIED

| | | |
|---|----------|--|
| REGULAR SESSION | 24262/17 | Lois Byers, Official Trustee moved that the meeting revert to regular session at 12:10 p.m. |
| | | CARRIED |
| | | Labour was discussed while in camera. |
| RECESS | | The meeting recessed at 12:10 p.m. The meeting reconvened at 1:06 p.m. |
| OPENING PRAYER | | Lorraine Cardinal-Roy, Director of First Nation, Métis & Inuit Learner Success gave the opening prayer. |
| INTRODUCTIONS | | Lois Byers, Official Trustee welcomed guests and introductions were made, the group was informed that the meeting would be broadcast live. |
| ADOPT AGENDA | 24263/17 | Lois Byers, Official Trustee moved that the Board of Trustees adopt the agenda as amended: |
| | | Add items: D. 8. Family Wellness Workers (G. Atkinson) D. 9. Local Bargaining Committee (G. Atkinson) G. 1.1.3 KTC School Agreement Update (G. Atkinson) |
| | | CARRIED |
| MINUTES JANUARY 26, 2017 | 24264/17 | Lois Byers, Official Trustee moved that the Board of Trustees approve the January 26, 2017 Regular Board Meeting minutes as amended: |
| | | Amend Don Cunningham as present in Membership and include first names with last names where information is being provided. |
| | | CARRIED |
| OLD BUSINESS – BOARD ACTION ITEMS | | Executive staff provided verbal updates to the Board on the directives assigned from previous Board meetings. Concerns were raised for communities that do not have cell service – this can be an issue because when a student is absent the school will leave a message on the parents cell phone number and because there is no service the parents are not getting the message. |

24265/17 Lois Byers, Official Trustee moved that the Board of Trustees receive as information the action taken by Administration with respect to directives given by the Board.

CARRIED

FIRST NATION,
METIS & INUIT
LAND BASED
LEARNING
REPORT

Lorraine Cardinal-Roy, Director of First Nation, Metis & Inuit Learner Success presented her Director's Report as requested by the Official Trustee at the November 2017 Corporate Board meeting.

Trout/Peerless Lake Community members and Marie Alook, Peerless Lake LSBC member joined the meeting 1:31 p.m.

Lois Byers Official Trustee welcomed guests and introductions were made.

24266/17 Lois Byers, Official Trustee moved that the Board of Trustees receive as information the First Nation, Metis & Inuit Land Based Learning Report as presented and attached.

CARRIED

INDIGENOUS
MATH PROJECT
REPORT

Don Tessier, Associate Superintendent reviewed the background on the Indigenous math project. This project will combine Indigenous values and culture within the math curriculum. Administration addressed questions.

24267/17 Lois Byers, Official Trustee moved that the Board of Trustees receive as information the Indigenous Math Project Report as presented.

CARRIED

PROFESSIONAL
IMPROVEMENT
LEAVE

24268/17 Lois Byers, Official Trustee moved that the Board of Trustees grant Professional Improvement Leave to Wendy Calahasen, teacher, Grouard Northland School and Helen Akranis, teacher, Gift Lake School for the 2017-2018 school year, as per clause 10.5 of the Collective Agreement, with Jaeda Feddema, teacher, Susa Creek School, as the first candidate and Danielle O'Connor, teacher, Elizabeth School, as the second alternate candidate.

CARRIED

2016-2017
NORTHLAND
SCHOOL YEAR
CALENDAR

Don Tessier, Associate Superintendent presented two NSD calendars for approval and implementation. The calendars were presented at the February 2017 Administrators' meetings, feedback has been included and was well received.

24269/17 Lois Byers, Official Trustee moved that the Board of Trustees approve the Northland School Division 2017-2018 School Year Calendar 'A' and 'B', as attached and amended and to include Metis Settlement Proclamation Day as November 1.

CARRIED

REQUEST FOR
PERMISSION TO
CONDUCT
RESEARCH IN
NORTHLAND
SCHOOL
DIVISION

24270/17 Lois Byers, Official Trustee moved that the Board of Trustees permit Ashley Ethier, a teacher at Bill Woodward School and student at St. Francis Xavier University, to conduct research in Northland School Division.

CARRIED

**EDUCATION
QUARTERLY
REPORT**

Gord Atkinson, Superintendent of Schools presented the second quarter education report for the division and discussed Northlands' AERR priorities.

24271/17 Lois Byers, Official Trustee moved that the Board of Trustees receive as information, the Education Quarterly Report as presented and attached and directs administration to investigate why Kateri School students are not participating in the land based learning camps provided by KTC.

CARRIED

RECESS

The meeting recessed at 2:13 p.m.

Trout/Peerless Lake community members left the meeting at 2:38 p.m. with Gord Atkinson, Superintendent of Schools to discuss confidential issues. Don Tessier, Associate Superintendent assumed the role of Superintendent of Schools.

The meeting reconvened at 2:38 p.m.

**FIRST QUARTER
FINANCE
REPORT**

Trudy Rasmuson, Secretary-Treasurer presented the first quarter finance report for the division.

24272/17 Lois Byers, Official Trustee moved that the Board of Trustees receive as information, the First Quarter Finance Report as presented and attached

CARRIED

**ADHOC LOCAL
BARGAINING
COMMITTEE**

Lois Byers, Official Trustee discussed the process in setting up an adhoc local bargaining committee which would be struck as per policy strictly to do the bargaining for the next contract.

24273/17 Lois Byers, Official Trustee moved that the Board of Trustees approve striking a local bargaining committee with The Terms of Reference as per the current Policy 9 and the revised Policy 8, Board Committees.

CARRIED

POLICY 14 –
HEARINGS ON
TEACHER
MATTERS

24274/17 Lois Byers, Official Trustee moved that the Board of Trustees approve second reading of Policy 14, Hearings on Teacher Matters, as attached.

CARRIED

POLICY 15 –
SCHOOL CLOSURE

24275/17 Lois Byers, Official Trustee moved that the Board of Trustees approve second reading of Policy 15, School Closure, as attached.

CARRIED

POLICY 18 –
ALTERNATIVE
PROGRAMS

24276/17 Lois Byers, Official Trustee moved that the Board of Trustees approve second reading of Policy 18, Alternative Programs, as attached.

CARRIED

POLICY 8 – BOARD
COMMITTEES

Lois Byers, Official Trustee identified the changes to the new Policy 8, Board Committees. The reason for the move away from standing committees is to enable a new Board to discuss and learn about everything as a committee of the whole and then, with time, they can put standing committees in place, if they wish.

24277/17 Lois Byers, Official Trustee moved that the Board of Trustees approve first reading of Policy 8, Board Committees, as attached and direct administration to send out the information to LSBC chairs and principals for feedback with the inclusion of the reason behind the changes.

CARRIED

POLICY 9 – BOARD REPRESENTATIVES

Lois Byers, Official Trustee identified the changes to the new Policy 9, Board Representatives.

- 24278/17 Lois Byers, Official Trustee moved that the Board of Trustees approve first reading of Policy 9, Board Representatives, as attached and direct administration to send out the information to LSBC chairs and principals for feedback.

CARRIED

POLICY 10 – POLICY MAKING

Lois Byers, Official Trustee identified the changes to the new Policy 10, Policy Making.

- 24279/17 Lois Byers, Official Trustee moved that the Board of Trustees approve first reading of Policy 10, Policy Making, as attached and direct administration to send out the information to LSBC chairs and principals for feedback.

CARRIED

PROCEDURE 320 (306) – ALTERNATE ATTENDANCE PLACEMENTS

Don Tessier, Associate Superintendent reviewed the changes to the new administrative procedure 320 which was previously Financial Support for Education Placement Outside of the Division. One of the changes explained is the allowance rate which will go down from \$700 to \$426 which is the amount Northland receives from the Province.

- 24280/17 Lois Byers, Official Trustee moved that the Board of Trustees send back Procedure 320 (306), Alternate Attendance Placements (previously Financial Support for Education Placement Outside the Division), as attached and directs administration to bring it back to the April 20, 2017 Corporate Board meeting with the October 27, 2016 legal opinion received from the Alberta School Board Association (ASBA), the boarding home allowance as indicated in the Funding Manual for School Authorities and amend clause 5.2 to include that the Principal in consultation with the parents will make a recommendation for an alternate school attendance placement.

CARRIED

Gord Atkinson, Superintendent of Schools rejoined the meeting at 3:19 p.m.

**FAMILY
WELLNESS
WORKERS**

Gord Atkinson, Superintendent of Schools presented background on the direction being taken to introduce Family Wellness Support Workers in Northland schools.

24281/17 Lois Byers, Official Trustee moved that the Board of Trustees receive the information provided for the need to have Family Wellness Support Workers in Northland School Division schools and direct administration to bring back a proposal for Family Wellness Workers for Northland School Division to the April 20, 2017 Corporate Board meeting.

CARRIED

**LSBC MEETING
MINUTES
RECEIVED**

24282/17 Lois Byers, Official Trustee moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

| LSBC NAME | DATE OF MEETING |
|----------------|--|
| East Prairie | Dec. 14/16 |
| Elizabeth | Jan. 30/17 |
| Fort McKay | Jan. 25/17 |
| Grouard | Nov. 16/16 Jan. 11/17 Feb. 6/17 |
| Janvier | Dec. 6/16 Feb. 8/17 |
| Keg River | Nov. 31/16 Dec. 20/16 Jan. 10/17 |
| Little Buffalo | Feb. 7/16 |
| Paddle Prairie | Dec. 12/16 Feb. 8/17 |
| Peerless Lake | Jan. 24/17 |

CARRIED

**ADMINISTRATIVE
ACTION –
CURRENT LSBC
MEETING
MINUTES
RECEIVED**

24283/17 Lois Byers, Official Trustee moved that the Board of Trustees approve of the action taken by Administration with respect to Local School Board Committee minutes received, as listed below:

| LSBC NAME | DATE OF MEETING | Motion No. | Action Taken |
|----------------|-----------------|------------|--------------|
| East Prairie | Dec. 14/16 | | As presented |
| Elizabeth | Jan. 30/17 | | As presented |
| Fort McKay | Jan. 25/17 | | As presented |
| Grouard | Nov. 16/16 | | As presented |
| | Jan. 11/17 | | As presented |
| | Feb. 6/17 | | As presented |
| Janvier | Dec. 6/16 | | As presented |
| | Feb. 8/17 | | As presented |
| Keg River | Nov. 31/16 | | As presented |
| | Dec. 20/16 | | As presented |
| | Jan. 10/17 | | As presented |
| Little Buffalo | Feb. 7/16 | | As presented |
| Paddle Prairie | Dec. 12/16 | | As presented |
| | Feb. 8/17 | | As presented |
| Peerless Lake | Jan. 24/17 | | As presented |

CARRIED

SUPERINTENDENT'S
REPORT

Superintendent Atkinson presented his report to the Board as information. A brief discussion was had with regard to the KTC Education Authority Status with Alberta Education and what that will look like for Northland School Division. This agreement currently impacts three of Northland Schools Trout Lake/Peerless Lake/Little Buffalo. There has been a lot of speculation that schools are going to be transferred for the 2017/2018 school year, but Chief Alook said, "this is going to take a little time and much work has to be done to get to the starting point of what this will look like." As information becomes available, Superintendent Atkinson will make it available.

24284/17 Lois Byers, Official Trustee moved that the Board of Trustees accept as information the Superintendent's Report as presented and attached.

CARRIED

OFFICIAL
TRUSTEE'S
REPORT

Official Trustee Byers presented her report to the Board as information. Byers discussed the recommendations from the Minister of Education Governance regarding the Governance Structure. The recommendation is for Northland to go to a ward system. The group discussed the process this recommendation will go through before it is put in place. Now that the meetings are done, information will be sent to all LSBC chairs to be shared with their LSBC members. The Legislature starts its next sitting at the beginning of March.

- 24285/17 Lois Byers, Official Trustee moved that the Board of Trustees accept as information the Chairman's Report as presented and attached.

CARRIED

COMMITTEE
REPORTS –
WABASCA
MODERNIZATION
UPDATE

Trudy Rasmuson, Secretary-Treasurer provided a Wabasca Modernization Update to the Board, as information. Northland has received a draft report from Peter Burgess, Senior Manager Capital Planning North. When the draft is approved a final copy will be given to Northland. Discussions will be held in the upcoming days to plan how this project will move ahead.

- 24286/17 Lois Byers, Official Trustee moved that the Board of Trustees accept as information the Wabasca Modernization Draft Plan as presented and attached and direct administration to contact Bigstone Cree Nation and the MD of Opportunity (as requested in the report) to see if there is interest in partnering in this project.

CARRIED

REPORTS FOR
INFORMATION

- 24287/17 Lois Byers, Official Trustee moved that the Board of Trustees receive the following Reports for Information items:
- Letter to Hillview School Parents, Notice of Motion
 - June Corporate Board meeting, Keg River School Band Performance
 - Fort McMurray Transportation Boundary Change Request

CARRIED

ADJOURN

The meeting was declared adjourned at 3:47 p.m.

CLOSING PRAYER

Lorraine Cardinal-Roy, Director of First Nation, Métis & Inuit Learner Success gave the closing prayer.

Lois Byers, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantal, Executive Secretary Finance

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES SPECIAL MEETING ON MARCH 15, 2017 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

| ATTENDANCE | | |
|------------|----------------|---------------------------------|
| ✓ | Lois Byers | • Official Trustee |
| ✓ | Gord Atkinson | • Superintendent of Schools |
| ✓ | Trudy Rasmuson | • Secretary-Treasurer |
| ✓ | Melanie Mantai | • Executive Secretary - Finance |

CALL TO ORDER

Lois Byers, Official Trustee called the meeting to order at 11:24 a.m.

ADOPT
AGENDA/WAIVER

24288/17 Lois Byers, Official Trustee moved that the Board of Trustees adopt the agenda as provided and waive Special Meetings Section 67 (4) of the *School Act*.

CARRIED

2018-2019 CAPITAL
PLAN

The 2018-2019 Capital Plan projects were discussed with an importance on the top four (4) submissions. Lois Byers, Official Trustee indicted her dismay with the size of Elizabeth School gymnasium and how this has been on the list since 2010, also the fact that there is no current CTS space in both Paddle Prairie School and Calling Lake School. If the province were to fund the CTS space in both of these schools without the full modernization it would be a great start and would definitely help in eliminating the education gap for high school students entering the work force.

24289/17 Lois Byers, Official Trustee moved that the Board of Trustees approve the 2018-2019 Capital Plan as attached and directs administration to evaluate St. Theresa School and Little Buffalo School for addition to the 2018-2019 Capital Plan.

CARRIED

PARAPROFESSIONAL
EDUCATION LEAVE
2017-2018

24290/17 Lois Byers, Official Trustee moved that the Board of Trustees approve granting the Paraprofessional Education Leave to Sharon Laboucan, Little Buffalo School and Alice Moberly, Susa Creek School for the 2017-2018 school year, as per Procedure 420.

CARRIED

ADJOURN

The meeting was declared adjourned at 11:28 a.m.

Lois Byers, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantal, Executive Secretary-Finance

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES SPECIAL MEETING ON APRIL 13, 2017 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

| ATTENDANCE | | |
|------------|----------------|------------------------------------|
| ✓ | Lois Byers | • Official Trustee |
| X | Gord Atkinson | • Superintendent of Schools |
| ✓ | Don Tessier | • Acting Superintendent of Schools |
| ✓ | Wes Oginski | • Director of Human Resources |
| ✓ | Trudy Rasmuson | • Secretary-Treasurer |
| ✓ | Melanie Mantai | • Executive Secretary - Finance |

CALL TO ORDER

Lois Byers, Official Trustee called the meeting to order at 8:57 a.m.

Lois Byers, Official Trustee, Don Tessier, Acting Superintendent of Schools, Wes Oginski, Director of Human Resources, Trudy Rasmuson, Secretary-Treasurer and Melanie Mantai, Executive Secretary attended the meeting via tele-conference.

ADOPT
AGENDA/WAIVER

24291/17 Lois Byers, Official Trustee moved that the Board of Trustees adopt the agenda as provided and waive Special Meetings Section 67 (4) of the *School Act*.

CARRIED

IN CAMERA SESSION

24292/17 Lois Byers, Official Trustee moved that the meeting go in camera at 8:58 a.m.

CARRIED

REGULAR SESSION

24293/17 Lois Byers, Official Trustee moved that the meeting revert to regular session at 9:30 a.m.

CARRIED

Labour was discussed while in camera.

CERTIFICATED STAFF
REDUCTION

24294/17 Lois Byers, Official Trustee moved that the Board of Trustees authorize the Superintendent of Schools to implement processes defined by Procedure 406, Certificated Staff Reduction, for the 2017-2018 school year, if necessary.

CARRIED

ADJOURN

The meeting was declared adjourned at 9:31 a.m.

Lois Byers, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantal, Executive Secretary-Finance

BOARD OF TRUSTEES

**TO: LOIS BYERS
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

SUBJECT: OLD BUSINESS: BOARD ACTION ITEMS

RECOMMENDATION

That the Board of Trustees receive as information the action taken by Administration with respect to directives given by the Board.

| Meeting | Date of Meeting | Assigned To | Agenda Item | Task | Due Date | Status | Action |
|---------|-----------------|------------------|--|--|-----------|-------------|---|
| BOARD | 3/15/2017 | David | 2018-2019 Capital Plan | Administration to evaluate St. Theresa School and Little Buffalo School for addition to the 2018-2019 Capital Plan. | 1/1/2019 | Pending | Update: Apr 2017 - St. Theresa will be evaluated, Little Buffalo School will be put on hold until further information is received in regards to the land claim. Original request - The Capital Plan should be added to the Board Workplan and should come to the Board of the Whole in January of every year for review and discussion. |
| BOARD | 2/23/2017 | Don | Committee Reports - Wabasca Modernization Update | Administration to contact Bigstone Cree Nation and the MD of Opportunity (as requested in the report) to see if there is interest in partnering in this project. | 4/10/2017 | Complete | Don sent letters to both Big Stone Cree Nation (Oct. 28/16) and the MD of Opportunity (Oct. 24/16) both included as information in April's Board Package - to date we have not received a response back. |
| BOARD | 2/23/2017 | Gord | Family Wellness Workers | Administration to bring back a proposal for Family Wellness Workers for Northland School Division to the April 20, 2017 Corporate Board meeting. | 4/10/2017 | Complete | Will be brought to the April 20, 2017 Corporate Board meeting. |
| BOARD | 2/23/2017 | Department Heads | All new Administrative Procedures - Link to Policy | All procedures have to link to board policy so it is known to all what is driving the procedure. | 6/30/2017 | In Progress | Update Apr 2017 - Procedures will be linked to Policies once all procedures and policies have been implemented. A column has been added in the AP Table of Contents for the department heads to go through the procedures pertaining to their department and put in what policy they should be linked to. |

| Meeting | Date of Meeting | Assigned To | Agenda Item | Task | Due Date | Status | Action |
|---------|-----------------|-------------|----------------------------|--|-----------|----------|--|
| BOARD | 2/23/2017 | Don | Procedure 320 (New AP 306) | Administration to bring back Procedure 320 to the April 20, 2017 Corporate Board meeting with the October 27, 2016 legal opinion received from the Alberta School Board Association (ASBA), the boarding home allowance as indicated in the Funding Manual for School Authorities and amend clause 5.2 to include that the Principal in consultation with the parents will make a recommendation for an alternate school attendance placement. | 4/10/2017 | Complete | Based on the legal opinion received from Debra Tumbach, Solicitor for ASBA aThe Funding Manual for School Authorities 2017/2018 School Year states that School authorities are not permitted to provide funding to students or families in cases where a student is enrolled in an online or regular school program. The only permissible instance for grant funding to be provided to parents is for students enrolled in a home education program. |
| BOARD | 2/23/2017 | Melanie | Policy 10 | Administration to send out the information to LSBC chairs and principals for feedback. | 3/15/2017 | Complete | Sent to LSBC chairs and principals on March 3, 2017. |
| BOARD | 2/23/2017 | Melanie | Policy 9 | Administration to send out the information to LSBC chairs and principals for feedback. | 3/15/2017 | Complete | Sent to LSBC chairs and principals on March 3, 2017. |
| BOARD | 2/23/2017 | Melanie | Policy 8 | Administration to send out the information to LSBC chairs and principals for feedback, with the inclusion of why this Policy has been changed. | 3/15/2017 | Complete | Sent to LSBC chairs and principals on March 3, 2017. |
| BOARD | 2/23/2017 | Gord | Education Quarterly Report | Investigate why Kateri School students are not participating in the land based learning camps provided by KTC. | 4/10/2017 | Complete | Kateri LSB made a motion at their March 9 LSBC meeting to have the students from grade 10-12 attend the land based learning camps. Gord had private conversations with parents during the meeting. |

BOARD OF TRUSTEES

**TO: LOIS BYERS
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

PRESENTED BY: STEPHANIE SUTHERLAND, SUPERVISOR OF STUDENT SERVICES

SUBJECT: STUDENT SERVICES REPORT

| |
|-----------------------|
| RECOMMENDATION |
|-----------------------|

| |
|---|
| That the Board of Trustees receive as information the Student Services Report as presented. |
|---|

CURRENT SITUATION:

Students Services Report

The Portfolio of Student Services encompasses a number of items:

- Supporting the needs of students
- RCSD – 4 Leadership tables
- PUF and ECS Services
- Mental Health Capacity Building Projects (When We Are Healthy, and Helping Hands)
- Wellness Grant
- Fort McMurray Wildfire

Supports for Students

Northland School Division No. 61 provides a wide range of special education services to the students it serves, and strives to ensure inclusive educational principles which are keystones in all educational programs. This usually includes in-classroom support which can consist of individualized program plans, teacher assistant support, material support, and technological support. As well, some schools have special education teachers on staff to support the special needs students in the classroom with teachers. Where deemed necessary or appropriate, some schools provide intensive, short-term support in alternative settings. Additional supports are supplied by the Supervisor of Student Services.

Various specialized professional services are regularly contracted by the Division. In exceptional circumstances, Northland School Division No. 61 provides support for our students attending specialized programs outside of the Division.

Northland School Division Student Services staff focus primarily on students identified as developmentally delayed, disabled or gifted. All students who need extra assistance from time to time are provided the appropriate interventions by divisional staff using the Response to Intervention Model (RTI).

In Alberta, students with developmental delays or disabilities participate in an assessment process where parental consent exists in writing. An assessment clearly describes the child's particular strengths and needs, and provides teachers and parents with important information to consider when planning educational programs for the students identified as having special needs.

Regional Collaborative Service Delivery

What is Regional Collaborative Service Delivery?

Regional Collaborative Service Delivery is an approach to ensure that children, youth and families have access to supports they need to be successful at school and in the community. It is a partnership among school authorities, Alberta Health Services (AHS), Human Services and other community stakeholders.

These partners work together on a regional basis to meet the identified needs of children and youth. In keeping with the collaborative focus, Regional Collaborative

Service Delivery partners are the stewards of resources that are shared to support the identified needs of children and youth within a given region. Supports can include, but are not limited to: mental health supports, speech-language therapy, and occupational therapy.

There are 17 Regional Collaborative Service Delivery regions across the province. Supports and services available in a particular region depend on what service priorities have been identified by the regional partners.

What does Regional Collaborative Service Delivery do?

Regional Collaborative Service Delivery is not a program or service. It is an approach to more effectively meet the learning needs of children and youth and support their well-being. Its purpose is to support regions in providing streamlined, coordinated, integrated and enhanced access to supports and services for children and youth so that they can be successful in their educational program and in their community.

The goal of the Regional Collaborative Service Delivery approach is that children and youth will have access to the right supports at the right time in their school and community. It achieves this goal by improving access to supports; building capacity within communities, including school staff, service providers and families; and by improving integration and coordination of services.

How does Regional Collaborative Service Delivery work?

Regional Collaborative Service Delivery partners collaborate within the 17 provincial regions. Partners include school authorities, Alberta Health Services (AHS), Human Services (including Child and Family Services, Family Support for Children with Disabilities, and Persons with Developmental Disabilities) and community organizations and stakeholders who deliver supports and services. Priorities vary according to identified regional needs and plans. All regional collaborative supports offered must improve a child or youth's ability to take part in their educational program or community.

Who are we helping through the Regional Collaborative Service Delivery approach?

The approach is intended to better meet the needs of:

- Children or youth who are registered with Alberta Education in Early Childhood Services (ECS) to Grade 12
- Children and youth with complex needs* between the ages of 0 and 20 years old
- Children and youth (from birth to age 20) with a low incidence disability including:
 - Blind or Visually Impaired (BVI)
 - Deaf or Hard of Hearing (DHH)
 - Deafblind (DB)
 - Complex Communication Needs (CNN)

- school staff, families and service providers who need cross-sector training or skill development in relation to collaboratively supporting children and youth in school and the community.

* Children and youth with complex needs are those who require significant extraordinary care due to the severity of their impairment(s) and require services from more than one government ministry. This may include children and youth:

- With multiple impairments, complex mental health and health issues and/or severe behavioral needs
- For whom all currently available resources have been utilized with limited success
- Who require fiscal and human resources that strain the capacity of any one ministry
- For whom there are questions about the safety of the child, youth, family, or public.

How Is Regional Collaborative Services Delivery funded?

The Government of Alberta provides funding for Regional Collaborative Service Delivery. This funding is distributed to each region through a funding allocation aimed at supporting collaboration and enhancing supports for children and youth. Collaboration occurs among Regional Collaborative Service Delivery partnerships including school authorities, Alberta Health Services (AHS), Human Services and other community stakeholders.

Is the Regional Collaborative Service Delivery approach being used everywhere in Alberta?

Yes, there are 17 Regional Collaborative Service Delivery regions across the province. Each region determines the needed supports for children, youth and their families by assessing all available resources within the region and using data to identify regional needs. Each RCSD region has developed operational processes that are aligned with their regional needs and identified priorities.

The Northland View

In the past, Northland School Division No. 61 has received services from its local Student Health Initiative Partnerships (SHIP). Because the division is spread out over much of Northern Alberta, we were members of five (5) SHIPs.

As of September 2013, we began a new Regional Collaborative Service Delivery Model. The new model includes the old SHIP plus Complex Needs. The boundaries for the new model remain the same; therefore, Northland School Division belonged to five (5) RCSDs. As of September 2014, the school division belongs to 4 RCSDs. Each RCSD develops its own annual service plan, based on the needs of the various partners. The services and priorities differ from one RCSD to another as does the service delivery model. For example, in some RCSDs the leadership team has hired a team who provides the services; this provides the most flexibility for the region. Other areas have

services provided through partners such as Alberta Health Services; this option has less flexibility because of contract restrictions. In a few situations, the leadership team makes the decision to provide the school boards an amount of money to hire and supervise the staff.

Regional Collaborative Service Delivery is a model for integrating and coordinating services, supports and programs through cross-sector partnership. This model serves children and students from birth to age 20, including those with complex needs, from before pre-school to the end of grade 12. The model is intended to strengthen the ability to families, schools, service providers and community partners to understand and respond to the needs of these children, students and youth in a timely, inclusive and equitable manner.

The Regional Collaborative Service Delivery Models, of which we are members, and the schools they serve, are listed below.

| Peace Country RCSD | Northern Lakes RCSD | Wood Buffalo RCSD | Eastern Edge RCSD |
|---------------------------|----------------------------|----------------------------------|----------------------------|
| Dr. Mary Jackson School | Bishop Routhier School | Anzac Community School | Elizabeth Community School |
| Little Buffalo School | Calling Lake School | Athabasca Delta Community School | J.F. Dion School |
| Paddle Prairie School | Chipewyan Lake School | Bill Woodward School | |
| Susa Creek School | Gift Lake School | Conklin Community School | |
| | Grouard Northland School | Father R. Perin School | |
| | Hillview School | Fort McKay School | |
| | Kateri School | | |
| | Mistassiniy School | | |
| | Peerless Lake School | | |
| | Pelican Mountain School | | |
| | St. Theresa School | | |

Challenges for Northland School Division

With the Division belonging to a number of different RCSDs, it faces a number of challenges. One major challenge occurs when we have families who move from one school within the Division to a different school in the Division as the provided services, as well as the service model, may be different. This is a challenge for the families as they try to understand why their student was able to access a specific service in one RCSD and not in another. This is also a frustration for school-based staff because they want the model that another RCSD may have. The second major challenge that our schools face concerns the dollar amounts which are allocated based on population. In

most cases, as Northland's population is shared by four RCSD, our numbers are low, and the allocation of services may not necessarily be based on need.

PUF and ECS Services

PUF

Program Unit Funding grants (PUF) are targeted specifically for children between the ages of 2.5 and 6 years with severe developmental delays or disabilities.

In Northland School Division, we usually service between 30 and 90 children with needs severe enough to be considered for PUF funding/support. Although only provincial students qualify for PUF funding, both provincial and federal students in need of significant support, receive the needed support by Northland School Division. Minimally, services may include extra instructional support (EA), assessments/professional services, and an IPP. Depending on the delay or disability, the support provided may be more extensive.

Children (both federal and provincial) with significant needs must be brought to the attention of the Student Services department as soon as possible once the child registers in an ECS program or once the child's needs are brought to the attention of the school. Often the first information source indicating a significant need will be a health professional, a parent.

The 2016-2017 school year has identified 88 students as PUF, including 51 Provincial and 37 Federal students who are receiving additional services. Each provincial student generates approximately \$23,000 to cover the cost of services, equipment and additional staffing.

EYE- Early Years Evaluation

About the Early Years Evaluations

The impetus for the Early Years Evaluation (EYE) assessment tools came from a World Bank project which required an instrument that was suitable for assessing the early years' outcomes of children as they enter school. KSI Research International Inc. developed an instrument that assesses the five domains identified with early childhood development. Over the years, the instrument has been updated and revised to meet the needs of teachers, government, and parents. The EYE has been used across Canada and internationally.

Overview of the Early Years Evaluation

Learning to read is the critical challenge of the primary grades (K-3). Children must "learn to read" by grade three so that they can "read to learn" in grades four and beyond. However, in Canada and the US about 25% of children encounter significant difficulty learning to read. When these children reach the fourth grade, they do not read fluently enough to grasp what is instructed. Although there are many reasons children do not learn to read well during the primary grades, the consequences are uniformly

negative – children who struggle with reading are often susceptible to lower academic and social functioning, both during and beyond the school years.

The Early Years Evaluation (EYE) is designed to assist educators in assessing the skills of children ages 3 - 6 years as they prepare for and make the transition to school. The EYE consists of two complementary components: the EYE-Teacher Assessment (EYE-TA), a teacher rating scale, and the EYE-Direct Assessment (EYE-DA), an individually-administered measure. Results are provided at the government, district, school, and child levels using colour codes to represent development as: appropriate (green), experiencing some difficulty (yellow), and experiencing significant difficulty (red).

The school division is currently in the third year of administering the EYE for all of our ECS students. In 2016-2017, the ECS teachers took part in a PD session which provided the teachers with the knowledge of how to plan lessons which would assess a number of domains during one lesson. The ongoing support and training which has been provided by the learning bar has made the tool very beneficial. The EYE tool will be continued into 2017-2018.

Wildfire Update

BACKGROUND

On May 4th 2016, a provincially declared state of emergency for the Regional Municipality of Wood Buffalo forced approximately 80,000 people from their homes. All schools across the regions were evacuated, closed and did not reopen until September, 2016.

The School boards of the region have worked with the support of Alberta Education to build a framework to respond to the May, 2016 wildfire. Included in the framework are tools and resources to prepare our schools for student re-entry, and to build resiliency within over the next three to five years through the implementation of trauma sensitive strategies.

Funding for year one was provided in combination from Red Cross as well as Alberta Education. Throughout the 2016-2017 school year we continue to have support from Alberta Education.

Highlights from year one

Building school capacity and culture

- Creating safe and caring schools
- Academic and non-academic strategies

Staff training and building distributed leadership

- Psychological First Aid (PFA)
- Skills for Psychological Recovery (SPR)
- Grief Loss
- Heart Math

Linking school staff with mental health professionals

- Enhanced crisis support and referral process to mental health supports

- Enhanced staffing, including an FSLW- Social Worker, Project Strong Coordinator and Counsellors within our schools, through RCSD funding.

Supporting and communicating with parents and the community

- Communication with parents regarding evening sessions provided by Charmaine Hammond; clothing banks in the community as well as in Fort Mc Murray; after school and evening sessions within the communities.

Moving Forward

The psychosocial recovery process will continue over a 3 to 5 year period. As the recovery process evolves and learnings are gathered, actions outlined in this framework will also shift to meet the developing needs of the community. In order to accommodate the flexible delivery of psychosocial services and supports over the long term, this framework outlines broad areas of focus.

Continued collaboration among all partners will be crucial in sustaining this work over the next 3-5 years. Monitoring and evaluation will play key roles in ensuring services and supports offered to the community effectively meet their needs and promote long term recovery. Proper monitoring allows lessons learned during this recovery to be utilized for response to future disaster situations in other areas of Alberta and, perhaps, nationally and internationally.

Currently Northland School Division, with the support of Alberta Education, is working with Alberta Red Cross to secure funding for the next four years.

Wellness Grant

Northland School Division received a \$60,000 wellness grant in January 2016. The wellness grant extends through June 2017, its main focus being to develop an understanding of and implementing comprehensive school health, as well as building capacity within the schools.

Highlights from year one;

- A school team attended the "Resilience as a path to Healthy School Communities" conference (January 2016)
- Stephanie Sutherland and the Wabasca community Education Coordinator Attended "Shaping the Future Conference" (2016)
- School based staff in the Wood Buffalo Region took part in the fourth R training in Fort Mc Murray (January 2016)
- Kainai Board of Education shared their journey to creating healthy school communities. The Director from Ever Active Schools provided information on resources which can be provided by Ever Active Schools (February Admin Meeting 2016)
- Wabasca area schools organized a health and wellness professional development day for staff (March 2016)

- Alberta Health Services facilitated a session to develop a vision as the first steps for using the community engagement framework and the comprehensive school health process. (May 2016)
- Four Northland School Division staff attended South Slave professional development on filling your bucket. (August 2016)
- Ever Active Schools facilitated a session on Alberta Education competencies and their ties to comprehensive school health (October 2016 Admin meeting)
- Zones of Regulation professional development for a number of schools (November 2016/ March 2017)
- One school Participated in the "Circle of Courage Training" in Fort McMurray (January 2017)
- Stephanie Sutherland co-presented with Alberta Health Services at the "Shaping the Future Conference". (January 2017)
- Mind up Curriculum Professional Development at a number of schools (January 2017/ May 2017)
- A Mental Health First Aid Course was held for 20 staff in Peace River (January 2017)
- Ever Active Schools presented Physical Literacy (February 2017)
- Schools in the Wabasca area hosted a professional development Yoga

Moving Forward

A new grant cycle will start in July 2017. Northland School Division will apply for another wellness grant. The focus for the proposal for 2017-2018 will be to continue with comprehensive school health, the creation of health champions for the division, as well as a focus for staff wellness.

Mental Health Capacity Building Projects

Northland School Division continues to have two mental health capacity building projects:

- Helping Hands to Success which is based out of ADCS school in Fort Chipewyan;
- When We Are Healthy, which is based out of Gift Lake Bishop Routhier and Grouard Schools.

These projects have secured funding for three years: September 2016 through until August 2019.

BOARD OF TRUSTEES

**TO: LOIS BYERS
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2016

PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

SUBJECT: 2017 EDWIN PARR NOMINATION

RECOMMENDATION

That the Board of Trustees approve Chelsea Cattroll, teacher at Peerless Lake School be nominated for the 2017 Edwin Parr Teacher Award.

CURRENT SITUATION: Chelsea will be recognized at the 2017 Long Service & Recognition Award Banquet on May 4, 2017.

BACKGROUND:

**Alberta School Boards Association
2017 Edwin Parr Teacher Award**

Attachment 1 – School Board Nomination Form

Northland School Division No. 61
Jurisdiction Name

1
Zone

wishes to nominate the following teacher for the Alberta School Boards Association 2017 Edwin Parr Teacher Award.

Chelsea Cattroll
Nominee's Name

Address

Peerless Lake, AB T0H 2W0
City/PC

Telephone/Cell
chelsea.cattroll@nsd61.ca

Email

Peerless Lake School
School name

Box 30
Address

Peerless Lake, AB T0G 2W0
City/PC

Present Teaching Assignment:
Physical Education Instructor grades 1-12
Art Option grade 8-12
Grade 7 Science

Post-Secondary Education (degree earned including major/minor):
Bachelor of Kinesiology & Education Major Physical Education minor Special Needs

Graduating University:
University of Alberta

Gord Atkinson

Superintendent of Schools or Designate Date

BOARD OF TRUSTEES

**TO: LOIS BYERS
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

PRESENTED BY: TRUDY RASMUSON, SECRETARY-TREASURER

SUBJECT: SECOND QUARTER FINANCE REPORT

RECOMMENDATION

That the Board of Trustees receives as information, the Second Quarter Finance Report, as presented and attached.



NORTHLAND SCHOOL DIVISION NO. 61

Second Quarter Report

2016/2017

This document includes the Financial Statements of Northland School Division No. 61 for the period September 1, 2016 to February 28, 2017 and variance notes to these statements.

This information has not been audited.

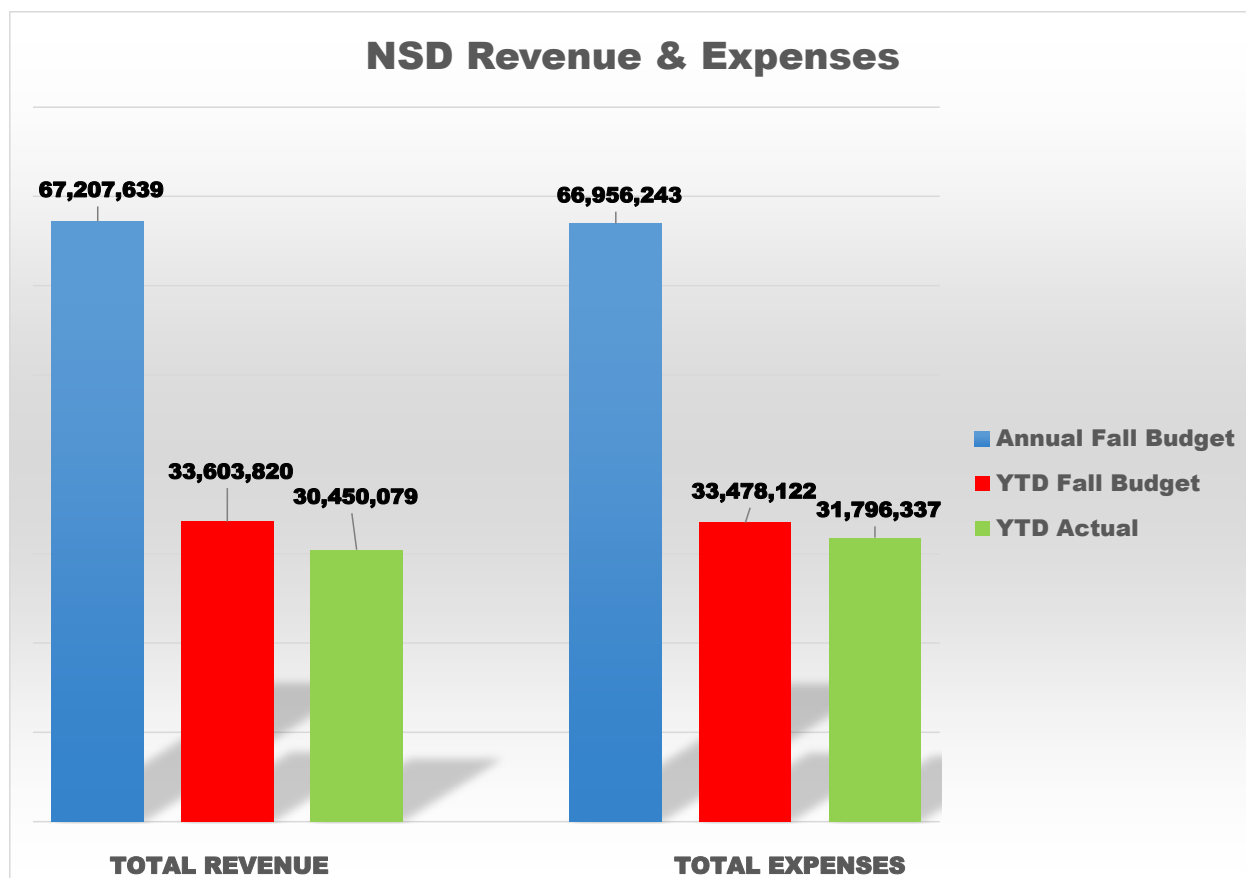
Report to the
Board of Trustees
April 20, 2017

Northland School Division No. 61
Highlights
For the 6 Month Period Ended February 28, 2017

NSD Revenues

Revenues are 9.39% under YTD budget, due to the following:

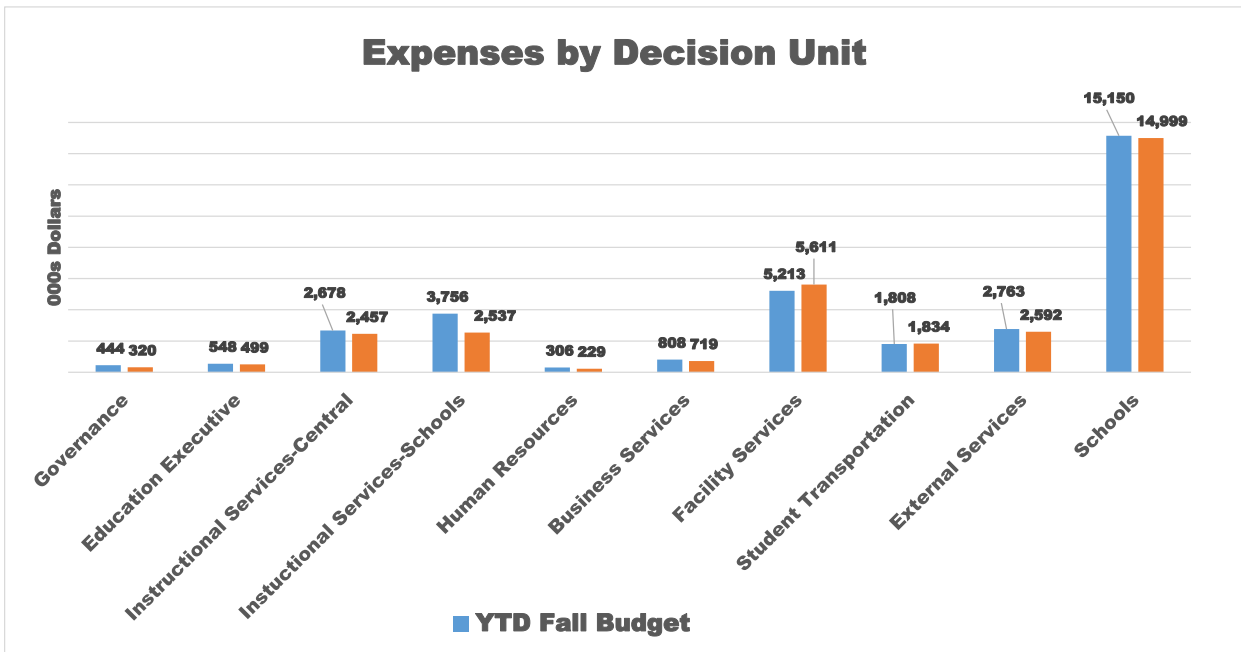
- Alberta Education funding is generally in line, any large percentage variances are on small amounts. Equity of Opportunity Grant is almost fully received. Special approvals funding is not received until late spring. IMR funding is not recorded until qualifying projects are completed (none have been coded to IMR as of Feb. 28).
- Building Collaboration and Capacity Grant was received last fiscal year, but will be posted to revenue as the expenses are recorded.
- One-time funding money of \$3 million will not be received this year, as it was not approved.
- The \$11,695 received to date consists of some wildfire expense money repaid from the Alberta Government, and a small wellness grant.
- Supported Amortization is recorded as income as the expense is recognized.
- Federal revenue is under budget due to the timing of the invoicing and the payments. Invoicing happens two weeks after month-end, and payments may not arrive within 30 days after invoicing. This is generally a timing issue, and will continue in this trend throughout the year. Federal outreach revenue is not received until after the school year is complete, so this will remain unpaid until then. Additional federal revenue is the collection of part of the outstanding receivable from Mikisew Cree First Nation, and that has not been collected yet.
- Industry-funded revenue and Alberta Mental Health Project revenue is received as a result of invoice payment. Again, a bit of a timing issue in first quarter. SGF revenue is adjusted at year-end, so will remain at zero until August.



NSD Expenses

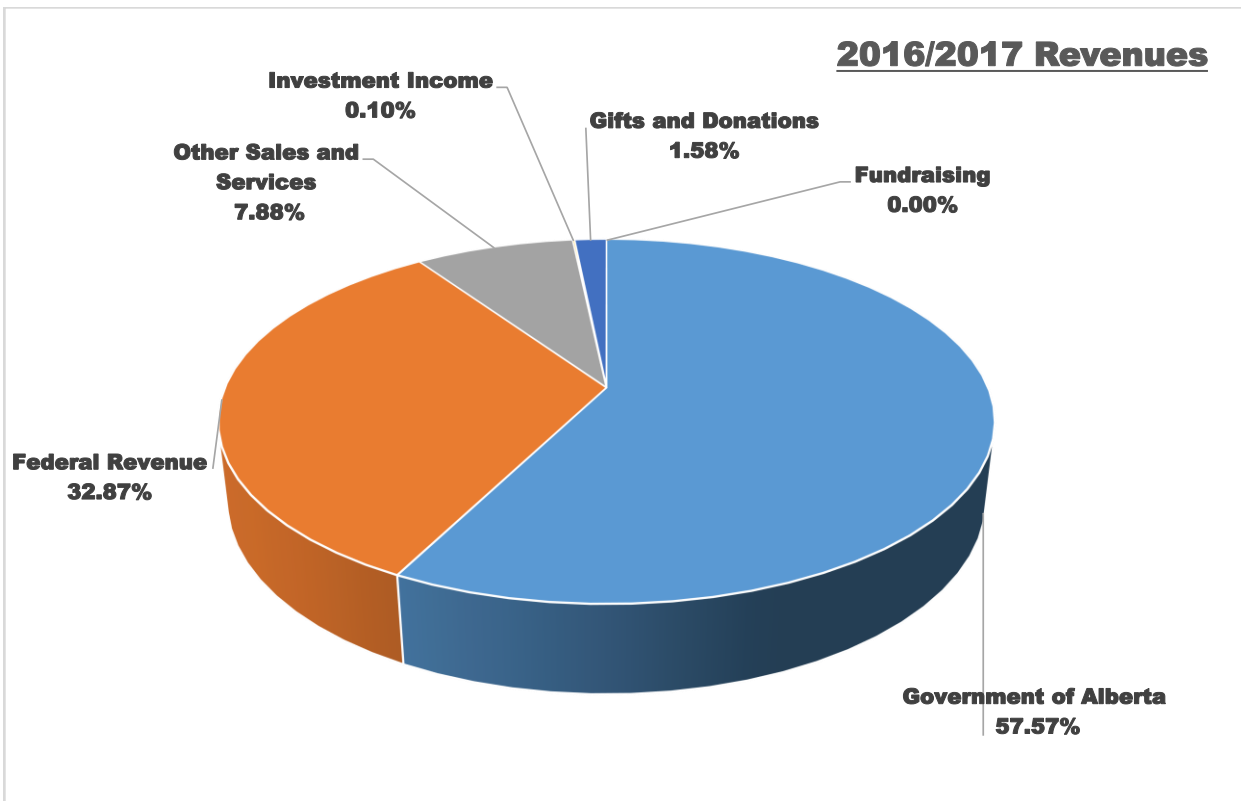
Expenses are about 5% under budget. Main considerations for this are:

- The LSBC are almost 45% under budget, to date. About 30% of this year's budget is carryforward from previous years – it may be the case that some of this money will be unspent by year-end.
- The FNMI expense now contains the expenses of the Building Collaboration and Capacity in Education Grant, which was expensed under Instructional Services - Schools. Staff members budgeted for in Testing and Achieving have not been hired.
- Many instructional services (subs, projects, training) are not done evenly, every quarter, so may not have been completed during the first quarter. Special approvals are not paid until late spring.
- Recruiting is a large part of the Human Resources budget, and does not take place until spring, but is accounted for quarterly in the budget. Much of the budget surplus will be accounted for when those activities take place.
- Facilities Services is over budget by almost 8%, partly due to the high amount of utilities paid over the winter months. IMR revenue is being close to being fully used; however, there is additional carryforward from previous years which could be pulled into income if the expenses are higher than this year's revenue.
- External services often link revenue and income. At this point, the Alberta Mental Health Project expenses are lower than budgeted, due to billing and invoicing cycles. Housing expenses are over budget, but spending will be curtailed during the next several months, to bring the expenses back into line.



NORTHLAND SCHOOL DIVISION NO. 61
Statement of Expenses by Decision Unit
For The 6-Month Period Ended February 28, 2017

| | Annual Budget | | Year To Date | | Variance Favorable/ (Unfavorable) |
|--------------------------------------|-------------------|-------------------|-------------------|--------------------|---|
| | Spring Budget | Fall Budget | Fall Budget | Actual | |
| REVENUES | | | | | |
| Government of Alberta | | | | | |
| Alberta Education | \$ 32,120,377 | \$ 32,189,374 | \$ 16,094,687 | 14,408,644 | \$ (1,686,043) |
| Other Government of Alberta | 3,742,588 | 6,742,588 | \$ 3,371,294 | 3,120,467 | \$ (250,827) |
| | <u>35,862,965</u> | <u>38,931,962</u> | 19,465,981 | 17,529,111 | \$ (1,936,870) |
| Federal Revenue | 23,262,246 | 21,585,999 | \$ 10,793,000 | \$ 10,008,868 | \$ (784,132) |
| Other Sales and Services | 5,141,545 | 5,137,678 | \$ 2,568,839 | \$ 2,399,872 | \$ (168,967) |
| Investment Income | 40,000 | 40,000 | \$ 20,000 | \$ 30,624 | \$ 10,624 |
| Gifts and Donations | 1,087,000 | 1,062,000 | \$ 531,000 | \$ 481,605 | \$ (49,395) |
| School Generated Funds | 450,000 | 450,000 | \$ 225,000 | \$ - | \$ (225,000) |
| | | | | | \$ - |
| | <u>65,843,756</u> | <u>67,207,639</u> | <u>33,603,820</u> | <u>30,450,079</u> | \$ (3,153,741) |
| EXPENSES BY OBJECT | | | | | |
| Certificated Salaries and Benefits | 23,756,903 | 26,525,643 | \$ 13,262,822 | \$ 12,707,311 | \$ 555,511 |
| Uncertificated Salaries and Benefits | 15,660,491 | 17,517,988 | \$ 8,758,994 | \$ 8,344,754 | \$ 414,240 |
| Services, Contracts and Supplies | 21,402,267 | 17,822,869 | \$ 8,911,435 | \$ 8,092,968 | \$ 818,467 |
| Capital & Debt Services | 4,589,743 | 4,589,743 | \$ 2,294,872 | \$ 682 | \$ 2,294,190 |
| School Generated Funds | 500,000 | 500,000 | \$ 250,000 | \$ - | \$ 250,000 |
| | <u>65,909,404</u> | <u>66,956,243</u> | <u>33,478,122</u> | <u>31,796,337</u> | \$ 1,681,784 |
| OPERATING SURPLUS/(DEFICIT) | <u>(65,648)</u> | <u>251,396</u> | <u>125,698</u> | <u>(1,346,259)</u> | \$ 1,471,957 |
| EXPENSES BY PROGRAM | | | | | |
| Instruction (excluding SGF) | 42,145,620 | 42,677,810 | \$ 21,338,905 | \$ 20,711,932 | \$ 626,973 |
| Plant Operations and Maintenance | 10,186,557 | 10,425,067 | \$ 5,212,534 | \$ 5,610,623 | \$ (398,090) |
| Transportation | 3,553,135 | 3,615,635 | \$ 1,807,818 | \$ 1,833,642 | \$ (25,825) |
| Board and System Administration | 4,068,702 | 4,212,393 | \$ 2,106,197 | \$ 1,048,208 | \$ 1,057,989 |
| External Services | 5,455,390 | 5,525,338 | \$ 2,762,669 | \$ 2,591,932 | \$ 170,737 |
| School Generated Funds | 500,000 | 500,000 | \$ 250,000 | \$ - | \$ 250,000 |
| TOTAL | <u>65,909,404</u> | <u>66,956,243</u> | <u>33,478,122</u> | <u>31,796,337</u> | \$ 1,681,784 |



NORTHLAND SCHOOL DIVISION
Statement of Revenues
For the 6 Month Period Ended February 28, 2017

| | Annual Fall Budget | Year To Date | | | |
|--|-----------------------|--------------|--------------|---|-------------|
| | | Fall Budget | Actual | Variance Favorable/ (Unfavorable) | % Change |
| ALBERTA EDUCATION | | | | | |
| Base Funding | | | | | |
| Early Childhood Services (ECS) | \$ 844,752 | \$ 422,376 | \$ 354,714 | (67,662) | -16.02% |
| Base Instruction (Gr 1-9) | 8,471,612 | \$ 4,235,806 | \$ 4,521,995 | 286,189 | 6.76% |
| Base Instruction (Gr 10-12) | 800,028 | \$ 400,014 | \$ 345,084 | (54,930) | -13.73% |
| Home Education | 15,037 | \$ 7,519 | \$ 4,177 | (3,342) | -44.44% |
| System Administration Reduction | (397,000) | \$ (198,500) | \$ (340,230) | (141,730) | 71.40% |
| Board Governance & Administration | 471,000 | \$ 235,500 | \$ 236,165 | 665 | 0.28% |
| Base Funding Enrolment Adjustment (1.5%) | (50,582) | \$ (25,291) | | 25,291 | -100.00% |
| | 10,154,847 | 5,077,424 | 5,121,906 | (44,482) | -0.88% |
| Differential Cost Funding | | | | | |
| ECS Program Unit Funding (PUF) | 1,100,000 | \$ 550,000 | \$ 514,593 | (35,407) | -6.44% |
| Equity of Opportunity | 1,335,000 | \$ 667,500 | \$ 1,207,168 | 539,668 | 80.85% |
| English as a Second Language | 432,952 | \$ 216,476 | \$ 205,284 | (11,192) | -5.17% |
| First Nation, Metis, Inuit Funding | 1,400,761 | \$ 700,381 | \$ 721,586 | 21,206 | 3.03% |
| Inclusive Education | 2,977,500 | \$ 1,488,750 | \$ 1,570,693 | 81,943 | 5.50% |
| Northern Allowance | 740,235 | \$ 370,118 | \$ 368,508 | (1,610) | -0.43% |
| Outreach Program Funding | 125,946 | \$ 62,973 | \$ 62,973 | (0) | 0.00% |
| Plant Operation & Maintenance | 2,959,630 | \$ 1,479,815 | \$ 1,524,827 | 45,012 | 3.04% |
| Small Schools by Necessity | 3,252,000 | \$ 1,626,000 | \$ 1,542,532 | (83,468) | -5.13% |
| Socio Economic Status | 202,640 | \$ 101,320 | \$ 105,217 | 3,897 | 3.85% |
| Special Approvals Funding | 550,000 | \$ 275,000 | \$ - | (275,000) | -100.00% |
| Enrolment Adjustments | (35,445) | \$ (17,723) | | 17,723 | -100.00% |
| | 15,041,219 | 7,520,610 | 7,823,380 | 302,771 | 4.03% |
| Targeted Funding | | | | | |
| Supernet Funding | 211,200 | \$ 105,600 | \$ 123,193 | 17,593 | 16.66% |
| Regional Collaborative Service Delivery | 159,508 | \$ 79,754 | | (79,754) | -100.00% |
| | 370,708 | 185,354 | 123,193 | (62,161) | -33.54% |
| Transportation Funding | 2,441,324 | \$ 1,220,662 | \$ 1,135,491 | (85,171) | -6.98% |
| Infrastructure Maintenance Renewal (IMR) | 681,261 | \$ 340,631 | \$ 204,673 | (135,957) | -39.91% |
| Other Alberta Education Revenue | | | | | |
| Fort McMurray COLA | 500,000 | \$ 250,000 | \$ 290,004 | 40,004 | 16.00% |
| Investment/deficit funding | 3,000,000 | \$ 1,500,000 | \$ 11,695 | (1,488,305) | -99.22% |
| Deferred Regional Collaborative Service Delivery | 72,698 | \$ 36,349 | \$ 1,647 | (34,702) | -95.47% |
| Building Collaboration and Capacity in Education Grant | 669,890 | \$ 334,945 | \$ 4,326 | (330,619) | -98.71% |
| | 4,242,588 | 2,121,294 | 307,671 | (1,813,623) | -85.50% |
| Alberta Education Supported Amortization | 3,500,015 | \$ 1,750,008 | \$ 1,602,264 | (147,744) | -8.44% |
| Teacher Retirement Fund | 2,500,000 | \$ 1,250,000 | \$ 1,210,532 | (39,468) | -3.16% |

FEDERAL REVENUE**Regular Tuition**

| | | | | | |
|---|-------------------|------------------|------------------|------------------|---------------|
| Bigstone First Nation | 7,845,237 | \$ 3,922,619 | 4,134,916 | 212,297 | 5.41% |
| Chip Prairie | 974,131 | \$ 487,066 | 504,506 | 17,440 | 3.58% |
| Indigenous and Northern Affairs Canada | 1,861,287 | \$ 930,644 | 921,272 | (9,372) | -1.01% |
| Athabasca Chip First Nation | | | 246,223 | 246,223 | 0.00% |
| Lubicon Lake Band | 2,226,586 | \$ 1,113,293 | 722,077 | (391,216) | -35.14% |
| Mikisew Cree First Nation | 2,897,512 | \$ 1,448,756 | 1,116,212 | (332,544) | -22.95% |
| Peerless Trout First Nation | 3,618,202 | \$ 1,809,101 | 1,528,141 | (280,960) | -15.53% |
| Lesser Slave Lake IRC | | | 34,047 | | |
| Woodland Cree First Nation | | | 362,836 | 362,836 | 0.00% |
| Fort Chipewyan Education Authority | 81,000 | \$ 40,500 | - | (40,500) | -100.00% |
| | <u>19,503,955</u> | <u>9,751,978</u> | <u>9,570,229</u> | <u>(181,748)</u> | <u>-1.86%</u> |
| Early Childhood Services Tuition | | | | | 0.00% |
| Bigstone First Nation | 370,258 | \$ 185,129 | 160,405 | (24,724) | -13.36% |
| Chip Prairie | - | - | 32,081 | 32,081 | 0.00% |
| Mikisew Cree First Nation | 32,631 | \$ 16,316 | - | (16,316) | -100.00% |
| Indigenous and Northern Affairs Canada | - | - | 112,283 | 112,283 | 0.00% |
| Lesser Slave Lake IRC | | | 7,147 | 7,147 | 0.00% |
| Athabasca Chip First Nation | | | 30,480 | 30,480 | 0.00% |
| Peerless Trout First Nation | 222,155 | \$ 111,078 | 96,243 | (14,835) | -13.36% |
| | <u>625,044</u> | <u>312,522</u> | <u>438,638</u> | <u>126,116</u> | <u>40.35%</u> |
| Federal Outreach | 643,000 | \$ 321,500 | - | (321,500) | -100.00% |
| Additional Federal Revenue | 814,000 | \$ 407,000 | - | (407,000) | -100.00% |

LOCAL REVENUES

| | | | | | |
|--|-------------------|-------------------|-------------------|--------------------|----------------|
| School Food Services | 3,168,314 | \$ 1,584,157 | 1,584,157 | - | 0.00% |
| Apple Schools | | | 66,289 | 66,289 | 100.00% |
| Literacy | | | 26,062 | 26,062 | 100.00% |
| Rental Revenue | 1,045,540 | \$ 522,770 | 596,557 | 73,787 | 14.11% |
| Hot Lunch Revenue | 32,508 | \$ 16,254 | 23,974 | 7,720 | 47.49% |
| Industry Funded Revenue/Donations | 1,062,000 | \$ 531,000 | 481,605 | (49,395) | -9.30% |
| Alberta Mental Health Project | 871,316 | \$ 435,658 | 102,833 | (332,825) | -76.40% |
| School Generated Fundraising | 450,000 | \$ 225,000 | | (225,000) | -100.00% |
| Investment income/rebates | 60,000 | \$ 30,000 | 30,624 | 624 | 2.08% |
| | <u>6,689,678</u> | <u>3,344,839</u> | <u>2,912,100</u> | <u>(432,739)</u> | <u>-12.94%</u> |
| | <u>67,207,639</u> | <u>33,603,820</u> | <u>30,450,079</u> | <u>(3,153,741)</u> | <u>-9.39%</u> |

1 BCCE grant for this year has been received; however, it is not recorded as revenue until it has been spent. The unspent portion will carry over into next year.

2 Mikisew Cree First Nation is not behind; invoicing is done after month-end, so payment for the current month is not due until the following month.

NORTHLAND SCHOOL DIVISION NO. 61
Statement of Expenses by Decision Unit
For The 6-Month Period Ended February 28, 2017

| | Annual Fall Budget | Year To Date | | | | % Change |
|--|-----------------------|--------------|------------|---|--|-------------|
| | | Fall Budget | Actual | Variance Favorable/ (Unfavorable) | | |
| Governance | | | | | | |
| Corporate Board | \$ 521,750 | \$ 260,875 | \$ 218,752 | \$ 42,123 | | 16.15% |
| Local School Board Advisory Committees | \$ 365,631 | \$ 182,816 | \$ 101,383 | \$ 81,432 | | 44.54% |
| | 887,381 | 443,691 | 320,135 | \$ 123,555 | | 27.85% |
| Education Executive | | | | | | |
| Superintendent Office & PR | 1,096,939 | 548,470 | 499,044 | \$ 49,425 | | 9.01% |
| Instructional Services-Central | | | | | | |
| CTS Mobile | 229,779 | \$ 114,890 | 110,157 | \$ 4,733 | | 4.12% |
| First Nations, Metis and Inuit | 344,736 | \$ 172,368 | 309,761 | \$ (137,393) | | -79.71% |
| Literacy | 295,966 | \$ 147,983 | 171,606 | \$ (23,623) | | -15.96% |
| Occupational Health and Safety | 118,787 | \$ 59,394 | 55,879 | \$ 3,515 | | 5.92% |
| CTS/FNMI/Literacy/OHS | 989,268 | 494,634 | 647,403 | \$ (152,769) | | -30.89% |
| Pedagogical | 454,417 | \$ 227,209 | 168,999 | \$ 58,210 | | 25.62% |
| System Computers | 1,753,371 | \$ 876,686 | 795,895 | \$ 80,791 | | 9.22% |
| Testing and Achievement | 2,159,191 | \$ 1,079,596 | 845,155 | \$ 234,441 | | 21.72% |
| | 5,356,247 | 2,678,124 | 2,457,452 | \$ 220,672 | | 8.24% |
| Instructional Services-Schools | | | | | | |
| Substitues | 600,000 | \$ 300,000 | 128,546 | \$ 171,454 | | 57.15% |
| Teacher Pension | 2,500,000 | \$ 1,250,000 | 1,210,532 | \$ 39,468 | | 3.16% |
| Educational Leaves | 160,000 | \$ 80,000 | 112,498 | \$ (32,498) | | -40.62% |
| Projects | 134,000 | \$ 67,000 | 19,667 | \$ 47,333 | | 70.65% |
| Boarding Home Allowances and Supplies | 175,000 | \$ 87,500 | 105,102 | \$ (17,602) | | -20.12% |
| Training and Inservices | 858,000 | \$ 429,000 | 235,177 | \$ 193,823 | | 45.18% |
| Donations and SGF | 672,144 | \$ 336,072 | - | \$ 336,072 | | 100.00% |
| Operating expenses | 959,090 | \$ 479,545 | 12,839 | \$ 466,706 | | 97.32% |
| Northland Games | 15,000 | \$ 7,500 | - | \$ 7,500 | | 100.00% |
| Special Approvals | 600,000 | \$ 300,000 | 314,550 | \$ (14,550) | | -4.85% |
| Instructional Committees | 141,000 | \$ 70,500 | 80,553 | \$ (10,053) | | -14.26% |
| Amortization | 697,855 | \$ 348,928 | 317,593 | \$ 31,335 | | 8.98% |
| Allowance for Doubtful Accounts | - | \$ - | - | \$ - | | 0.00% |
| | 7,512,089 | 3,756,045 | 2,537,056 | \$ 1,218,988 | | 32.45% |
| Human Resources | 612,229 | \$ 306,115 | 229,029 | \$ 77,086 | | 25.18% |
| Business Services | 1,615,843 | \$ 807,922 | 718,531 | \$ 89,391 | | 11.06% |
| Facility Services | | | | | | |
| Facilities | 9,743,806 | \$ 4,871,903 | 5,105,546 | \$ (233,643) | | -4.80% |
| Infrastructure Maintenance Renewal (IMR) | 681,261 | \$ 340,631 | 505,077 | \$ (164,447) | | -48.28% |
| | 10,425,067 | 5,212,534 | 5,610,623 | \$ (398,090) | | -7.64% |
| Student Transportation | 3,615,635 | \$ 1,807,818 | 1,833,642 | \$ (25,825) | | -1.43% |
| External Services | 5,525,338 | \$ 2,762,669 | 2,591,932 | \$ 170,737 | | 6.18% |
| | 36,646,768 | 18,323,384 | 16,797,444 | \$ 1,525,940 | | 8.33% |

NORTHLAND SCHOOL DIVISION NO. 61
Statement of Expenses by School Sites
For the 6 Month Period Ended February 28, 2017

| | Annual Fall Budget | Year To Date | | | |
|-----------------------|-----------------------|----------------------|----------------------|---|-------------|
| | | Fall Budget | Actual | Variance Favorable/ (Unfavorable) | % Change |
| Athabasca Delta | 3,031,882 | 1,515,941 | 1,363,297.44 | 152,644 | 10.07 |
| Anzac | 1,044,026 | 522,013 | 489,006.46 | 33,007 | 6.32 |
| Bill Woodward | 1,385,299 | 692,650 | 678,686.98 | 13,963 | 2.02 |
| Bishop Routhier | 771,009 | 385,505 | 401,137.68 | (15,633) | (4.06) |
| Calling Lake | 1,418,058 | 709,029 | 658,451.19 | 50,578 | 7.13 |
| Calling Lake Outreach | 288,556 | 144,278 | 50,565.29 | 93,713 | 64.95 |
| Career Pathways | 492,684 | 246,342 | 171,180.06 | 75,162 | 30.51 |
| Chipewyan Lakes | 371,389 | 185,695 | 190,817.98 | (5,123) | (2.76) |
| Conklin | 671,499 | 335,750 | 358,763.63 | (23,014) | (6.85) |
| Dr. Mary Jackson | 379,060 | 189,530 | 181,527.12 | 8,003 | 4.22 |
| Elizabeth | 1,413,479 | 706,740 | 749,206.22 | (42,467) | (6.01) |
| Father R. Perin | 957,183 | 478,592 | 589,795.28 | (111,204) | (23.24) |
| Fort McKay School | 1,274,832 | 637,416 | 668,238.88 | (30,823) | (4.84) |
| Gift Lake School | 2,034,427 | 1,017,214 | 840,681.82 | 176,532 | 17.35 |
| Grouard | 852,446 | 426,223 | 459,849.42 | (33,626) | (7.89) |
| Hillview | 323,941 | 161,971 | 148,431.93 | 13,539 | 8.36 |
| Home Education | 20,266 | 10,133 | 677.01 | 9,456 | 93.32 |
| J.F. Dion | 894,403 | 447,202 | 470,211.54 | (23,010) | (5.15) |
| Kateri | 1,059,969 | 529,985 | 490,969.81 | 39,015 | 7.36 |
| Little Buffalo | 1,611,877 | 805,939 | 793,401.11 | 12,537 | 1.56 |
| Mistassiniy | 2,922,787 | 1,461,394 | 1,495,784.71 | (34,391) | (2.35) |
| Paddle Prairie | 1,133,104 | 566,552 | 537,193.90 | 29,358 | 5.18 |
| Peerless Lake | 1,272,889 | 636,445 | 601,958.59 | 34,486 | 5.42 |
| Pelican Mountain | 327,660 | 163,830 | 158,085.79 | 5,744 | 3.51 |
| St. Theresa | 3,843,719 | 1,921,860 | 2,160,258.11 | (238,399) | (12.40) |
| Susa Creek | 504,452 | 252,226 | 290,714.99 | (38,489) | (15.26) |
| | \$ 30,300,896 | \$ 15,150,448 | \$ 14,998,893 | \$ 151,555 | 1.00 |

() over budget

Father R. Perin is over its quarterly budget by 23%. However, it was one of the schools affected by the wildfire, and when the principal arrived at the school in late August, it was discovered that many of the supplies in the school were thrown out when the school was remediated. Those supplies had to be replaced. As well, graduation and year-end award were purchased and presented in September, as the school was evacuated in May, before the events could take place.

NORTHLAND SCHOOL DIVISION NO. 61
Statement of Income and Expenses for External Services
For the 6 Month Period Ended February 28, 2017

| | Annual Fall Budget | Year To Date | | | | % Change |
|--|-----------------------|---------------------|---------------------|---|--|-------------|
| | | Fall Budget | Actual | Variance Favorable/ (Unfavorable) | | |
| External Services | | | | | | |
| Alberta Mental Health Project Revenue | \$ 871,316 | \$ 435,658 | \$ 102,833 | \$ (332,825) | | -76.40% |
| Alberta Mental Health Project Expenses | | | | | | |
| Salaries and Benefits | \$ 418,010 | \$ 209,005 | \$ 120,380 | \$ 88,625 | | 42.40% |
| Services, Contracts and Supplies | \$ 444,945 | \$ 222,473 | \$ 11,038 | \$ 211,435 | | 95.04% |
| OPERATING SURPLUS/(DEFICIT) | \$ 8,361 | \$ 4,181 | \$ (28,585) | \$ (32,765) | | |
| School Food Services Revenue | \$ 3,200,822 | \$ 1,600,411 | \$ 1,608,131 | \$ 7,720 | | 0.48% |
| School Food Services Expenses | | | | | | |
| Salaries and Benefits | \$ 1,417,734 | \$ 708,867 | \$ 764,893 | \$ (56,026) | | -7.90% |
| Services, Contracts and Supplies | \$ 2,040,756 | \$ 1,020,378 | \$ 997,175 | \$ 23,203 | | 2.27% |
| OPERATING SURPLUS/(DEFICIT) | \$ (257,668) | \$ (128,834) | \$ (153,937) | \$ 40,543 | | -31.47% |
| Housing Revenue | \$ 1,045,540 | \$ 522,770 | \$ 596,557 | \$ 73,787 | | 14.11% |
| Housing Expenses | | | | | | |
| Salaries and Benefits | \$ 151,306 | \$ 75,653 | \$ 46,104 | \$ 29,549 | | 39.06% |
| Services, Contracts and Supplies | \$ 1,052,586 | \$ 526,293 | \$ 652,342 | \$ (126,049) | | -23.95% |
| OPERATING SURPLUS/(DEFICIT) | \$ (158,352) | \$ (79,176) | \$ (101,890) | \$ (22,714) | | 28.69% |

Note: Insurance costs in housing have risen from \$18,600 in 2011 to almost \$76,000 in 2017. These are general increases, not as a result of any claims on our part, but as a result of the flooding in southern Alberta and the wildfires in Slave Lake and Fort McMurray.

NORTHLAND SCHOOL DIVISION NO. 61
Statement of Income and Expenses for Housing
For the 6 Month Period Ended February 28, 2017

| | Annual Fall Budget | Year To Date | | | |
|----------------------------------|-----------------------|--------------|--------------|---|-------------|
| | | Fall Budget | Actual | Variance Favorable/ (Unfavorable) | % Change |
| REVENUE | | | | | |
| Rent | \$ 1,045,540 | \$ 522,770 | \$ 440,226 | \$ (82,544) | -15.79% |
| Supported Amortization | | | \$ 156,331 | | |
| TOTAL REVENUE | | | \$ 596,557 | | |
| EXPENSES | | | | | |
| Salaries and Benefits | \$ 151,307 | \$ 75,654 | \$ 46,104 | \$ 29,549 | 39.06% |
| Casual Labour | \$ 4,350 | \$ 2,175 | \$ - | \$ 2,175 | 100.00% |
| Legal Services | \$ 1,000 | \$ 500 | \$ 2,453 | \$ (1,953) | -390.51% |
| Professional Services | \$ 1,500 | \$ 750 | \$ 1,931 | \$ (1,181) | -157.47% |
| Office Supplies | \$ 1,000 | \$ 500 | \$ - | \$ 500 | 100.00% |
| Printing and Binding | \$ 1,000 | \$ 500 | \$ 236 | \$ 264 | 52.87% |
| Postage | \$ 300 | \$ 150 | \$ 52 | \$ 98 | 65.11% |
| Travel and Subsistence | \$ 5,000 | \$ 2,500 | \$ 2,892 | \$ (392) | -15.68% |
| Insurance | \$ 24,056 | \$ 12,028 | \$ 76,690 | \$ (64,662) | -537.60% |
| Repair and Maintenance | \$ 373,347 | \$ 186,674 | \$ 162,717 | \$ 23,957 | 12.83% |
| Furniture and Equipment R&M | \$ 8,920 | \$ 4,460 | \$ - | \$ 4,460 | 100.00% |
| Electricity | \$ 38,000 | \$ 19,000 | \$ 23,176 | \$ (4,176) | -21.98% |
| Sewer | \$ 22,105 | \$ 11,053 | \$ 6,584 | \$ 4,468 | 40.43% |
| Water | \$ 37,110 | \$ 18,555 | \$ 13,546 | \$ 5,009 | 26.99% |
| Propane/Gas | \$ 187,100 | \$ 93,550 | \$ 61,234 | \$ 32,316 | 34.54% |
| Rent - Other properties | \$ 8,500 | \$ 4,250 | \$ 21,637 | \$ (17,387) | -409.11% |
| Copier | \$ 500 | \$ 250 | \$ - | \$ 250 | 100.00% |
| Telephone - Houses | \$ 2,000 | \$ 1,000 | \$ 171 | \$ 829 | 82.89% |
| Taxes | \$ 51,081 | \$ 25,541 | \$ 21,142 | \$ 4,399 | 17.22% |
| Vehicle | \$ 3,350 | \$ 1,675 | \$ - | \$ 1,675 | 100.00% |
| Software | \$ 1,500 | \$ 750 | \$ - | \$ 750 | 100.00% |
| Furniture and Equipment | \$ 30,232 | \$ 15,116 | \$ 13,724 | \$ 1,392 | 9.21% |
| Interest | \$ 324 | \$ 162 | \$ - | \$ 162 | 100.00% |
| Unsupported Depreciation | \$ 126,326 | \$ 63,163 | \$ 45,009 | \$ 18,154 | 28.74% |
| Supported Depreciation | | | \$ 199,148 | \$ (199,148) | |
| | \$ 1,079,908 | \$ 539,954 | \$ 698,447 | \$ (158,493) | |
| Net surplus (deficit) | \$ (34,368) | \$ (17,184) | \$ (101,890) | | |
| Net surplus (deficit) cash basis | | | \$ (59,073) | | |

BOARD OF TRUSTEES

**TO: LOIS BYERS
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2016

PRESENTED BY: TRUDY RASMUSON, SECRETARY-TREASURER

SUBJECT: PRELIMINARY 2017-2018 BUDGET

RECOMMENDATION

That the Board of Trustees receive as information the Preliminary 2017-2018 budget as presented and attached.

Note: This item will be handed out at the meeting.

CURRENT SITUATION: The final budget will be brought to the May 25, 2017 Corporate Board meeting for approval.

BACKGROUND: The budget is due to Alberta Education by May 31.

BOARD OF TRUSTEES

**TO: LOIS BYERS
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

PRESENTED BY: TRUDY RASMUSON, SECRETARY-TREASURER

SUBJECT: POLICY READING TIMELINE

RECOMMENDATION

That the Board of Trustees receive as information the Policy Reading Timeline, as attached.

BOARD OF TRUSTEES

**TO: LOIS BYERS,
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

FROM: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

SUBJECT: POLICY 14, HEARINGS ON TEACHER MATTERS

ORIGINATOR: TERRY GUNDERSON, ASBA EDUCATION CONSULTANT

RECOMMENDATION

That the Board of Trustees approve third and final reading of Policy 14, Hearings on Teacher Matters, as attached.

CURRENT SITUATION: This policy has been reviewed and revised by Terry Gunderson, ASBA Education Consultant in consultation with Lois Byers, Official Trustee and executive staff.

Correspondence was sent to all stakeholders requesting the policy be reviewed and discussed and send any feedback to Melanie Mantai, Executive Secretary. Feedback received to date is attached.

FEEDBACK: POLICY 14 – HEARINGS ON TEACHER MATTERS

Janvier – LSBC Meeting Minutes – February 8, 2017

Policy 14, 15,18 review

The Superintendent asked LSB members to review proposed policy 14, 15 and 18. All 3 policies were discussed by LSB members with the only concern expressed re: policy 14. The chairperson expressed concern about receiving teacher transfers and not being given enough information to assess the suitability of the transfer. The Principal informed LSB members that all transfers are discussed with the Principal and that discussions with HR take place when a transfer occurs.

Policy 14

HEARINGS ON TEACHER MATTERS

The School Act gives the Superintendent the authority to make all decisions on employee matters.

The Superintendent may transfer a teacher in accordance with the relevant section of the School Act. The teacher may make a written request to the Board to have a hearing before the Board for the purpose of objecting to the transfer. Prior to the commencement of the hearing, Trustees shall declare any conflict of interest and excuse themselves from the proceedings.

Specifically

1. The Board respects the teachers' right to a Board of Reference and therefore shall not hear any appeals that are dealt with by the Board of Reference.
2. A teacher who has received a notice of transfer may, within seven (7) days from the day on which the teacher receives the notice of transfer, make a written request to the Board to have a hearing before the Board for the purpose of objecting to the transfer.
3. The request for a hearing before the Board shall be submitted by the teacher to the Board Secretary with a copy being provided to the Superintendent.
4. The Board may set a date and time for the hearing requested not earlier than fourteen (14) days after the teacher receives the notice of transfer, unless the teacher agrees in writing to an earlier date.
5. The Board Secretary shall advise the teacher in writing of the date, time and location of the hearing.
6. Any written materials the teacher or the Superintendent wishes trustees to consider must be submitted to the Board Secretary not less than four (4) days prior to the scheduled date of the meeting. The Board Secretary will provide copies of all such documentation to the parties prior to the hearing, where possible, and to the trustees at the hearing.
7. The teacher or the Superintendent may be accompanied by counsel or other representative, and may bring witnesses if, not less than four (4) days prior to the scheduled date of the meeting, the following is provided by the teacher or the Superintendent in writing, the names of counsel, other representatives, and any witnesses.
8. Notwithstanding, the Board Chair shall reserve the right to receive further documentation or witnesses as deemed relevant or necessary to the determination.

9. Procedure at Hearings

- 9.1 The hearing shall be conducted at an in-camera session of the Board, and chaired by the Board Chair, or in the Board Chair's absence, the Vice-Chair or designate.
- 9.2 The Board Chair will introduce all parties, and the parties or their representatives shall introduce all witnesses at the hearing.
- 9.3 The sequence of the hearing shall be as follows and will be outlined by the Chair:
 - 9.3.1 An opening statement to be made by each of the parties;
 - 9.3.2 Written and oral presentation by the Superintendent or designate, including any evidence by witnesses where appropriate;
 - 9.3.3 Written and oral presentation by the teacher, including any evidence by witnesses where appropriate;
 - 9.3.4 Superintendent or designates opportunity for a response to the teacher's presentation;
 - 9.3.5 Teacher's opportunity for a response to the administration's presentation;
 - 9.3.6 An opportunity for the Board to ask questions of both parties and any questions of clarification of both parties and any of the other witnesses;
 - 9.3.7 An opportunity for the Superintendent or designate to make final comments;
 - 9.3.8 An opportunity for the teacher to make final comments; and
 - 9.3.9 No cross-examination of witnesses shall be allowed unless the Board Chair deems it advisable.
- 9.4 The Board will meet without the respective parties to the appeal in attendance to arrive at a decision regarding the appeal. The Board may have the Board Secretary or legal counsel in attendance.
- 9.5 If the Board requires additional information or clarification in order to make its decision, both parties will be recalled to appear before the Board and the request for information will be made in the presence of both parties.
 - 9.5.1 If the information is not readily available, the Board Chair may request a recess, or if necessary an adjournment of the hearing to a later date.
 - 9.5.2 In the case of an adjournment, trustees are prohibited from disclosing the evidence presented or matters raised at the hearing, either amongst themselves or with the parties and their representatives or witnesses until the hearing is reconvened.
- 9.6 When the Board is ready to make its decision on the matter, both parties, if still present, will be advised that the Board will be reconvening and will consider a motion to move into a regular or special Board meeting in order to consider the resolution.
- 9.7 The Board decision will be communicated to the teacher, in writing, following the hearing.

Legal Reference: Section 19, 60, 61, 95, 96, 98, 101, 102, 104, 105, 107, 109, 109.1, 110, 113 School Act

BOARD OF TRUSTEES

**TO: LOIS BYERS,
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

FROM: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

SUBJECT: POLICY 15, SCHOOL CLOSURE

ORIGINATOR: TERRY GUNDERSON, ASBA EDUCATION CONSULTANT

RECOMMENDATION

That the Board of Trustees approve third and final reading of Policy 15, School Closure, as attached.

CURRENT SITUATION: This policy has been reviewed and revised by Terry Gunderson, ASBA Education Consultant in consultation with Lois Byers, Official Trustee and executive staff.

Correspondence was sent to all stakeholders requesting the policy be reviewed and discussed and send any feedback to Melanie Mantai, Executive Secretary. To date there has not been any feedback received.

Policy 15

SCHOOL CLOSURE

The Board may from time to time be required to close existing schools or to realign attendance areas to ensure the efficient and effective operation of the Division.

Specifically

1. Definition

1.1 "Closure" means to:

- 1.1.1 Close a school permanently or for a specified period of time;
- 1.1.2 Close entirely three (3) or more consecutive grades in a school; or
- 1.1.3 Transfer all students from one (1) school building to one (1) or more other school buildings on a permanent basis.

2. Review

- 2.1 Prior to December 31 of each year, the Superintendent will conduct a school viability review to determine if further action needs to be taken on the matter of closure or the nature of the educational program that will be provided.

3. School Closure Considerations

- 3.1 One (1) or more of the following consideration factors may lead the Superintendent to submit a school closure proposal to the Board:

- 3.1.1 The costs incurred by the Board in maintaining the school and educational program are high and it is viable to transport students to another school.
- 3.1.2 The ability to provide an adequate educational program to the students in attendance.

- 3.2 A proposal for school closure may also be initiated at the request of the Board.

4. School Closure Proposal

A school closure proposal prepared by the Superintendent shall include the following:

- 4.1 The consideration factors precipitating the proposed school closure;
- 4.2 How the closure would affect the attendance area defined for that school;
- 4.3 How the closure would affect the attendance at other schools;
- 4.4 Information on the Board's long-range capital plan;
- 4.5 The number of students who would need to be relocated as a result of the closure;
- 4.6 The need for, and extent of, busing;

- 4.7 Program implications for other schools and for the students when they are attending other schools;
- 4.8 The educational and financial impact of closing the school, including the effect on operational costs and capital implications;
- 4.9 The educational and financial impact if the school were to remain open;
- 4.10 The capital needs of the schools that may have increased enrolment as a result of the closure;
- 4.11 Possible uses of the school building or space if the entire school is being closed, or three (3) or more consecutive grades in the school are being closed entirely.

5. Notice of Motion – Proposed School Closure

- 5.1 In the event that the Board decides to proceed with the proposed school closure following its review of the Superintendent's school closure proposal, the matter shall be raised by way of a Notice of Motion made at a regular meeting of the Board.
- 5.2 The Notice of Motion signals the beginning of the Division's public consultation process. No decision with respect to the school closure will be made until the completion of the procedures outlined in sections 5, 6 and 7 of this policy and at least twelve (12) weeks have passed since the date of this Notice of Motion.
- 5.3 The Notice of Motion shall include:
 - 5.3.1 The school and grades affected by the proposed school closure;
 - 5.3.2 The date upon which the Board plans to vote on the motion to close the school.

6. Notification of Proposed School Closure

- 6.1 Where a Notice of Motion is tabled to consider the closure of a school, the Board shall, in writing, notify the parents of every student enrolled in the school who, in the opinion of the Board, will be significantly affected by the closure.
- 6.2 This written parental notification shall provide the following information:
 - 6.2.1 The school closure proposal prepared by the Superintendent pursuant to section 4 of this policy;
 - 6.2.2 The date, time, format and location of the public meeting organized and convened by the Board for the purpose of discussing the information provided to the parents in the school closure proposal;
 - 6.2.3 The date upon which the Board plans to vote on the motion to close the school.

7. Public Meeting – Proposed School Closure

Where a Notice of Motion is tabled to consider the closure of a school, the Board shall:

- 7.1 Organize and convene a public meeting for the purpose of discussing the information provided to the parents in the school closure proposal;

- 7.2 Post the time and place of the public meeting in at least two (2) areas of the school or schools affected by the closure for a period of at least ten (10) business days prior to the date of the public meeting;
- 7.3 Advertise the time and place of the public meeting in a newspaper circulating within the area or areas of the school or schools affected by the closure, for two (2) consecutive weeks as close as is practicable to the date of the meeting;
- 7.4 Ensure at least two (2) Trustees are in attendance at the meeting.
- 7.5 Ensure that minutes of the public meeting are prepared;
- 7.6 Provide an opportunity for the Council of the municipality in which the school is located to provide a statement to the Board of the impact the closure may have on the community; and
- 7.7 Establish a date by which written submissions relating to the proposed school closure will be received for its consideration following the meeting.

8. Board Decision on Proposed School Closure

- 8.1 The Board shall not make a final decision on the proposed school closure until at least three (3) weeks have passed since the date of the public meeting and until at least twelve (12) weeks have passed since the date of the Notice of Motion in section 5.
- 8.2 The Board shall give due consideration to any written submissions related to the proposed school closure that it receives after the public meeting referred to in section 7 of this policy.
- 8.3 The Board shall by resolution decide whether or not to close the school.
- 8.4 If the decision is to close the school, the Division shall forthwith notify the Minister in writing of the decision.
- 8.5 All school closure procedures shall be initiated and completed within the school year in which the decision to close the school is made.

Note: Items four (4) through eight (8) are as per Alberta Regulation 238/1997 up to and including amendment 136/2016

Legal Reference: Section 45, 45.1, 58, 60, 113, 200, 201, 270, 271 School Act
 Alberta Regulation 238/1997 up to an including amendment 136/2016

BOARD OF TRUSTEES

**TO: LOIS BYERS,
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

FROM: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

SUBJECT: POLICY 18, ALTERNATIVE PROGRAMS

ORIGINATOR: TERRY GUNDERSON, ASBA EDUCATION CONSULTANT

RECOMMENDATION

That the Board of Trustees approve third and final reading of Policy 18, Alternative Programs, as attached.

CURRENT SITUATION: This policy has been reviewed and revised by Terry Gunderson, ASBA Education Consultant in consultation with Lois Byers, Official Trustee and executive staff.

Correspondence was sent to all stakeholders requesting the policy be reviewed and discussed and send any feedback to Melanie Mantai, Executive Secretary. To date feedback has not been received.

Policy 18

ALTERNATIVE PROGRAMS

The Board supports the provision of Alternative Programs within the Division as an educational choice for students and parents.

An alternative program means an education program that emphasizes a particular language, culture, religion or subject matter, or uses a particular teaching philosophy; but that is not a special education program.

Specifically

1. Alternative Programs shall:
 - 1.1 Emphasize a particular language, culture, religion or subject matter, or use a particular teaching philosophy which is distinctly different from that emphasized in the regular program;
 - 1.2 Be established only with Board approval of a detailed program proposal;
 - 1.3 Be closed only with Board approval;
 - 1.4 Receive a Division budget allocation upon the recommendation of the Superintendent or designate and approval by the Board, only where significant costs beyond those of regular school programs can be identified;
 - 1.5 Be allowed to charge a non-instructional fee.
2. The Principal, Alternative Program Society, or other proponents shall submit to the Superintendent or designate, a proposal to establish an Alternative Program.
 - 2.1 This submission shall be made with sufficient time before the expected "start up" date to allow clarification, discussion, planning and approval before the Division budget for the first year of operation is determined.
 - 2.2 Feedback regarding the proposal shall be provided to the originators of the Alternative Program proposal.
 - 2.3 Once the proposal is complete, the Superintendent shall arrange for the originators to make a presentation of the proposal to the Board.
 - 2.4 The Board may accept or reject the proposal or may direct administration to bring a recommendation to the Board for further discussion and a decision to accept or reject the proposal.
 - 2.5 If the proposal is accepted by the Board, the proponents of the program in conjunction with the Superintendent and/or designates, shall complete detailed preparations (timelines, transportation, student recruitment, staffing, location, budget, administrative services, and fees, if required) and submit them for approval to the

Superintendent or designate.

3. Each Alternative Program proposal shall include the following elements:
 - 3.1 Background research;
 - 3.2 Philosophy, objectives, and mission statement;
 - 3.3 Distinguishing feature of the Alternative Program;
 - 3.4 Operational budget including all instructional and support costs;
 - 3.5 Proposed fee for non-instructional costs;
 - 3.6 Staffing profiles desirable to meet the Alternative Program objectives;
 - 3.7 Evaluation of Alternative Program methodology and objectives;
 - 3.8 Projected student population and geographical location/ages;
 - 3.9 Transportation of students to and from the Alternative Program if other than through Policy 17 – Student Transportation Services;
 - 3.10 A list of curriculum and instructional materials in addition to those approved by Alberta Education;
 - 3.11 A completed Initiative Impacts Checklist (Form 18-1) and a summary of possible human and financial resource implications for any other part of the current system;
 - 3.12 A list of start-up costs and sources of funding.

4. Where an Alternative Program is offered as an alternative school:
 - 4.1 The alternative school shall not qualify for the Small School Allocation;
 - 4.2 The alternative school shall receive all other budget allocations and services available to other schools.

5. Criteria for approval and continued support of an Alternative Program include:
 - 5.1 All provincial and federal legislation must be met. Division policies and procedures apply unless specifically exempted by the Board.
 - 5.2 There is a supportable education approach and there are numbers of students sufficient to warrant the program.
 - 5.3 The program is financially viable within the operational budget submitted as part of the program proposal.
 - 5.4 The program does not interfere with any student's access to a regular program of instruction.
 - 5.5 The program follows the Program of Studies for Alberta.
 - 5.6 The program is integrated as part of the Division within existing schools wherever feasible.
 - 5.7 Transportation to Alternative Programs shall be granted according to Policy 17 –

Student Transportation Services or as per an agreement in the program proposal.

- 5.8 Staff shall be employed by, evaluated by, and responsible to the Division, according to Division procedures.
6. Alternative Program(s) shall be reviewed on an ongoing basis by the Superintendent to assess its viability.
 - 6.1 The Superintendent shall provide six (6) months notice to the Principal, Alternative Program Society, or other advisory body (as approved by the Board) if the Alternative Program is to be considered for termination.
 - 6.2 Notice of less than six (6) months may be accepted by mutual agreement.
7. The Principal, Alternative Program Society, or other advisory body (as approved by the Board), shall provide six (6) months notice to the Superintendent or designate that it no longer plans to offer or support the Alternative Program.
 - 7.1 Notice of less than six (6) months may be accepted by mutual agreement.
8. The Board shall decide whether the alternative program will be terminated.

Legal Reference: Sections 10, 13, 20, 21, 22, 47, 60, 61, 113 School Act

BOARD OF TRUSTEES

TO: LOIS BYERS,
TRUSTEE OF THE BOARD

DATE: APRIL 20, 2017

FROM: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

SUBJECT: POLICY 8, BOARD COMMITTEES

ORIGINATOR: TERRY GUNDERSON, ASBA EDUCATION CONSULTANT

RECOMMENDATION

That the Board of Trustees approve second reading of Policy 8, Board Committees, as attached.

CURRENT SITUATION: This policy has been reviewed and revised by Terry Gunderson, ASBA Education Consultant in consultation with Lois Byers, Official Trustee and executive staff.

Correspondence was sent to all stakeholders requesting the policy be reviewed and discussed and send any feedback to Melanie Mantai, Executive Secretary. To date there has not been any feedback received.

SYNOPSIS OF PROPOSED CHANGES
Policy 8 Board Committees - current to proposed

| Current | Proposed |
|--|--------------------|
| 1 | 1 |
| 2 | 1 |
| 3 | 1 |
| 4 | Resource Personnel |
| Standing Committees | |
| 1 | Board of Whole |
| 2 | Board of Whole |
| Personnel & Education Committee | |
| 1 | Board of Whole |
| 2 | Board of Whole |
| | |

x means item from current policy not included in proposed policy

The reason for the move away from standing committees is to enable the new Board to discuss and learn about everything as a committee of the whole and then with time they can put standing committees in place if they wish. Generally Boards do not use a lot of committees but rather work as a committee of the whole.

Policy 8

BOARD COMMITTEES

The Board may delegate specific powers and duties to committees of the Board that are established by the Board, subject to the restrictions on delegation in the School Act.

General Specifications

1. The Board may appoint Standing Committees and Ad Hoc Committees and shall prescribe their terms of reference (purpose, powers and duties, membership and meetings).
2. The Board Chair shall act as an ex-officio member, with voting privileges, of all committees appointed by the Board, with the exception of the Student Expulsion Committee.
3. Committee meetings are not public meetings.
4. In order to enhance efficiencies within the geographic context and fiscal responsibility, Committee meetings may be held by electronic means.

Standing Committees

Standing committees are established to assist the Board with governance work of an ongoing or recurring nature. Standing committees are usually appointed annually at the Organizational Meeting. The appointed member shall serve on the committee for approximately one (1) year unless s/he is unable to perform the duties assigned or until replaced by a subsequent appointment.

1. Agenda Review Committee

1.1 Purpose

- 1.1.1 To make decisions regarding agenda items for regular Board meetings.

1.2 Powers and Duties

- 1.2.1 After careful consideration, to determine items to be placed on the agenda of regular Board meetings, including requests for presentations to the Board.
- 1.2.2 Within the framework for Board agendas, determine the order of items placed on the agenda of regular Board meetings.

1.3 Membership

- 1.3.1 Board Chair.
- 1.3.2 Vice-Chair

1.3.3 One (1) trustee on a rotational basis.

1.3.4 Superintendent and/or designate(s).

1.4 Meetings

1.4.1 At least two (2) weeks prior to each regular Board meeting.

2. Board Committee of the Whole

The Board Committee of the Whole is established as a standing committee of the Board, with responsibility for work as detailed below. Membership includes all trustees and the Superintendent and/or designate(s). Meetings will be held monthly, as required, dependent upon agenda items.

2.1 Purpose

2.1.1 To allow the Board to explore matters to much greater depth than can be accomplished in a scheduled regular meeting of the Board.

2.1.2 To solicit and receive information from the Superintendent relevant to the development of various system activities and plans.

2.2 Powers and Duties

2.2.1 Make recommendations for agenda items for subsequent Board meetings.

2.2.2 Maintain confidentiality of proceedings unless otherwise stated.

3. Student Expulsion Committee

3.1 Purpose

3.1.1 To make decisions regarding the recommendations for the expulsion of any student.

3.2 Powers and Duties

3.2.1 On a recommendation for expulsion, reinstate or expel the student. (If reinstated, state date for return and conditions to be met. If expelled, state term of expulsion and conditions for re-entry).

3.2.2 Inform the Board of the action taken by the Committee.

3.3 Membership

3.3.1 Student Expulsion Committee would be an ad hoc committee of at least three (3) people to deal with each student expulsion and may include Trustees, LSBC members and/or Elders, members with expertise in a particular area if required.

3.3.2 Superintendent and/or designate(s).

3.4 Meetings

3.4.1 As detailed in Policy 13 – Appeals and Hearings Regarding Student Matters.

Ad Hoc Committees

Ad hoc committees are established to assist the Board on a specific project for a specific period of time. The terms of reference for each ad hoc committee will be established by Board motion at the time of the formation (e.g. Labour Relations Committee).

Resource Personnel

The Superintendent may appoint resource personnel to work with committees and shall determine the roles, responsibilities and reporting requirements of the resource personnel.

Legal Reference: Section 60, 61, 62, 63, 70, 113 School Act
Collective Agreement

BOARD OF TRUSTEES

**TO: LOIS BYERS,
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

FROM: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

SUBJECT: POLICY 9, BOARD REPRESENTATIVES

ORIGINATOR: TERRY GUNDERSON, ASBA EDUCATION CONSULTANT

| RECOMMENDATION |
|--|
| That the Board of Trustees approve second reading of Policy 9, Board Representatives, as attached. |

CURRENT SITUATION: This policy has been reviewed and revised by Terry Gunderson, ASBA Education Consultant in consultation with Lois Byers, Official Trustee and executive staff.

Correspondence was sent to all stakeholders requesting the policy be reviewed and discussed and send any feedback to Melanie Mantai, Executive Secretary. To date there has not been any feedback received.

Policy 9

BOARD REPRESENTATIVES

The Board may appoint trustees to represent the Board on various external committees, agencies and organizations. Such representation is established at the discretion of the Board to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the Division and other organizations to further student success.

The Board will determine the terms of reference for each representative. The Superintendent may appoint resource personnel to work with representative and shall determine the roles, responsibilities and reporting requirements of resource personnel.

The following committees/organizations will have Board representation as determined at the annual Organizational Meeting.

The Board representative will provide a report to a subsequent Board meeting.

1. Alberta School Boards Association (ASBA) Zone Meetings

Purpose of the Association Zones

- 1.1.1 Act as a forum for discussion of relevant, timely and emerging issues identified from individual boards, ASBA Board of Directors, Alberta Education, and other sources.
- 1.1.2 Discuss, and/or develop, policy issues for submission at the Fall General Meeting of the ASBA.
- 1.1.3 Facilitate the development of trustee skills and knowledge.
- 1.1.4 Act on action requests from ASBA Board of Directors.

1.2 Powers and Duties of the Board Representative

- 1.2.1 Attend ASBA Zone meetings.
- 1.2.2 Represent the Board's positions and interests at the Zone level.
- 1.2.3 Communicate to the Board the work of ASBA Zone.
- 1.2.4 Build relationships.

1.3 Representation

- 1.3.1 One (1) trustee; one (1) alternate per Zone

1.4 Meetings

- 1.4.1 As called by ASBA Zone.

2. Organizations the Board determines it is important to have a strong partnership with.

- 2.1 Purpose of the Liaison
 - 2.1.1 To explore and/or strengthen partnership opportunities/challenges.
- 2.2 Powers and Duties of the Board Representative
 - 2.2.1 Meet with organization representatives to:
 - 2.2.1.1 Explore ways to ensure/enhance student success.
 - 2.2.1.2 Share successes.
 - 2.2.1.3 Ensure effective two-way communication.
 - 2.2.1.4 Build relationships.
 - 2.2.2 Represent the Board's positions and interests at meetings.
- 2.3 Representation
 - 2.3.1 One trustee; one alternate per organization, in coordination with Local School Board Committee representation.
- 2.4 Meetings
 - 2.4.1 At least two (2) times per year, or as mutually determined.
- 3. Public School Boards' Association of Alberta (PSBAA) Council
 - 3.1 Purpose of the Association Council
 - 3.1.1 The Public School Board Council is a forum for public school boards to discuss issues with an equal voice, to address public school education issues on a provincial level to effect change and improvement.
 - 3.2 Powers and Duties of the Board Representative
 - 3.2.1 Attend PSBAA Council meetings as required.
 - 3.2.2 Represent the Board's positions and interests at PSBAA Council meetings.
 - 3.2.3 Communicate to the Board the work of PSBAA Council.
 - 3.2.4 Build relationships.
 - 3.3 Representation
 - 3.3.1 One (1) trustee; one (1) alternate.
 - 3.4 Meetings
 - 3.4.1 As called by PSBAA Council.
- 4. Second Languages Caucus
 - 4.1 Purpose of the Second Languages Caucus
 - 4.1.1 To promote program offerings in second languages by Boards across the province.
 - 4.2 Powers and Duties of the Board Representative

BOARD OF TRUSTEES

**TO: LOIS BYERS,
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

FROM: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

SUBJECT: POLICY 10, POLICY MAKING

ORIGINATOR: TERRY GUNDERSON, ASBA EDUCATION CONSULTANT

RECOMMENDATION

That the Board of Trustees approve second reading of Policy 10, Policy Making, as attached.

CURRENT SITUATION: This policy has been reviewed and revised by Terry Gunderson, ASBA Education Consultant in consultation with Lois Byers, Official Trustee and executive staff.

Correspondence was sent to all stakeholders requesting the policy be reviewed and discussed and send any feedback to Melanie Mantai, Executive Secretary. To date there has not been any feedback received.

SYNOPSIS OF PROPOSED CHANGES

Policy 10 Policy Making - current to proposed

| Current | Proposed | Current | Proposed |
|----------------|-----------|---------|----------|
| Planning | 1 | | |
| Development | 2 | | |
| Implementation | 3 | | |
| Evaluation | 4 | | |
| 1 | 1 | | |
| 2 | 2 | | |
| 3 | 5 | | |
| 3.1 | 5.1 | | |
| 3.2 | 5.2 | | |
| 3.3 | 5.3 | | |
| 4 | 6 | | |
| 5.00 | Policy 12 | | |
| 6 | 14 | | |
| | | | |
| | | | |
| | | | |
| | | | |

x means item from current policy not included in proposed policy

Policy 10

POLICY MAKING

Policy development is a key responsibility of the Board. Policies constitute the will of the Board in determining how the Division will be operated and communicate the Board's values, beliefs and expectations.

Policies provide effective direction and guidelines for the action of the Board, Superintendent, staff, students, electors and other agencies. Policies also serve as sources of information and guidelines to all who may be interested in or connected with the operation of the Division.

Adoption of new Board policies or revision of existing policies is solely the responsibility of the Board.

The Board shall be guided in its approach to policy making by ensuring adherence to the requirements necessary to provide community based public education and compliance with the School Act, the Northland School Division Act and other provincial as well as federal legislation.

Community based public education must also reflect the beliefs and values of the communities served.

Board policies shall provide an appropriate balance between the responsibility of the Board to develop the broad guidelines to guide the Division and the opportunity for the Superintendent to exercise professional judgment in the administration of the Division.

The Board believes in the establishment of policy which reflects its values and perspectives.

The Board shall adhere to the following stages in its approach to policy making:

1. Planning

The Board, in cooperation with the Superintendent, shall assess the need for a policy, as a result of its own monitoring activities or on the suggestion of others, and identify the critical attributes of each policy to be developed.

2. Development

The Board may develop the policy itself or delegate the responsibility for its development to the Superintendent or a committee of the Board.

3. Implementation

The Board is responsible for the implementation of policies governing its own processes. The Board and Superintendent share the responsibility for implementation of policies

relating to the Board-Superintendent relationship. The Superintendent is responsible for the implementation of the other policies.

4. Evaluation

The Board, in cooperation with the Superintendent, shall evaluate each policy in a regular manner in order to determine if it is meeting its intended purpose.

Specifically

1. Any person or party may make suggestions regarding the possible development of a policy or the need for policy revisions on any matter by presenting a proposal for a policy or revisions, in writing, to the Superintendent. The proposal shall contain a brief statement of purpose or rationale.
2. The Superintendent will present the proposal to the Board or appropriate standing committee of the Board, for initial consideration and determination.
3. If necessary, the Superintendent or designate will draft amendments to an existing policy or a new policy as the case may be.
4. When appropriate, the Superintendent shall seek legal advice on the intent and the wording of the policy.
5. The Board will give each new or revised policy three (3) readings in public session as follows:
 - 5.1 Proposed policies will be circulated for no less than a total of sixty (60) days.
 - 5.2 First Reading
 - 5.2.1 The Board will consider the policy proposal and will determine the manner and timeline for receiving input from interested parties. In most cases, the policy proposal presented to the Board would be circulated to all Local School Board Committees, Division staff, all school staffs, the Northland Local of the Alberta Teachers' Association and key stakeholders groups for consideration and reaction.
 - 5.2.2 The circulation period may be waived in emergency situations or when there are legislative parameters or collective agreement stipulations precluding feedback.
 - 5.3 Second Reading
 - 5.3.1 The policy is discussed further by the Board after taking into consideration any input received and any amendments arising from input and comments received.

BOARD OF TRUSTEES

**TO: LOIS BYERS,
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

FROM: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

SUBJECT: POLICY 11, BOARD DELEGATION OF AUTHORITY

ORIGINATOR: TERRY GUNDERSON, ASBA EDUCATION CONSULTANT

RECOMMENDATION

That the Board of Trustees approve first reading of Policy 11, Board Delegation of Authority, as attached.

CURRENT SITUATION: This policy has been reviewed and revised by Terry Gunderson, ASBA Education Consultant in consultation with Lois Byers, Official Trustee and executive staff.

Correspondence will be sent to all stakeholders requesting the policy be reviewed and discussed and send any feedback to Melanie Mantai, Executive Secretary.

Policy 11

BOARD DELEGATION OF AUTHORITY

The School Act allows for the Board to delegate certain of its responsibilities and powers to others.

The Board authorizes the Superintendent to do any act or thing or to exercise any power that the Board may do, or is required to do, or may exercise, except those matters which, in accordance with section 61(2) of the School Act, cannot be delegated. This delegation of authority to the Superintendent specifically:

- Includes any authority or responsibility set out in the School Act and regulations as well as authority or responsibility set out in other legislation or regulations;
- Includes the ability to enact Administrative Procedures, practices or regulations required to carry out this authority; and also
- Includes the ability to sub-delegate this authority and responsibility as required.

Notwithstanding the above, the Board reserves to itself the authority to make decisions on specific matters requiring Board approval. This reserved authority of the Board is set out in Board policies, as amended from time to time.

Further, the Board requires that any significant new provincial, regional or local obligations must be initially brought to the Board for discussion and determination of decision-making authority.

Specifically

1. The Superintendent is authorized to suspend a teacher from the performance of the teacher's duties or to terminate the services of a teacher. The suspension or termination shall be conducted in accordance with the requirements of the School Act, and the decision shall not be appealable to the Board.
2. The Superintendent is authorized to suspend from the performance of duties or to terminate the services of any non-certificated staff member. The suspension or termination shall be in accordance with all relevant legislation, and the decision shall not be appealable to the Board.
3. The Superintendent is delegated the authority to develop Administrative Procedures that are consistent with provincial policies and procedures for the following program areas:
 - 3.1 Dispute Resolution.
 - 3.2 Early Childhood Services.
 - 3.3 Student Evaluation.

- 3.4 Surplus Land and Buildings.
- 3.5 Teacher Growth, Supervision and Evaluation.
- 4. The Superintendent is directed to develop an Administrative Procedure to fulfill Board obligations created by any federal legislation or provincial legislation other than the School Act.

Legal Reference: Section 19, 60, 61, 95, 96, 98, 101, 102, 105, 106, 107, 109, 109.1, 110, 113 School Act

BOARD OF TRUSTEES

**TO: LOIS BYERS,
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

FROM: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

SUBJECT: POLICY 17, STUDENT TRANSPORTATION SERVICES

ORIGINATOR: TERRY GUNDERSON, ASBA EDUCATION CONSULTANT

| |
|--|
| RECOMMENDATION |
| That the Board of Trustees approve first reading of Policy 17, Student Transportation Services, as attached. |

CURRENT SITUATION: This policy has been reviewed and revised by Terry Gunderson, ASBA Education Consultant in consultation with Lois Byers, Official Trustee and executive staff.

Correspondence will be sent to all stakeholders requesting the policy be reviewed and discussed and send any feedback to Melanie Mantai, Executive Secretary.

Policy 17

STUDENT TRANSPORTATION SERVICES

The Board believes the priority of transportation services is to provide safe transportation for students to Board designated programs within Northland School Division.

School bus transportation service is provided in accordance with provisions of the School Act, and the specifications outlined in this policy. Responsibility for students' safety and well-being is retained by the parents or guardian of the student up until the students are picked up by the school bus and after they are dropped off by the school bus.

Specifically

1. The Board will provide transportation at no cost for students:
 - 1.1 Eligible for provincial transportation funding: over 2.4 km from their designated school.
2. The Board may require students to walk to a congregated stop.
3. Transportation services for student on-reserve to Northland Schools shall be as per contract.
4. Non-resident students transported by Northland School division must be covered by a transportation agreement.
5. The Board may provide transportation for students residing less than 2.4 km from their designated school.
6. Students residing less than 2.4 km from their designated school who wish to access transportation may be required to pay an annual fee as determined by the Board, provided there is space on the bus and the bus route does not have to be substantially altered.
7. The Alberta Education transportation conveyance allowance may be forwarded to a parent of a student qualifying for alternative transportation services.
8. Funding received for a student may be forwarded to a parent of a student directed by the Board to attend a school of another board or an organization or agency providing special education services, that requires the student to be absent from their home community.
9. The Board shall approve all school attendance and transportation service areas.
10. For safety reasons, where practical, student pick-ups and drop-offs, will be organized so that students who are picked up first in the morning are dropped off first in the afternoon.

Legal Reference: Section 13, 45, 45.1, 51, 52, 53, 60, 61, 113 School Act
Traffic Safety Act
Commercial Vehicle Safety Regulation 121/2009
Student Transportation Regulation
Use of Highway and Rules of the Road Regulation 304/2002
Vehicle Equipment Regulation 122/2009
Funding Manual for School Authorities

BOARD OF TRUSTEES

**TO: LOIS BYERS,
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

FROM: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

SUBJECT: POLICY 20, TEACHER HOUSING

ORIGINATOR: TERRY GUNDERSON, ASBA EDUCATION CONSULTANT

| RECOMMENDATION |
|--|
| That the Board of Trustees approve first reading of Policy 20, Teacher Housing, as attached. |

CURRENT SITUATION: This policy has been reviewed and revised by Terry Gunderson, ASBA Education Consultant in consultation with Lois Byers, Official Trustee and executive staff.

Correspondence will be sent to all stakeholders requesting the policy be reviewed and discussed and send any feedback to Melanie Mantai, Executive Secretary.

Policy 20

TEACHER HOUSING

The Board will provide safe reliable housing for teachers resident in communities identified as requiring such services and believes this to be an essential component of teacher attraction and retention.

Specifically

1. The Division Teacher Housing Services will be structured in the form of a separate financially self-sufficient entity.
2. Teacher housing shall be maintained to a high standard.
3. Teacher housing may be provided to others only if there is excess space and they are providing services to Northland School Division.

Legal Reference: Section 18, 19, 20, 45.1, 60, 61, 97, 113 School Act
Public Health Act
Residential Tenancy Act

BOARD OF TRUSTEES

**TO: LOIS BYERS,
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

FROM: DON TESSIER, ASSOCIATE SUPERINTENDENT

SUBJECT: PROCEDURE 320 (306), ALTERNATE ATTENDANCE PLACEMENTS

| |
|--|
| RECOMMENDATION |
| That the Board of Trustees receive as information and implementation, the changes to Procedure 320 (306), Alternate Attendance Placements, which will replace existing Procedure 320, Financial Support for Education Placement Outside of the Division. |

CURRENT SITUATION: Lois Byers, Official Trustee requested that this procedure be brought back to the April 20, 2016 Corporate Board meeting with the legal opinion and the information from the Alberta Education Funding Manual. The requested change to amend clause 5.2 to include that the Principal in consultation with the parents will make a recommendation for an alternate school attendance placement, has been put in the feedback section of the Administrative Feedback for review.

BACKGROUND: This administrative procedure will remain numbered as 320 until the new set of administrative procedures come to the May 2017 Corporate Board meeting as information and implementation and this procedure will be numbered as 306.



Administrative Procedure 320 (306)

Alternate Attendance Placements

Background

It is the intent of the Division to educate its students within its own schools. However, the Division also accepts that there may be students who need to leave their designated school or Division in order to have their particular or exceptional educational needs met.

If a student is directed by the Division to attend a school which results in the student being unable to live in the residence of the student's parent, the Division will make available financial support to subsidize the student's maintenance/boarding costs outside of the home community, in an amount prescribed by the Board, and in accordance with provincial funding rules.

Procedures

1. In the event that a student is directed to attend a school which results in the student needing to live in a residence other than the student's parent, the Division shall pay a maintenance/boarding allowance in respect of that student in an amount prescribed by the Board.
2. It is the intent of the Division to educate students within its own schools. Where this is not possible and a direction is required, such direction will be based upon the best educational interests of the student and an assessment by Division officials. Independent students or parents who choose to permit their child to attend a school which requires such a move, are eligible for the payment of a maintenance allowance.
3. In some cases a conveyance allowance may be recommended for parental transportation of students rather than a maintenance/boarding allowance. The conveyance allowance, if approved, will be at Division rates.
4. Decisions shall be made by the respective Associate Superintendent by June 30 for first semester and November 30 for second semester, of the coming school year.
5. High School Students
 - 5.1 Every attempt shall be made to educate children in their home schools and regular classrooms.
 - 5.2 In the event this is not deemed possible, the Principal will make a recommendation for an alternate school attendance placement.
 - 5.2.1 When the Division provides transportation to an alternate school attendance placement, a maintenance/boarding allowance will not be paid.

- 5.3 The Principal shall ensure that:
- 5.3.1 All supporting documents accompany the recommendation.
 - 5.3.2 The school cannot in any way provide for the needs of the student.
- 5.4 The Principal shall forward the recommendation to the respective Associate Superintendent who will review the recommendation for approval or denial. Notification of the decision in writing shall be provided to the independent student or the parents/guardians of students who are dependent.
- 5.5 In the event of a denial the parent/guardian/independent student may appeal the decision to the Superintendent.
- 5.6 Should the maintenance/boarding allowance recommendation be approved, parents/guardians/independent students will make the selection of the maintenance/boarding home, assisted by local Division staff if requested.
- 5.7 In accordance with the School Act, Section 12, subsection (a) and (b), the respective Associate Superintendent has the authority to monitor the student's academic progress each reporting period and school attendance on a monthly basis. Records will be kept by the Student Services Secretary.
- 5.8 It is anticipated that students will carry a full course load. If a student fails to demonstrate and maintain personal academic progress and/or good attendance, parents/guardians/independent students shall be provided with written notification of a thirty (30) day probation placement.
- 5.8.1 Within thirty (30) days probation, if progress in attendance and academics is not noted, the Superintendent will terminate the maintenance allowance within two (2) weeks.
 - 5.8.2 Once terminated, the student will be suspended from the Maintenance/Boarding Home Program for a period of time, anywhere from one (1) semester to one (1) school year.
- 5.9 If there is no high school program in the home school, special consideration will be given to students who are not carrying a full course load. Every student has the right to succeed, therefore, during the students' last year of high school, the student may be allowed to carry less than a full course load to fulfill the requirements for graduation.
6. Students with Exceptional Needs
- 6.1 Every attempt shall be made to educate these children in their home schools and in their regular classrooms.
 - 6.2 The need for special education placement of a student outside of the home school is recognized as a viable option, provided placement is based on completed formal assessments and parent/ guardian/teacher support and is at the discretion of the Superintendent.

- 6.3 Placement of students with exceptional needs must be requested by the Principal, in consultation with the parent/guardian, in writing to the respective Associate Superintendent or designate.
 - 6.4 In the event of a denial, the parent/guardian may appeal the decision to the Superintendent.
 - 6.5 In accordance with the School Act, Section 12, subsection (a) and (b), the Superintendent or designate has the authority to monitor educational progress and personal development of students placed outside the Division under the maintenance/boarding home program, and will be formally monitored by the Superintendent or designate and the home school.
 - 6.6 In the event that a parent does not agree with the Division's assessment that a student requires a program to meet his/her exceptional needs, the Superintendent may refer the matter to a Special Needs Tribunal for a determination on the matter. If the finding of the Tribunal confirms the need for an alternate attendance placement, the Division will provide the necessary assistance allowance at the rate determined by the Board.
7. Each Associate Superintendent must maintain a list of approved students and report to the Superintendent.

Adopted/Revised: Mar 20/09, Aug 22/09, Nov 28/09, Mar 20/14, Dec 8/16

Reference: Section 8, 20, 23, 44, 45, 45.1, 51, 60, 61, 113, 123 School Act
Funding Manual for School Authorities
ASBA Legal Opinion - October 27, 2016

[Leave Feedback Link](#)



October 27, 2016

File: nor03 305

Northland School Division No. 61
 Bag 1400
 9809 - 77 Avenue
 Peace River, AB T8S 1V2

Attention: Don Tessier
 Associate Superintendent

Dear Sir:

Re: Procedure 320 – Financial Support for Education Placement Outside the
 Division

You have asked for our review and advice as to how Procedure 320 could be streamlined. As I understand matters, this request for a review has come about as a result of inconsistencies in application of the policy which were noted by yourself as you reviewed matters this year. It would also appear that the allowance is being granted to non-resident students, begging the question as to when such allowances are properly payable.

In this regard, it is important to analyze the Board's obligation in light of the statutory scheme. The relevant provisions are as follows:

1. *School Act*

Section 53 – Maintenance Allowance

“If a student is directed by a board to attend a school and as a result of attending that school the student is unable to live in the residence of the student's parent, the board shall pay a maintenance allowance in respect of that student in an amount prescribed by the board.”

Section 45 – Responsibility to Students

“(1) A board shall ensure that each of its resident students is provided with an education program consistent with the requirements of this Act and the regulations.

(2) Subject to subsection (3) and section 13(3), a board shall direct a resident student of the board to enroll in and attend a particular school operated by the board.”

Section 44 – Resident Student

“(1) Subject to this section, a student is a resident student of the board of the district or division, as the case may be, in which the student’s parent resides.”

Section 47 – Special Education Program

“(1) A board may determine that a student is, by virtue of the student’s behavioural, communicational, intellectual, learning or physical characteristics, or a combination of those characteristics, a student in need of a special education program.

(2) Subject to section 48, a student who is determined by a board to be in need of a special education program is entitled to have access to a special education program provided in accordance with this Act.

(3) Before a board places a student in a special education program it shall

- (a) consult with the parent of that student, and
- (b) where appropriate, consult with the student.”

Section 48 – Special Needs Tribunal

“(1) A board may determine that a student has special needs that cannot be met in an education program that can be proved by the board under any other provision of this Act.

(2) If a board makes a determination under subsection (1) in respect of a student, the board shall refer the matter to a Special Needs Tribunal, which shall confirm the board’s determination or determine that the board is able to provide the student with an education program that is appropriate to the needs of the student.

(9) A parent or a board may request in writing that the Minister review a decision made by a Special Needs Tribunal under this section.”

2. *Funding Manual for School Authorities*

Section 1.19 – Boarding Formula

Allocation Criteria

- The parents of the eligible funded student must reside in the school jurisdiction.
- Boarding funding is paid if the funded student is directed by a board to attend a school in Alberta under section 53 of the *School Act* or a program of studies prescribed by the

Minister and as a result of attending that school the student is unable to live in the residence of the student's parent.

- Funding for boarding is not paid to a school jurisdiction for a resident student who is:
 - a) attending a private school outside Alberta when the education program has not been previously approved by the Minister; or
 - b) enrolled after the September count date; or
 - c) boarded after November 30.

(emphasis added)

There are two new interesting provisions within this year's funding manual which set out limitations on the use of funds provided by the government. These include the following:

- Funding is provided to support the delivery costs for ECS to Grade 12 programs. It cannot be distributed directly to students or families through cash or cash equivalents, scholarships or capital assets where the primary or sole criteria is completion of a certain number of courses or credits.
- School authorities are not permitted to provide funding to students or families in cases where a student is enrolled in an online or regular school program. The only permissible instance for grant funding to be provided to parents is for students enrolled in a home education program.

Analysis

The starting with section 53, which is triggered when a student is "directed" by a board to attend a school (without any mention of whether that school is within or outside the jurisdiction) and as a result of that direction, is unable to live in their parent's home.

A board's only obligations, as set out under sections 44 and 45 as above indicated, are to provide an education to a "resident student", with residency being determined by where the parents live. In the event that one parent lives in one jurisdiction and the other parent in another, the parents are required to elect the district or division which will be the resident district or division, as the case may be.

Sections 47 and 48 may raise special circumstances for your consideration. Under this section where a board determines that a student, by virtue of their behaviour, communicational, intellectual, learning or physical characteristics, or a combination of those characteristics is in need of a special program, and it cannot meet the needs of that student, it is to refer the matter to a Special Needs Tribunal. I am presuming that the maintenance allowance has not been used in those circumstances, as presumably if you cannot meet the needs of that student in a particular school the student will be directed to another school. I have referenced section 48,

October 27, 2016
Page 4 of 10

under which a board must refer any determination that a student cannot be appropriately serviced by the board to a Special Needs Tribunal, as presumably that student would be directed to obtain those services at another board, raising the question as to whether a maintenance allowance would be required. It would however be important to have procedures in place which clearly articulate those differences, or to appreciate that if you do in the end direct a student to a placement which is upheld by a Special Needs Tribunal, that you may also then be responsible for the payment of a maintenance allowance.

In that regard, it is also important to note that section 53, which is mandatory in nature, is triggered wherever a direction is made by the board that results in the student needing to attend another school but being unable to live with their parents. **This is an important distinction as the Procedure, as currently drafted, only applies to placements outside of the Division.**

While I have not been provided with many examples, I understand that there are certain areas that do not have high schools. If the student were directed to attend a high school which resulted in their need to be boarded in another community, that would, based upon section 53, require the board to pay a maintenance allowance on behalf of that student in accordance with section 53.

With respect to the new limitations set out in this year's *Funding Manual*, I suggest that you check with your Alberta Education district representative as to the meaning of the second criteria, which prohibits the provision of funding to students or families where a student is enrolled in an online or a regular school program. This is important as, in your case, if the board needs to direct a student to, for example, attend a high school program in another district which results in the student needing to live elsewhere, to whom would the boarding allowance be paid? This may be an exception they forgot to reference, though I am not sure.

In any event, as we discussed earlier, the Procedure in my view should clearly set out the criteria upon which a student will become eligible for maintenance funding. **Those criteria should be premised upon the requirements of section 53 of the *School Act*.**

The Procedure could build upon the documentation or proof that is required to establish eligibility, and set out the timelines within which such an application should be made and to whom it should be made.

As discussed, I am also of the view that this type of application should be made directly to the decision-maker, perhaps based upon the recommendations and background work undertaken by the principal responsible for the assessment of that student.

This is not a matter that needs to be appealed to the Local School Board Committee. The Local School Board Committee does not have a statutory role, pursuant to the *Northland School Division Act*, which requires their participation, nor have they been empowered under the existing Policy 7 to make such decisions. Rather, their role is typically advisory. I therefore recommend that you consider not including the Local School Board Committee in the process as it exposes them to high levels of community pressure without enabling them to gather the information or have the expertise to determine what the needs of the students are. Rather, I suggest that that is best

October 27, 2016

Page 5 of 10

determined by the educators. If the Division proceeds from this basis, that being that a direction of a student to attend another school is the only factor that will trigger a request for maintenance, you should avoid a lot of the issues that you currently encounter where parents are invited to apply for such allowance, where it appears that they want to send their student to another school outside of the jurisdiction. That circumstance is very different from that which is authorized under section 53 of the *School Act*.

In determining the scope of the Procedure, it will therefore be important to appreciate that there may be times when a board directs a student to attend another school within the jurisdiction which will result in a need for the student to move, and an entitlement to payment of a maintenance allowance. In this circumstance, and the current circumstances which are provided for under Procedure 320 where a student needs to move outside of the Division to access appropriate programming, would both be addressed. Similarly, as above mentioned, a decision that the board cannot meet the special needs of a student which would result in an appeal to a Special Needs Tribunal under section 48, and potentially appeal to the Minister, could also result in a request for the payment of a maintenance allowance should that student be required to move and live in a community away from the parents.

Based upon this framework, I suggest that Procedure 320 be revised to address the Division's statutory obligation. What I am not aware of is whether there is any special FNMI funding which is available to cover other costs also currently referenced under Procedure 320, for students who come from a community with no high school to participate in any learning programs. This is particularly important in light of the new restriction, item 7 under Limitations of the *Funding Manual*, under which school authorities are not permitted to provide funding to students or families in cases where a student is enrolled in an online or regular school program.

Procedure 320

What follows are comments with respect to the existing framework and identification of those provisions which are not necessary and comment on those portions which may need to continue to be included.

Background

I recommend that a new second paragraph reference the Board's obligation to pay a maintenance fee in accordance with section 53. It could be worded as follows:

“If a student is directed by the Board to attend a school which results in the student being unable to live in the residence of the student's parent, the Board will make available financial support to subsidize the student's educational and/or boarding costs outside of the home community, in an amount prescribed by the Board, and in accordance with any applicable regulations.”

Paragraphs three and four in my view are not appropriate. It should be the Division itself which determines the eligibility of a student for placement in another school jurisdiction. With respect to the fourth paragraph, I am unaware of any rules or regulations which would permit the

October 27, 2016
Page 6 of 10

Division to make payments to parents for support of students residing outside of the Division who are not boarding home students. I therefore recommend that this provision be deleted, unless you can provide me with authority for making such payments.

Procedures

The current procedures seem to be drafted from the perspective that it is up to the parents to make a case as to whether or not they will be entitled to a maintenance allowance. Section 53 however mandates that a board shall pay a maintenance allowance where the student is directed to attend another school. If the Division follows this line of reasoning, it need not invite parents to apply for a maintenance allowance where it has not directed that the student attend a school outside of their attendance area which results in a need for the student to move. In other words, why would you invite parents to request funding when they are not boarding home students? (See procedure 2.) Rather, the procedure could be premised upon there being an automatic entitlement to payment of a maintenance allowance where the student must move from their parent's residence to a residence in another community in order to attend school, based solely on the Board's direction and not on parental request unrelated to a direction.

Sample Eligibility Provision

The Procedure section could commence with an eligibility provision along the following lines:

"In the event that a student is directed to attend a school which results in the student needing to live in a residence other than the student's parent, the Board shall pay a maintenance allowance in respect of that student in an amount prescribed by the Board.

It is the intent of the Board to educate students within their own schools. Where this is not possible and a direction is required, such direction will be based upon the best educational interests of the student and an assessment by Division officials. Independent students or parents who choose to permit their child to attend a school which requires such a move, are eligible for the payment of a maintenance allowance. This amount will be payable on the following basis: describe the procedure or any conditions."

Given that that would amount to a significant change in practice, you may wish to identify the circumstances when the direction could be made. For example, when there is no high school available in the student's community which meets the needs of the student, the student could be directed to attend a program at another location. If the parent is to have any say in where the student will be directed for the high school program, which appears to be appropriate, you could then outline the parameters, making it clear that a direction will need to be made by the Division. Similarly, if the Division determines that the special needs of a student cannot be met in their home community, the student will need to be directed to attend school elsewhere. In each of these cases the parents of the student would be eligible for the payment of a maintenance allowance.

To ensure that there is an identification of students who may be entitled to a maintenance allowance, you may require, for example, the principal to make recommendations for directed placements of students to an identified individual who would then take steps to notify the parent

October 27, 2016
Page 7 of 10

of any entitlement to a maintenance allowance. If this individual requires backup documentation upon which their assessment will be made, the principal could be required to provide that documentation to the designated individual, rather than indicating, as currently done, what the applications are to include without identifying who is to assemble that information.

Presumably, such direction should be the exception rather than rule. Presumably the real issue will be whether or not the student can or should be directed to an alternate placement rather than having the parent choose a school of choice which would necessitate a move for their son or daughter, and expect the Board to pay a maintenance allowance.

In that regard, the Procedure could make it clear that directions for placements of students in schools, which result in a need for the student to change their place of residence from their parent's home to another location, will be premised upon an educational assessment completed by or on behalf of the Division. If this assessment can be triggered by a parental request, such requests should presumably be dealt with either under a separate procedure or at the school level, reserving this Procedure only for the payment of a maintenance allowance.

The Procedure could then go on to set out any conditions upon which continuation of a maintenance allowance will be payable, such as are currently done under clauses 4.11 and 4.12. Clause 4.13 indicates that if there is no high school program in the home community, special consideration will be given to students who are not carrying a full course load. I did not however note any criteria that says that a student must maintain a full course load in order to be entitled to the maintenance allowance. If that is a criterion, it needs to be specified.

Respecting clause 4.14, based upon the wording of the new Alberta Education funding limitation which prohibits the payment of funding to students or families in cases where a student is enrolled in online or regular school programs, this type of payment would no longer appear to be permissible. Again, if the Division has secured alternate funding that could clearly be used for such payments, it may then be in a position to continue it. I am however not aware of any such flexibility.

Clause 5 is entitled "Students with Exceptional Needs". It is not clear to me as to whether or not this is a reference to the Board's obligations under sections 47 and 48 of the *School Act*. As I am sure you are aware, in the event that a student is determined to have such exceptional needs, the Board can place a student in a special education program provided that it first consults with the parent of that student, and where appropriate, with the student. On the other hand, if the Board determines that the student has needs which cannot be met in an education program provided by the Board, it must refer the matter to a Special Needs Tribunal who will rule on the Board's determination. That ruling can be reviewed by either the parent or the Board upon request to the Minister of Education.

While the finding that a student has special needs that cannot be met by the Board and may result in a direction, one should not confuse the appeals for disputes over special needs programming with the right or entitlement to a maintenance allowance. These matters should, in my view, be addressed under separate procedures.

October 27, 2016
Page 8 of 10

With respect to special education placements, I note that the Board has a currently existing policy, Policy 14, which describes the process that parents are to undertake if they disagree with a special education program or services placement for their child. Procedure 208 presumably compliments that policy, though I have not reviewed the same.

With respect to clause 1 you indicated that a student must be a registered resident student within the Division for a minimum of one year before being considered for financial support. That in my view is not consistent with the Board's mandatory obligations under section 53 of the *School Act* to provide a maintenance allowance wherever a student is directed to attend an educational program which results in the student needing to live with someone else. Again, if you view this matter as being one that will only be triggered by such a direction being made, you will greatly simplify this process and rather could implement a new procedure involving the issuance of a form to be completed by parents where they have accepted a new placement, and confirmed that the student will be living in a boarding arrangement.

If I have misconstrued your intention, and the Division truly does intend to make available to parents a program under which they can elect to have their child attend what in essence is a school of choice under section 45(3) of the *School Act*, which would result in a need for the student to be boarded, a separate set of procedures would be necessary. This would be premised upon certain of the provisions in the existing Procedure 320, but I do not see the basis for the Board making such payments. Such payments certainly would not be made in accordance with section 53 of the *School Act*, as maintenance allowance payments are only permissible where the student is directed to attend such a program. Presumably the Board would only be in a position to make such a direction if it agreed with the submissions of the parent, together with those of the appropriate educational experts, and then made such a direction. This would seem to provide a second avenue through which the parents could apply for a maintenance allowance, and also necessitate a policy under which the parents would be applying for, in essence, approval to have their child educated in an alternative program. This is quite A-typical of the usual process. Under section 45(3) of the *School Act*, a board shall enroll a resident student of the board or of another board in the school operated by the board that is requested by the parent of the student if in the opinion of the board asked to enroll the student, there is sufficient resources and facilities available to accommodate the student. If a parent wants to enroll their child in a school of choice, and it does not result in the need for the child to move from the parent's residence, there is no entitlement to a maintenance allowance. Neither is there a requirement to provide a maintenance allowance if the parent wishes to move the student to a school of choice without there being an educational need as determined by the Division and a consequent direction to attend that school.

Before you implement any new procedure the Division must determine how it will handle the most likely scenario, where there is not a high school program available for a child, which results in the need for the child to be directed to a placement in another community, which in turn results in the need for the child to live outside the parent's home. If you want to grant some form of choice to a parent in those circumstances, that could be addressed within the procedure.

October 27, 2016
Page 9 of 10

However, no matter how these procedures are revised it should be clear that the boarding allowance will only be payable in the event that the student is directed to attend a school outside of their community by the Board. The rules for each of these circumstances could be addressed under separate portions of the procedure.

As above indicated, there are good reasons for not involving the Local School Board Committee in any of these procedures. Presumably the best educational interests of the student can be determined by the Division, together with parental input, where it involves the movement of a high school student from one community to another.

It is also unclear to me whether the Board itself operates the "boarding program", based upon materials in the Boarding Home Program Manual. The operation of such programs exposes the jurisdiction to great liability. That could be the subject matter of another detailed legal review.

It seems to me that what the Division really needs is a process to identify when a student's needs cannot be met in their home community. When that happens the Board would need to direct the student to a placement which would then trigger the requirement of paying a maintenance allowance. It is also interesting to note that under section 53 it does not indicate to whom the maintenance allowance would be payable. I note under your Handbook that it is actually payable to the person who provides room and board for the Division student.

Appeals

In the event that you decide that the maintenance allowance will only be payable in those circumstances where a student is directed to attend a school which results in the need for the child to move out of their parent's residence, and that decision will be made by one individual designated on behalf of the Board, there is in my view no need for the matter of payment of the maintenance allowance to be appealed. However, the parent may well have the ability to appeal the placement of the student which will have been made through a direction by a designated individual on behalf of the Board.

As that is the issue likely to be contested, if it is not based upon any input of the parent, I could envision there being one level of appeal, perhaps under the section 123 Appeal Process, given that arguably will significantly affect the education of the child. Any such appeal will need to be defined within a specified time period, with the regular appeal process for such appeals being followed.

What that appeal mechanism may look like will depend upon the way in which section 123 *School Act* appeals are structured under the Board's new governance policies. Under Policy 13, I note that it is the Superintendent who has been delegated the authority by the Board to deal with all appeals, with exception of the 10 items listed, which would not include the placement of a student except in the special education program. As this policy currently provides that a decision that has been made by the Superintendent can be appealed, which is overly broad and should be addressed, the Superintendent should not be the final decision-maker with respect to the direction of a student to attend a school in any particular area.

October 27, 2016
Page 10 of 10

In short, it is my view that these matters could be more appropriately addressed, clearly specifying the circumstances in which a student can and will be directed to attend a school outside of their home community. It is hard to envision a circumstance where a student would be directed to attend a school outside of the jurisdiction. In such cases, if section 53 of the *School Act* is applied, the maintenance allowance would naturally follow.

As this approach is substantively different from that currently covered under Procedure 320, I suggest that your senior executive team review these comments and determine how you would like to proceed.

Before we can assist in recommending an actual procedure to be followed, I need you to consider the issues set out herein and advise as to how you wish to proceed. I would be pleased to review these matters with you at your convenience.

Yours truly,

A handwritten signature in black ink, appearing to read "Debra Tumbach". The signature is written in a cursive style with a large initial "D".

Debra Tumbach
Solicitor, Legal Services

Maintenance allowance

53 If a student is directed by a board to attend a school and as a result of attending that school the student is unable to live in the residence of the student's parent, the board shall pay a maintenance allowance in respect of that student in an amount prescribed by the board.

1988 cS-3.1 s36

Off-campus education programs

54(1) A board may provide off-campus education programs for its students.

(2) Subject to the regulations, a board may enter into an agreement with a person to provide a workplace for students who are participating in an off-campus education program.

(3) When a student wishes to participate in an off-campus education program, the board shall obtain the consent of the student's parent or, if the student is 16 years of age or older, the student.

(4) A student who is participating in an off-campus education program is considered to be attending school while at the workplace provided for the program.

1988 cS-3.1 s37;1998 c27 s2

Continuing education

55(1) A board, in addition to its obligation to provide courses and education programs to students enrolled in schools operated by the board under this Act, may develop or provide courses to any person on any subject.

(2) A board shall employ teachers in accordance with section 92 to provide instruction in courses provided under this section that conform with the courses of study prescribed or approved under section 39, and may employ any person to provide instruction in other courses provided under this section.

(3) When a board provides a course under this section, the board shall ensure that the course does not interfere with normal school operation.

(4) Notwithstanding section 49, a board may charge a student registered in a course provided by it under this section any fees it considers appropriate, but it may not require a student who is enrolled in a school operated by the board to pay a fee for a course provided under this section.

(5) Any person may apply to a board to register in a course provided under this section and the board may in its discretion accept or refuse the applicant.

TRANSPORTATION

Section 1.19 — Boarding Funding

ALLOCATION FORMULA

$$\text{Boarding Allocation} = \frac{\text{\# of funded students eligible for funding}}{\text{}} \times \text{Funding Rate for Boarding}$$

ALLOCATION CRITERIA

1. The **parents** of the eligible funded student must reside in the **school jurisdiction**.
2. Boarding funding is paid if the **funded student** is directed by a **board** to attend a **school** in Alberta under section 53 of the *School Act* or a program of studies prescribed by the **Minister** and as a result of attending that school the student is unable to live in the residence of the student's parent.
3. Funding for boarding is not paid to a **school jurisdiction** for a **resident student** who is:
 - a) attending a **private school** outside Alberta when the education program has not been previously approved by the **Minister**; or
 - b) enrolled after the **September count date**;
 - c) boarded after November 30.

Section 1.20 — Rural Transportation Funding

ALLOCATION FORMULA

1. A rural **school jurisdiction** may apply for the following rural transportation funding:
 - a) Rural Transportation Support

$$\text{i. Basic Allocation} = \frac{\text{Eligible Passenger/Eligible Transported ECS Child}}{\text{}} \times \text{Applicable Rural Transportation Rate}$$

PLUS

$$\text{ii. Distance Allocation} = \frac{\text{Applicable Eligible Transportation Distance (kms) for each Eligible Passenger/Eligible Transported ECS Child}}{\text{}} \times \text{Applicable Distance Rate}$$

Total rural transportation support is the sum of the amounts calculated in i) and ii) above multiplied by the applicable weighting factor for each eligible passenger and eligible transported ECS child.

- b) Inter-School Transportation Support

Support to a rural **school jurisdiction** for a bus providing inter-school transportation to each group of 66 weighted **eligible passengers**, or portion thereof, is calculated as follows:

$$\text{Inter School Allocation} = \frac{\text{Daily kms (not including deadhead kms) of inter school transportation for the bus}}{\text{}} \times \frac{\text{\# of days of inter-school transportation in the school year for the bus}}{\text{}} \times \text{Support Rate}$$

The total annual support for inter-school transportation is the aggregate of the amounts calculated for each bus providing inter-school transportation.

BOARD OF TRUSTEES

TO: LOIS BYERS
OFFICIAL TRUSTEE

DATE: APRIL 20, 2017

PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

SUBJECT: LOCAL SCHOOL BOARD COMMITTEE MINUTES RECEIVED

ORIGINATOR: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION

That the Board of Trustees receives the Local School Board Committee Minutes received as April 11, 2017.

| LSBC NAME | DATE(S) OF MEETING | LAST MINUTES SUBMITTED |
|---------------------|------------------------|------------------------|
| Anzac/Bill Woodward | | Dec. 13, 2016 |
| Athabasca Delta | Feb. 6, Feb. 20, 2017 | |
| Bishop Routhier | | Oct. 5, 2016 |
| Calling Lake | | Jun 7, 2016 |
| Chipewyan Lake | | Jun 1, 2016 |
| Conklin | Mar. 1, 2017 | |
| Desmarais | Jan. 4, Feb. 7, 2017 | |
| East Prairie | | Dec. 14, 2016 |
| Elizabeth | Mar. 1, 2017 | |
| Fort McKay | Feb. 27, Apr. 4, 2017 | |
| Gift Lake | Jan. 31, 2017 | |
| Grouard | | |
| J.F. Dion | Feb. 13, 2017 | |
| Janvier | Mar. 22, Apr. 11, 2017 | |
| Keg River | Feb. 7, 2017 | |
| Little Buffalo | | Feb. 7, 2017 |
| Paddle Prairie | Feb. 8, Apr. 3, 2017 | |
| Peerless Lake | | Jan. 24, 2017 |
| Pelican Mountain | | Jan. 10, 2017 |
| Susa Creek | | Sep 19, 2016 |
| Trout Lake | | Dec. 13, 2016 |
| Wabasca | Feb. 7, 2017 | |

**Athabasca Delta Community School
Local School Board Meeting Minutes
Monday February 6, 2017**

Start time: 6:00 p.m.

Attending: Tania Dashcavich, , Wes Silliker, Tegan Vacheresse, Lorraine Cardinal, Dan Mercredi, Gail Patrick, Kelsey Knox, Alex Hitchcock, Amy Kraft, Kerri Ceretzke

Regrets: Claris Voyageur, Julia Cardinal

1. Prayer –Tania
2. Approval of Agenda 811-17-02-06
 -Addition in-Camera- Dan Mercredi
 -Approved with addition- Tania
3. Approval of Minutes dated November 21 812-17-02-06
 -Approved-Lorraine
4. Principals Report
 - Budgets
 - o Presented budgets-school and board
 - Housing / School Upkeep
 - o Doors being finished
 - o New furniture in some units
 - o Painting throughout school
 - o Library area opened up
 - o Media lab getting started (Syncrude grant)
 - o Possible addition of unit 90 getting a basement suite.
 - o Policy Updates:
 - Presented draft policies 2, 3, 4, 7, 14, 15, 18

-Other updates- gun course, trapping course, RCMP positive ticket program, ELI trapping camps, Handgames tournament in Janvier, intros of new staff
5. Chair's Report
6. Letter to the minister- request from Robin Guild
 - a. Presented letter to board for review/signatures if desired
7. Grad Jackets
 - a. Request from grad class for board to purchase jackets as gifts (10 grads)
 - i. Motion by Tania, second by Lorraine 813-17-02-06
8. In camera (7:06) 814-17-02-06
 - a. Out (7:32) 815-17-02-06
9. Next Meeting time and date – February 20

RECEIVED
MAR - 6 2017

**FILED IN
DOCUSHARE**

**Athabasca Delta Community School
Local School Board Meeting Minutes
Monday February 20, 2017**

Start time: 1:00 p.m.

Attending: Wes Silliker, Tegan Vacheresse, Lorraine Cardinal, Julia Cardinal, Claris Voyageur

Regrets: Tania Dashcavich, Dan Mercredi

1. Prayer –Julia
2. Approval of Agenda 816-17-02-20
-Julia
3. Approval of Minutes dated February 6 817-17-02-20
-Approved-Claris
4. Principals Report
 - Budgets
 - o Presented budgets-school and board
 - Housing / School Upkeep
 - o Doors update- fixes to be made
 - o Media lab construction underway- 6-8 week timeline
 - o 2 units currently without water
 - o Housing- will present updates on housing when available from division

-Other updates- Apple Schools funding from Nunee- \$1000 per month, Helping hands position open- full time
5. Chair's Report
 - Capsel- April 30-May 2
 - Elder's program- wish to utilize more people in the community
 - Question on who offers honoraria- FNMI funds, ATC sponsored
 - Post on social media to
6. Grad Jackets
 - Request for hard numbers from last meeting
 - Include admin and board members in ordering
 - Request of letter from grad stating costs, etc.
7. Indspire Trip 818-17-02-20
 - Presented plan last meeting (Tegan)
 - Approved- Claris
8. Adjournment 819-17-02-20

Next meeting March 20 or 27- TBD

RECEIVED
MAR - 6 2017

FILED IN
DOCUSHARE

**CLSB
Conklin Local School Board
Regular School Board Meeting Minutes
March 1, 2017**

Participants:

Kathryn Quintal
Margaret Quintal
Verna Quintal-Janvier
Cal Johnson – School Principal

Excused Regrets:

Wendy Tremblay
Shirley Tremblay

Call to order:

Margaret Quintal called the meeting to order at 7:34 p.m. at Conklin Community School.

Opening prayer by Margaret Quintal

Motion # 0397—17

Conklin Local School Board motions to adopt March 1, 2017 meeting agenda as presented.
All in favor, motion carried

Motion # 0398-17

Conklin Local School Board motions to adopt December 19, 2016 regular meeting minutes as presented.
All in favor, motion carried

Motion # 0399—17

Conklin Local School Board motions to book fotosource photography for school photos based on quote provided.
All in favor, motion carried

Motion # 0400-17

Conklin Local School Board motions to approve the grades 1-3 field trip scheduled for May 30-31, 2017 to St. Albert's Children Festival as proposed.
All in favor, motion carried

Motion # 0401-17

Conklin Local School Board motions to approve the Kids Do Care Club field trip scheduled for May 2-3, 2017 to Grand Prairie as proposed.
All in favor, motion carried

Motion # 0402—17

Conklin Local School Board motions to approve all the Swimming Excursions to Lac La Biche and Fort McMurray for the 2016-2017 School Year.
All in favor, motion carried

Motion # 0403—17

Conklin Local School Board motions to approve all Gymnastics Excursions to Fort McMurray for the 2016-2017 School Year.
All in favor, motion carried

**FILED IN
DOCUSHARE**

**RECEIVED
MAR - 6 2017**

Motion # 0404—17

Conklin Local School Board motions to accept the March 1, 2017 Principals Report as presented.
All in favor, motion carried

Closing prayer by Margaret Quintal

Meeting adjourned at 9:02 p.m.

Desmarais Local School Board Committee Meeting

January 4, 2017

Attendance: Ernie Grach, Shelly Hamelin, Silas Yellowknee, Fay Cardinal, Ronald (Bobby) Beaver, Christoph Ruge, Terri-Lynn McLeod

Absent:

Agenda

1. Call to Order at 5:44 pm.
2. Approval/Additions to Agenda

Motion #01-04-2017-001 The Desmarais Local School Board does recommend to accept the agenda as presented.

**Mover: Silas Yellowknee
Second: Bobby Beaver
CARRIED**

3. Reading/ Business Arising/ Approval of Previous Minutes
 - a. November 2, 2016
 - b. December 7, 2016

Motion #01-04-2017-002 The Desmarais Local School Board does recommend approval of the November 2, 2016 and December 7, 2016 meetings as presented.

**Mover: Silas Yellowknee
Second: Bobby Beaver
CARRIED**

4. New Business:

- i. LSBC Concerns:
 - a. Clarification of LSBC function in the school and what they can do.
 - b. No By-Elections for the remainder of the term until October 2017.
 - c. Psychologist Hiring Update
 - d. Police in the School

RECEIVED

MAR - 3 2017

FILED IN
BOCUSHARE

- ii. Budget Total Transferable Mistassiniy (\$112,056.66) Career Pathways (\$_____).

Motion #01-04-2017-003 The Desmarias Local School Board does recommend adding Shelly Hamelin as a signing authority on the Mistassiniy School Generated Funds account.

**Mover: Silas Yellowknee
 Seconder: Ernie Grach
 CARRIED**

- iii. Attendance

| | Career Pathways | Mistassiniy |
|-----------|-----------------|-------------|
| September | 77.0 % | 79.85 % |
| October | 78.0% | 76.81 % |
| Novembér | | 75.44% |
| December | | 68.68% |
| January | | 70.18 % |

- iv. Mistassiniy School Council Update
 v. Corporate Board Meeting- January 18-19, 2017 in Edmonton
 vi. Community Engagement- January 24, 2017 at St. Theresa School
 vii. Christmas Festival- Good Job everyone!
 viii. World Indigenous Peoples Conference on Education in Toronto, ON (July 2017)- Darrell Anderson and Mistassiniy Mentors Group
 ix. EF Tours and WE Day Overseas Trip Parent Information Meeting – January 11, 2017 at 7pm
 x. New Bell Schedule for Mistassiniy
 xi. Semester 2 starts Jan. 30, 2017.
 xii. Workshops for School: Adrian LaChance (Jan. 10, 2017), Robert Nash Project (Feb. 1, 2017)
 xiii. Mistassiniy School Council Update
 xiv. CEEC Position: Liaise between the school. How is this being done? Presenters to the LSBC.

5. Next Meeting: Feb. 8, 2017 at 5:30 pm

6. Adjournment: 7:11 pm.

Silas Yellowknee



MISTASSINIY SCHOOL

Desmarais Local School Board Committee Meeting

February 7, 2017

Attendance: Ronald (Bobby) Beaver, Fay Cardinal, Ernie Grach, Troy Stuart, Tyla Buha, Beth Anne Auger, Terri-Lynn McLeod, Christoph Ruge, and Lois Byer

Absent: Silas Yellowknee

Agenda

1. Call to Order at 5:50 pm.
2. Approval/Additions to Agenda

Motion #02-07-2017-001 The Desmarais Local School Board does recommend to accept the agenda as amended.

**Mover: Ernie Grach
 Seconder: Bobby Beaver
 CARRIED**

3. Reading/ Business Arising/ Approval of Previous Minutes

a. January 4, 2017

4. New Business:
 - a. LSBC Concerns

Motion #02-07-2017-002 The Desmarais Local School Board does recommend that we go in-camera at 5:48 pm.

**Mover: Ernie Grach
 Seconder: Fay Cardinal
 CARRIED**

**FILED IN
 DOCUSHARE**

RECEIVED
 MAR - 3 2017

Motion #02-07-2017-003

The Desmarais Local School Board does recommend that we come out of camera at 6:20 pm.

**Mover: Fay Cardinal
 Seconder: Ronald (Bobby) Beaver
 CARRIED**

- b. Lois Byer, Official Trustee- information on process and procedure discussed.
- c.. Beth Ann Auger, School Council Chair – reviewed information as presented.
- d. Amend minutes from August 24, 2016
- e. Policy 14, 15, 18 Review
- f. Update of LSBC/ Principal Meeting in Edmonton
- g. Budget Total Transferable Mistassiniy (\$112,056.66)
- h. Attendance

| Month | Career Pathways | Mistassiniy |
|-----------|-----------------|-------------|
| September | 77.0 | 79.85 |
| October | 78.0 | 76.81 |
| November | | 75.44 |
| December | | 68.68 |
| January | | 70.18 |

- 5. Next Meeting: March 1, 2017 at 5:30 pm
- 6. Adjournment: 8:45 pm.

Fay Cardinal

**MINUTES - ELIZABETH COMMUNITY SCHOOL
LOCAL SCHOOL BOARD COMMITTEE MEETING
March 1, 2017 – February Meeting**

| | | |
|-----------------|------------------|---------------------------------|
| PRESENT: | Shelley Bartman | Member/Chairperson |
| | Gwen Morrissette | Member |
| | Tracy Jacknife | Member |
| | Sheila Thompson | Member |
| | Rick Horon | Principal |
| | Jenn McRae | Teacher/Former Acting Principal |

ABSENT: N/A

GUESTS: N/A

Call to Order at 4:40 PM.

Meeting opened with a prayer by Shelley Bartman.

RECOMMENDATION#: 2017.02.001 Recommended by Sheila Thompson /SECONDED by Gwen Morrissette THAT,

The agenda be adopted with the following additions:

9. Request use of school (Gwen)

RECOMMENDATION#: 2017.02.002 Recommended by Gwen Morrissette /SECONDED by Sheila Thompson THAT,

The minutes from the January 30, 2017 LSBC meeting be adopted as presented.

Principal's Report for January, 2016

Attendance and enrollment report:

Enrollment as of February 14:

K-16
1-14
2-20
3-17
4-18
5-15
6-15
7/8-19

Total-134

Elizabeth School Budget report:

School Generated/Northland – No New Update
School Budget – No New Update

MAR - 3 2017
RECEIVED

Past Happenings

FILED IN
DOCUSHARE

February 2: Steve Harmer Magic Show 9:00am
 February 3: Assembly (2, 4)
 February 9: Gr. 5 – 8 Literacy Day
 February 10: Gr. 5-8 Dance 1:00 – 3:00pm
 February 15 – 17: No School – ATA Convention
 February 20: No School – Family Day
 February 22: Family Movie Night

Future Happenings:

March 3: Assembly (3, 6)
 March 6 – 9: Swimming (5, 6)
 March 10: No School – PD Day
 March 13 – 16: Swimming (K, 1)
 March 14: Career Fair
 March 16: Skiing
 March 20 – 23: Swimming (2, 3)
 March 23: Report cards go home and Parent/Teacher Interviews
 March 23: Skiing
 March 24: No School – Family Friday
 March 27: Swimming (3, 4)
 April 5: K-4 Dance 2:00 – 3:00pm
 April 6: Assembly (5, 7/8)
 April 7 – 17: No School – Easter Break

Student Discipline:

○ In-school suspensions.
 ○ Out of school suspension

Attendance

K – 79%
 1 – 78.3%
 2 – 90.4%
 3 – 88%
 4 – 82.3%
 5 – 84.1%
 6 – 87.1.5%
 7 – 85.5%
 8 – 82.7%
 School 84.38%

Field Trips:

Swimming (booked for March)
 Skiing (booked for March)

RECOMMENDATION#: 2017.02.003 Recommended by Gwen Morrissette /SECONDED by Sheila Thompson THAT, the principal's report be accepted as presented.

DISCUSSION ITEMS

Temporary Bus Driver – Tracy Lagimodiere is on an additional 6 week medical leave. Vernon Cardinal is still available to drive bus on a casual basis, but he will no longer be driving Tracy’s route each day. Darren Cardinal will be filling in as the temporary bus driver until Tracy returns on April 3, 2017.

Administrative Procedures – Rick provided the board with an update on Northland’s “NEW” Administrative Procedures. The board was provided with a handout regarding the procedures. The procedures are available for people to review and provide feedback until April 30, 2017.

Policy Changes – Rick provided the board with an update on the policy changes that have been made. Policy 14, 15, and 18 have been changed. The board was provided with the policies and they can provide feedback until April 10, 2017.

Request Use of School – Gwen Morrisette would like to request the use of the school on March 24 – 26 for a peer support program weekend retreat. The program will provide support and guidance to 12 to 20 year olds in the community. Gwen Morrisette and Sheila Thompson will be running the weekend retreat with a variety of speakers coming to participate.

RECOMMENDATION#: 2017.02.004 Recommended by Tracy Jacknife /SECONDED by Shelley Bartman THAT,

the Local School Board Committee will support Gwen Morrisette and Sheila Thompson using the school on March 24 – 26, 2017 for the peer support program weekend retreat.

Next regular meeting on Tuesday, March 21 @ 4:00 pm.

Meeting adjourned at 5:30 pm

**Fort McKay
Local School Board Committee
Meeting Minutes
February 27, 2017**

Call LSB Meeting to Order @5:00 PM

Board Members Present:

Tina Black
Janet McDonald

Administration Present:

Ruth Ryan

Absent:

Additions to Agenda...nothing at this time

1. Approval of Agenda

Adopt Agenda: Janet McDonald moved to adopt the agenda as presented.

2. Approval of Previous Minutes

Adopt Minutes: Tina Black moved to adopt minutes of January 25, 2017.

3. Business Arising from the Minutes....nothing at this time

4. Maintenance Report-

See report

5. Correspondence – Regular Board No. 17-02 Copy

- **Memo – Re: LSB Topics for discussion**
- **Letter – for LSB**
- **Memo – attendance**

6. Principal's Report ... see attachment - Janet McDonald moved to adopt the Principal's Report as presented.

8. New Business –

- **Parent/Teacher Interviews- March 16/ Book Fair...this was discussed - pizza and wings will be delivered to each classroom...**
- **Ward System...this was discussed**
- **Letter – discussed**
- **Policy and Procedure update... discussed**
- **School Counsellor...The new counsellor started working full time...**

**FILED IN
DOCUSHARE**

**RECEIVED
MAR - 3 2017**

- Early Registration ECS-Grade 6...this was discussed
- AERR- this was discussed
- Attendance ...this was discussed and improvement were noted
- Band funded staff...this was discussed and it will be brought up at next meeting when Miranda is able to attend
- 2017-2018 Calendar – this was discussed and Fort McKay School will continue to follow Fort McMurray Catholic schedule
- PD Days – March – this was discussed

Additions to Agenda:

-
-
-

9. Any other business

Next Meeting March 21, 2017

Adjournment @ 6:05

**Fort McKay School
Local School Board Committee Recommendations
February 28, 2017**

- O4-17 Recommendation to adopt the agenda as presented.
 Moved by Janet McDonald
- O5-17 Recommendation to approve the previous minutes from January 25, 2017.
 Moved by Tina Black
- O6-17 Recommendation to accept the Principal's Report as presented.
 Moved by Janet McDonald

**Fort McKay
Local School Board Committee
Meeting Agenda
April 4, 2017
12:00 PM**

Call LSB Meeting to Order @12:05 PM

Board Members Present:

Janet McDonald
Tina Black

Administration Present:

Ruth Ryan

Absent:

Additions to Agenda...

1. Approval of Agenda

Adopt Agenda: Tina Black moved to adopt the agenda as presented.

2. Approval of Previous Minutes

Adopt Minutes: Janet McDonald moved to adopt minutes of February 28, 2017.

3. Business Arising from the Minutes.....nothing at this time

4. Maintenance Report-

See report

5. Correspondence – Policy 8- Board Committees/ Policy 9- Board Representative/ Policy 10- Policy Making – this was discussed

6. Principal's Report ... Tina Black moved to adopt the Principal's Report as presented.

8. New Business –

- Culture Room- PTBAMK logo...this was discussed and we will continue to use our logo.
- Staffing TA – Band Funding...this will be discussed at our next meeting
- Trickster...this was discussed

RECEIVED
APR - 6 2017

FILED IN
DOCUSHARE

- Awards – Tuesday, June 27th – Framed certificates plus gifts/cards
- ECS Graduation...this was discussed and the ECS Graduation will be separate from GR. 1-6 awards
- Science Fair – May 9th /Ribbons, pins, gift cards, etc....this was discussed
- Bussing announcements after school...next year we will not continue with this due to FOIP
- Early Registration ECS-Grade 6...May 1st- This will be put in our newsletter
- AERR- This was discussed
- Attendance plan ...This was discussed
- Swimming – Tina recommended the students go to Fort McMurray for swimming lessons.
- Hot Lunch – this was discussed and there will be a hot lunch on April 27th
- U School 2017-2018...this was discussed
- Tina Black recommended the Field Trip to Edmonton be approved for U School June 6-7th- convocation.
- Janet McDonald recommended that Family Day be moved from June 16th to June 23rd due to Treaty Days.

Additions to Agenda:

-
-
-

9. Any other business...nothing at this time

Next Meeting May 2, 2017

Adjournment @1:40 PM

**Fort McKay School
Local School Board Committee Recommendations
April 4, 2017**

- 07-17 Recommendation to adopt the agenda as presented.
Moved by Tina Black
- 08-17 Recommendation to approve the previous minutes from February 28, 2017.
Moved by Janet McDonald
- 09-17 Recommendation to accept the Principal's Report as presented.
Moved by Tina Black
- 10-17 Recommendation to approve a U School field trip in June 2017 for convocation.
Moved by Janet McDonald
- 11-17 Recommendation to approve swimming lessons in Fort McMurray.
Moved by Tina Black
- 12-17 Recommendation to move Family Day from June 16th to June 23, 2017 due to Treaty Days on June 23rd this year.
Moved by Janet McDonald

RECEIVED
APR - 6 2017

Gift Lake School Board Meeting
January 31,2017

Present:

Barb Laderoute
Ken Shaw-Chair
Dale Laderoute
Gordon Belcourt
Gail Lamouche
Howard Shaw
Troy Runzer
Delores Pruden-Barrie (High Prairie Coordinator-FNMI Program)
Corrine Goulet (FNMI staff)

Ken Shaw call the meeting to Order @ 4:27 pm

502.14- Approval of Agenda

Add Boarding Home and Gate Issues

Motion to accept the agenda

Dale Laderoute moves to accept the Agenda with changes; Second by Gordon Belcourt; AIF: Carried.

503.17- Approval of Minutes- Dale Laderoute moves to accept the minutes; Second by Gordon Belcourt. AIF: Carried

504.17- Business Arising from Minutes:

The local School board members wasn't available to attend the PLC Workshops
 Received as information

505.17- Guests: Delores Pruden-Barrie (High Prairie Coordinator-FNMI Program) Corrine Goulet Introduced the Program and what they offer. Received as information

506.17- Hiring New Staff member- Devin Radcliff- Introduction were made with Local School Board. Howard Shaw moves to accept; Second by Dale Laderoute. AIF: Carried

507.17- Discussion about the LTA letter to Council.

Howard forwarded the letter to Tammy Anderson- Administrator. Howard had a chat with Tammy about purchasing items for the School; Tammy suggests to put 4 items on to a list and cost of the items and Gift Lake Will cut out a cheque for the Purchases.

Howard directs Barb to post the Community/School Liaison Worker for the new School year. Barb will write up the job description and posting.

Received as Information.

508.17- Pat Test Results (copies)

Barb suggests to write down your concerns and discuss in next meeting.

Received as Information

**FILED IN
DOCUSHARE**

RECEIVED

MAR - 7 2017

509.17- NLC Partnership (CTF) letter to Academic Supervisor at NLC.

Barb wrote a letter to Eddie Sargent to partnership with the School and NLC to see what they can offer to the students in regards in the Trades Programs. Troy will bring information on Trades Competition to the next meeting. (Skills Canada)
Received as Information.

510.17- Letter to Minister of Education-

Ken Shaw attended a meeting in Edmonton.

RE: Full corporate board back in place. They are looking for support from all local school board members form each Northland School Division.

Make a motion to sign a letter of full support and endorse the letter to Minister of Education
Howard moves to sign the letter of Support; Dale Seconds: AIF: Carried.

511.17- Boarding Home

In camera @ 5:53 pm

Out of Camera @ 5:59 pm

Gordon Belcourt moves, Howard Shaw seconds AIF: Carried.

512.17- Gate Issue

Leaving gates open afterhours. - The NLC gate. We are still having issues with the doors and gates and we hope to resolve the issues soon.

Received as information.

Meeting adjourned @ 6:19 pm

Howards moves, Second by Dale. AIF: carried.

J.F. Dion
Local School Board Meeting
February 13, 2017

School Board Members: Joan Daniels, Carlene Gladue, Raymond Durocher, Tyler Gladue.

Call to Order: Meeting called to order at 4:10 p.m.

Opening Prayer led by Joan Daniels.

Motion to Adopt Agenda:

Motion: #502-02/17, Ray/Ty, All in Favor.

Motion to Adopt January 10, 2017 Minutes:

Motion: #503-02/17, Ray/Ty, All in Favor.

Business arising from minutes:

No business arising from minutes.

New Business:

We reviewed information from the different meetings in Edmonton and Peavine.

Lunch Program:

Nothing to report.

**FILED IN
DOCUSHARE**

**RECEIVED
MAR - 7 2017**

Principal's Report:

Motion to change the PD day to March 17, 2017.

Motion: #504-02/17, Ray/Ty, All in favor.

Motion to approve: Principal's Report as presented.

Motion: #505-02/17, Ray/Ty, All in favor.

Chairpersons Report:

Motion to approve Chairpersons report:

Motion: #506-02/17, Ray/Ty, All in favor.

Budget:

We had a budget discussion.

Correspondence:

We reviewed all correspondence.

Member/Parent/Board Concerns:

Board Concern: Motion to ask the principal to make a list of the students with the highest absences, and to outline the options available to us, to improve attendance with these students. .

Motion: #507-02/17, Ray/Ty, All in favor.

Next Meeting Date:

Next regularly scheduled LSB meeting set for March 7, 2017 at 4:00 p.m.

Adjournment:

Motion to adjourn meeting at 5:00p.m.

Motion: #508-02/17, Ray/Ty, All in favor.



Local School Board Meeting Tuesday March 22 2017 5:00 pm



Members attending: Alice Fontaine, Martha Nokohoo, Iesha Piche, Principal

Father R. Perin

- Opening Prayer 5:00 pm
- Note: Last motion number 16-71
- Review of Last meeting minutes

 Note: Items with icon has attached information sheet(s)

New Business

- Policy 14, 15, 18 review 
All three policies were presented and discussed and there were no comments as policies seemed basic common sense and reasonable.
- Financial Statements
Approximate amounts remaining in school accounts were given with detailed information to be given at the next meeting.
- Draft Calendar 2017-2018 
Calendar copy provided to LSB members with a final copy provided at the next meeting after other days are entered (Local PD/Family Days/In Lieu day)
- Field trip update
Chief Vern Janvier promised to donate \$15000 for the May field trip with grades 6-9 students. This will basically cover the trip and therefore we will have extra school funds budgeted for other grades to take a few day trips in June.
- Horse problem meeting Municipal Office Thursday
As an update in these minutes: This meeting was cancelled due to weather and there is a plan in place to clean up the field.
- Teaching Units next year/Grade configurations
The principal reviewed the provincial desire that all School Boards reach a consistent pupil teacher ratio. Under current ratio criteria, our school is over-staffed. LSB members expressed concern that given academic and behavioural issues, our school should be staffed differently. The principal explained that the grade configurations given current information will be as follows:

**K-1 2-3 4-5 6-9 (groupings to be determined with 2 teachers)
Total of 5 teaching units + Principal in addition to a community worker**
- Attendance Issues
The Principal and LSB members discussed the low attendance since January. The Principal explained that all parents of kids who have missed significant time, did receive a personalized letter for their child.

**FATHER R. PERIN SCHOOL**

129 Northland Drive Janvier, Alberta T0P1G0 Phone: (780) 559-2240 Fax: (780) 559-2365

- Summer reading camp update
Rosalind Best will coordinate the program and three counselors and a cook will be hired.
- Boarding home applications
LSB was reminded that Nov 30th is deadline for applications for any school year. LSB suggested that these forms be printed and ready at the office.



Local School Board Meeting Tuesday April 11 2017 5:00 pm

Members attending: Martha Nokohoo, Iesha Piche, Alice Fontaine, Principal

Father R. Perin

- Opening Prayer 5:00 pm
- Note: Last motion number 16-71
- Review of March minutes
Minutes accepted with one correction (Addition of Martha Nokohoo in attendance).
Minutes corrected and submitted to Northland.

New Business

- Draft Calendar 2017-2018
The calendar with all days that are flexible (Family Days, Day in Lieu, PD days, PLC half days) completed for review. Board members were in agreement with the calendar as presented.
- Field trip update
Trip is being planned for grades 6-7-8-9 and we are only concerned that we may not get male supervisors as required. This is being pursued.

- Attendance Issues



PowerPoint presented by Principal with grade and division attendance breakdowns. Board members discussed the various actions that the school has and is taking to encourage better attendance. Members felt that community and parenting issues are the real cause of attendance and that the school is doing all that it could. The Principal pointed out that the Attendance Board has not yet been used but it may come to that in the coming weeks.

- Reading Assessment Results (Latest February)
Principal reviewed February Reading Assessment results to be discussed in detail at the May meeting.
- Janitorial and Bus Driver Issues



Discussion of the reasons why the school cannot attract candidates for bus driving and Janitorial positions. Board members felt that the salary offered was low and wondered if the Band could subsidize these positions. Principal informed the board that the Band has been approached to assist with driver subsidy on a short-term basis. The principal explained that it has been very difficult to keep Janitorial staff and basically impossible to get Janitor to work 7 hours per day which is required for a properly cleaned school.

Keg River Local School Board
Regular Meeting #85
February 7, 2017 @ 7pm DMJS

PRESENT: Mike, Kathy, Delores, Wallace, Mrs. Batchelor

CALL TO ORDER: Mike called to order at 7:14 pm

ADOPT AGENDA: #4551 Delores moved to adopt the agenda Carried

ADOPT MINUTES: #4552 Kathy moved to adopt minutes of meetings #83, #84 & Dec 20 special meeting Carried

HOT LUNCH: not available

PRINCIPAL REPORT: #4553 Wallace moves to accept principal report as info Carried

CHAIR REPORT; Discussions on; Principal/Chair meetings in Edmonton, Policy's 14, 15, 18, Flexible Learning Pilot Program, Instructional hours, Dress Code/Mission Statement, Open house engagement in Peace River on Feb 16, Field trip funding, Policy 19/Code of conduct, Letter received from Robin Guild/ to Minister

#4554 Kathy moved that KRLSB have our own representative at the corporate board level, not a ward system Carried

NEXT MEETING: March 6/17

ADJOURNMENT: 8:15pm

RECEIVED
MAR - 7 2017

FILED IN
DOCUSHARE

**PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE
REGULAR BOARD MEETING
FEBRUARY 08, 2017**

In Attendance: Candice Calliou, Chairperson
Kristen McGillivray, Secretary/Treasurer
Priscilla Christian, Board Member
Jill Gaudet, Principal
Reta Nooskey, Recording Secretary

Absent: Doreen Poitras, Board Member (excusable-medical)
Nelson Auger, Board Member

Call To Order: The meeting was called to order at 4:00 p.m.

Agenda:

Motion #037:16/17 Kristen McGillivray moved to accept the agenda as presented. **Carried.**

Visitors: Teachers Shelby Gingel and Lucas Whittle met with the Board to go over any questions on the EFI Tour to the Eastern Seaboard. The Chairperson read out a letter from parents of a boarding home student, requesting that the student be allowed to go on the trip as well. Both teachers stated that they had a problem with including students that they did not know, especially on a trip to another country, due to the liability issues. The students have until Feb. 20th to have all their money in, according to EF Tours guidelines, but the trip itself will be in June. Lucas also stated that anyone could join the EFI Tours as long as it is 100 days before the expected time to go, and paid the full amount for this trip (\$3200.00) before the Feb. 20th deadline. Thus if any boarding home students wanted to go with their own supervisor, pay the full cost and book the EFI tours to the same place, it would be like they were on the same tour with PP School. He did state, that at this time, if our school board wanted these 2 boarding home students to be included with the school and their students, both he and Shelby would not go, due to not knowing the students and the liability issues.

Minutes:

Motion #038:16/17 Kristen McGillivray moved to approve the minutes of the January 09, 2017 regular board meeting with corrections to Board Member Concerns. **Carried.**

Principal's Report:

Motion #039:16/17 Kristen McGillivray moved to recommend that all Northland Schools should have a seat on the Board of Governance, and that a letter should be sent to the Minister of Education to that effect. **Carried.**

Motion #040:16/17 Priscilla Christian moved to approve the following for the Sub. List: Emma Willetts, and subject to receiving their paperwork within the next month, Misty Cardinal and Dawn Ferguson. **Carried.**

**FILED IN
DOCUSHARE**

**RECEIVED
FEB 21 2017**

Motion #041:16/17 Kristen McGillivray moved to accept the Principal's Report as information. Carried.

Board Member Concerns:

Motion #042:16/17 Priscilla Christian moved that in the future of any major field trips planned for Paddle Prairie School, the Board recommends that any Boarding home student can be allowed to participate if they are in accordance with the guidelines for the trip. Carried.

Next Meeting Date: March 6, 2017 at 3:30 p.m.

Adjournment: The meeting adjourned at 5:15 p.m.

Signatures:

Candice Calliou, Chairperson

Reta Nooskey, Recording Secretary

**PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE
REGULAR MARCH MONTHLY MEETING
APRIL 03, 2017**

In Attendance: Candice Calliou, Chairperson
Kristen McGillivray, Secretary/Treasurer
Priscilla Christian, Board Member

Absent: Doreen Poitras, Deceased
Nelson Auger, Board Member (excused, Work emergency)

Call to order: The meeting was called to order at 3:55 p.m. The March meeting had to be rescheduled many times due to funerals in the community and lack of quorum due to work on other days, and the first available date was April 3rd. Nelson was called back to work so was unable to be in attendance.

Agenda:

Motion #043:16/17 Kristen McGillivray moved to adopt the agenda as presented. Carried.

Minutes:

Motion #044:16/17 Kristen McGillivray moved to approve the minutes of the February 08/17 regular board meeting as read. Carried.

Principal's Report:

Motion #045:16/17 Kristen McGillivray moved to accept the Principal's report as information. Carried.

Motion #046:16/17 Kristen McGillivray moved to approve Everett Piper as Bus Driver. Carried.

Motion #047:16/17 Kristen McGillivray moved to approve Lane Ferguson for the Sub. List. Carried.

Meeting Dates: The next regular meeting date is Monday, April 3, 2017.

Adjournment: The meeting adjourned at 4:12 p.m.

Signatures:

Candice Calliou, Chairperson

Reta Nooskey, Recording Secretary

RECEIVED
APR - 4 2017

FILED IN
DOCUSHARE

**PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE
REGULAR MONTHLY MEETING
APRIL 03, 2017**

In Attendance: Candice Calliou, Chairperson
Kristen McGillivray, Secretary/Treasurer
Priscilla Christian, Board Member

Absent: Doreen Poitras, Deceased
Nelson Auger, Board Member (excused, Work emergency)

Call to order: The meeting was called to order at 4:15 p.m. Nelson was called back to work so was unable to be in attendance.

Agenda:

Motion #048:16/17 Kristen McGillivray moved to adopt the agenda as presented. **Carried.**

Minutes: none available

Principal's Report:

Motion #049:16/17 Kristen McGillivray moved to accept the Principal's report as information. **Carried.**

New Business:

Bi-election:

Motion #050:16/17 Kristen McGillivray moved to have a Bi-election May 16, 2017 to replace late board member Doreen Poitras, for the remainder of her term; and to appoint Reta Nooskey as the Deputy Returning Officer for the bi-election. **Carried.**

Meeting Dates: The next regular meeting date is Monday, May 8, 2017. This may be changed depending on the results of the nominations.

Adjournment: The meeting adjourned at 4:25 p.m.

Signatures:

Candice Calliou, Chairperson

Reta Nooskey, Recording Secretary

**FILED IN
DOCUSHARE**

RECEIVED
APR - 4 2017

Wabasca Local School Board Meeting

St. Theresa School

February 7, 2017

ATTENDANCE:

Mandi MacLennan

Shelley Stevenson

Anthony Rathbone

Jeff Junkin

Robert Gullion

June Houle

Thomas Bissell

ABSENT:

Robin Guild

1. CALL MEETING TO ORDER: Anthony called the meeting to order at 7:00 p.m.
2. ADOPTION OF AGENDA: Recommendation #3171/02/17. Robert move to adopt the agenda as presented with the following additions. Karen Alook - Advertisement for the Head Cook. Carried.
3. HEAD COOK: Recommendation 3172/02/17. Jeff moved to recommend that we hire internally and continue with the current staff and K.A. can be the head cook. Carried.
4. ADOPTION OF MINUTES: Recommendation 3173/02/17. Jeff moved to accept the minutes from the January 10 meeting as presented. Carried.
5. BUSINESS ARISING FROM OLD MINUTES: Recommendation 3174/02/17. Cold Weather.
6. GUESTS: Karen Alook
7. CORRESPONDENCE: Recommendation 3175/02/17.
Thomas moved to accept the Correspondence as Information. Carried.
8. WLSB: Recommendation 3176/02/17. Jeff moved to recommend that our WLSB would prefer to see that each school board to have a seat on the Corporate Board. Carried.
9. ASSISTANT PRINCIPAL REPORT: Recommendation 3177/02/17. Jeff moved to accept the Assistant Principals report as information. Carried.
10. PRINCIPAL'S REPORT: Recommendation 3178/02/17. Thomas moved to accept the Principal's report as information. Carried.
11. Next meeting: March 14, 2017.
12. ADJOURN MEETING: Recommendation 3179/02/17. Robert moved to adjourn the meeting at 7:37 p.m. Carried.

**FILED IN
DOCUSHARE****RECEIVED
FEB 16 2017**

TOPICS OF DISCUSSION:

Head cook – Resignation of current head cook, Ad was posted in the community.

Cold weather concerns from parents. Board members are getting calls about busses running when it's too cold.

Community Engagement.

Supper – broke into groups for discussions, there were reps from Bigstone Band and the MD of Opportunity

Fire Smart presentations

Literacy night

Shelley went to Calling Lake to help them with IPP's

Attendance Committee meeting

Winter Walk

NLCS was here observing students.

Speech was here this week as well

Report Card Committee- We are using one common report card, for grades K – grade 6 across the school division

Technology Committee – Policy and Procedures

After School Writing Club

Winter Walk Activities

Writing Contest

February and March – Virtue in Love

Lots of good stuff happening in the Library

Apple School – we are now up to 10 reps.

Staff monthly sharing

Shaping the Future Conference

Yoga – Mediation and yoga to benefit children

Attendance Committee Meeting – Talked about how well the Christmas carnival went, we will have a spring carnival on March 23rd with minor changes to the criteria, to assist with lateness.

Interviews to be held tomorrow for Kindergarten Teacher.

Superintendent's Report

April 20, 2017



| | | | Student Learning | Student Wellness | Fiscal Responsibility | Personnel Management | Policy and Administrative Procedures | Superintendent/Board Relations | Strategic Planning and Reporting | Organizational Management | Communications and Community Relations | Leadership Practices |
|---------|----------------|---|------------------|------------------|-----------------------|----------------------|--------------------------------------|--------------------------------|----------------------------------|---------------------------|--|----------------------|
| 3/22/17 | Teleconference | Meeting with Providence Dental | ✓ | ✓ | | | | | | | | |
| | Google Hangout | NSD61 Budget | | | ✓ | ✓ | ✓ | ✓ | | | | |
| 3/23/17 | Fort McMurray | NSD/Wood Buffalo Housing Meeting | | | ✓ | | ✓ | | ✓ | | | |
| | Fort McKay | Meeting with Fort McKay First Nation | | | | | | ✓ | | | ✓ | ✓ |
| 3/24/17 | Edmonton | Kee Tas Kee Now Tribal Council Partnership Meeting | ✓ | ✓ | | | | ✓ | | ✓ | ✓ | ✓ |
| 3/27/17 | Teleconference | Alberta Teachers Association Mediation Process Meeting | | | | ✓ | ✓ | ✓ | | | | ✓ |
| | Teleconference | NSD61 Budget | | | ✓ | ✓ | ✓ | ✓ | | | | |
| 3/29/17 | Teleconference | Anzac Lockdown Debrief | ✓ | ✓ | | ✓ | ✓ | | | | | |
| 3/30/17 | Edmonton | Meeting with Alberta Education | ✓ | ✓ | | | | ✓ | ✓ | | | |
| | Teleconference | NSD61 Special Board Meeting | | | ✓ | | | ✓ | | | | |
| | Teleconference | WE Schools Advisory Committee | ✓ | ✓ | | | | | | | ✓ | ✓ |
| 4/3/17 | Peace River | PMH Insights Investment Review | ✓ | ✓ | ✓ | | | | | ✓ | ✓ | ✓ |
| | | Board Agenda Review | | | ✓ | | | ✓ | | | | |
| | | Susa Creek Busing Meeting | | ✓ | ✓ | | ✓ | | | | ✓ | |
| 4/4/17 | Grouard | Grouard Junior High Busing Pilot Community Meeting | | ✓ | ✓ | | ✓ | | | | ✓ | |
| 4/5/17 | Google Hangout | Executive Team Meeting | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ | ✓ | | ✓ |
| | Peace River | Central Office Staff Meeting | | ✓ | ✓ | | ✓ | | | | ✓ | |
| | Edmonton | Native Language Instructors Dinner Meeting | | | | ✓ | | ✓ | | | ✓ | ✓ |
| 4/6/17 | Sherwood Park | Meeting with NSD61 Official Trustee | ✓ | ✓ | ✓ | | | ✓ | | | | |
| | Edmonton | NSD61 Progress Report with the Office of the Auditor General | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ | | ✓ | |
| 4/7/17 | Edmonton | Meeting with Alberta School Boards Association | | | | ✓ | | | | ✓ | | |
| | | Meeting with Alberta Teachers Association | | | | ✓ | | | | | | |
| | | Native Provincial Hockey Tournament | ✓ | ✓ | | | | | | | ✓ | |
| 4/10/17 | Edmonton | Athabasca Tribal Council Education Services Agreement Meeting | | | ✓ | | ✓ | ✓ | | ✓ | | |
| 4/11/17 | Edmonton | Athabasca Tribal Council Education Services Agreement Meeting | | | ✓ | | ✓ | ✓ | | ✓ | | |
| | | Funding Support for NSD61 Meeting with Alberta Education | | | ✓ | | | | | | | |
| | | Engagement Sub-Committee Meeting with Alberta Education | | | | | ✓ | ✓ | | | ✓ | |

Superintendent's Report

April 20, 2017



| | | | Student Learning | Student Wellness | Fiscal Responsibility | Personnel Management | Policy and Administrative Procedures | Superintendent/Board Relations | Strategic Planning and Reporting | Organizational Management | Communications and Community Relations | Leadership Practices |
|---------|----------------|---|------------------|------------------|-----------------------|----------------------|--------------------------------------|--------------------------------|----------------------------------|---------------------------|--|----------------------|
| 4/12/17 | Teleconference | Meeting with Alberta Education | ✓ | ✓ | | | | ✓ | ✓ | | | |
| | Teleconference | Meeting with PMH Insights | ✓ | ✓ | ✓ | | | | | ✓ | ✓ | ✓ |
| 4/13/17 | Edmonton | Meeting with Kee Tas Kee Now Tribal Council | ✓ | ✓ | | | | ✓ | | ✓ | ✓ | ✓ |
| 4/18/17 | East Prairie | Meeting with East Prairie Métis Settlement | ✓ | ✓ | | | | | | | ✓ | |
| | High Prairie | Bill 6 Orientation Meeting with Alberta Education | | | | | ✓ | ✓ | ✓ | | ✓ | |
| | | Spring Engagement Session | | | | | ✓ | ✓ | | | ✓ | |
| 4/19/17 | Fishing Lake | Meeting with Fishing Lake Métis Settlement | ✓ | ✓ | | | | | | | ✓ | |
| | | Spring Engagement Session | | | | | ✓ | ✓ | | | ✓ | |
| 4/20/17 | Elizabeth | Executive Team Meeting | ✓ | ✓ | ✓ | ✓ | ✓ | | ✓ | ✓ | | ✓ |
| | | NSD61 Corporate Board Meeting | | | ✓ | | | ✓ | | | | |

Organized sport bringing Indigenous students back to school in northern Alberta

'Some of the talent I've seen in these kids — wow, it's so amazing'

Roberta Bell · [CBC News](#) March 20, 2017



The Whitefish Warriors senior girls basketball team from Atikameg School pose with their KTC-NSD banner after winning the league championship in March 2017. (Facebook)

881 shares

When Danielle Cardinal started at the reserve school at Peerless Lake First Nation, she rarely stayed late.

Now, as she finishes Grade 12, the 19-year-old regularly finds herself in the gymnasium after class.

Cardinal plays for the school's senior girls volleyball team, which became part of a formal league this year under a joint partnership of the Kitaskinaw Tribal Council and the Northland School Division (KTC-NSD).

- [Sport takes you places, says Ontario teen heading to Native American Basketball Invitational](#)
- [Power of sports: Why the North American Indigenous Games matter](#)

KTC-NSD schools:

- Hillview School, East Prairie Métis Settlement
- Gift Lake School, Gift Lake Métis Settlement
- Bishop Routhier School, Peavine Métis Settlement
- Atikameg School, Whitefish Lake First Nation

- Clarence Jaycox School, Loon River First Nation
- Peerless Lake School, Peerless Lake First Nation
- Kateri School, Trout Lake
- Grouard Northland School
- Cadotte Lake School
- Little Buffalo School

"Everyone plays after school," she explained. "There's opportunities now to go other places."

Peerless Lake is an isolated community in central northern Alberta. The hamlets of Red Earth Creek and Loon River First Nation are about an hour away. Whitefish Lake First Nation is two hours away and the hamlet of Grouard is two and a half.

Having a sports league in which the students can compete makes a difference when it comes to engagement in school, said phys-ed teacher, Chelsea Cattroll.

"It's been a great attendance initiative," she said. "It's brought a lot of kids, say, who weren't attending, back into the school."

KTC-NSD sports launched in September 2016. It brings together 10 rural schools, mostly comprised of First Nation and Métis students, for league games in tournament-style competition.

Around 250 students compete in cross-country running, dodge ball, floor hockey, volleyball, basketball, horseshoes and archery.

Sparking school spirit

Deen Flett, hired to co-ordinate the program, said a lack of school spirit which appeared at the outset to be one of the biggest hurdles, has turned into its biggest strength.

"The first thing I thought was that these schools need a logo. They need a logo. When our Aboriginal youth are lost, they fall through the cracks. They need to belong somewhere," Flett said.



The logo for the Peerless Lake Predators (Facebook)

He said the students now have a greater understanding and appreciation of their community.

"The communities are absolutely just stoked because they're so proud of who they are and where they come from," Flett said.

"They're starting to order their uniforms — the whole school is ordering apparel."

Flett runs the events as if the students are competing at the highest level and said enthusiasm is growing.

Play has been formalized with referees and scorecards. He kicks things off with upbeat music and takes on the role of an announcer throughout the tournaments.

Flett, from the Gift Lake Métis Settlement, said he's so blown away by the natural ability and skills of some of the students and that it's hard not to share their excitement.

"Some of the talent I've seen in these kids — wow, it's so amazing. Some of these kids have a chance to go to university, college, with their sports," he said. "My job is to inspire them and get them there to the next level."



Deen Flett is the sports co-ordinator for Kitaskinaw Tribal Council-Northlands School Division. (Pete Evans/CBC)

'It gives us another outlet'

Atikameg School principal Laura Okemaw said the emphasis on organized sports appears to be generating excitement throughout the community and in neighbouring communities.

When the school gym was open two weekends ago, 14 people — not just students — spent most of Saturday in there scrimmaging. On Sunday, twice as many people showed up.

"One of the students said: 'This is very good that the gym is open. It give us another outlet to be involved in rather than walking around and getting in trouble,' " Okemaw said.

Another conversation with a student and her mother reinforced the need for the Atikameg School to keep the gym open after hours, Okemaw said.



Senior students play KTC-NSD league volleyball at Clarence Jaycox School in Loon River First Nation in October 2016. (Facebook)

"She was wanting to be in the gym after school because she says that's the only thing she's got going for her right now," Okemaw said.

She's been getting texts to her phone asking for open gym nights — and now, she is keeping the gym open until 10 p.m.

Okemaw, from Sucker Creek First Nation, knows first-hand the role sports can play in students' lives. Growing up, she played volleyball and basketball.

- [Aboriginal sports centre helps teen reach goals](#)
- [Basketball offers bright future for First Nations youth in B.C.](#)

"I think it gave me the push to be able to go out there and go on with my career and it gave me the strength in being able to stand up against adversity — and I think it's important for the students here as well," she said.

roberta.bell@cbc.ca

[@roberta bell](#)

20th

Anniversary

Traditional Celebration of



Achievement

Honouring our First Nations
Métis & Inuit Graduates

Keyano College

May 25, 2017

7:00PM

Featuring:
Adrian LaChance
Throat Singers
Red River Dancers



Fort McMurray
Public Schools



February 2017 Division Attendance by School

| | 95-100% | 90-94 % | 80-89% | 70-79% | 60-69% | 50-59% | Below 50% | Total |
|--------------------------|-----------|----------|----------|----------|----------|----------|-----------|-------|
| Anzac Community School | 34 (43%) | 14 (18%) | 11 (14%) | 13 (16%) | 3 (4%) | 4 (5%) | 0 (0%) | 79 |
| ADCS | 47 (22%) | 18 (8%) | 28 (13%) | 30 (14%) | 17 (8%) | 23 (11%) | 50 (23%) | 213 |
| Bill Woodward School | 35 (32%) | 29 (27%) | 15 (14%) | 13 (12%) | 10 (9%) | 2 (2%) | 5 (5%) | 109 |
| Bishop Routhier School | 31 (48%) | 8 (12%) | 9 (14%) | 2 (3%) | 4 (6%) | 3 (5%) | 8 (12%) | 65 |
| Calling Lake School | 20 (20%) | 11 (11%) | 26 (26%) | 8 (8%) | 9 (9%) | 12 (12%) | 14 (14%) | 100 |
| Chippewyan Lake School | 1 (4%) | 5 (22%) | 7 (30%) | 3 (13%) | 3 (13%) | 3 (13%) | 1 (4%) | 23 |
| Conklin Community School | 14 (40%) | 6 (17%) | 8 (23%) | 5 (14%) | 2 (6%) | 0 (0%) | 0 (0%) | 35 |
| Dr. Mary Jackson School | 6 (25%) | 4 (17%) | 2 (8%) | 8 (33%) | 0 (0%) | 1 (4%) | 3 (13%) | 24 |
| Elizabeth School | 61 (46%) | 32 (24%) | 21 (16%) | 11 (8%) | 4 (3%) | 1 (1%) | 3 (2%) | 133 |
| Father R. Perin School | 23 (31%) | 18 (24%) | 19 (26%) | 4 (5%) | 3 (4%) | 3 (4%) | 4 (5%) | 74 |
| Fort McKay School | 25 (34%) | 18 (25%) | 13 (18%) | 7 (10%) | 5 (7%) | 1 (1%) | 4 (5%) | 73 |
| Gift Lake School | 40 (23%) | 27 (15%) | 53 (30%) | 21 (12%) | 8 (5%) | 16 (9%) | 11 (6%) | 176 |
| Grouard Northland School | 17 (24%) | 13 (18%) | 9 (13%) | 13 (18%) | 7 (10%) | 9 (13%) | 4 (6%) | 72 |
| Hillview School | 7 (37%) | 3 (16%) | 2 (11%) | 5 (26%) | 2 (11%) | 0 (0%) | 0 (0%) | 19 |
| JF Dion School | 30 (35%) | 15 (18%) | 20 (24%) | 10 (12%) | 2 (2%) | 5 (6%) | 3 (4%) | 85 |
| Kateri School | 0 (0%) | 11 (12%) | 11 (12%) | 17 (18%) | 18 (20%) | 13 (14%) | 20 (22%) | 90 |
| Little Buffalo School | 40 (21%) | 30 (16%) | 38 (20%) | 18 (9%) | 23 (12%) | 15 (8%) | 28 (15%) | 192 |
| Mistasiniy School | 46 (15%) | 32 (10%) | 48 (16%) | 48 (16%) | 46 (15%) | 35 (11%) | 54 (17%) | 309 |
| Paddle Prairie School | 36 (33%) | 14 (13%) | 22 (20%) | 24 (22%) | 8 (7%) | 4 (4%) | 1 (1%) | 109 |
| Peerless Lake School | 3 (2%) | 0 (0%) | 67 (54%) | 21 (17%) | 19 (15%) | 7 (6%) | 7 (6%) | 124 |
| Pelican Mountain School | 4 (17%) | 7 (29%) | 6 (25%) | 0 (0%) | 2 (8%) | 3 (13%) | 2 (8%) | 24 |
| St. Theresa School | 118 (34%) | 52 (15%) | 87 (25%) | 43 (12%) | 21 (6%) | 17 (5%) | 9 (3%) | 347 |
| Susa Creek School | 7 (22%) | 15 (47%) | 8 (25%) | 1 (3%) | 1 (3%) | 0 (0%) | 0 (0%) | 32 |

| | 95-100% | 90-94 % | 80-89% | 70-79% | 60-69% | 50-59% | Below 50% | Total |
|------------------------------|----------|---------|--------|---------|--------|---------|-----------|-------|
| Career Pathways School | 21 (36%) | 0 (0%) | 2 (3%) | 7 (12%) | 4 (7%) | 6 (10%) | 19 (32%) | 59 |
| Calling Lake Outreach School | 0 (0%) | 0 (0%) | 0 (0%) | 1 (20%) | 0 (0%) | 1 (20%) | 3 (60%) | 5 |

DIVISION ATTENDANCE FEBRUARY 2017

| | 95% - 100% | 90% - 94% | 80% - 89% | 70% - 79% | 60% - 69% | 50% - 59% | Below 50% | Total |
|-----------------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| ECS | 56 | 37 | 69 | 30 | 22 | 21 | 32 | 267 |
| Gr. 1 | 66 | 39 | 50 | 29 | 20 | 19 | 16 | 239 |
| Gr. 2 | 62 | 37 | 55 | 36 | 16 | 10 | 9 | 225 |
| Gr. 3 | 75 | 45 | 44 | 27 | 16 | 11 | 16 | 234 |
| Gr. 4 | 76 | 44 | 60 | 32 | 13 | 16 | 5 | 246 |
| Gr. 5 | 83 | 44 | 49 | 24 | 7 | 14 | 5 | 226 |
| Gr. 6 | 67 | 42 | 41 | 24 | 19 | 12 | 10 | 215 |
| Gr. 7 | 51 | 23 | 37 | 26 | 28 | 13 | 25 | 203 |
| Gr. 8 | 39 | 30 | 35 | 30 | 21 | 16 | 19 | 190 |
| Gr. 9 | 20 | 20 | 38 | 27 | 17 | 10 | 28 | 160 |
| Gr. 10 | 22 | 9 | 25 | 16 | 12 | 19 | 29 | 132 |
| Gr. 11 | 11 | 7 | 17 | 15 | 13 | 8 | 15 | 86 |
| Gr. 12 | 17 | 5 | 10 | 9 | 13 | 8 | 22 | 84 |
| Student Totals | 645 | 382 | 530 | 325 | 217 | 177 | 231 | 2507 |

*Does not include Outreach Schools

March 2017 Division Attendance by School

| | 95-100% | 90-94 % | 80-89% | 70-79% | 60-69% | 50-59% | Below 50% | Total |
|--------------------------|-----------|----------|----------|----------|----------|----------|-----------|-------|
| Anzac Community School | 39 (49%) | 14 (18%) | 11 (14%) | 9 (11%) | 4 (5%) | 1 (1%) | 1 (1%) | 79 |
| ADCS | 24 (11%) | 19 (9%) | 33 (15%) | 42 (20%) | 20 (9%) | 22 (10%) | 53 (25%) | 213 |
| Bill Woodward School | 36 (33%) | 22 (20%) | 16 (15%) | 12 (11%) | 7 (6%) | 8 (7%) | 7 (6%) | 108 |
| Bishop Routhier School | 16 (24%) | 13 (20%) | 9 (14%) | 12 (18%) | 1 (2%) | 6 (9%) | 9 (14%) | 66 |
| Calling Lake School | 12 (12%) | 13 (13%) | 22 (22%) | 21 (21%) | 5 (5%) | 5 (5%) | 20 (20%) | 98 |
| Chippewyan Lake School | 3 (12%) | 3 (12%) | 7 (27%) | 3 (12%) | 4 (15%) | 3 (12%) | 3 (12%) | 26 |
| Conklin Community School | 20 (57%) | 4 (11%) | 7 (20%) | 2 (6%) | 0 (0%) | 0 (0%) | 2 (6%) | 35 |
| Dr. Mary Jackson School | 5 (19%) | 4 (15%) | 0 (0%) | 2 (8%) | 6 (23%) | 5 (19%) | 4 (15%) | 26 |
| Elizabeth School | 66 (52%) | 24 (19%) | 16 (13%) | 11 (9%) | 4 (3%) | 3 (2%) | 2 (2%) | 126 |
| Father R. Perin School | 8 (11%) | 12 (16%) | 19 (25%) | 8 (11%) | 12 (16%) | 5 (7%) | 12 (16%) | 76 |
| Fort McKay School | 22 (30%) | 10 (14%) | 17 (23%) | 13 (18%) | 4 (5%) | 2 (3%) | 6 (8%) | 74 |
| Gift Lake School | 39 (22%) | 18 (10%) | 43 (25%) | 27 (15%) | 23 (13%) | 12 (7%) | 13 (7%) | 175 |
| Grouard Northland School | 16 (23%) | 13 (19%) | 13 (19%) | 10 (14%) | 6 (9%) | 7 (10%) | 5 (7%) | 70 |
| Hillview School | 6 (32%) | 3 (16%) | 5 (26%) | 3 (16%) | 1 (5%) | 1 (5%) | 0 (0%) | 19 |
| JF Dion School | 47 (53%) | 6 (7%) | 15 (17%) | 11 (12%) | 3 (3%) | 3 (3%) | 4 (4%) | 89 |
| Kateri School | 21 (23%) | 18 (20%) | 16 (18%) | 7 (8%) | 6 (7%) | 12 (13%) | 11 (12%) | 91 |
| Little Buffalo School | 46 (24%) | 26 (14%) | 37 (19%) | 18 (9%) | 18 (9%) | 14 (7%) | 31 (16%) | 190 |
| Mistassiniy School | 53 (17%) | 45 (15%) | 38 (12%) | 38 (12%) | 31 (10%) | 32 (10%) | 72 (23%) | 309 |
| Paddle Prairie School | 14 (13%) | 5 (5%) | 22 (21%) | 26 (25%) | 16 (15%) | 17 (16%) | 6 (6%) | 106 |
| Peerless Lake School | 28 (24%) | 15 (13%) | 29 (24%) | 16 (13%) | 13 (11%) | 10 (8%) | 8 (7%) | 119 |
| Pelican Mountain School | 7 (29%) | 3 (13%) | 3 (13%) | 4 (17%) | 4 (17%) | 1 (4%) | 2 (8%) | 24 |
| St. Theresa School | 121 (35%) | 77 (22%) | 73 (21%) | 31 (9%) | 19 (5%) | 13 (4%) | 16 (5%) | 350 |
| Susa Creek School | 18 (56%) | 8 (25%) | 4 (13%) | 1 (3%) | 1 (3%) | 0 (0%) | 0 (0%) | 32 |

| | 95-100% | 90-94 % | 80-89% | 70-79% | 60-69% | 50-59% | Below 50% | Total |
|------------------------------|----------|---------|----------|---------|--------|--------|-----------|-------|
| Career Pathways School | 17 (29%) | 3 (5%) | 10 (17%) | 4 (7%) | 4 (7%) | 4 (7%) | 16 (28%) | 58 |
| Calling Lake Outreach School | 1 (17%) | 0 (0%) | 0 (0%) | 2 (33%) | 0 (0%) | 0 (0%) | 3 (50%) | 6 |

DIVISION ATTENDANCE MARCH 2017

| | 95% - 100% | 90% - 94% | 80% - 89% | 70% - 79% | 60% - 69% | 50% - 59% | Below 50% | Total |
|-----------------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| ECS | 69 | 39 | 62 | 32 | 15 | 16 | 36 | 269 |
| Gr. 1 | 59 | 37 | 51 | 29 | 24 | 17 | 21 | 238 |
| Gr. 2 | 78 | 35 | 37 | 38 | 16 | 16 | 11 | 231 |
| Gr. 3 | 72 | 34 | 47 | 30 | 19 | 9 | 19 | 230 |
| Gr. 4 | 91 | 46 | 42 | 30 | 14 | 11 | 11 | 245 |
| Gr. 5 | 75 | 55 | 33 | 23 | 19 | 10 | 7 | 222 |
| Gr. 6 | 72 | 29 | 48 | 28 | 11 | 13 | 12 | 213 |
| Gr. 7 | 51 | 31 | 37 | 24 | 21 | 15 | 24 | 203 |
| Gr. 8 | 41 | 19 | 36 | 28 | 18 | 20 | 28 | 190 |
| Gr. 9 | 16 | 22 | 27 | 32 | 19 | 15 | 30 | 161 |
| Gr. 10 | 22 | 7 | 22 | 17 | 13 | 19 | 32 | 132 |
| Gr. 11 | 11 | 10 | 8 | 11 | 10 | 10 | 26 | 86 |
| Gr. 12 | 10 | 11 | 5 | 5 | 9 | 11 | 30 | 81 |
| Student Totals | 667 | 375 | 455 | 327 | 208 | 182 | 287 | 2501 |

*Does not include Outreach Schools

2014/15 - 2016/17 Division Attendance

| | 95-100% | 90-94 % | 80-89% | 70-79% | 60-69% | 50-59% | Below 50% | Total |
|----------------|------------|-----------|-----------|-----------|-----------|----------|-----------|-------|
| September 2014 | 1347 (48%) | 347 (12%) | 470 (17%) | 272 (10%) | 149 (5%) | 82 (3%) | 146 (5%) | 2807 |
| September 2015 | 1445 (52%) | 305 (11%) | 450 (16%) | 249 (9%) | 127 (5%) | 79 (3%) | 116 (4%) | 2771 |
| September 2016 | 1169 (45%) | 465 (18%) | 468 (18%) | 214 (8%) | 113 (4%) | 76 (3%) | 85 (3%) | 2590 |
| October 2014 | 1168 (42%) | 390 (14%) | 496 (18%) | 294 (10%) | 170 (6%) | 84 (3%) | 204 (7%) | 2806 |
| October 2015 | 1229 (45%) | 245 (9%) | 516 (19%) | 287 (10%) | 152 (6%) | 101 (4%) | 228 (8%) | 2758 |
| October 2016 | 954 (37%) | 416 (16%) | 594 (23%) | 259 (10%) | 143 (6%) | 84 (3%) | 130 (5%) | 2580 |
| November 2014 | 793 (28%) | 456 (16%) | 579 (21%) | 316 (11%) | 235 (8%) | 133 (5%) | 271 (10%) | 2783 |
| November 2015 | 873 (32%) | 399 (14%) | 603 (22%) | 303 (11%) | 184 (7%) | 121 (4%) | 270 (10%) | 2753 |
| November 2016 | 955 (37%) | 348 (14%) | 522 (20%) | 309 (12%) | 173 (7%) | 93 (4%) | 172 (7%) | 2572 |
| December 2014 | 596 (21%) | 439 (16%) | 531 (19%) | 355 (13%) | 290 (10%) | 161 (6%) | 426 (15%) | 2798 |
| December 2015 | 895 (32%) | 396 (14%) | 478 (17%) | 362 (13%) | 212 (8%) | 129 (5%) | 283 (10%) | 2755 |
| December 2016 | 653 (25%) | 362 (14%) | 464 (18%) | 327 (13%) | 265 (10%) | 164 (6%) | 337 (13%) | 2572 |
| January 2015 | 902 (32%) | 223 (8%) | 529 (19%) | 372 (13%) | 249 (9%) | 173 (6%) | 338 (12%) | 2798 |
| January 2016 | 846 (31%) | 402 (15%) | 554 (20%) | 305 (11%) | 250 (9%) | 128 (5%) | 267 (10%) | 2752 |
| January 2017 | 672 (27%) | 379 (15%) | 528 (21%) | 341 (14%) | 214 (9%) | 135 (5%) | 231 (9%) | 2500 |
| February 2015 | 793 (29%) | 430 (16%) | 536 (19%) | 350 (13%) | 239 (9%) | 174 (6%) | 240 (9%) | 2762 |
| February 2016 | 909 (34%) | 393 (15%) | 527 (20%) | 295 (11%) | 228 (9%) | 114 (4%) | 200 (8%) | 2666 |
| February 2017 | 645 (26%) | 382 (15%) | 530 (21%) | 325 (13%) | 217 (9%) | 177 (7%) | 231 (9%) | 2507 |
| March 2015 | 873 (32%) | 296 (11%) | 569 (21%) | 352 (13%) | 225 (8%) | 146 (5%) | 296 (11%) | 2557 |
| March 2016 | 603 (23%) | 424 (16%) | 577 (22%) | 395 (15%) | 229 (9%) | 178 (7%) | 262 (10%) | 2665 |
| March 2017 | 667 (27%) | 375 (15%) | 455 (18%) | 327 (13%) | 208 (8%) | 182 (7%) | 287 (11%) | 2501 |
| April 2015 | 688 (25%) | 443 (16%) | 598 (22%) | 306 (11%) | 225 (8%) | 152 (6%) | 317 (12%) | 2729 |
| April 2016 | 653 (24%) | 417 (16%) | 573 (21%) | 384 (14%) | 228 (9%) | 176 (7%) | 242 (9%) | 2673 |
| May 2015 | 880 (32%) | 250 (9%) | 542 (20%) | 324 (12%) | 226 (6%) | 162 (6%) | 364 (13%) | 2748 |
| May 2016 | 839 (36%) | 200 (9%) | 440 (19%) | 294 (13%) | 163 (7%) | 103 (4%) | 269 (12%) | 2308 |
| June 2015 | 658 (23%) | 373 (13%) | 571 (20%) | 321 (11%) | 241 (9%) | 171 (6%) | 492 (17%) | 2817 |
| June 2016 | 745 (32%) | 156 (7%) | 388 (17%) | 331 (14%) | 195 (8%) | 148 (6%) | 341 (15%) | 2304 |

*Does not include Outreach

*May 2016 and June 2016 do not include Anzac, Bill Woodward, Father R. Perin, or Fort McKay due to Fire Evacuation



Official Trustee's Report

April 20, 2017

February, 2017

| | | |
|-------|---------------|-------------------------------------|
| 24 | Peerless Lake | Peerless Lake School Visit |
| 27-28 | Edmonton | Associate Superintendent Interviews |

March, 2017

| | | |
|----|----------------|--|
| 6 | Teleconference | Alberta School Councils' Association |
| 8 | Edmonton | Meeting with Indigenous and Northern Affairs Canada and Bigstone Cree Nation |
| 9 | Edmonton | Meeting with the Minister of Education |
| | Edmonton | Meeting with Alberta Education, First Nation, Métis and Inuit Branch |
| 14 | Peace River | Meeting with Northern Sunrise County |
| | | Work in Peace River Office |
| 15 | Peace River | Capital Planning Meeting; Peace River office |
| | East Prairie | Hillview School Viability Community Meeting |
| 16 | Teleconference | Conference Calls Alberta Education Re: Funding; Governance |
| 22 | Edmonton | Northland Engagement Subcommittee Meeting |
| 27 | Teleconference | Northland Engagement Subcommittee Meeting Re: Governance |
| 30 | Teleconference | Northland School Division Special Board Meeting |
| | Edmonton | Meeting with Indigenous and Northern Affairs Canada and Bigstone Cree Nation |

April, 2017

| | | |
|----|----------------|---|
| 4 | Edmonton | Minister of Education Introduces the new Northland School Division Act to the Alberta Legislature |
| 5 | Edmonton | Dinner Meeting with Northland School Division Native Language Instructors |
| 6 | Sherwood Park | Meeting with Northland School Division Superintendent of Schools |
| 11 | Teleconference | Northland Engagement Subcommittee Meeting; AB Ed re finances |
| 18 | East Prairie | Meeting with East Prairie Métis Settlement Council |
| | High Prairie | Spring Community Engagement Meeting (Re: Wards) |
| 19 | Fishing Lake | Meeting with Fishing Lake Métis Settlement Council |
| | | Spring Community Engagement Meeting |
| 20 | Elizabeth | Northland School Division Corporate Board Meeting |

**NORThLAND SCHOOL DIVISION NO. 61
LOCAL SCHOOL BOARD COMMITTEE REPORT
201 5/2016 SCHOOL YEAR
PERIOD ENDING - March 31, 2017**

| | Future Pay Out | Paid During Yr. | Total Pd. & Committed | Budget | Difference | Percent Expended |
|----------------------------------|---------------------------|----------------------------|--------------------------------------|------------------|-------------------|-----------------------------|
| <u>Anzac</u> | | | | | | |
| Quarterly Honorarium | 3,914.84 | 1,153.24 | 5,068.08 | 4,920.00 | (148.08) | |
| Travel & Subsistence | | - | - | 5,032.00 | 5,032.00 | |
| In - Service | | | - | | - | |
| Prior Year Carryover | | | - | 15,608.00 | 15,608.00 | |
| Casual Labour, Supplies & Awards | | 236.63 | 236.63 | 250.00 | 13.37 | |
| Total | 3,914.84 | 1,389.87 | 5,304.71 | 25,810.00 | 20,505.29 | 20.6% |
| <u>Athabasca Delta</u> | | | | | | |
| Quarterly Honorarium | 2,516.41 | 1,463.20 | 3,979.61 | 4,920.00 | 940.39 | |
| Travel & Subsistence | | - | - | 5,340.00 | 5,340.00 | |
| In - Service | | | - | | - | |
| Prior Year Carryover | | | - | 14,505.00 | 14,505.00 | |
| Casual Labour, Supplies & Awards | | - | - | 250.00 | 250.00 | |
| Total | 2,516.41 | 1,463.20 | 3,979.61 | 25,015.00 | 21,035.39 | 15.9% |
| <u>Bishop Routhier</u> | | | | | | |
| Quarterly Honorarium | 2,459.50 | 2,459.50 | 4,919.00 | 4,920.00 | 1.00 | |
| Travel & Subsistence | | 2,259.36 | 2,259.36 | 1,992.00 | (267.36) | |
| In - Service | | | - | | - | |
| Prior Year Carryover | | | - | 3,977.00 | 3,977.00 | |
| Casual Labour, Supplies & Awards | | - | - | 250.00 | 250.00 | |
| Total | 2,459.50 | 4,718.86 | 7,178.36 | 11,139.00 | 3,960.64 | 64.4% |
| <u>Calling Lake</u> | | | | | | |
| Quarterly Honorarium | 4,959.00 | - | 4,959.00 | 4,920.00 | (39.00) | |
| Travel & Subsistence | - | - | - | 3,060.00 | 3,060.00 | |
| In - Service | - | - | - | | - | |
| Prior Year Carryover | - | - | - | 13,814.00 | 13,814.00 | |
| Casual Labour, Supplies & Awards | | 188.85 | 188.85 | 250.00 | 61.15 | |
| Total | 4,959.00 | 188.85 | 5,147.85 | 22,044.00 | 16,896.15 | 23.4% |
| <u>Chipewyan Lakes</u> | | | | | | |
| Quarterly Honorarium | 988.50 | 1,168.91 | 2,157.41 | 4,920.00 | 2,762.59 | |
| Travel & Subsistence | | | - | 2,740.00 | 2,740.00 | |
| In - Service | | | - | | - | |
| Prior Year Carryover | | | - | 15,041.00 | 15,041.00 | |
| Casual Labour, Supplies & Awards | | - | - | 250.00 | 250.00 | |
| Total | 988.50 | 1,168.91 | 2,157.41 | 22,951.00 | 20,793.59 | 9.4% |
| <u>Conklin</u> | | | | | | |
| Quarterly Honorarium | 2,712.50 | 2,459.50 | 5,172.00 | 4,920.00 | (252.00) | |
| Travel & Subsistence | | | - | 4,144.00 | 4,144.00 | |
| In - Service | | | - | | - | |
| Prior Year Carryover | | | - | 8,779.00 | 8,779.00 | |
| Casual Labour, Supplies & Awards | | - | - | 250.00 | 250.00 | |
| Total | 2,712.50 | 2,459.50 | 5,172.00 | 18,093.00 | 12,921.00 | 28.6% |

| | Future Pay Out | Paid During Yr. | Total Pd. & Committed | Percent Expended | | |
|----------------------------------|-------------------|--------------------|--------------------------|---------------------|------------------|--------------|
| | | | | Budget | Difference | |
| <u>Dr. Mary Jackson</u> | | | | | | |
| Quarterly Honorarium | 2,459.50 | 2,459.50 | 4,919.00 | 4,920.00 | 1.00 | |
| Travel & Subsistence | - | - | - | 2,184.00 | 2,184.00 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | 4,495.00 | 4,495.00 | |
| Casual Labour, Supplies & Awards | - | 463.74 | 463.74 | 250.00 | (213.74) | |
| Total | 2,459.50 | 2,923.24 | 5,382.74 | 11,849.00 | 6,466.26 | 45.4% |
| <u>East Prairie</u> | | | | | | |
| Quarterly Honorarium | 2,459.50 | 2,459.50 | 4,919.00 | 4,920.00 | 1.00 | |
| Travel & Subsistence | - | - | - | 2,128.00 | 2,128.00 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | 2,545.00 | 2,545.00 | |
| Casual Labour, Supplies & Awards | - | - | - | 250.00 | 250.00 | |
| Total | 2,459.50 | 2,459.50 | 4,919.00 | 9,843.00 | 4,924.00 | 50.0% |
| <u>Elizabeth</u> | | | | | | |
| Quarterly Honorarium | 4,220.82 | 1,777.93 | 5,998.75 | 4,920.00 | (1,078.75) | |
| Travel & Subsistence | - | - | - | 3,816.00 | 3,816.00 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | 13,029.00 | 13,029.00 | |
| Casual Labour, Supplies & Awards | - | 92.07 | 92.07 | 250.00 | 157.93 | |
| Total | 4,220.82 | 1,870.00 | 6,090.82 | 22,015.00 | 15,924.18 | 27.7% |
| <u>Father R Perin</u> | | | | | | |
| Quarterly Honorarium | 2,700.75 | 2,459.50 | 5,160.25 | 4,920.00 | (240.25) | |
| Travel & Subsistence | - | - | - | 4,144.00 | 4,144.00 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | 8,593.00 | 8,593.00 | |
| Casual Labour, Supplies & Awards | - | - | - | 250.00 | 250.00 | |
| Total | 2,700.75 | 2,459.50 | 5,160.25 | 17,907.00 | 12,746.75 | 28.8% |
| <u>Fort McKay</u> | | | | | | |
| Quarterly Honorarium | 988.50 | 988.50 | 1,977.00 | 4,920.00 | 2,943.00 | |
| Travel & Subsistence | - | - | - | 4,144.00 | 4,144.00 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | 16,999.00 | 16,999.00 | |
| Casual Labour, Supplies & Awards | - | - | - | 250.00 | 250.00 | |
| Total | 988.50 | 988.50 | 1,977.00 | 26,313.00 | 24,336.00 | 7.5% |
| <u>Gift Lake</u> | | | | | | |
| Quarterly Honorarium | 2,459.50 | 2,459.50 | 4,919.00 | 4,920.00 | 1.00 | |
| Travel & Subsistence | - | - | - | 2,292.00 | 2,292.00 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | 6,330.00 | 6,330.00 | |
| Casual Labour, Supplies & Awards | - | - | - | 250.00 | 250.00 | |
| Total | 2,459.50 | 2,459.50 | 4,919.00 | 13,792.00 | 8,873.00 | 35.7% |
| <u>Grouard</u> | | | | | | |
| Quarterly Honorarium | 2,700.75 | 2,218.25 | 4,919.00 | 4,920.00 | 1.00 | |
| Travel & Subsistence | - | 221.70 | 221.70 | 2,028.00 | 1,806.30 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | 4,370.00 | 4,370.00 | |
| Casual Labour, Supplies & Awards | - | - | - | 250.00 | 250.00 | |
| Total | 2,700.75 | 2,439.95 | 5,140.70 | 11,568.00 | 6,427.30 | 44.4% |

| | Future Pay Out | Paid During Yr. | Total Pd. & Committed | Percent Expended | | |
|----------------------------------|-------------------|--------------------|--------------------------|---------------------|------------|-------|
| | | | | Budget | Difference | |
| <u>J.F. Dion</u> | | | | | | |
| Quarterly Honorarium | 2,459.50 | 2,459.50 | 4,919.00 | 4,920.00 | 1.00 | |
| Travel & Subsistence | - | - | - | 4,052.00 | 4,052.00 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | 9,347.00 | 9,347.00 | |
| Casual Labour, Supplies & Awards | - | 908.17 | 908.17 | 250.00 | (658.17) | |
| Total | 2,459.50 | 3,367.67 | 5,827.17 | 18,569.00 | 12,741.83 | 31.4% |
| <u>Kateri</u> | | | | | | |
| Quarterly Honorarium | 1,977.00 | 1,976.99 | 3,953.99 | 4,920.00 | 966.01 | |
| Travel & Subsistence | - | - | - | 2,416.00 | 2,416.00 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | 9,032.00 | 9,032.00 | |
| Casual Labour, Supplies & Awards | - | - | - | 250.00 | 250.00 | |
| Total | 1,977.00 | 1,976.99 | 3,953.99 | 16,618.00 | 12,664.01 | 23.8% |
| <u>Little Buffalo</u> | | | | | | |
| Quarterly Honorarium | 2,436.00 | 2,436.00 | 4,872.00 | 4,920.00 | 48.00 | |
| Travel & Subsistence | - | - | - | 1,880.00 | 1,880.00 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | 1,024.00 | 1,024.00 | |
| Casual Labour, Supplies & Awards | - | - | - | 250.00 | 250.00 | |
| Total | 2,436.00 | 2,436.00 | 4,872.00 | 8,074.00 | 3,202.00 | 60.3% |
| <u>Mistassiniy</u> | | | | | | |
| Quarterly Honorarium | 1,953.50 | 1,953.50 | 3,907.00 | 4,920.00 | 1,013.00 | |
| Travel & Subsistence | - | - | - | 2,836.00 | 2,836.00 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | 2,818.00 | 2,818.00 | |
| Casual Labour, Supplies & Awards | - | 451.79 | 451.79 | 250.00 | (201.79) | |
| Total | 1,953.50 | 2,405.29 | 4,358.79 | 10,824.00 | 6,465.21 | 40.3% |
| <u>Paddle Prairie</u> | | | | | | |
| Quarterly Honorarium | 3,234.17 | 1,900.49 | 5,134.66 | 4,920.00 | (214.66) | |
| Travel & Subsistence | - | 300.00 | 300.00 | 2,288.00 | 1,988.00 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | 8,859.00 | 8,859.00 | |
| Casual Labour, Supplies & Awards | - | - | - | 250.00 | 250.00 | |
| Total | 3,234.17 | 2,200.49 | 5,434.66 | 16,317.00 | 10,882.34 | 33.3% |
| <u>Peerless Lake</u> | | | | | | |
| Quarterly Honorarium | 2,459.50 | 2,459.50 | 4,919.00 | 4,920.00 | 1.00 | |
| Travel & Subsistence | - | - | - | 2,340.00 | 2,340.00 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | (538.00) | (538.00) | |
| Casual Labour, Supplies & Awards | - | 395.35 | 395.35 | 250.00 | (145.35) | |
| Total | 2,459.50 | 2,854.85 | 5,314.35 | 6,972.00 | 1,657.65 | 76.2% |
| <u>Pelican Mountain</u> | | | | | | |
| Quarterly Honorarium | 988.50 | 1,494.50 | 2,483.00 | 4,920.00 | 2,437.00 | |
| Travel & Subsistence | - | - | - | 3,096.00 | 3,096.00 | |
| In - Service | - | - | - | - | - | |
| Prior Year Carryover | - | - | - | 8,660.00 | 8,660.00 | |
| Casual Labour, Supplies & Awards | - | - | - | 250.00 | 250.00 | |
| Total | 988.50 | 1,494.50 | 2,483.00 | 16,926.00 | 14,443.00 | 14.7% |

| | Future Pay Out | Paid During Yr. | Total Pd. & Committed | | | Percent Expended |
|----------------------------------|------------------|------------------|-----------------------|-------------------|-------------------|------------------|
| | | | | Budget | Difference | |
| <u>St. Theresa</u> | | | | | | |
| Quarterly Honorarium | 2,459.50 | 2,459.50 | 4,919.00 | 4,920.00 | 1.00 | |
| Travel & Subsistence | | - | - | 2,860.00 | 2,860.00 | |
| In - Service | | | - | | - | |
| Prior Year Carryover | | | - | 2,969.00 | 2,969.00 | |
| Casual Labour, Supplies & Awards | | 1,131.66 | 1,131.66 | 250.00 | (881.66) | |
| Total | 2,459.50 | 3,591.16 | 6,050.66 | 10,999.00 | 4,948.34 | 55.0% |
| <u>Susa Creek</u> | | | | | | |
| Quarterly Honorarium | 3,264.20 | 908.08 | 4,172.28 | 4,920.00 | 747.72 | |
| Travel & Subsistence | - | - | - | 2,984.00 | 2,984.00 | |
| In - Service | | | - | | - | |
| Prior Year Carryover | | | - | 13,839.00 | 13,839.00 | |
| Casual Labour, Supplies & Awards | | - | - | 250.00 | 250.00 | |
| Total | 3,264.20 | 908.08 | 4,172.28 | 21,993.00 | 17,820.72 | 19.0% |
| GRAND TOTAL | 56,771.94 | 48,224.41 | 104,996.35 | 365,631.00 | 260,634.65 | |

| | | |
|------------------------------------|-----------|-------------------|
| TOTAL NUMBER OF LSBC WITHIN BUDGET | 22 | 260,634.65 |
| TOTAL NUMBER OF LSBC OVER BUDGET | 0 | - |
| TOTAL NUMBER OF LSBC | <u>22</u> | <u>260,634.65</u> |

NORTHLAND SCHOOL DIVISION NO. 61
BOARD REPORT
2016/2017 SCHOOL YEAR
PERIOD ENDING - March 31, 2017

| | ACTUAL | BUDGET | VARIANCE |
|---|-------------------|-------------------|-------------------|
| <u>ELECTIONS</u> | | | |
| REMUNERATION TRUSTEES | - | - | - |
| EMPLOYEE BENEFITS--TRUSTEES | 60.00 | - | (60.00) |
| LEGAL FEES | - | - | - |
| POSTAGE--ELECTIONS | - | - | - |
| INSERVICE--ELECTIONS | - | - | - |
| RENUMERATION--ELECTIONS | - | 80,000.00 | 80,000.00 |
| TRAVEL & SUBSISTENCE--ELECTIONS | - | - | - |
| PRINTING & BINDING--ELECTIONS | - | - | - |
| ADVERTISING--ELECTIONS | - | - | - |
| OFFICE SUPPLIES--ELECTIONS | - | - | - |
| SUB-TOTAL | 60.00 | 80,000.00 | 79,940.00 |
| <u>COMMITTEES</u> | | | |
| REMUNERATION TRUSTEES | - | - | - |
| EMPLOYEE BENEFITS - TRUSTEES | - | - | - |
| PROFESSIONAL SERVICES - POLICY REVIEW | - | - | - |
| TRAVEL & SUBSISTENCE - PERSONNEL | - | - | - |
| TRAVEL & SUBSISTENCE - EDUCATION | - | - | - |
| TRAVEL & SUBSISTENCE - FINANCE | - | - | - |
| TRAVEL & SUBSISTENCE - NEGOTIATION | - | - | - |
| TRAVEL & SUBSISTENCE - PAC | - | - | - |
| TRAVEL & SUBSISTENCE - AD HOC | 2,971.61 | 30,000.00 | 27,028.39 |
| TRAVEL & SUBSISTENCE - QUALITY OF WORK LIFE | 411.47 | - | (411.47) |
| TRAVEL & SUBSISTENCE - KTC PARTNERSHIP | - | - | - |
| TRAVEL & SUBSISTENCE - RECRUITMENT | - | - | - |
| TRAVEL & SUBSISTENCE - POLICY 1 REVIEW | - | - | - |
| TRAVEL & SUBSISTENCE - COMMUNITY ENGAGEMENT | 2,787.93 | - | (2,787.93) |
| TRAVEL & SUBSISTENCE - MENTAL HEALTH INITIATIVE | - | - | - |
| SUB-TOTAL | 6,171.01 | 30,000.00 | 23,828.99 |
| <u>OTHER EXPENSES</u> | | | |
| REMUNERATION TRUSTEES | - | - | - |
| RENUMERATION - RECRUITMENT | - | - | - |
| REMUNERATION TRUSTEES - RETREAT | - | - | - |
| EMPLOYEE BENEFITS - TRUSTEES | 53.34 | 4,000.00 | 3,946.66 |
| EMPLOYEE BENEFITS - RECRUITMENT | - | - | - |
| PROFESSIONAL SERVICES | 106,572.66 | 200,000.00 | 93,427.34 |
| IN-SERVICE - BOARD | - | 60,000.00 | 60,000.00 |
| IN-SERVICE - BOARD (ORIENTATION) | - | - | - |
| IN-SERVICE - N.S.D. P.D. - TRUSTEES | - | - | - |
| LEGAL FEES - BOARD TRUSTEES | 24,682.92 | 25,000.00 | 317.08 |
| RENUMERATION ALTERNATES | - | - | - |
| VISA PURCHASES - TRUSTEE | - | - | - |
| TELEPHONE - TRUSTEE | 343.65 | 3,000.00 | 2,656.35 |
| TELEPHONE - VICE CHAIRMAN | - | - | - |
| TRAVEL & SUBSISTENCE - BOARD/OTHER | 72,125.74 | 40,000.00 | (32,125.74) |
| TRAVEL & SUBSISTANCE - PSBA | - | - | - |
| TRAVEL & SUBSISTANCE - ASBA | - | - | - |
| TRAVEL & SUBSISTENCE - TRUSTEE | - | - | - |
| TRAVEL & SUBSISTENCE - VICE CHAIRMAN | - | - | - |
| TRAVEL & SUBSISTENCE - RECRUITMENT | - | - | - |
| TRAVEL & SUBSISTENCE - RETREAT | - | - | - |
| A.S.B.A. & P.S.B.A. FEES - BOARD | 35,640.67 | 38,000.00 | 2,359.33 |
| PRINTING & BINDING | 851.57 | 3,500.00 | 2,648.43 |
| INSURANCE - BOARD OF TRUSTEES | 170.00 | 250.00 | 80.00 |
| ADVERTISING - BOARD | - | 3,000.00 | 3,000.00 |
| OFFICE SUPPLIES | 630.10 | 5,000.00 | 4,369.90 |
| AWARDS | 2,950.95 | 25,000.00 | 22,049.05 |
| POSTAGE - BOARD | 356.38 | 4,000.00 | 3,643.62 |
| FURNITURE& EQUIPMENT | - | 1,000.00 | 1,000.00 |
| SUB-TOTAL | 244,377.98 | 411,750.00 | 167,372.02 |
| TOTAL | 250,608.99 | 521,750.00 | 271,141.01 |

BOARD OF TRUSTEES

**TO: LOIS BYERS
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2016

PRESENTED BY: TRUDY RASMUSON, SECRETARY-TREASURER

SUBJECT: COMMITTEE REPORT: WABASCA MODERNIZATION UPDATE

**Wabasca Modernization Update
Capital Planning update as of March 23, 2017**

There were no changes to the draft value scoping document, so Capital Planning has decided that the draft copy is now the final copy, so a final copy will not be re-issued.

Capital Planning will be revising the capital plan for the Mistassiniy renovation and will be obtaining Ministerial sign-off, and a project approval letter. This is currently underway.

When the project approval letter is issued, the project will become Alberta Infrastructure's project.

The scope and role of a committee will be reviewed once Alberta Infrastructure has taken the project over and Northland will be informed.

BOARD OF TRUSTEES

**TO: LOIS BYERS
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

PRESENTED BY: DON TESSIER, ASSOCIATE SUPERINTENDENT

SUBJECT: WABASCA MODERNIZATION – PARTNERSHIP LETTERS

| |
|--------------------|
| INFORMATION |
|--------------------|

| |
|---|
| <p>At the February 23, 2017 Corporate Board meeting, Lois Byers, Official Trustee requested that administration contact the MD of Opportunity and Bigstone Cree Nation to see if there was any interest in partnership with regards to the Mistassiniy Modernization. Attached are the letters that had been sent by Don Tessier, Associate Superintendent in October 2016 to both parties. To date a response has not been received.</p> |
|---|

October 28, 2016

Chester Auger
Director of Education
Bigstone Cree Nation
E-mail: chester.auger@bigstone.ca
Office Phone: [780-891-3825](tel:780-891-3825)
Cell: [780-843-5431](tel:780-843-5431)

Re: Mistassiniy School Modernization Project

Dear Chester,

On October 20th, a 'value scoping session' took place at the Mistassiniy School gymnasium to further discuss the modernization of Mistassiniy School. In this regard, I wanted to talk to you about the possibility of having Bigstone Cree Nation partner with Northland School Division No. 61 on the Mistassiniy School Modernization project.

At the 'Value Scoping Session' in Wabasca on October 20th, 2016 at Mistassiniy School, Alberta Education Infrastructure Team met with interested community members to talk about modernization programming priorities (i.e. Library, CTS/CTF, Science Facility, Community Education Programs etc.), potential partnerships and timelines for the project. When the question of potential partnerships was raised by the group, Bigstone Cree Nation was thought to be a possible partner. I volunteered to reach out to you for Chief and Council consideration.

At this recent gathering, Government Infrastructure representative Robert Craig stated that if there are willing community/industry partners, he will need to know as soon as possible – within the next three weeks or earlier. Mr. Craig also indicated that the Mistassiniy School modernization will move forward with a completion date of mid-2020.

Chester, we would be honored to have Bigstone Cree Nation as a partner in this project. I can think of no better way to show support of community education than to join us on this important journey. As community leaders, we all have an important role in improving graduation rates. We would be honored having your support and partnership with this project.

Our new Superintendent, Gord Atkinson, is more than prepared to speak with Bigstone Cree Chief and Council about this \$25 million modernization project and a possible partnership.

In closing, should you have questions, please do not hesitate to contact me at your earliest opportunity.

Sincerely,

Don Tessier, Associate Superintendent
Northland School Division No. 61



October 24, 2016

Dwayne Calliou, Councilor
MD of Opportunity No. 17
2077 Mistassiniy Road North
Box 60
Wabasca, Alberta T0G 2K0

Dear Mr. Calliou:

Re: Mistassiniy School Modernization Project

Thank-you for taking time from your busy schedule yesterday to talk to me about the possibility of having the MD of Opportunity No. 17 partner with Northland School Division No. 61 on the Mistassiniy School modernization project.

At the last 'Value Scoping Session' in Wabasca on October 20th, 2016 at Mistassiniy School, the Alberta Education Infrastructure Team met with interested community members to talk about modernization programming priorities (i.e. Library, CTS/CTF, Science Facility, Community Education Programs etc.), potential partnerships and timelines for the project. When the question of potential partnerships was raised by the group, the MD of Opportunity No. 17 was thought to be a possible partner. With no representation from the MD at the meeting, I volunteered to reach out to you and the MD of Opportunity No. 17 Council for your consideration.

At this recent gathering, Government Infrastructure representative Robert Craig stated that if there are willing community/industry partners, he will need to know as soon as possible – within the next three weeks or earlier. Mr. Craig also indicated that the

.../2

October 24, 2016
Page Two
Mistassiniy School Modernization Project

Mistassiniy School modernization will move forward with a completion date of mid-2020.

Dwayne, we would be honored to have the MD of Opportunity No. 17 as a partner in this project. I can think of no better way to show your support of community education than to join us on this important journey. As community leaders, we all have an important role in improving graduation rates. Your support and partnership will send a strong message to the community about your ongoing and longer term community priorities.

Our new Superintendent, Gord Atkinson, is more than prepared to speak with MD Council about this \$25 million modernization project and a possible partnership.

In closing, should you have questions, please do not hesitate to contact me at your earliest opportunity.

Sincerely,

A handwritten signature in black ink, appearing to read 'Don Tessier', with a large, sweeping flourish at the end.

Don Tessier
Associate Superintendent
Northland School Division No. 61

DT:kp

c: Gord Atkinson, Superintendent of Schools, Northland School Division No. 61

BOARD OF TRUSTEES

**TO: LOIS BYERS
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

PRESENTED BY: TRUDY RASMUSON, SECRETARY-TREASURER

SUBJECT: RENT REVIEWS

| |
|--------------------|
| INFORMATION |
|--------------------|

| |
|---|
| <p>To inform the Board that Northland has undergone a rent review on all Northland Teacherages. Effective September 1, 2017 a 2% increase will be applied to all Northland teacherages and utilities will be raised by \$25.00/month to adjust for the additional carbon tax.</p> |
|---|

BOARD OF TRUSTEES

**TO: LOIS BYERS
TRUSTEE OF THE BOARD**

DATE: APRIL 20, 2017

PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

SUBJECT: APPLE SCHOOLS EVALUATION REPORT

| |
|---|
| INFORMATION |
| Attached is the APPLE Schools Evaluation Report, for information. |



ABC



Northland School Division Report

SEPTEMBER 2016 TO FEBRUARY 2017

3-50 University Terrace, 8303 – 112 Street, Edmonton, AB T6G 2T4

WHAT IS APPLE SCHOOLS?

APPLE Schools is an innovative school-focused health promotion initiative that improves the lives of more than 16,500 students annually in 63 schools across northern Alberta. The project supports healthy eating, physical activity, and mental health by implementing the Comprehensive School Health model. APPLE Schools is governed by a board of directors chaired by Dr. Lory Laing.

Vision

Healthy Kids in
Healthy Schools

Mission

To inspire and empower schools and their communities to lead, choose, and be healthy by recommending and supporting measureable and sustainable changes.

WHY DO WE NEED APPLE SCHOOLS?

Chronic diseases and obesity have drastically increased in children. According to the 2014 REAL Kids Alberta evaluation, **29 per cent** of Grade 5 students in Alberta are overweight, and **8 per cent** are obese.¹ This generation of children is predicted to die younger than its parents.

Healthy kids learn better, so staff at APPLE Schools work with underserved school communities to make health an easy choice. Since 2008, APPLE Schools has been changing the health habits of entire school communities in a cost effective manner.

APPLE Schools helps students eat healthier, move more, and feel better about themselves so they can achieve more academically.

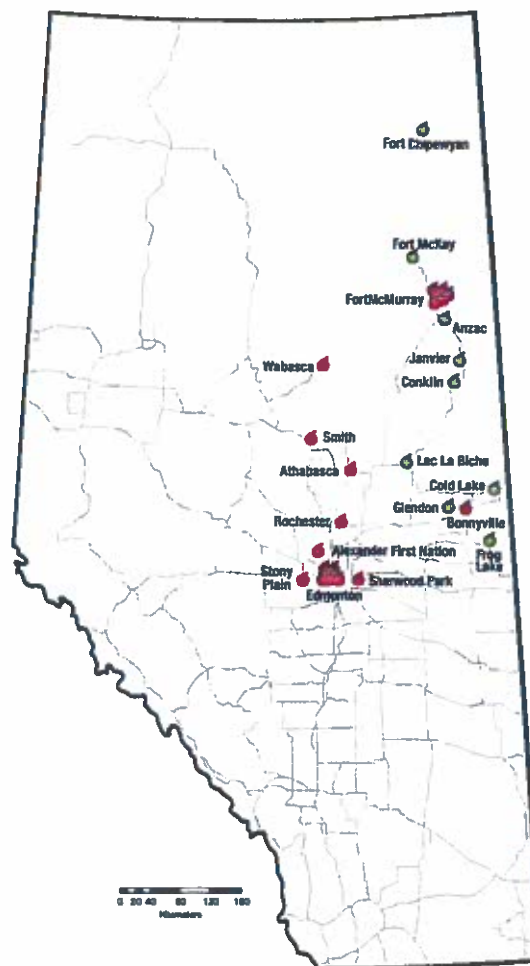
Locations of APPLE Schools

School Jurisdiction Partners

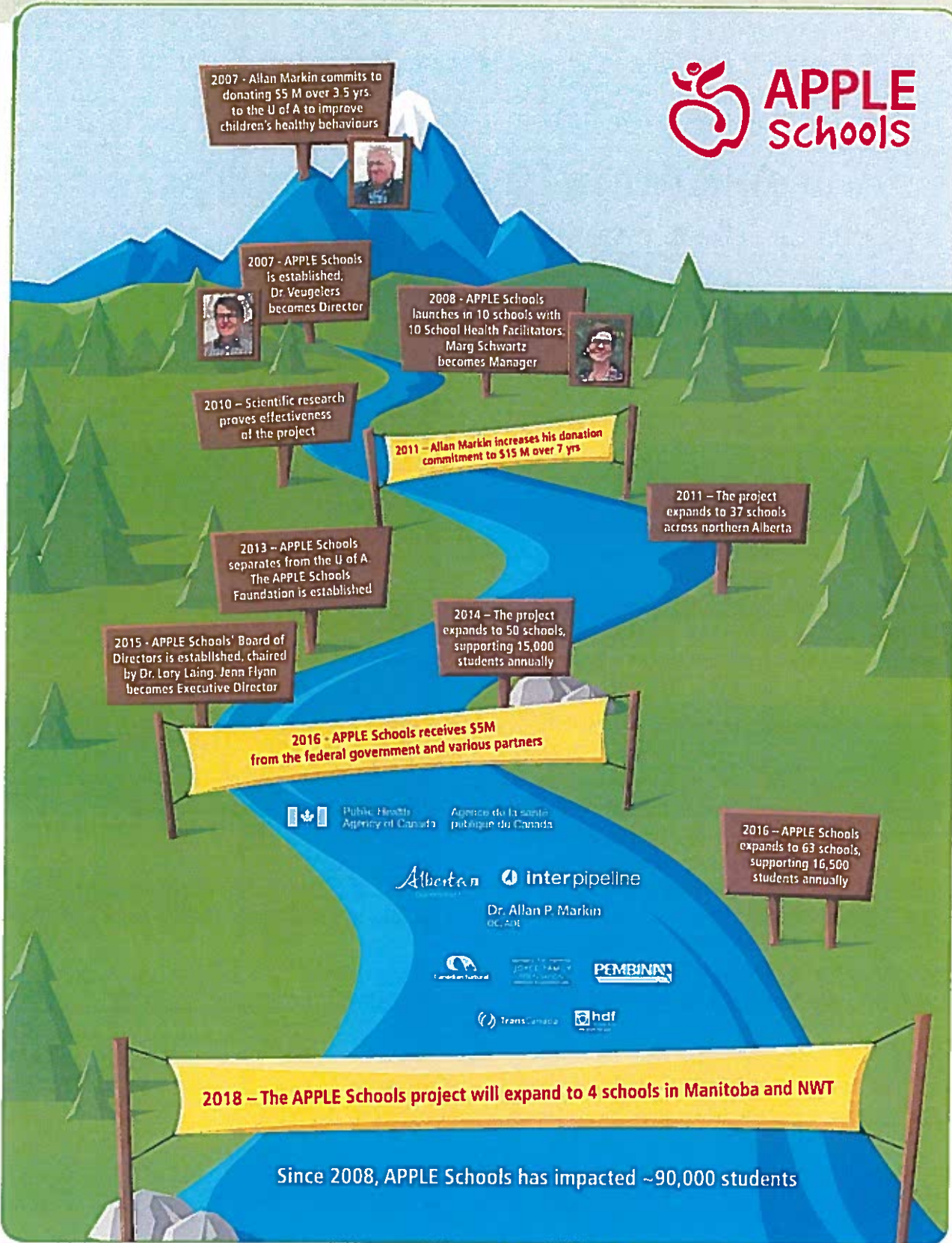
- Alexander First Nations Education Authority
- Aspen View School Division
- Edmonton Catholic Schools
- Edmonton Public Schools
- Elk Island Catholic Schools
- Fort McMurray Catholic Schools
- Fort McMurray Public Schools
- Frog Lake Education Authority
- Mother Earth's Children's Charter School
- Northern Lights School Division
- Northland School Division No. 61

 **APPLE Schools**
(51 schools)

 **2016 Expansion Schools**
(12 schools)



¹ REAL Kids Alberta (2014). Summary of Results for REAL Kids Alberta. Retrieved from Real Kids Alberta: <http://www.realkidsalberta.ca/research>

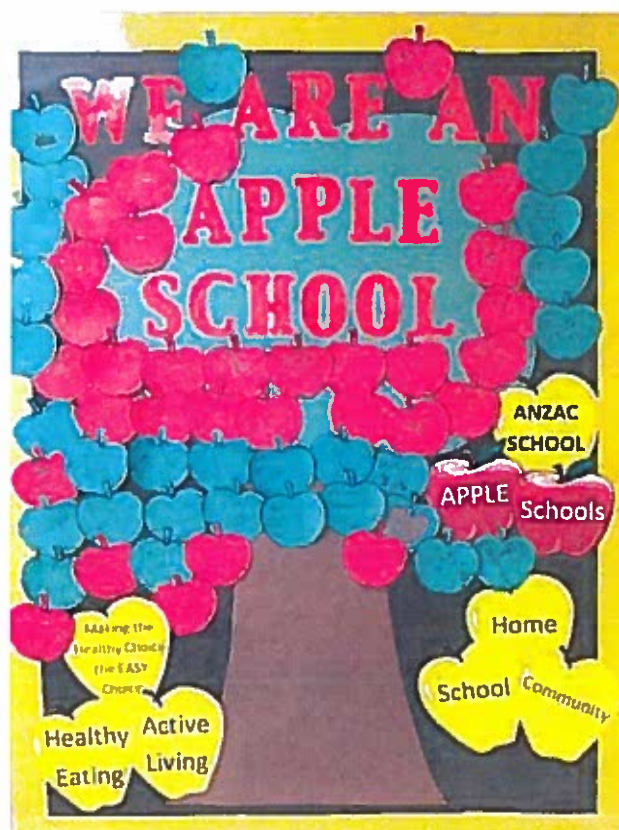


OUR PARTNERSHIP IS MAKING A GREAT DIFFERENCE

As of September 2016, APPLE Schools began working with five new school communities in the Northland School Division where support was greatly needed, and continues to work with long-time APPLE school, St. Theresa.

Thanks to our partnership, the schools and communities have taken initiative right from the start to implement healthy changes in students' lives in the areas of healthy eating, physical activity, and mental health. Their enthusiasm and spirited attitude continues to shape what it means to live healthily, and this reports includes a sample of stories that individual schools shared with APPLE Schools staff.

The stories are varied and demonstrate the individual focus of each school. There are too many heart-warming stories pouring out of all the schools to fit into a snapshot report, so the School Health Facilitators and School Health Champion in each school were asked to provide one example of a change they observed since the beginning of the school year. The results are inspiring and would not be possible without the strong collaboration between the project and the district. Thank you for your continued support for healthy kids in healthy schools.



Anzac and Bill Woodward Schools - Anzac

The staff at both schools have been putting their best foot forward to promote a positive physical and social environment. Both schools have bulletin boards displaying healthy messaging, which they change each month. Each new monthly campaign is introduced in the school with healthy messaging distributed through bulletin board displays, daily announcements, and a newsletter that gets sent to parents. The school community also ensures that events, such as the annual Santa's Breakfast last December, have healthy additions to them. This year they added a big, colorful, fresh fruit salad.



A Bone Bounce Blitz bulletin board, promoting bone health during October

Athabasca Delta Community School – Fort Chipewyan

School Health Facilitator Rosanna attended a meet-the-teacher night in September to introduce APPLE Schools and build a relationship with parents and community members by engaging them with the project.

The audience learned about the project and gladly provided input about what an ideal healthy school environment looks like, and the changes they would like to see implemented in the school.

“ [The event] was a success! We had a wonderful turnout of parents and community members, and a bunch of people that were interested in learning more about APPLE Schools. My little apple pyramid even diminished, even though there were donuts available. ”

ROSANNA, SHF



APPLE Schools' display at meet-the-teacher night

Conklin Community School - Conklin

Thanks to Mike Gairdner from Interpipeline, who delivers about \$75 worth of fresh fruit and vegetables each week, students at Conklin Community School now have healthier options — this is outstanding since many have never before tried some of the fresh foods provided. Cecilia, the School Health Facilitator, has been supporting staff and students in hosting healthy holiday celebrations which are making a positive impact on all the students.

During Halloween, students made witch brooms out of pretzels and cheese, pumpkins out of celery and oranges, and owls out of rice cakes and seeds. For Christmas, all classes participated in creating snowmen and tree decorations out of choose-most-often foods.



A student poses with his healthy snowman snack

Father R. Perin School - Janvier

Father R. Perin School also receives fresh fruit and vegetables from Mike Gairdner of Interpipeline. All classes at the school are able to enjoy a tray of vegetables per week, and two vegetable trays are set in the office for parents, staff, and community members to enjoy. To date, every single tray is empty before lunchtime!



A student enjoys fresh, donated veggies

Fort McKay School – Fort McKay

Taste testing and the cooking club at Fort McKay School continue to be a major hit. Students have learned to make a variety of healthy snacks, including apple nachos, and hummus with pita. At parent-teacher interviews, students impressed their parents with Grinch kabobs, prepared a fresh vegetable platter for parents in each classroom, and showed off their healthy holiday masterpieces that they learned in cooking club.



Students hold up a recipe for their Grinch kabobs

St. Theresa School

St. Theresa School's leaders of health, Principal and Vice Principal Mandi and Shelley, hosted winter walk activities for all Grades K-6 students. The purpose was to enjoy the outdoors, and connect with their environment in a mindful way. The sessions paired a serene outdoor physical activity, like a stroll through the beautiful forest-trimmed track, with mindfulness activities like breathing exercises, five senses awareness observations, and role playing the life cycle of a tree. The older grades ventured a step further to involve literacy exercises where students wrote a descriptive paragraph about a tree they bonded with while on their walk. Student Ryan Yellowknee shared that he loved the walk because "it got us outside and gave us some fresh air!"



Students enjoying their winter walk activities on their forest-trimmed track



Northland School Division Report

SEPTEMBER 2016 TO FEBRUARY 2017



Each week, APPLE Schools staff get updates about all the encouraging and positive changes happening at the schools around healthy eating, mental wellness, and physical activity. It is impossible to capture it all in a report, but we encourage anyone to reach out to APPLE Schools staff to hear about all the ways the project is working with schools to change the lives of students. To hear more, please send an email to magdalena.pawlowski@appleschools.ca.