



Northland School Division No. 61

Request for Transportation Services

Contract Bus Routes

Transportation
6-26-2017



Northland School Division No. 61 Request for Transportation Services

Contract Bus Routes

The Transportation Department of Northland School Division No. 61 is inviting interested parties to submit a request for proposal to provide transportation services for existing school bus routes as listed below.

The prospective contractor will be required to supply a certified school bus (appropriately sized), driver and all operational costs for the designated route. The length of the contract will be for a three (3) year period commencing September 5, 2017 and until the end of the 2019/2020 school year.

Routes are as described below (daily distance is adjusted upon receipt of odometer reading on September 30, 2017):

Elizabeth Metis Settlement

- 1) To Elizabeth School
 - a. Route 449 - Grades K-8, Approx. 65 Students & 120 km's per day
- 2) To Schools in Cold Lake
 - a. Route 432 - Grade 9-12, Approx. 44 Students & 186 km's per day
 - b. Route 443 - Grade 9-12, Approx. 20 Students & 229 km's per day

Fishing Lake Metis Settlement

- 1) To J.F. Dion School
 - a. Route 445 - Grades K-8, Approx. 30 Students & 89 km's per day
 - b. Route 446 – Grades K-8, Approx. 29 Students & 95 km's per day
 - c. Route 472 (Feeder Run) – Grades 9-12, Approx. 6 Students & 45 km's per day

Anzac and surrounding area

- 1) To Anzac Community School and Bill Woodward School
 - a. Route 453 – Grades K-12, Approx. 57 Student & 14 km's per day
 - b. Route 461 – Grades K-12, Approx. 65 Students & 60 km's per day
 - c. Route 462 – Grades K-12, Approx. 72 Students & 69 km's per day

Fort McKay

- 1) To Fort McKay School
 - a. Route 398 – Grades K-8, Approx. 52 Students & 24 km's per day

Janvier

- 1) To Father R. Perin School
 - a. Route 401 – Grades K-9, Approx. 72 Students & 40 km's per day

Peavine Metis Settlement

- 1) To Bishop Routhier School
 - a. Route 454 – Grades K-6, Approx. 31 Students & 96 km's per day
 - b. Route 460 – Grades K-6, Approx. 29 Students & 67 km's per day
- 2) To Schools in High Prairie
 - a. Route 442 – Grade 7-12, Approx. 38 Students & 298 km's per day
 - b. Route 450 – Grade 7-12, Approx. 42 Students & 244 km's per day

Peerless Lake

1. To Peerless Lake School
 - a. Route 459 – Grades K-12, Approx. 38 Students & 14 km's/day

The following documentation must accompany your bid.

Established contractors shall submit the following documentation:

- Complete copy of Current Carrier Profile
- Commercial Vehicle Safety and Maintenance Plan
- Year and capacity of school bus(s)
- Current CVIP's for each unit
- Provisions for an Alternative Bus(s) (in the event of a breakdown)
- Current CVIP for spare unit
- Insurance as outlined by the Public Service Vehicle Act with an additional five million minimum liability insurance.
- Proof of current WCB coverage.
- A detailed listing of Previous Experience with References
- Driver's abstract
- Driver's License
- Criminal record check
- Spare Driver's Abstract
- Spare Driver's License
- Spare Driver Criminal record check

Any additional pertinent information should be included in your proposal

Prospective contractors who may not own a school bus yet shall submit the following documentation:

- Driver's abstract
- Driver's License
- Criminal record check
- Spare Driver's Abstract
- Spare Driver's License
- Spare Driver Criminal record check
- A detailed listing of Previous Experience with References
- Commercial Vehicle Safety and Maintenance Plan (sample templates can be found online)
- Estimate/Quote from WCB (WCB coverage will need to be purchased once tender awarded)
- Estimate/Quote from Insurance as outlined by the Public Service Vehicle Act with an additional five million minimum liability insurance.
- Proof of financing from Bank for purchase of a bus
- Proof of expected bus purchase from seller. If the bus is used, please provide copy of current CVIP.
- Provisions for an Alternative Bus(s) (in the event of a breakdown)

Please direct inquiries to: Susanne Jones – Transportation Manager
Phone: (780) 624-2060 Ext. 6172
Toll Free: 1-800-362-1360
Email: susanne.jones@nsd61.ca

Sealed tenders marked “Bus Contract Route # ____” will be received by Northland School Division No. 61 at:

Attn: Trudy Rasmuson – Secretary Treasurer
Bag 1400
9809 – 77th Ave
Peace River, AB T8S 1V2

Tenders will be received until 2:00 pm, Wednesday, August 2, 2017. Tenders received after the closing date and time indicated will not be accepted. The lowest or any tender may not necessarily be accepted. Bid Packages are available through the Northland School Division No.61 website at nsd61.ca or the Alberta Purchasing Connection website at www.purchasingconnection.ca