

## Continuous Improvement



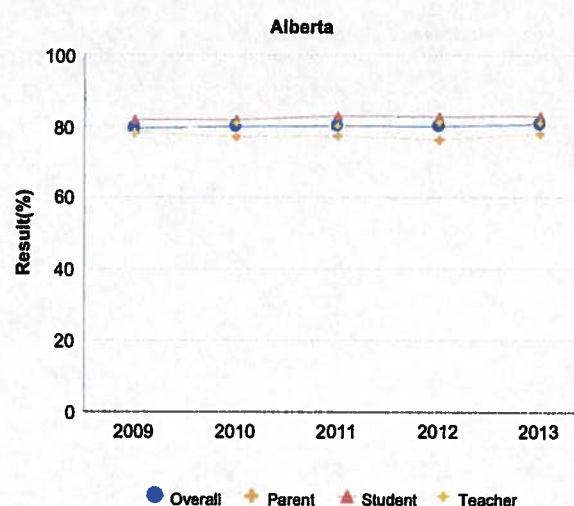
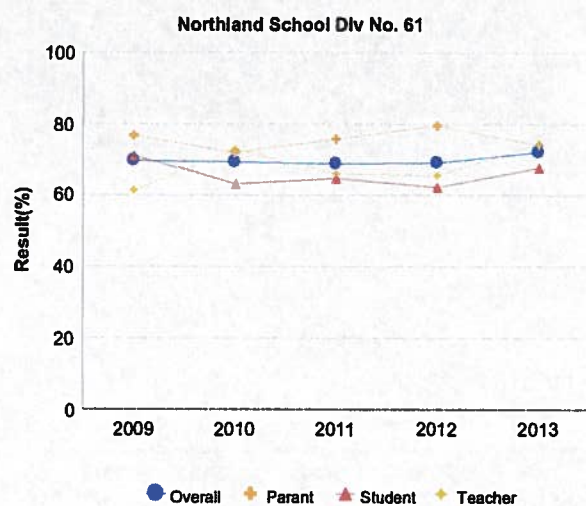
### E.2 School Improvement History with Groups

**Authority: 1280 Northland School Division No. 61**

**Province: Alberta**

Percentage of teachers, parents and students indicating that their school and schools in their jurisdiction have improved or stayed the same the last three years.

	Northland School Div No. 61										Alberta									
	2009		2010		2011		2012		2013		2009		2010		2011		2012		2013	
	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%
Overall	676	69.7	1,149	69.3	816	68.8	1,192	69.1	1,107	72.1	169,973	79.4	185,401	79.9	189,150	80.1	198,652	80.0	204,015	80.6
Parent	43	76.7	278	71.9	177	75.7	156	79.5	174	74.1	32,743	78.1	33,493	77.0	32,930	77.3	33,929	76.2	32,262	77.9
Student	447	71.0	702	63.2	486	64.7	865	62.2	769	67.7	112,387	81.8	125,732	81.8	129,982	82.9	139,034	82.7	145,840	82.9
Teacher	186	61.3	169	72.8	153	66.0	171	65.5	164	74.4	24,843	78.2	26,176	80.8	26,238	80.1	25,689	81.1	25,913	80.9



Note: Data values have been suppressed where the number of respondents is less than 6. Suppression is marked with an asterisk (\*).

## ACOL Measure



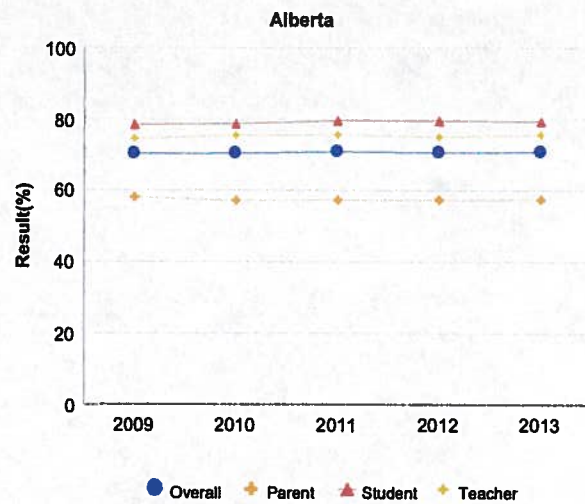
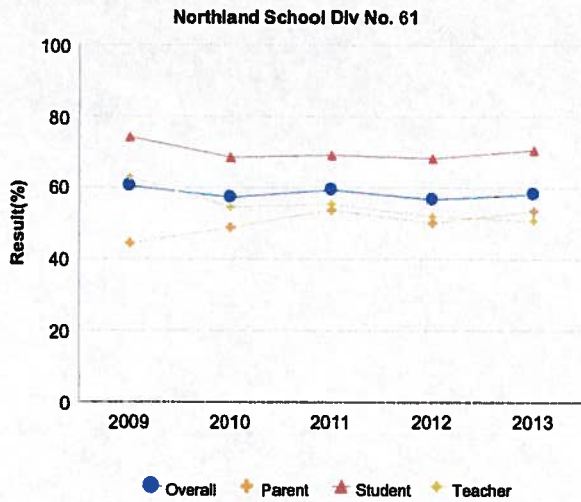
### B.2 Satisfaction with Program Access History with Groups

Authority: 1280 Northland School Division No. 61

Province: Alberta

Percentage of teacher, parent and student satisfaction with the accessibility, effectiveness and efficiency of programs and services for students in their community.

	Northland School Div No. 61										Alberta									
	2009		2010		2011		2012		2013		2009		2010		2011		2012		2013	
	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%
Overall	684	60.5	1,147	57.3	827	59.4	1,202	56.7	1,112	58.2	170,724	70.3	186,386	70.4	190,205	70.9	200,089	70.6	195,400	70.8
Parent	42	44.4	271	48.8	178	53.7	154	50.1	174	53.4	32,817	58.1	33,499	57.1	32,919	57.3	33,915	57.3	32,221	57.4
Student	450	74.2	704	68.5	486	69.1	864	68.2	770	70.5	112,379	78.4	125,739	78.7	129,954	79.6	139,066	79.5	135,510	79.4
Teacher	192	62.9	172	54.5	163	55.4	184	51.9	168	50.7	25,528	74.5	27,148	75.4	27,332	75.6	27,108	75.0	27,669	75.6



Note: Data values have been suppressed where the number of respondents is less than 6. Suppression is marked with an asterisk (\*).

## ACOL Measure

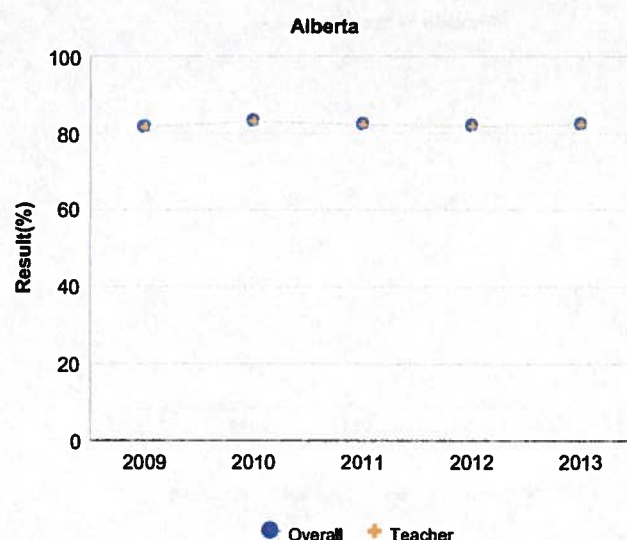
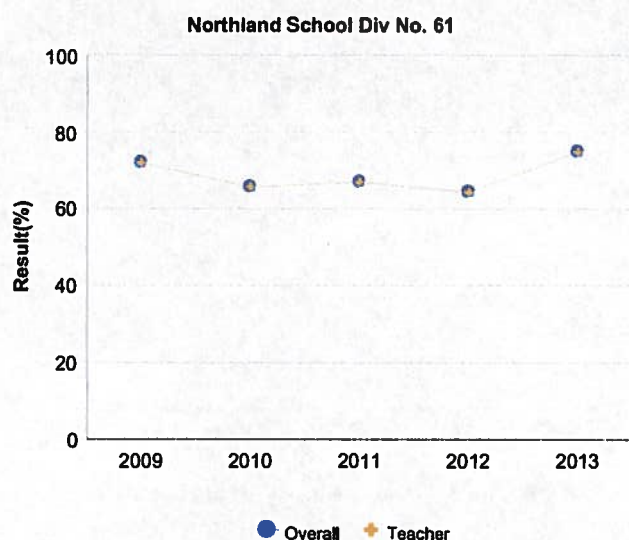
## D.6 In-service jurisdiction Needs History with Groups

**Authority: 1280 Northland School Division No. 61**

**Province: Alberta**

The percentage of teachers reporting that in the past 3-5 years the professional development and in-servicing received from the school authority has been focused, systematic and contributed significantly to their ongoing professional growth.

	Northland School Div No. 61										Alberta									
	2009		2010		2011		2012		2013		2009		2010		2011		2012		2013	
	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%
Overall	191	71.9	174	65.6	162	66.9	184	64.3	169	74.8	25,494	81.5	27,144	83.1	27,325	82.2	27,080	81.8	27,640	82.2
Teacher	191	71.9	174	65.6	162	66.9	184	64.3	169	74.8	25,494	81.5	27,144	83.1	27,325	82.2	27,080	81.8	27,640	82.2



Note: Data values have been suppressed where the number of respondents is less than 6. Suppression is marked with an asterisk (\*).



## Appendix – Definitions for Measures

A brief definition of each of the Accountability Pillar measures is provided below.

**High School Completion Rate (3-year)** is the percentage of students in the grade 10 cohort<sup>1</sup> who have completed high school by the end of their third year, adjusted for attrition<sup>2</sup>.

- High school completion is defined as: receiving an Alberta high school diploma, an IOP certificate or high school equivalency (GED); entering a post-secondary level program at an Alberta post-secondary institution; registering in an Alberta apprenticeship program; or earning credit in five grade 12 level courses, including four diploma examination courses.

**Post-Secondary Transition Rate (6-year)** is the percentage of students in the grade 10 cohort who have entered a post-secondary-level program at an Alberta post-secondary institution or registered in an Alberta apprenticeship program within six years of entering grade 10, adjusted for attrition.

- An estimate of out-of-province post-secondary enrollment is applied based on the numbers of funded Alberta students attending post-secondary institutions out of province.

**Drop Out Rate** is the percentage of students aged 14-18 registered in the K-12 system who drop out the following year, adjusted for attrition.

- An initial age specific cohort of students aged 14 to 18 is established for a given school year, excluding the following groups of students: students who registered after September 30, students with severe cognitive/multiple disabilities, students attending Hutterite colony schools, visiting/exchange students, students under other authorities (e.g. federal, Lloydminster).
- A student who was in Alberta's education system is considered to have dropped out if:
  - There is no evidence of their participation in the education system the following school year (including post-secondary and apprenticeship programs)
  - They did not complete high school (see high school completion measure for details).



### Survey Measures

In public, separate and francophone schools all students in grades 4, 7 and 10; their parents; and all teachers are included in the survey. In charter schools and level 2 private schools students in grade 4 and above; their parents; and all teachers are included in the survey. Student and teacher surveys are administered online. The parent survey is mailed to the student's address on file.

- The measure results for parents and teachers are calculated by aggregating the responses to all questions that comprise the measure.
- The measure result for students is calculated by first aggregating the responses to questions within each grade and then taking a simple average across grades.
- The overall measure result is calculated by taking the simple average of measure results for parents, teachers and students.

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<sup>1</sup>Grade 10 Cohort: Students are included in the grade 10 cohort the first school year in which they have a grade 10 registration at a public, separate, francophone, charter or private school. The following categories of students are excluded from the grade 10 cohort:

- a. students who have a concurrent grade 9 registration in the same school year;
- b. students who register after September 30th of the school year;
- c. adult students (older than 18 when they start grade 10);
- d. students who are registered in schools under provincial and federal authorities, and Lloydminster school authorities or other out-of-province schools;
- e. students who are identified as having a moderate/severe cognitive disability or a severe multiple disability;
- f. students attending Hutterite Colony schools; and
- g. visiting or exchange students

<sup>2</sup>Attrition: The loss of students due to out-migration and mortality, referred to as "attrition", is estimated from department and Statistics Canada data.

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**Implications for 2013-14 Budget**

The 2013-14 proposed budget has been developed in a manner that will allow us to continue progress on the recommendations of the Northland Inquiry Team Report. However approaches have been adjusted to allow us to move forward within our current financial limits.

In February and March key initiatives were identified with input from members of the Advisory Team and staff. Priorities were identified and included in the proposed budget.

Key Adjustments include:

1. While the dollars allocated to schools remained similar to the previous year there was an increase in the allocation of FNMI funds to schools to enable schools to work with their communities to develop local initiatives. This necessitated a reduction in the dollars allocated to staffing.
2. Northland staff will deliver professional development for the literacy initiative in local school clusters and on line to reduce travel costs.
3. We are currently in the process of seeking grants to support additional support for literacy, curriculum weaving, CTS programming, leadership professional development and partnership work.
4. Incentives have been introduced to increase awareness of the cost and educational impact of staff absences.
5. Allocations to schools have been developed to support an inclusive approach to staffing and programming.





## BOARD OF TRUSTEES

**TO: COLIN KELLY,  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: BOARD MEETING DATES: 2013-2014 SCHOOL YEAR**

**ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS**

### RECOMMENDATION

That the Board of Trustees approve the following Board Meeting/Agenda Review dates for the 2013-2014 school year:

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September 17, 2013	Committee Meetings & Agenda Review
September 25, 2013	Advisory Committee Meeting
September 26, 2013	Board Meeting
October 15, 2013	Committee Meetings & Agenda Review
October 23, 2013	Advisory Committee Meeting
October 24, 2013	Board Meeting
November 12, 2013	Committee Meetings & Agenda Review
November 27, 2013	Advisory Committee Meeting
November 28, 2013	Board Meeting
January 14, 2014	Committee Meetings & Agenda Review
January 22, 2014	Advisory Committee Meeting
January 23, 2014	Board Meeting
February 18, 2014	Committee Meetings & Agenda Review
February 26, 2014	Advisory Committee Meeting
February 27, 2014	Board Meeting
March 11, 2014	Committee Meetings & Agenda Review
March 19, 2014	Advisory Committee Meeting
March 20, 2014	Board Meeting
April 8, 2014	Committee Meetings & Agenda Review

April 30, 2014	Advisory Committee Meeting
May 1, 2014	Board Meeting
May 20, 2014	Committee Meetings & Agenda Review
May 28, 2014	Advisory Committee Meeting
May 29, 2014	Board Meeting
June 17, 2014	Committee Meetings & Agenda Review
June 25, 2014	Advisory Committee Meeting
June 26, 2014	Board Meeting
August 12, 2014	Committee Meetings & Agenda Review
August 20, 2014	Advisory Committee Meeting
August 21, 2014	Board Meeting

**BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DENNIS WALSH, SECRETARY-TREASURER

**SUBJECT:** FINANCE QUARTERLY REPORT

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**ORIGINATOR:** DENNIS WALSH, SECRETARY-TREASURER

<b>RECOMMENDATION</b>
That the Board of Trustees approve the Finance Quarterly Report, as presented and attached.

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**CURRENT SITUATION:** The Quarterly Finance Report was tabled at the May 28, 2013 Board Meeting.

**BACKGROUND:**

**OPTIONS:**



## THE STONE AGE

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## May – August Forecast Summary

May 28, 2013

### Introduction:

The May to August forecast, a snapshot of the financial results for the Division at the end of the April 2013, and an estimate of the financial results to the end of the year is based on current information. The forecast information is an estimate and may be subject to change. **The comparison in this Forecast is to the June Approved 2012-2013 Budget.** Activities which are not a part of this forecast (See Table VII) will have an impact on the final position. These activities include change in Federal Revenue, reduced expenditures in certain areas and a substantial increase in depreciation because of the closure of Gift Lake School. The following is a summary of forecast revenue and expenses for the year ending August 31, 2013:

### Revenues:

Total revenue received to date (See Table 1) represents approximately 72% of the forecast or \$44.1 million. Overall, revenue is expected to be approximately \$930,499 higher than budgeted.

Table 1

#### STATEMENT OF REVENUES

Year to Date April 30, 2013

(In dollars)

Actual	Actual	Budget	Budget	Forecast	Forecast vs	Forecast vs
	YTD April	June	November	April	June	June
2011-2012	2012-2013	2012-2013	2012-2013	2012-2013	2012-2013	% Change

#### REVENUES

Government of Alberta	\$34,725,282	\$22,670,743	\$34,386,301	\$33,759,201	\$34,210,774	(\$175,527)	-0.5%
Federal Government and First Nations	\$20,845,936	\$17,549,951	\$20,801,054	\$22,062,624	\$21,569,138	\$768,084	3.7%
Other Alberta school authorities	\$0	\$0	\$30,022	\$0	\$0	(\$30,022)	-100.0%
Other sales and services (ie Rebates, SFS Hot Lunch, AMHP)	\$1,748,178	\$934,698	\$1,016,926	\$1,391,514	\$1,492,688	\$475,762	46.8%
Investment income (ie Interest on Bank Accounts)	\$39,891	\$6,993	\$15,000	\$15,000	\$10,843	(\$4,157)	-27.7%
Gifts and donations	\$585,858	\$151,472	\$180,800	\$190,800	\$151,472	(\$29,328)	-16.2%
Gross school generated funds	\$0	\$0	\$450,000	\$450,000	\$450,000	\$0	0.0%
Rental of facilities (ie Housing)	\$1,000,651	\$682,567	\$1,052,648	\$1,052,648	\$916,938	(\$135,710)	-12.9%
Gains on disposal of capital assets (ie Sale of Capital Assets)	\$1,260	\$61,399	\$0		\$61,399	\$61,399	
Amortization of capital allocations (Depreciation on supported assets)	\$3,135,934	\$2,051,041	\$2,996,050	\$2,996,050	\$2,996,050	\$0	0.0%
	\$62,082,990	\$44,108,864	\$60,928,801	\$61,917,837	\$61,859,300	\$930,499	1.5%



## May – August Forecast Summary

May 28, 2013

### Provincial Revenues:

The Projected Provincial Revenues have decreased by \$175,527 compared to the June Approved Budget. In Table II below are the major increases and decreases. A complete listing of increases and decreases are in Appendix A.

Table II

### STATEMENT OF REVENUES

Year to Date April 30, 2013

(in dollars)

Actual	Actual	Budget	Budget	Forecast	Forecast vs	Forecast vs
	YTD April	June	November	April	June	June
2011-2012	2012-2013	Approved	Revised	2012-2013	Approved	Approved
		2012-2013	2012-2013		2012-2013	% Change

### REVENUES

Ship Funding	\$58,503	\$95,129	\$52,076	\$66,614	\$95,129	\$43,053	82.7%
First Nation Metis (FNMI) Funding	\$1,501,500	\$998,605	\$1,420,200	\$1,280,006	\$1,588,668	\$168,468	11.9%
Oil Sands Leadership Initiative (OSLI) Partnership	\$14,770	\$94,861	\$0	\$135,230	\$160,000	\$160,000	100.0%
New Teacher Induction Program	\$75,806	\$24,508	\$0	\$41,157	\$41,157	\$41,157	100.0%
Action on Inclusion-cap B	\$0	\$0	\$0	\$27,942	\$27,942	\$27,942	100.0%
Inclusive Ed Plan Tool PI	\$10,454	\$5,991	\$0	\$19,092	\$19,092	\$19,092	100.0%
Basic Instruction	\$17,748,781	\$12,182,554	\$17,813,954	\$17,167,830	\$17,577,428	(\$236,526)	-1.3%
ECS Program Unit Funding (PUF)	\$482,706	\$446,681	\$810,300	\$816,300	\$662,986	(\$147,314)	-18.2%
Teacher Education Program	\$547,492	\$0	\$747,553	\$847,553	\$668,936	(\$78,617)	-10.5%
Fuel Initiative Funding	\$257,686	\$166,667	\$272,500	\$272,500	\$166,667	(\$105,833)	-38.8%
Housing	\$1,069,753	\$690,250	\$1,052,648	\$1,052,648	\$916,938	(\$135,710)	-12.9%
	\$20,697,698	\$14,014,997	\$21,116,583	\$20,674,224	\$21,008,006	(\$244,288)	-1.2%

The following is explanations for several of the variances shown above:

- Basic Instruction from Table II above show a decrease of \$236,526. This decrease is because of a decrease in Grade 10 – 12 Special Approvals by 12 Students or 420 CEUs for a value \$78,742 and a decrease in regular Grade 10 – 12 CEUs by 873 for a value of \$163,670.
- Increase in First Nation Metis Inuit (FNMI) student's self-declarations from 1205.5 FTE to 1348.50 FTE increased funding in the amount of \$168,468.
- Decrease in the estimated revenue for the Teacher Training Program in the amount of \$78,617. This variance is based on a calculated estimate by the Department of Education
- Decrease in the PUF funding as per the application for 2012-2013 in the amount of \$147,313.
- Fuel Initiative Funding cancelled effective April 2013 for a decrease of \$105,833.



## May – August Forecast Summary

May 28, 2013

- AISI revenue was cut for a decrease of \$80,889. In the meantime the AISI deferred revenue will cover the cost related to this year's activity.

### Federal Revenues:

The Projected Federal Revenues have increased from \$20,801,054 to \$21,569,138 for a total increase of \$768,084. The follow are reasons for this increase:

- Increase in Grade 1 to 12 Federal students from 1051 to 1097 increased revenue by \$886,732. A decrease in rate from \$1,933.99 to \$1,884.57 and an increase in rate for ADCS from \$1,643.48 to \$1,833.42 resulted in decrease of \$458,657.97 and an increase of \$321,000.29 respectively for an overall decrease of \$137,658. The overall increase for Grade 1 to 12 is \$749,098
- Increase in ECS Federal students from 91 to 102 increase revenue by \$101,830. A decrease in rate from \$924.91 to \$774.39 and a decrease in rate for ADCS from 966.27 to 798.00 resulted in decrease of 142,992.05 and a decrease of \$11,779.22 respectively for an overall decrease of \$154,771.27. There was an overall decrease in ECS in the amount of \$52,941
- Increase in LSLRIC Federal Students revenue by \$81,000
- Given that the audit of the First Nations students by Aboriginal Affairs and Northern Development Canada (AANDC) has not been completed, there may still be substantial adjustments to the final count of the First Nations students. This audit will take place on May 30<sup>th</sup> at Mistassiniy. However, the potential loss in students depending on the outcome of the AANDC audit has been partially accounted for as the Federal revenues includes a provision for the loss of 20 students.

### Summary - Revenue

In general revenue is in line with our budget after the September 30<sup>th</sup> count and all adjustments were made in relation to staffing etc. Our November Revised Budget estimated revenue is \$61,917,837 versus the April Forecast of \$61,859,300 or an overall decrease in revenue of \$58,537 or .09%

## May – August Forecast Summary

May 28, 2013

**Table III**

**Expenses:**

**School Based Operations**

**Salaries - Certified**

Paddle Paririe	1.00	103,718
Little Buffalo	1.00	103,718
Bishop Routhier	-1.00	-103,718
Gift Lake	1.00	103,718
Anzac	0.50	51,858
Fr. R Perin	1.00	103,718
Conklin (Industry Funded)	1.00	103,718
Career Pathways (New Program)	2.00	181,754
Bill Woodward	-0.50	-51,859
<b>Total Increase in Certified Staff</b>	<b>6.00</b>	<b>596,625</b>

**Salaries - Uncertified**

Dr. Mary Jackson	0.50	23,463
Little Buffalo	1.00	45,602
Bishop Routhier	-1.00	-41,905
Grouard	1.00	46,217
ADCS	1.50	69,160
Fort McKay (Band Funded - 3/4 Yr)	4.00	145,075
Chipewyan	-0.53	-25,649
Anzac	0.50	23,709
St. Theresa 1 ECS & 1 ECS PUF	2.00	88,784
Fr. R. Perin	-0.67	-29,182
Pelican	1.00	46,891
Conklin	-1.00	-42,883
J. F. Dion (Industry Funded)	.33	34,213
<b>Total Increase in Uncertified Staff</b>	<b>8.63</b>	<b>383,495</b>
Higher Average Rate Increase		47,320

<b>Total Increase in School Based Salaries</b>	<b>1,027,440</b>
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**Operating Expenses**

School Supernet Access	119,753
Computer Technology (Last Year's Carry Forwards)	99,016
Donations	8,896

<b>Total Increase in School Based Operating</b>	<b>227,665</b>
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<b>Total School Based Operation Increase</b>	<b>1,255,106</b>
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## May – August Forecast Summary

May 28, 2013

### School Based Operations (See Table III page 4)

#### Salaries and Benefits:

#### **Certified Salaries and Benefits increased by \$596,625**

Certificated Staff increased for the following reasons:

- Demonstrated need for one (1) additional staff in Paddle Prairie, and one (1) in Father R. Perin
- Internal movement increase one (1) additional staff at Gift Lake
- Increase in .5 staff at Anzac decreased by .5 at Bill Woodward
- Student enrolment increase resulted in one (1) additional staff at Little Buffalo
- Industry funding supports one (1) additional staff at Conklin
- New Outreach Program at Wabasca increased staff by two (2) positions
- Decline in enrolment reduced staff at Bishop Routhier by one (1) position

#### **Uncertified Salaries and Benefits increased by \$469,261**

Uncertified Staff increased as follows:

- One-half (1/2) time Native Language Instructor required at Dr. Mary Jackson (erroneously omitted from June's budget)
- Demonstrated need for three (3) additional Special Assistant one each at Grouard, Little Buffalo and Pelican
- Additional one(1) Special Assistant and increase to fulltime by one-half (.5) for SCLW
- Anzac increased by one(1) Special Assistant partially offset by decrease of one-half (.5) Teacher Assistant
- Industry funding increased staffing by four (4) positions at Fort McKay and two-thirds (.33) position at J. F. Dion. An agreement with Northern Lights School Division is in place for this position
- Low enrolment reduced staff at Bishop Routhier by one (1) position
- Difficulty in hiring positions reduced staff at Chipewyan Lake by over one-half (.53) position, at Conklin by one (1.0) position and Fr. R. Perin by two-thirds (.67) position

#### **Higher Average Rate increased salaries and benefits by \$47,320**

- Depending on the composition of staffing in each school e.g experience, education etc. and additional Fort McMurray Allowance the average salaries in some schools caused an increase in salaries and benefits by \$854,592, while in other schools the average salaries and benefits reduced cost by \$807,272 for an overall increase of \$47,320.

#### **Operating Expenses increased by \$227,665**

Operating expenses increased as follows:

- School Supernet Access increased because of upgrading to wider bandwidth. This increase of \$119,753 is offset by increase in provincial revenue.
- Several of the school principals requested to use some of their carry forward surplus to upgrade their computers etc. This amounted to \$99,016
- Donation expenses increased by \$8,896. This is offset by an increase in donation revenue.



## May – August Forecast Summary

May 28, 2013

Table IV

<b>Instructional Support</b>	
Teacher replacement & Substitutes	290,142
Teacher extended leave replacement	96,180
Decrease in Uncertified Substitute Replacement	-28,690
Iterant Teacher covering Wabasca area	103,718
<b>Total Increase in Substitutes and leave replacement</b>	<b>461,350</b>
Enter Partnership with OSLI	118,270
OSLI Travel & Subsistence	36,118
Other Operating OSLI	5,505
<b>Oil Sands Leadership Initiative (OSLI) Partnership - \$135,000</b>	<b>159,893</b>
NSD Industry Partnership Position	140,293
Travel & Subsistence NSD Industry Partnership	4,892
Vehicle Operation NSD Industry Partnership	2,396
Other Operating NSD Industry Partnership	803
<b>Total Cost of NSD Industry Partnership activity</b>	<b>148,384</b>
Salaries for two staff to train in CTS (Grant for \$160,000)	58,268
Tuition for two staff training in CTS	10,731
Books for two staff training in CTS	685
Contract with NLC	155,500
<b>Increase in cost of CTS Program</b>	<b>225,184</b>
Eliminate Special Ed Coordinator	-85,145
Decrease in Help Desk	-26,617
Education Leave Less than budget	-70,416
<b>Decrease in Testing and Achievement, Information Technology and Education Leave</b>	<b>-182,179</b>
<b>Total Increase in Instructional Support</b>	<b>708,914</b>
<b>Negotiations reduced to .05%</b>	<b>-1,000,000</b>

### Instructional Support (See Table IV above)

#### Substitute, Temporary Teacher Replacement and Iterant Teacher increased cost by \$461,350

- The budget for this activity in the approved budget is \$600,000. In this forecast the budget is estimated to be \$957,632. The actual year to April 30<sup>th</sup> 2013 is \$730,060 which includes \$69,313 for the Iterant Teacher at Wabasca. The increase in this area has been an ongoing concern. A new approach is being recommended to the Board in the 2013 – 2014 budget where a dollars amount is allocated to each of the schools. If the schools do not use their allocated amount, the balance will carry forward to the next year to be used based on the schools priority.

#### OSLI Partnership - \$159,893

- An agreement has been entered into with the Oil Sands Leadership Initiative (OSLI) to fund a Partnership Consultant position for a period of one year. The estimated cost of \$159,893 is expected to be fully covered by OSLI.

## May – August Forecast Summary

May 28, 2013

### NSD Industry Position and Activity - \$159,893

- This position and activity started in this year for the purpose of forming partnership relationships in enhancing Career and Technology course offerings for students in Northland School Division. Towards the end of May it will be known if a partnership arrangement is forthcoming for the 2013 – 2014 school year.

### CTS Program - \$225,184

The total June Budget for CTS Program was \$118,717. Originally one person was to go and train for the purpose of offering Dual Credit Programing at NSD. Later, a second person was identified and both were accepted for training. The government provided a grant of \$160,000 for this purpose. In addition, an agreement was reached in the amount of \$155,500 with Northern Lakes College to provide CTS training in their absence. The following is a breakdown of the increase in cost.

- Salaries for two staff to train in CTS (received grant for \$160,000) - \$58,268
- Tuition - \$10,731
- Books - \$685
- Contract with Northern Lakes College (NLC) - \$155,500.

### Negotiations with Alberta Teacher Association - \$1,000,000

The main framework for a collective agreement has been negotiated between the Government of Alberta and the Alberta Teacher Association whereby a four year agreement has been reach with no salary increase for three of the four years. However, to finalize an agreement between the local union and Northland School Board an amount of no greater than .05% of the total revenue may be negotiated. This is a minimal amount - \$47,000 which is to be negotiated for allocation over the last two years of the framework agreement.

**Table V**

<b>Board and Administration</b>	
Policy Review & Electoral Committee	58,087
Liability Insurance Increase	13,897
Bellamy Support	60,000
Communications operations	-31,112
Travel & Subsistence Human Resources	-35,000
<b>Total Board and Administration</b>	<b>65,872</b>

In Table V above, Board and Administration increased in the following areas:

- Two Grants totalling \$100,000 was received for formation of a Policy Review & Electoral Committee. The actual amount to date is \$58,087
- Additional Bellamy Support for Payroll based on student enrolment - \$60,000
- Liability Insurance Premium Increase - \$13,897
- Decrease in Communications operations (in house vs contract) – 31,112
- Decrease in Human Resources Travel & subsistence - \$35,000



## May – August Forecast Summary

May 28, 2013

Table VI

<b>Maintenance</b>	
Little Buffalo	13,324
Gift Lake	29,293
Repair Maintenance & Insurance Vehicles	11,453
Repair & Maintenance Insurance	8,143
General Increase in Area 1 Maintenance	23,563
<b>Total Increase in Area 1 Maintenance</b>	<b>85,776</b>
Repair & Maintenance Mistassiniy	93,970
General Increase in Area 2 Maintenance	13,652
<b>Total Increase in Area 2 Maintenance</b>	<b>107,622</b>
Repair & maintenance ADCS	14,674
Repair & Maintenance J. F. Dion	63,067
Repair & Maintenance Bill Woodward	8,059
Repair & Maintenance - Vehicle	5,967
Insurance Buildings	10,885
General Increase in Area 3 Maintenance	6,699
<b>Total Increase in Area 3 Maintenance</b>	<b>109,351</b>
General decrease in Maintenance	-19,379
<b>Total Increase in Maintenance</b>	<b>283,370</b>
<b>Transportation</b>	
<b>Bus Transportation</b>	<b>-125,533</b>
<b>School Food Services</b>	
Decrease in Salaries & Benefits	-87,252
Increase in Unsupported Depreciation (New Kitchen & Equipment)	34,997
<b>Total Decrease in School Food Services</b>	<b>-52,254</b>
<b>Residence</b>	
<b>Overall Increase in Residence Expenses</b>	<b>18,718</b>

### Maintenance - \$283,370

In Table VI above the major increases in Area 1 maintenance include Gift Lake - \$29,293, and Little Buffalo for \$13,324. In both cases mold has been identified as a major problem where remediation is in the progress.

In Area 2, sewage problems were identified at Mistassiniy and measures are underway to correct the problem. The cost to date is \$93,970. Since the information gathered for this analysis, it is noted that this cost will be covered under IMR.

In Area 3, major repairs to the J. F. Dion parking lot was completed at a cost of \$63,067

## May – August Forecast Summary

May 28, 2013

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### Transportation - \$-125,533

Decrease in Bus Transportation is mainly due to salaries.

### School Food Services - \$52,252

Overall decrease in salaries and benefits by \$87,252 is partly offset by an increase in Unsupported Depreciation expense for a new kitchen at Elizabeth School and one at Susa Creek.

### Summary

Expenses increased by \$1,337,449.99 when compared to the June Approved Budget as is the case in this forecast. However as was indicated in the Revenue Summary, when expenses for this Forecast are compared to the November Revised Budget the increase is only \$90,558.54 or .15%.

From a budgeting perspective beginning in July and continuing to early October there are changes in activities related to September Student Count, Federal Students, Movement of Staff, New Hires, New Projects etc. These changes normally result in changes that were not in the June Approved Budget or in this current year it will be the May Budget. With the diversity of Northland School Division it would be difficult to prevent these changes from taking place. Therefore for budgetary comparison and forecasting the November Revised Budget is the best indicator of changes in year to date activities.

## May – August Forecast Summary

May 28, 2013

### Fourth Quarter

During the fourth quarter, there is potential to arrive at a balance budget if a reduction or postponement of certain activities occurs. The following is a brief summary of some areas where this is possible:

	Actual	Budget		
	YTD May	June Approved		Recommended
	2012-2013	2012-2013	Variance	Reduction*
IN-SERVICE - BOARD OF TRU	529.40	55,000.00	54,470.60	50,000.00
IN-SERVICE - NORTHLAND PD	0.00	105,000.00	105,000.00	105,000.00
Travel & Subsistence - Local Board	10,520.67	65,508.00	54,987.33	40,000.00
SCHOLARSHIPS - SYS ADMIN.	0.00	10,000.00	10,000.00	10,000.00
BURSARIES - SYS ADMIN.	0.00	40,000.00	40,000.00	40,000.00
TRAVEL & SUBST. - ADMIN.	20,174.47	5,000.00	-15,174.47	
TRAVEL & SUBST. - (SUPERI	19,750.30	50,000.00	30,249.70	10,000.00
TRAVEL & SUBST. - (A. ROS	1,899.11	7,000.00	5,100.89	
TRAVEL & SUBST. - (D. TES	11,778.10	40,000.00	28,221.90	20,000.00
TRAVEL & SUBST. - PLANNIN	0.00	10,000.00	10,000.00	10,000.00
PROF.SERVICES-EVALUATION	15,922.08	30,000.00	14,077.92	10,000.00
PROF. SERVICES - HUMAN RE	0.00	30,000.00	30,000.00	30,000.00
ADVERTISING - RECRUITMENT	269.69	15,000.00	14,730.31	10,000.00
TRAVEL & SUBST. - SUPPORT	5,781.70	10,000.00	4,218.30	2,000.00
TRAVEL & SUBST. - (D.WALS	9,951.71	20,000.00	10,048.29	7,000.00
TRAVEL & SUBST. - (R.BAIE	7,158.11	10,000.00	2,841.89	2,000.00
	<b>103,735.34</b>	<b>502,508.00</b>	<b>398,772.66</b>	<b>346,000</b>

**\*The recommended reductions have not been discussed and therefore are subject to change.**

Not including any extraordinary events or an increase in depreciation because of the closure of Gift Lake School, the recommended reductions would give Northland School Division an operating surplus. There are other areas that will probably be lower than the projected expenditure for the remainder of the year.



## May – August Forecast Summary

May 28, 2013

### Other Items

The following is a list of activities that has taken place or is expected to be in place before the end of this year:

- Northland School Division has entered into an agreement with Kee Tas Kee Now . To date we have received \$450,000 from the Alberta Government to go towards the activities outlined under this agreement.

### Extraordinary Events:

The following items are anticipated expenditures that have not been included in the above forecast, but will have a substantial impact on the 2012-2013 fiscal year:

<b>Operational Events</b>	<b>Amount</b>
Unsupported Depreciation – Gift Lake. Gift Lake School has over \$1,000,000 in unsupported capital (mould) spent. This school is anticipated to be of \$0 value in two years at the opening of the new school. Therefore, any remaining capital has to be written off.	\$500,000
<b>Capital Events</b>	<b>Amount</b>
Little Buffalo school Abatement, Remediation & Roofing (Gov. Funded)	\$350,000
Peavine demolition	\$200,000
Calling Lake Roofing	\$120,000
Mistassiniy Sewage Line Replacement	\$226,570
Grouard Boiler replacement	\$200,000
ADCS – Boiler and controls	\$400,000

### Concluding Remarks:

Based on this Forecast the projected outcome for the 2012-2013 school year is a deficit of \$317,672. The Federal Revenues may change depending on the outcome of the audit of First Nation students by AANDC. This change will most likely have a positive impact on our bottom line. The staffing level has been stable since the November Revised Budget, however teacher replacements through the use of substitutes, will have to continue to be monitored closely. Given the extensive repairs which have been required at some of our facilities this year, there may be further spending on other facilities.



## May – August Forecast Summary

May 28, 2013

### Appendix A

#### STATEMENT OF REVENUES

Year to Date April 30, 2013

(in dollars)

Actual	Actual	Budget	Budget	Forecast	Forecast vs	Forecast vs
	YTD April	June	November	April	June	June
2011-2012	2012-2013	Approved	Revised	2012-2013	Approved	Approved
		2012-2013	2012-2013		2012-2013	% Change

#### REVENUES

Basic Instruction	\$17,748,781	\$12,182,554	\$17,813,954	\$17,167,830	\$17,577,428	(\$236,526)	-1.3%
ECS Program Unit Funding (PUF)	\$482,706	\$446,681	\$810,300	\$816,300	\$662,986	(\$147,314)	-18.2%
Ship Funding	\$58,503	\$95,129	\$52,076	\$66,614	\$95,129	\$43,053	82.7%
First Nation Metis (FNMI) Funding	\$1,501,500	\$998,805	\$1,420,200	\$1,280,006	\$1,588,668	\$168,468	11.9%
Fort McMurray Allowance	\$456,917	\$381,850	\$475,000	\$481,728	\$572,832	\$97,832	20.6%
Northern Allowance	\$695,977	\$482,109	\$745,710	\$712,715	\$720,432	(\$25,278)	-3.4%
Teacher Education Program	\$547,492	\$0	\$747,553	\$847,553	\$668,936	(\$78,617)	-10.5%
New Teacher Induction Program	\$75,806	\$24,508	\$0	\$41,157	\$41,157	\$41,157	100.0%
Action on Inclusion-cap B	\$0	\$0	\$0	\$27,942	\$27,942	\$27,942	100.0%
Inclusive Ed Plan Tool PI	\$10,454	\$5,991	\$0	\$19,092	\$19,092	\$19,092	100.0%
Boarding Allowance	\$91,938	\$58,172	\$120,000	\$59,682	\$59,682	(\$60,318)	-50.3%
POLICY Review Committee	\$25,000	\$0	\$0	\$0	\$50,000	\$50,000	100.0%
Boarding Allowance	\$91,938	\$58,172	\$120,000	\$59,682	\$59,682	(\$60,318)	-50.3%
Fuel Initiative Funding	\$257,686	\$166,667	\$272,500	\$272,500	\$166,667	(\$105,833)	-38.8%
IMR & Plant Operations and Maintenance	\$3,600,978	\$1,993,149	\$3,220,300	\$3,242,491	\$3,242,491	\$22,191	0.7%
Alberta Mental Health Program (ABMH)	\$908,416	\$492,524	\$867,000	\$871,316	\$772,524	(\$94,476)	-10.9%
Career Technology Studies (CTS) Dual Credit Program	\$903	\$153,378	\$80,000	\$160,000	\$160,000	\$80,000	100.0%
Industry Funded Positions Fort McKay & Conklin	\$131,522	\$114,412	\$0	\$166,514	\$253,314	\$253,314	100.0%
Oil Sands Leadership Initiative (OSLI) Partnership	\$14,770	\$94,861	\$0	\$135,230	\$160,000	\$160,000	100.0%
Unexplained Variances							
Housing	\$1,069,753	\$690,250	\$1,052,648	\$1,052,648	\$916,938	(\$135,710)	-12.9%
	\$26,701,287	\$17,748,761	\$26,744,593	\$26,428,352	\$26,898,963	\$18,660	0.1%



**STATEMENT OF REVENUES AND EXPENSES**

Year to Date May 31, 2013

(in dollars)

	Actual 2010-2011	Actual 2011-2012	May Actual Year to Date 2012-2013	June Approved Budget 2012-2013	November Revised Budget 2012-2013	April Forecast 2012-2013	% Remaining November Revised
<b>REVENUES</b>							
Government of Alberta	\$33,142,871	\$34,725,282	\$25,357,301	\$34,386,301	\$33,759,201	\$34,210,774	24.9%
Federal Government and First Nations	\$20,034,181	\$20,845,936	\$19,738,063	\$20,801,054	\$22,082,624	\$21,569,138	10.5%
Other sales and services (ie Rebates, SFS Hot Lunch, AMHP)	\$1,476,727	\$1,748,178	\$1,136,079	\$1,016,928	\$1,391,514	\$1,492,688	18.4%
Investment income (ie Interest on Bank Accounts)	\$9,609	\$39,891	\$8,396	\$15,000	\$15,000	\$10,843	44.0%
Gifts and donations	\$535,923	\$585,858	\$171,952	\$180,800	\$190,800	\$151,472	9.9%
Gross school generated funds	\$203,368	\$0	\$0	\$450,000	\$450,000	\$450,000	0.0%
Rental of facilities (ie Housing)	\$988,832	\$1,000,651	\$768,232	\$1,052,648	\$1,052,648	\$916,938	27.0%
Gains on disposal of capital assets (ie Sale of Capital Assets)	\$8,021	\$1,260	\$61,399	\$0	\$0	\$61,399	0.0%
Amortization of capital allocations (Depreciation on supported assets)	\$2,951,125	\$3,135,934	\$2,310,734	\$2,996,050	\$2,996,050	\$2,996,050	22.9%
Other revenue	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total Revenues</b>	<b>\$59,350,657</b>	<b>\$62,082,990</b>	<b>\$49,552,154</b>	<b>\$60,898,779</b>	<b>\$61,917,837</b>	<b>\$61,859,300</b>	<b>20.0%</b>
<b>EXPENSES</b>							
Certificated salaries	\$21,416,515	\$21,544,783	\$15,930,000	\$21,074,823	\$21,423,178	\$19,033,182	25.6%
Certificated benefits	\$4,459,796	\$4,218,562	\$3,271,221	\$4,325,322	\$4,250,704	\$4,052,880	23.0%
Non-certificated salaries and wages	\$13,420,164	\$13,536,225	\$9,973,127	\$12,248,989	\$12,932,548	\$5,435,751	22.9%
Non-certificated benefits	\$2,980,994	\$2,959,078	\$2,210,563	\$3,220,380	\$3,177,624	\$1,204,944	30.4%
Salaries & Benefits Central Office/Maint/Transp/SFS/Housing						\$10,952,774	
Services, contracts and supplies (ie Utilities, training, repairs, travel)	\$15,282,527	\$16,204,273	\$11,535,586	\$15,940,119	\$16,081,077	\$17,447,552	28.3%
Gross school generated funds	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
Capital and debt services							
Amortization of capital assets							
Supported	\$2,950,691	\$3,138,632	\$2,312,024	\$2,996,050	\$2,996,050	\$2,996,050	22.8%
Unsupported	\$1,044,263	\$995,957	\$936,686	\$1,016,154	\$1,016,154	\$1,016,154	7.8%
Total Amortization of capital assets	<b>\$3,994,954</b>	<b>\$4,134,589</b>	<b>\$3,248,709</b>	<b>\$4,012,204</b>	<b>\$4,012,204</b>	<b>\$4,012,204</b>	<b>19.0%</b>
Interest on capital debt							
Supported	\$79,008	\$40,429	\$26,606	\$28,901	\$28,901	\$28,901	7.9%
Unsupported	\$866	\$650	\$433	\$784	\$784	\$784	44.8%
Total Interest on capital debt	<b>\$79,874</b>	<b>\$41,079</b>	<b>\$27,039</b>	<b>\$29,685</b>	<b>\$29,685</b>	<b>\$29,685</b>	<b>8.9%</b>
Other interest and charges	\$7,765	\$4,690	\$8,945	\$8,000	\$8,000	\$8,000	-11.8%
Losses on disposal of capital assets	\$7,000	\$33,167	\$0	\$0	\$0	\$0	
Other expense	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
<b>Total Expenses</b>	<b>\$61,649,589</b>	<b>\$62,676,436</b>	<b>\$46,205,191</b>	<b>\$60,859,522</b>	<b>\$61,915,020</b>	<b>\$62,176,972</b>	<b>25.4%</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE EXTRAORDINARY ITEM</b>	<b>(\$2,298,932)</b>	<b>(\$593,446)</b>	<b>\$3,346,964</b>	<b>\$39,257</b>	<b>\$2,817</b>	<b>(\$317,672)</b>	<b>-5.4%</b>
Extraordinary Item	(\$175,916)	\$0	\$0	\$0	\$0	\$0	0.0%
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b>(\$2,474,848)</b>	<b>(\$593,446)</b>	<b>\$3,346,964</b>	<b>\$39,257</b>	<b>\$2,817</b>	<b>(\$317,672)</b>	<b>-5.4%</b>



**BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** NEW TEACHER ORIENTATION – “CREATING RELATIONSHIPS”

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**ORIGINATOR:** EDUCATION COMMITTEE

<b>RECOMMENDATION</b>
That the Board of Trustees approve the New Teacher Orientation Agenda, as attached.

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**BACKGROUND**

This agenda was received as information at the May 14, 2013 Education Committee, and has been brought back to the committee with updates/changes that have been made.





2013 Northland New Teacher Orientation  
"Creating Relationships - Grouard"

Mon, Aug 19/13	Tues. Aug 20/13	Wed, Aug 21/13	Thur, Aug 22/13	Fri, Aug 23/13
	8:00 AM <b>Breakfast</b>	8:00 AM <b>Breakfast</b>	8:00 AM <b>Breakfast</b>	8:00 AM <b>Breakfast</b>
	8:45 AM <b>Opening Activity</b> (Terry Lynn/Delores)	8:45 AM <b>Opening Activity</b> (Maureen)	8:45 AM <b>Opening Activity</b> (Stephanie)	8:45 AM <b>Opening Activity</b> (Rick)
	9:00 AM <b>Our Words, Our Ways</b> Delores Pruden/TerryLynn Cook	9:00 AM <b>1. Education is Our Buffalo</b> (TerryLynn) <b>2. Planning for Instruction</b> (Rick)	9:00 AM <b>FNMI Perspectives</b> (videos)  Bee Calliou-Schadeck (with New teachers only)	9:00 AM <b>1a.CTS and CTF (Secondary)</b> (Randy) <b>1b. Working in your Home Community</b> (Elemen) (TerryLynn) <b>2. Engaging &amp; Empowering Students using IT</b> (Sherri)
	10:20 AM <b>Break</b>	10:20 AM <b>Break</b>	10:00 AM <b>Break</b>	10:20 AM <b>Break</b>
	10:35 AM <b>Wabasca Stewardship</b> Delores Pruden/TerryLynn Cook	10:35 AM <b>Sessions Repeat</b> Groups rotate to second new session	10:15 AM <b>Historical Relations</b> Bee Calliou-Schadeck (with CO Staff and Administrators)	10:35 AM <b>Sessions Repeat</b> Groups rotate to second new session
	11:55 AM <b>Closing &amp; Reflection</b> Terry Lynn/Delores	11:40 AM <b>Closing &amp; Reflection</b> (Gail)	12:30 PM	11:40 AM <b>Closing &amp; Reflection</b> (Terry Lynn/Delores)
	<b>Lunch</b>	<b>Lunch</b>	<b>Lunch</b>	<b>Lunch</b>
1:00 PM <b>Pipe Ceremony</b>  to be arranged by Delores	1:00 PM <b>1. Daily Five &amp; CAFÉ for our Students</b> (Gail & Stephanie)  <b>2. Writing and Oral Language</b> (Maureen)	1:00 PM <b>1. Walking Together Digital Resource</b> (Rick & Maureen)  <b>2. Learning thru Oral Lang &amp; Guided Instruction</b> (Gail & Stephanie)	1:00 PM <b>Meet Cental Office Staff</b> Central Office staff available to assist  1:30 PM with filling out forms, etc.	1:00 PM <b>Everyone Heads Home</b>
2:20 PM <b>Break</b>	2:20 PM <b>Break</b>	2:20 PM <b>Break</b>		
3:00 PM <b>Opening/Greeting</b> D. Tessier, D. Barrett J. Chalifoux, N. Yellowknee	2:35 PM <b>Sessions Repeat</b> Groups rotate to second new session	2:35 PM <b>Sessions Repeat</b> Groups rotate to second new session	2:30 PM <b>Golf Tournament</b> for all CO staff, new teachers, guests and administrators	
4:15 PM	3:55 PM <b>Closing &amp; Reflection</b> (Maureen)	3:55 PM <b>Closing &amp; Reflection</b> (Sherri)		
	4:15 PM	4:15 PM		
4:30 PM <b>Community Bar-B-Que</b>	<b>Break</b>	<b>Break</b>		
6:00 PM <b>Evening Activity</b>	5:30 PM <b>Evening Activity</b> Traditional Land Based	4:30 PM <b>Evening Activity</b> ATA Orientation & Supper Meeting M Burke/ATA Personnel	6:00 PM	
7:30 PM <b>Community Guided Traditional Hand Games &amp; Activities</b>	7:30 PM <b>Learning Activities</b> followed by a wiener roast Activity to be arranged by Delores	7:30 PM	6:00 PM <b>Evening Activity</b> Steak Bar-B-Que (at the golf course) Golfing prizes to be awarded	

## Orientation Sessions August 2013

### **Terry Lynn & Delores - 1. Wabasca Stewardship(Community Engagement)& Our Words, Our Ways (1hr 20 min)**

*This session examines the resource which was created to assist you in building your understanding, knowledge and skills to "infuse" First Nations, Métis and Inuit culture into instructional programming. Teachers will be introduced to:*

- *The "how to" for practical skill development in the delivery of teaching ideas based on the FNMI cultures in the resource*
- *Seven chapters containing shared wisdom from Aboriginal scholars and Elders*
- *Interactive learning and sample strategies*
- *Exploring the role of Elders*
- *Circle Sessions*
- *Understanding protocol*
- *Cultivating a better understanding and addressing of the diversity of students in the classroom*
- *Creating a classroom that benefits all learners*
- *Building a strong teacher – student relationship to enhance student success*

#### **2. Community Guided Traditional Activities**

*We will share with you the development process and the engagement with the community, students, educators and Elders. There will be interactive activities:*

*Hand games; you will learn the cultural components of hand games and become involved in learning this traditional game.*

*Elders: will do the opening and will be available to discuss or teach cultural protocols.*

### **Gail & Stephanie - 1. Using Daily 5 and CAFÉ to improve literacy thru DI (1hr 20 min)**

*This session introduces new staff to The Daily Five and Café with a focus on implementation for FNMI students. The session includes differentiating learning for all students while building independence in the basics of reading to self, reading to someone, listening to reading, writing, and word work. Teachers will learn how to track student development by using a Pensieve, and will learn how to support small group and one-to-one instruction.*

#### **2. Learning thru Oral language and Writing Instruction (1hr 20 min)**

*This session explores the importance of providing rich oral language and scaffolded instructional opportunities for all students across grade levels and content areas. The session includes strategies that will engage our FNMI students in focussed, respectful conversations around texts, events, and experiences to enrich and deepen their vocabulary. Resource: The Giving Tree, by Leah Dorion, from the Nelson Literacy 1 Storytelling Kit.*

### **Maureen - 1. Effective Writing Strategies to Improve Literacy (1hr 20 min)**

### **Terry Lynn - 1. Education is Our Buffalo (1hr 20 min)**

*This resource serves as a teacher resource for teaching students, creating lessons, and resources that are inclusive for all students. Although a resource created for Alberta teachers, there are many aspects of the resource that are relevant for all educators. For example, a history of Canadian Aboriginal culture is included in which definitions of cultural terms are included. In addition, explanations of treaties are included as well as a timeline of historical events dating from 1605-2007. Also, sections on spirituality, cultural traditions, and modern day viewpoints on schooling are included so that educators have a resource to scaffold today's students.*

#### **2. Joys and Challenges of Teaching in Your Own or other Small Community (1hr 20 min)**

*You will be invited to hear a sometimes humorous story of an Aboriginal student's journey through trials and triumphs of leaving her small home community to experience culture shock of a big city and university then return home with a teaching degree and a strong desire to change the world. It is an interactive session where the themes of home community, identity, culture shock, and belonging, pride, learning opportunities, similarities, differences and relationships may be explored.*



**Rick -**

**1. Planning for Instruction (1hr 20 min)**

*To develop a common framework for strengthening learning and educational successes for learners in our schools through appropriate planning, modeling and assessment.*

*Planning to create a differentiated classroom where balanced assessment, current learning strategies and parental/community involvement are core pieces.*

*Developing and changing teaching and learning environments and practices to those that foster the students' development of curricular competencies/fluencies.*

*Assisting teachers to become increasingly aware of the need to focus on curriculum essentials and be designers of learning rather than implementers of the curriculum.*

**Maureen & Rick -**

**1. Walking Together Digital Resource (1hr 20 min)**

*This resource was designed to support in the infusion of FNMI content and perspectives within the Alberta curriculum.*

*This resource is intended to be used by teachers, administrators, parents/guardians, and stakeholders in enhancing their knowledge and experience of FNMI content and perspectives.*

*This resource provides a working foundation of FNMI topics, issues, culture and ways of knowing.*

*The contributing members of the various FNMI communities share their knowledge, experiences and wisdom in a spirit of enhancing the education of their children and grandchildren.*

**Sherri -**

**1. Engaging and Empowering Students using IT**

**Randy -**

**1. CTS and CTF**

**Delores**

**1. Traditional FNMI Land and Based Learning Activities (2hrs)**

**Bee Calliou-Schadek**

**1. FNMI Perspectives (videos) (for new teachers only)**

**2 Historical Relations (2 hrs) (for CO staff, administrators and new teachers)**



**BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** STUDENT DISCIPLINE

---

**ORIGINATOR:** EDUCATION COMMITTEE

<b>RECOMMENDATION</b>
That the Board of Trustees direct the administration to review and update current discipline procedures in light of the new School Act.

\*\*\*\*\*

**BACKGROUND**

Procedure 304, Student Conduct was last updated in August, 2004 and should be reviewed to address current legislation.







## Procedure 304

### Student Conduct

#### Background

If all students are to benefit from the instructional program in school and from the wide variety of activities planned for them by the teaching staff, both inside and outside of the school building, then students must conduct themselves in an acceptable manner. The establishment and enforcement of standards of student conduct and behavior consistent with the school's mission statement, vision, values, care commitments and goals that support the creation of a favorable learning environment must occur.

#### Procedures

1. The principal and school staff shall inform students of their responsibility to comply with the requirements identified in Section 12 of the *School Act*.
2. The principal, in consultation with the superintendent and staff, and with the approval of the Local School Board Committee shall develop a code of behavior and discipline policy for the school.
3. The local code of conduct and discipline policy should focus upon:
  - 3.1 Developing as far as possible in every pupil the capacity for intelligent self-control.
  - 3.2 Establishing clearly understood and reasonable limits to pupil behavior that can be consistently respected and updated.
  - 3.3 Recognizing that the maintenance of effective student behavior is the responsibility of students, staff and parents.
  - 3.4 Establishing regulations and procedures in the school through the cooperative involvement of students, staff and parents.
4. The principal shall be responsible for making parents, staff and students fully aware of the code of behavior and discipline policy of the school.
5. The teacher shall identify the rules of conduct within the classroom and for identifying disciplinary measures that must conform to the expectations of the school and the division.

**Procedure 304****Student Conduct**

---

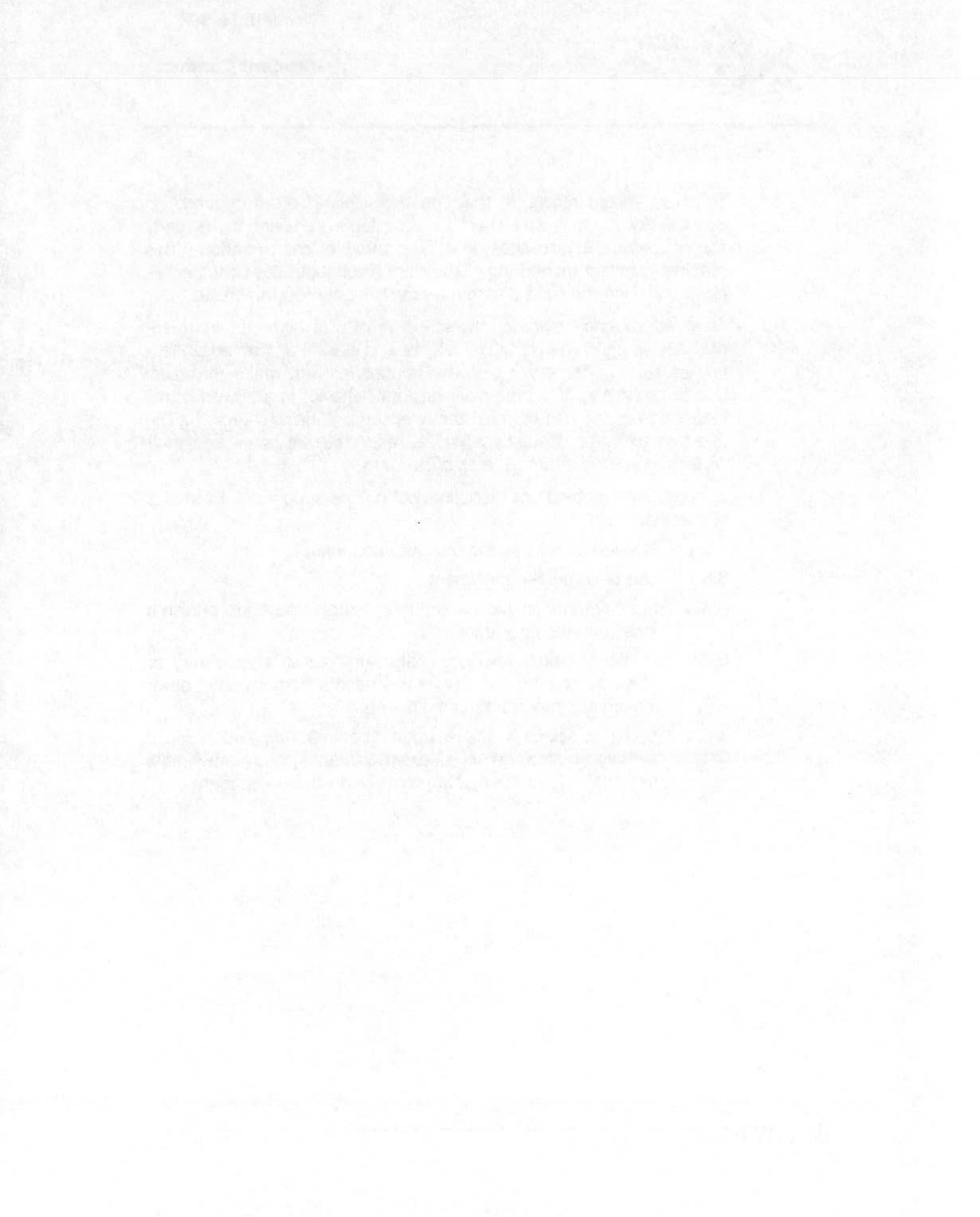
6. The teaching staff shall be guided by "reasonableness" and fair and just treatment of all students when developing classroom rules of conduct and disciplinary measures.
7. If a principal believes that the school has insufficient resources or expertise to deal with a disciplinary issue, the superintendent must be advised.
8. Teachers should consider the following guidelines when dealing with situations requiring disciplinary measures:
  - 8.1 The use of sufficient force to restrain a student who is about to carry out some destructive act or to prevent a student from attacking another individual is justified.
  - 8.2 Teachers may temporarily remove from their classroom a student whose conduct continues to be detrimental to the work of the class after having been given reasonable warning. The exclusion is to be used temporarily to settle the class down, provide a "cooling off period" if necessary and should be followed up with an individual conference with the student in order to secure the desired behavior.
  - 8.3 Penalties or consequences for misbehavior should be appropriate to the circumstances. Discipline systems that bear a poor relationship to appropriate process and consequence involving the automatic imposition of pre-determined penalties for certain acts should be avoided. Consequences selected should be chosen to encourage the desired changes in student behavior or attitude.
  - 8.4 Teachers should avoid getting into power struggles with students. While upholding the dignity and authority of the teacher's position is important, students will generally respond more effectively to a quietly worded request that respects their dignity than strongly voiced public reprimands.
  - 8.5 A "cooling off" period between the commission of the offense and the imposition of punishment is usually advisable. When either the teacher or students are angry or upset, judgment is often impaired and focusing on issues is more difficult.

**Procedure 304****Student Conduct**

---

- 8.6 Teachers should recognize that "good discipline" often depends on their ability to spot and check unacceptable behavior in its early stages before it escalates into a disruptive confrontation. This requires constant monitoring of the class throughout the class period. Moving around the class during a lesson is highly recommended.
- 8.7 As an educational institution the school must provide an environment that allows children's' creative talents and abilities to emerge. This implies that students will test the boundaries and make mistakes. Use of positive reinforcement for desired behavior is a powerful tool that teachers can use to consistently encourage desired growth. The freedom to make mistakes must be respected. Mistakes and their correction are important aspects of learning.
- 8.8 Unacceptable methods of discipline will not be supported. Examples of these are:
  - 8.8.1 Physical attacks by the teacher upon a pupil.
  - 8.8.2 Use of corporal punishment.
  - 8.8.3 Mass detentions and mass punishments imposed to punish a small number of offenders
  - 8.8.4 Detaining pupils for disciplinary purposes in an arbitrary or inflexible fashion that prevents students from meeting other legitimate, important, commitments.
  - 8.8.5 Verbal attack by a teacher upon a pupil including such things as name-calling, use of sarcasm, profanity, and unfavorable personal references and attempts to belittle the student.





## BOARD OF TRUSTEES

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** SCHOLARSHIP REQUEST – BONNIE MACPHEE, SUSA CREEK

**ORIGINATOR:** EDUCATION COMMITTEE

### RECOMMENDATION

That the Board of Trustees approve the application for an \$800.00 scholarship from Bonnie MacPhee, to attend a University program, other than Education.

\*\*\*\*\*

### BACKGROUND

An application form has been submitted and received prior to the deadline (June 15<sup>th</sup>)

Scholarship Requirements:

Student must be a NSD resident for six years	✓
Must provide transcripts of marks from grades 11 & 12	✓
Must provide the names of 2 references to support the school experience	✓
Must provide the names of 2 references to support the communities/people relationships and/or involvement	✓
Complete the NSD Scholarship and Bursary Application Form	✓

Note: the transcript is from Grande Prairie College.

This person meets all the criteria.





## BOARD OF TRUSTEES

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

**SUBJECT:** DIRECTOR OF FIRST NATION METIS INUIT EDUCATION

---

**ORIGINATOR:** PERSONNEL COMMITTEE

<b>RECOMMENDATION</b>
<p>That the Board of Trustees approve a title change from Supervisor of FNMI Programming to Director of First Nation Métis Inuit Education, reporting directly to the Superintendent of Schools.</p>

\*\*\*\*\*

**CURRENT SITUATION:**

**BACKGROUND:**

The Northland Inquiry Team Report (2010) recommends that 'Northland School Division be identified and recognized as a special purpose school authority for Aboriginal Education that is focused around capitalizing on its unique opportunity to provide excellence in First Nation and Métis education.'

The Director will provide leadership, advice and make recommendations to the Superintendent and division leadership staff to fulfill this mandate.

**OPTIONS:**



**BOARD OF TRUSTEES**

**COLIN KELLY,  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**FROM:** ANDREW IRWIN, SAFETY OFFICER

**SUBJECT:** FIRST AID TRAINING

**ORIGINATOR:** FINANCE, MAINTENANCE TRANSPORTATION COMMITTEE

**RECOMMENDATION**

That the Board of Trustees accept sending the OH&S Officer for First Aid Trainer Training at a cost of \$3,210.00 plus GST.

\*\*\*\*\*

**CURRENT SITUATION:** Training in first aid is currently needed for at least 40 people.

**BACKGROUND:**

Alberta OH&S regulations require a minimum number of people trained in First Aid for each worksite. The numbers are based on the number of people present, the degree of hazards in the workplace, and the distance from a hospital.

Based on OH&S records, we need to train 39 people to meet the minimum standards for the schools. The OH&S recommendation would be to train 66 or more to allow for people not being present every day due to illness or offsite meetings.



**OPTIONS:**

To train someone to be a trainer for First Aid, the training is available through St. John Ambulance in Grande Prairie. The courses cost \$810.00. With travel and accommodation the total would be approximately \$3210.00 plus GST.

<b>Enhanced Standard First Aid</b>	<b>\$210.00</b>
3 days Hotel & Meals @ \$200.00	\$600.00
<b>Instructor Development Course</b>	<b>\$600.00</b>
5 days Hotel & Meals @ \$200.00	\$1000.00
<b>Monitored Teaching 2 classes 2 days each</b>	
4 days Hotel & Meals @ \$200.00	\$800.00
<b>Total</b>	<b><u>\$3210.00</u></b>

With an in house trainer, the cost per student is \$40.00 for training book and certification, plus the travel costs for the trainer.

(Peace 10 School Division said that having a trainer saved them over \$10,000.00 in the past year.)

The next training course in Grande Prairie starts on June 26, and if we wanted to have a trainer before the end of the year, they would need to be registered for this, or have to travel to Edmonton or Calgary.

The other option is training is available through Northern Lakes College in Slave Lake, High Prairie, Wabasca and occasionally in other locations for \$169.00 per person (plus travel, accommodation and meals), so the cost for 40 people would be \$6760.00 plus travel etc. It is a full 2 day course, and the certificate lasts 3 years.

School	Minimum Required First Aiders	Actual First Aiders	Minimum Training needed	Recommended Training needed
Anzac	2	0	2	4
ADCS	4	1	3	5
Bill Woodward	3	0	3	5
Bishop Routhier	2	1	1	3
Calling Lake	3	0	3	5
Chipewyan Lake	2	0	2	3
Conklin	2	0	2	4
DMJ	2	2		
Elizabeth	3	3		
Father R Perin	3	0	3	5
Fort McKay	3	0	3	5
Gift Lake	4	0	4	6
Grouard	3	0	3	5
Hillview	2	0	2	3
J F Dion	2	2		
Kateri	3	0	3	5
Little Buffalo	3	8		
Mistassiniy	5	5		
Paddle Prairie	3	1	2	3
Peerless Lake	3	0	3	5
Pelican Mountain	2	2		
St. Theresa	6	14		
Susa Creek	2	3		
total			39	66





## MAINTENANCE, FINANCE, TRANSPORTATION COMMITTEE

**TO: COLIN KELLY,  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**FROM: CURTIS WALTY, COMMUNICATIONS COORDINATOR**

**SUBJECT: CORPORATE WEBSITE AND INDIVIDUAL SCHOOL WEBPAGES**

**ORIGINATOR: FINANCE MAINTENANCE TRANSPORTATION COMMITTEE**

### RECOMMENDATION

That the Finance, Maintenance and Transportation Committee accept the tender in the amount of \$93,700.00 (3 year contract - \$32,233.33 per year), from Box Clever to develop a new corporate website and individual school websites, with funds coming from Communications-Public Relations budget (4-1-440-04-04-00-000-91).

**Other bid received include:**

Dreamstalk Studios, Medicine Hat, Alberta (3 yr., contract - \$18,882 per year)	\$56,646.00 + gst
Scholantis, Vancouver, BC (includes annual maintenance cost of \$6,000 per year for 3 years)	\$73,500.00 + gst
Atmist Inc., Edmonton, Alberta	\$17,625.00 + gst
Extreme Technology, St. Catharines, Ontario	\$147,643.32 + gst
Glenbriar Technologies, Calgary, Alberta	\$336,150.00 + gst
Ignition Media, Edmonton, Alberta	\$141,175.00 + gst
Mod7, Vancouver, BC (cost does not include training and yearly maintenance)	\$79,800.00 incl. gst
Norex, Halifax, Nova Scotia	\$110,353.20 + gst
Parcom Online, Edmonton, Alberta	\$69,500.20 + gst
Pro Site Builder, LLC, Suwanee, Georgia	(No cost was mentioned)
Qualicom Innovations Inc., Toronto, Ontario	\$142,425.00 + gst
Raised Media, Halifax, Nova Scotia	\$185,000.00 + gst
Vision Internet, Santa Monica, California	\$65,436.00 + gst

**CURRENT SITUATION:**

**Box Clever, Edmonton, Alberta** - \$ 93,700.00 + GST (3 year contract - \$32,233.33 per year) The total price does not include additional on-site training costs

Additional on-site training cost:

\$1000 - Training Days

\$0.55/km - Travel costs

\$500 - Travel Days

**Value for Price:** Enticers, e-teachers pages, blog, emergency alert banners, basic graphics and logo cleanup, unlimited pages, hosting, HR job postings, document management, archive of news, approval process for posting news, extra school site for training and free 1 year trial of Staff Connect.

The Northland School Division website is currently located at [www.northland61.ab.ca](http://www.northland61.ab.ca). It was created by a third party vendor in Alberta and it's hosted offsite. The website has become outdated in appearance, structure and in the presentation of content. The website is also not user friendly for editing content. There are only two school websites; <http://anzacschool.blogspot.com/> and <http://www.billwoodwardschool.blogspot.com/>. A Request for Proposals was posted on the Alberta Purchasing Connection (APC) website to solicit proposals from qualified and skilled solution vendors to enter into a contract and partnership to obtain web development services for Northland School Division. **Issue date was May 14, 2013 and closing date was June 7, 2013 at 2:00:00 PM Mountain Time.** The website committee (Curtis Walty, Sherrie Buchner, and Jason Juneau) started evaluating proposals following the June 7, 2013 deadline. The website committee received evaluation support from Jill Gaudet, Paddle Prairie School Principal and TerryLynn Cook, Pedagogical Supervisor. The RFP clearly indicates what our division needs and what we desire in the **List of Deliverables**. For example, our corporate website and school websites should have a consistent look and feel, should be easy for navigating and editing, showcase our students with articles, images and videos, real time bus information and it must be visually appealing. The RFP also includes a list of evaluation criteria which were followed:

***Deliverables:***

Provides evidence and assurance that technical and aesthetic Deliverables will be met **30%**

***Expertise:***

Provides evidence of successful experiences with school divisions or comparable solutions **15%**

***Value for price:***

price is commensurate with the value offered **20%**

***Service Level Agreement:***

Provides assurance of availability of

appropriate skilled staff and resources to work with Northland School Division staff to provide appropriate training and IT help **25%**

***Presentation:***

The information and pricing is presented in a clear, logical manner **10%**

**BACKGROUND:**

The current website for Northland School Division No. 61 [www.northland61.ab.ca](http://www.northland61.ab.ca) was created by Grizzly Web Designers in March 2007. We have been investigating different options for about 4 years.

**OPTIONS:**

The new corporate website and school webpages can come out of the communications-public relations budget (the code listed above).





**BOARD OF TRUSTEES**

**COLIN KELLY,  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**FROM:** DENNIS WALSH, SECRETARY-TREASURER

**SUBJECT:** APPENDIX 2 – SCHEDULE OF RATES

**ORIGINATOR:** FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

<b>RECOMMENDATION</b>
That the Board of Trustees receive as information, changes to Appendix 2 – Schedule of Rates, as attached.

\*\*\*\*\*

**CURRENT SITUATION:** THE SCHEDULE OF RATES DOES NOT HAVE PROVISIONS FOR VIDEO  
CONFERENCING.

**BACKGROUND:**

**OPTIONS:**





## Appendix 2

## Schedule of Rates

**SCHEDULE OF RATES AND PROCEDURES  
SET BY THE BOARD**

<b>1. HONORARIA</b>	<b>AMOUNT</b>	<b>DATE</b>	<b>BOARD MOTION</b>
1.1 Corporate Board Chairperson	\$200.00 per diem	Sept. 19, 2008	22223/08
1.2 LSBC Chairperson attendance at Corporate Board authorized functions	\$150.00 per diem	Sept. 19, 2008	22223/08
1.3 LSBC Member	\$120.00 per diem	Sept. 19, 2008	22223/08
1.4 Conference Call Honoraria	\$30.00/hour to a maximum of one day honoraria	August 28, 2004	21324/04
<b>1.5 Video Conferencing</b>	<b>\$100.00 per diem up to 4 hours</b> <b>\$200.00 per diem 4 hours or more</b>		
1.6 LSBC Chairperson Quarterly Honoraria	\$1,012.50/year	Sept. 1, 2007	21912/07
1.7 LSBC Member Quarterly Honoraria	\$965/year	Sept. 1, 2007	21912/07
1.8 LSBC Secretary Quarterly Honoraria	\$1,012.50/year	Sept. 1, 2007	21912/07
For Board Meetings, a \$50.00 advance is available on the first day of the meeting with the balance to be paid at the end of the meeting.			
<b>2. EXPENSES</b>	<b>AMOUNT</b>	<b>DATE</b>	<b>BOARD MOTION</b>
2.1 Travel	\$0.51/km	August 30, 2011	22950/11
2.2 Regular Meal Rate:			
Breakfast	\$15.00	Sept. 19, 2008	22223/08
Lunch	\$15.00	Sept. 1, 2007	21925/07
Dinner	\$20.00		
2.3 Accommodation:	Maximum	Sept. 1, 2007	21925/07
With Receipts	\$170.00		
Without Receipts	\$40.00		
<b>3. ELECTION</b>	<b>AMOUNT</b>	<b>DATE</b>	<b>BOARD MOTION</b>
Presiding Deputy	\$15.00/hour (includes holiday pay)	Sept. 9, 1992	
Deputy Returning Officer	\$12.50/hour	Nov. 17, 2001	20694/01
Poll Clerks	\$50.00 flat rate	Nov. 17, 2001	20694/01
Employees of the Division acting as election officials will receive one half honorarium for election day			





**BOARD OF TRUSTEES**

**COLIN KELLY  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**FROM:** DENNIS WALSH, TREASURER-SECRETARY

**SUBJECT:** TRANSFER OF LAND – FORT MCKAY

**ORIGINATOR:** FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

<b>RECOMMENDATION</b>
That the Board of Trustees recommend the transfer of portions, of lots 6 & 7 (containing 2.82 hectares, more or less in lot 6 and 3.52 hectares, more or less in lot 7) plan 9623087 owned by Northland School Division No. 61 to the Fort McKay First Nations, subject to Ministerial approval, as outlined in the attached Land Title Certificate.

\*\*\*\*\*

**CURRENT SITUATION:** McKay First Nations has developed this property into recreational facilities which will be used by the community as well as the school.

**BACKGROUND:**

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## LAND TITLE CERTIFICATE

S

LINC

SHORT LEGAL

TITLE NUMBER

0026 804 260

MCKAY;;6,7

962 226 073 +2

## LEGAL DESCRIPTION

## MCKAY SETTLEMENT

ALL THOSE PORTIONS OF LOTS SIX (6) AND SEVEN (7)  
WHICH LIE TO THE EAST OF A LINE DRAWN PARALLEL TO AND PERPENDICULARLY  
DISTANT ONE THOUSAND ONE HUNDRED AND FIFTY (1150) FEET, WEST FOR THE  
WEST LIMIT OF THE SURVEYED ROAD ALLOWANCE CROSSING THE SAID LOTS AND  
TO THE WEST OF THE SAID WEST LIMIT OF THE SURVEYED ROAD ALLOWANCE  
CONTAINING 2.82 HECTARES, MORE OR LESS IN LOT SIX (6) AND 3.52 HECTARES  
MORE OR LESS IN LOT SEVEN (7)

EXCEPTING THEREOUT:

HECTARES (ACRES) MORE OR LESS

A) PLAN 9623087 - SUBDIVISION

0.192 0.47

EXCEPTING THEREOUT ALL MINES AND MINERALS

AND THE RIGHT TO WORK THE SAME

ESTATE: FEE SIMPLE

MUNICIPALITY: REGIONAL MUNICIPALITY OF WOOD BUFFALO

REFERENCE NUMBER: 862 043 837

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION

962 226 073	23/08/1996	SUBDIVISION PLAN		
-------------	------------	------------------	--	--

## OWNERS

NORTHLAND SCHOOL DIVISION NO. 61.  
OF BAG 1400, 9809-77 AVENUE, PEACE RIVER  
ALBERTA T0H 2X0

## ENCUMBRANCES, LIENS &amp; INTERESTS

REGISTRATION		
NUMBER	DATE (D/M/Y)	PARTICULARS

782 138 811	22/06/1978	CAVEAT
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CAVEATOR - HER MAJESTY THE QUEEN IN RIGHT OF

( CONTINUED )



## ENCUMBRANCES, LIENS &amp; INTERESTS

PAGE 2

# 962 226 073 +2

## REGISTRATION

NUMBER	DATE (D/M/Y)	PARTICULARS
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ALBERTA

AS REPRESENTED BY ASSOCIATE MINISTER OF ENERGY AND  
NATURAL RESOURCES

NATURAL RESOURCES BUILDING

EDMONTON

ALBERTA

882 277 306 17/11/1988 CAVEAT

RE : EASEMENT

CAVEATOR - MUNICIPALITY OF WOOD BUFFALO.

9909 FRANKLIN AVE

FORT MCMURRAY

ALBERTA T9H2K4

(DATA UPDATED BY: TRANSFER OF CAVEAT

952087807)

922 396 716 21/12/1992 CAVEAT

RE : SEE CAVEAT

CAVEATOR - HER MAJESTY THE QUEEN IN RIGHT OF  
ALBERTAAS REPRESENTED BY MINISTER OF THE ENVIRONMENT  
MINISTER, LAND SERVICES SECTION

9820-106 ST

OXBRIDGE PLACE

EDMONTON

ALBERTA

AGENT - KEN NELSON

962 226 075 23/08/1996 UTILITY RIGHT OF WAY

GRANTEE - NORTHLAND SCHOOL DIVISION NO. 61.

AS TO PORTION OR PLAN:9623088

012 068 704 08/03/2001 CAVEAT

RE : RIGHT OF WAY AGREEMENT

CAVEATOR - ATCO GAS AND PIPELINES LTD.

10035-105 ST

EDMONTON

ALBERTA T5J2V6

112 019 633 20/01/2011 CAVEAT

RE : UTILITY RIGHT OF WAY

CAVEATOR - ATCO ELECTRIC LTD.

ATTENTION: LAND &amp; PROPERTIES, 10035-105 STREET

EDMONTON

ALBERTA T5J2V6

AGENT - RICHEL HAWKINGS

TOTAL INSTRUMENTS: 006

( CONTINUED )

PAGE 3

# 962 226 073 +2

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN  
ACCURATE REPRODUCTION OF THE CERTIFICATE OF  
TITLE REPRESENTED HEREIN THIS 31 DAY OF MAY,  
2013 AT 02:04 P.M.

ORDER NUMBER: 23637600

CUSTOMER FILE NUMBER:



\*END OF CERTIFICATE\*

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THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED  
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,  
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM  
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,  
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS  
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING  
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



**BOARD OF TRUSTEES**

**COLIN KELLY,  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**FROM:** BOB FRIEDEL, ACTING DIRECTOR OF SUPPORT SERVICES

**SUBJECT:** CALLING LAKE PARTIAL RE-ROOF TENDER

**ORIGINATOR:** FINANCE, MAINTENANCE, TRANSPORTATION COMMITTEE

**RECOMMENDATION**

That the Board of Trustees recommend acceptance of the tender from Rivard Roofing Ltd in the amount of \$83,628.00 + GST for the partial re-roof of Calling Lake School with funds coming from IMR funding.

Other bids received include:

Christensen and McLean

\$127,395.00 + GST

Belvedere Roofing

\$109,991.00 + GST

\*\*\*\*\*

**CURRENT SITUATION:** The roof has been assessed as an immediate need for replacement.

**BACKGROUND:** We have had major leak issues in the past, particularly in the administration area of the school.





## BOARD OF TRUSTEES

**COLIN KELLY,  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**FROM:** BOB FRIEDEL, ACTING DIRECTOR OF SUPPORT SERVICES

**SUBJECT:** PROPANE REQUEST FOR PROPOSAL

**ORIGINATOR:** FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

### RECOMMENDATION

That the Board of Trustees award the contract for the supply of propane and related services for the jurisdiction to Superior Propane for the next 3 years with Alternative Bid 1 – Fixed Price per Litre, commencing August 31, 2013.

Bids Received:

	Bluewave	Superior Propane
Locations:	Fixed Price Per Litre	Fixed Price Per Litre
Fort Chipewyan	0.4769	0.454
Chipewyan Lake	0.4769	0.424
Trout	0.4618	0.424
Peerless	0.4618	0.424
Little Buffalo	0.4618	0.424
Sandy Lake	0.4489	0.424
Susa Creek	0.4319	0.424

\*\*\*\*\*

**CURRENT SITUATION:** The Propane RFP closed on June 14<sup>th</sup>, 2013 at 2:00 pm.

**BACKGROUND:** The contract for services is issued for a three year period. The average dollar value of this contract over the last three years has been \$312,633.00 and 485,974 litres.

**OPTIONS:**

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## BOARD OF TRUSTEES

**COLIN KELLY,  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**FROM:** BOB FRIEDEL, ACTING DIRECTOR OF SUPPORT SERVICES

**SUBJECT:** CUSTODIAL SUPPLIES AND SERVICES RFP

**ORIGINATOR:** FINANCE, MAINTENANCE, TRANSPORTATION COMMITTEE

### RECOMMENDATION

That the Board of Trustees award the contract for Custodial Supplies and Services to Wesclean in the amount of \$120,352.43 + GST for a three year term commencing August 31<sup>st</sup>, 2013.

Bids Received:

Wesclean	\$120,352.43
W.E. Greer	\$129,491.29
All Clean Canada Corp.	\$207,225.08

\*\*\*\*\*

**CURRENT SITUATION:** The custodial RFP closed at 2:00 June 7<sup>th</sup>, 2013. The current custodial contract with Wesclean expires August 31<sup>st</sup>, 2013.

**BACKGROUND:** The contract for these services has traditionally been tendered for a 3 year period after which time it can be renewed for an additional year or re tendered. The average dollar value of this contract over the last four years has been \$156,231.00



# REPORT OF THE

COMMISSIONER OF THE

LAND OFFICE

FOR THE YEAR 1890

ALBANY, N. Y., 1891

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**BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** BOB FRIEDEL, ACTING DIRECTOR OF SUPPORT SERVICES

**SUBJECT:** TRANSFER LITTLE BUFFALO KITCHEN TRAILER

---

**ORIGINATOR:** FINANCE MAINTENANCE TRANSPORTATION COMMITTEE

<b>RECOMMENDATION</b>
That the Board of Trustees approve the disposal of the kitchen trailer and contents at Little Buffalo School to the Lubicon Lake Band, for the sum of \$1.00 on an as is, where is basis, with full disclosure, subject to ministerial approval.

\*\*\*\*\*

**CURRENT SITUATION:**

**BACKGROUND:**

**OPTIONS:**



**BOARD OF TRUSTEES**

**COLIN KELLY,  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**FROM:** CARMEN GEISSER-SMITH, TRANSPORTATION  
COORDINATOR

**SUBJECT:** ROUTE #404 IN SUSA CREEK

**ORIGINATOR:** FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

**RECOMMENDATION**

That the Board of Trustees ratify the administrative action to eliminate route #404 and continue to transport the students on route #429 in Susa Creek for the 2013-2014 school year.

\*\*\*\*\*

**CURRENT SITUATION:** Route #404 is a Susa Creek route and is currently not operating as the driver was released from Northland School Division and a replacement driver could not be found. The route has been combined with route #429 since December and the students are being transported.



**BACKGROUND:**

There are three routes operating for Susa Creek School. Route #404 was transporting 6 students. Of these students three were attending school in Grande Cache (one grade 12, two elementary students). Two students were GYSD students picked up in Grande Cache and transported to Susa and one student is a Northland student attending Susa Creek school. Maintaining route #404 is not financially viable. Route has been combined with route #429 since December. There were a few difficulties however they have been resolved. Further information has revealed that all of the students currently transported on route #404 are Grande Yellowhead students.

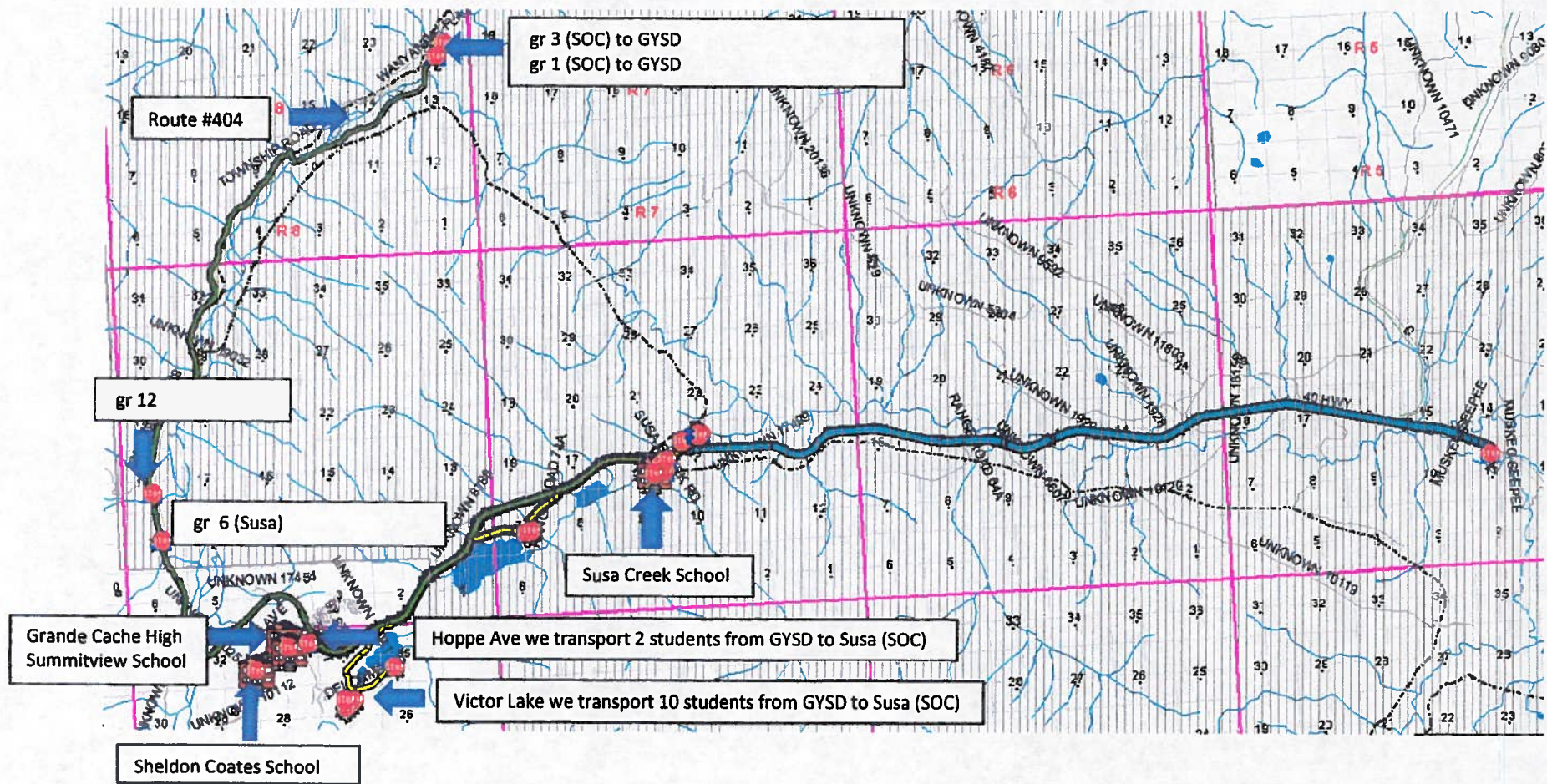
**OPTIONS:**

Combine #404 and #429 for 2013-2014

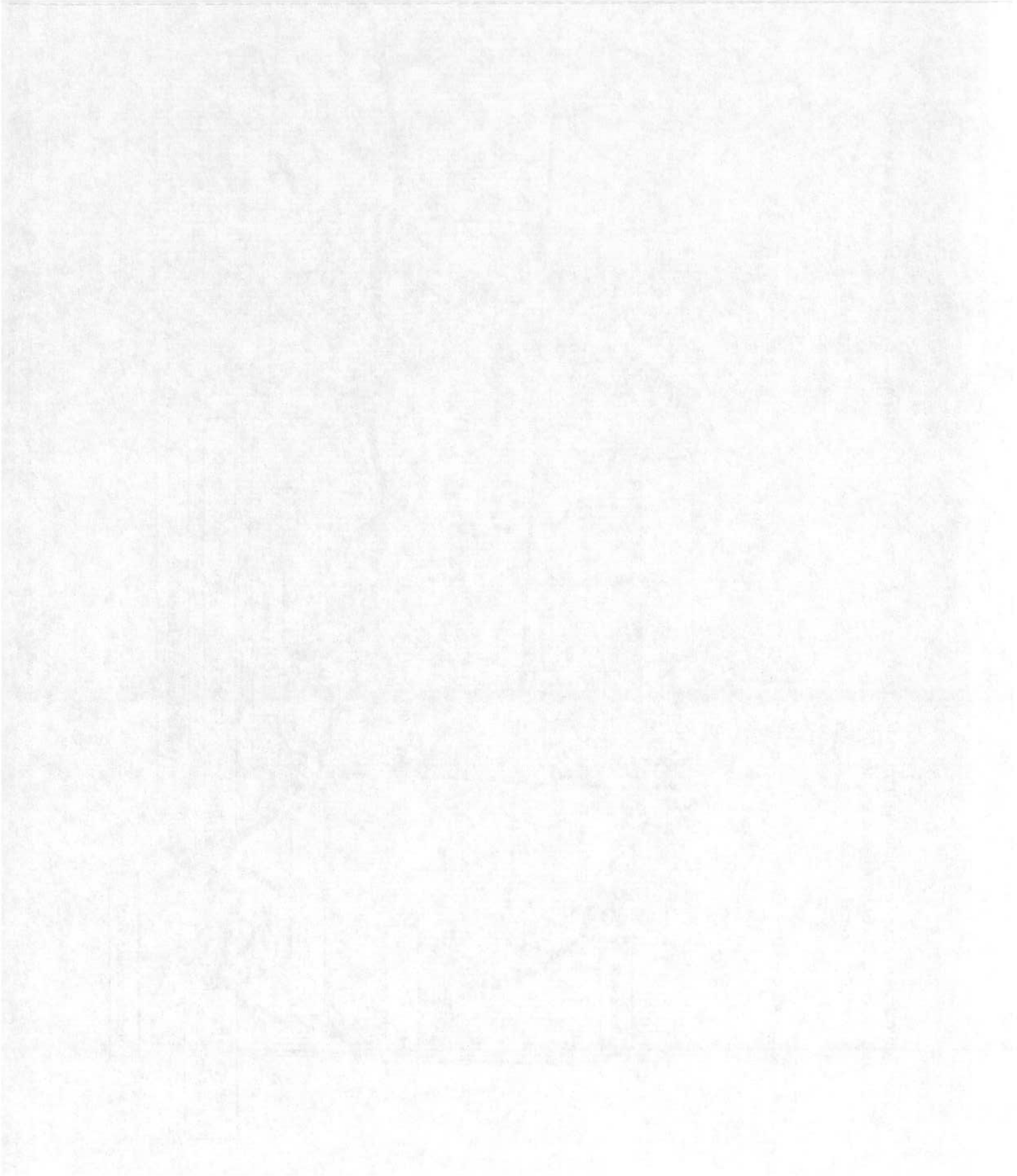
Route #404 has been combined with route #428 from Dec 2012 – June 2013. It has operated effectively. I propose that we continue with two routes serving the Grande Cache area for 2013-2014.

*\*SOC – school of choice*

#### Route #404 – Susa Creek







**BOARD OF TRUSTEES**

**COLIN KELLY,  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**FROM:** CARMEN GEISSER-SMITH, TRANSPORTATION COORDINATOR

**SUBJECT:** ROUTE #427 IN ANZAC

**ORIGINATOR:** FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

<b>RECOMMENDATION</b>
That the Board of Trustees approve route #427 be eliminated and the route combined with route #461 and #462 in Anzac for the 2013-2014 school year.

\*\*\*\*\*

**CURRENT SITUATION:** There are four routes serving Anzac. One is a high school route travelling to Ft McMurray. Three routes serve the community. The routes are contracted to Sparksman Transportation. In 2012-2013 Sparksman experienced some difficulty in providing service for the three local runs. Runs were often combined.



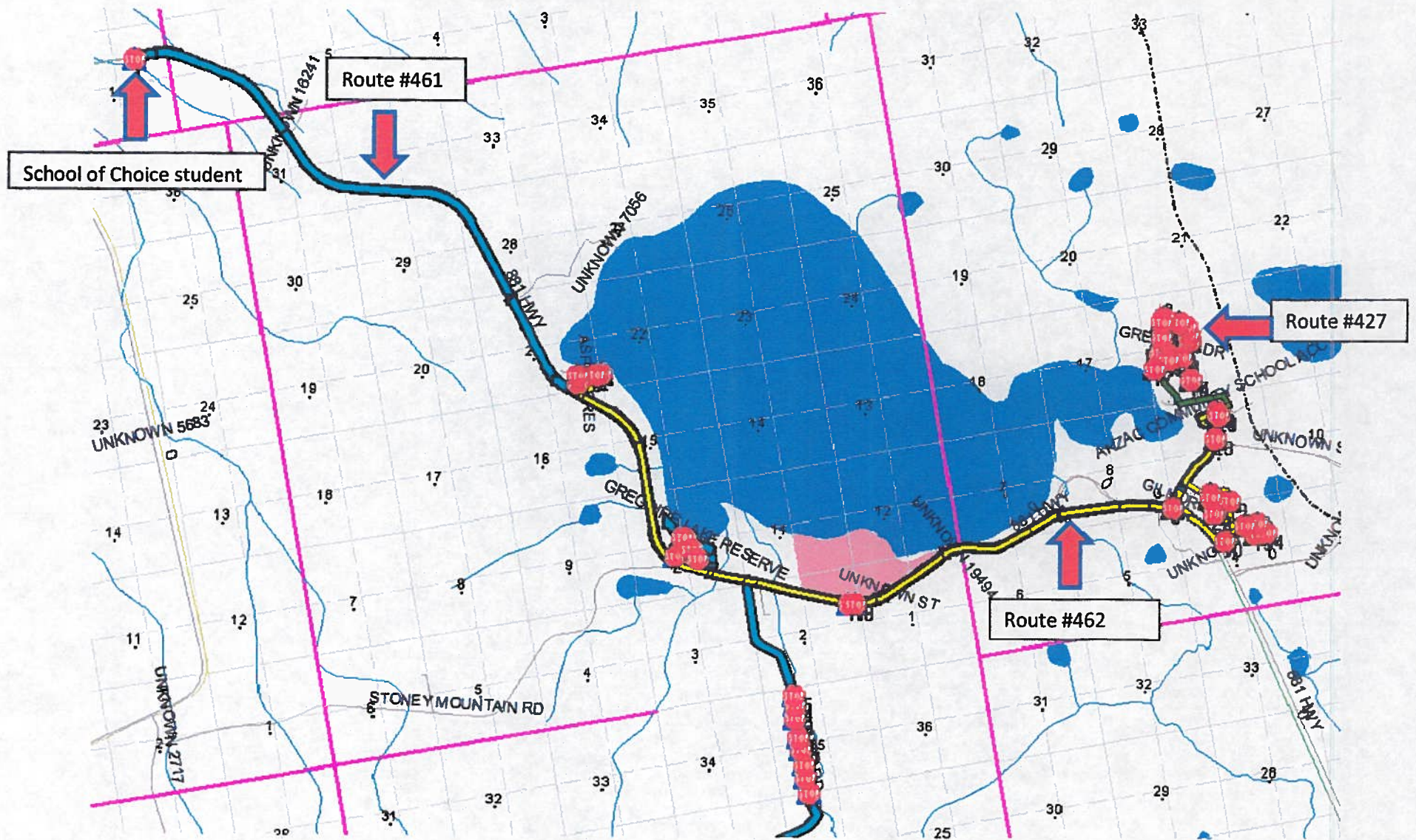
**BACKGROUND:**

Sparksman has held the four Anzac contracts for a few years. In 2011-2012 Anzac had two routes travelling to Ft McMurray and two within the community. With the student grades consolidating in Anzac only one high school route was required for 2012-2013. The additional route was placed in the community. Route #427 serves an area north of the schools in Anzac. There are no eligible passengers on route #427. During the driver difficulties this winter the students were served by two routes on a number of occasions.

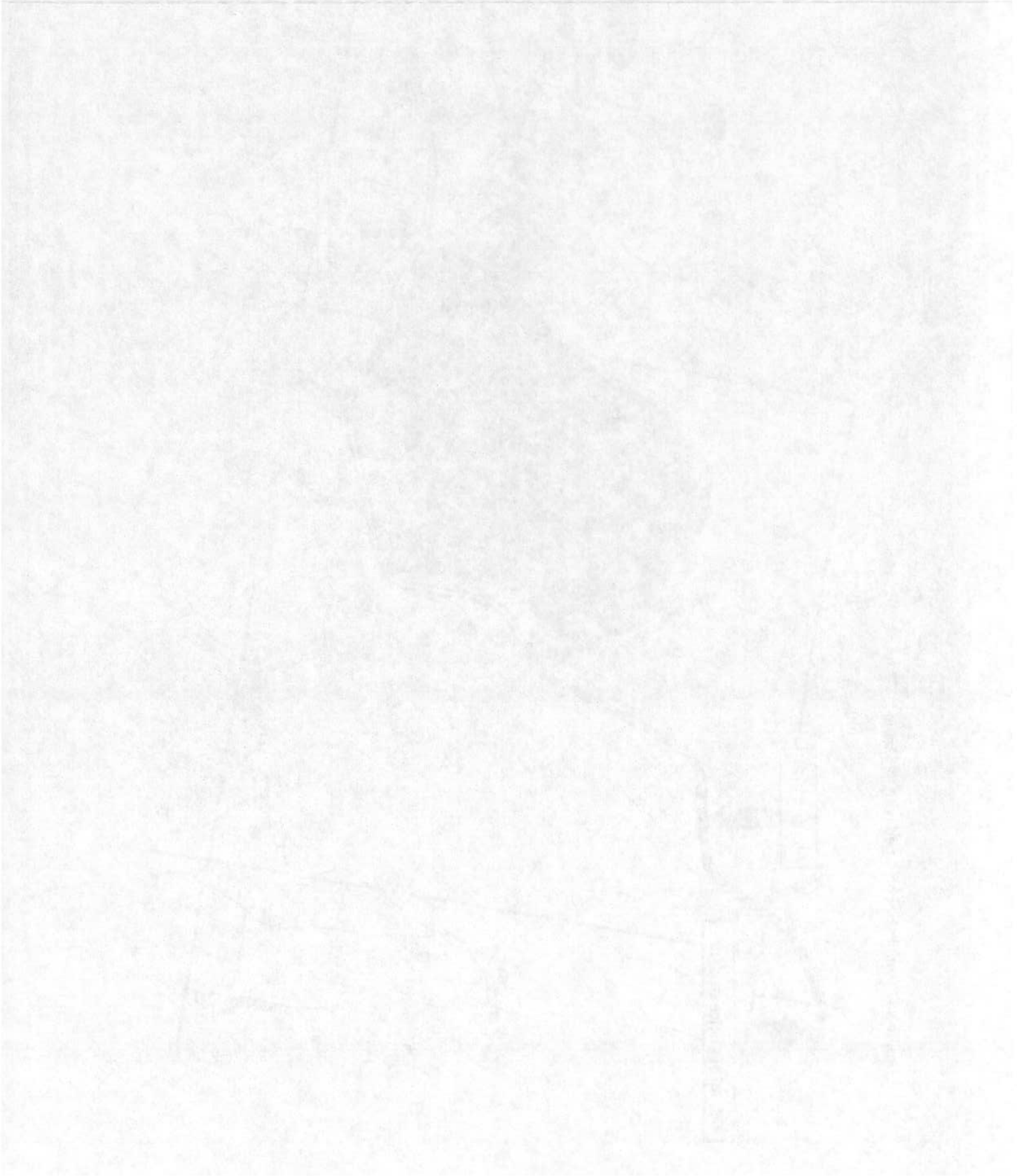
2013-2014 is the final year for the Ft McMurray high school route as Anzac will have grades EC – 12. Beginning n 2014 – 2015 there will no longer be a route travelling to Ft McMurray. At this time three routes would be returned to the community and reorganized to best serve the needs of the students.

**OPTIONS:**

Route #427 would be combined with #461 and #462 for 2013-2014.







**BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** LEARNING SERVICES TEAM – AREAS OF RESPONSIBILITY

---

**ORIGINATOR:** EDUCATION COMMITTEE

<b>INFORMATION</b>
The attached list outlining the areas of responsibility for the Learning Services Team is provided as information.

\*\*\*\*\*

**BACKGROUND**





**Northland Learning Services Team  
Areas of Responsibility for 2013-2014**

Gail Sajo	Maintains a Division-wide focus on Literacy
Stephanie Ritcey	Maintains a Division-wide Inclusion Education Focus
Sherrie Buchner	Maintains a Division-wide focus on Technology and works with Paul Neethling to support second level service delivery to NSD/KTC Schools
Delores Pruden	Maintains a Division-wide focus on Weaving FNMI Focus and lead support to Native Language Instructors
Randy Chernipeski	Maintains a Division-wide focus on Jr. and Sr. High CTS/CTF and works with Paul Neethling to support the NSD/KTC schools and fund development
Terry Lynn Cook	Northland PED for the 10 KTC/NSD schools and works with David Webber (Numeracy) (KTC) & Dan Murphy to support second level service support to NSD/KTC schools
Rick Horon	Northland PED for Fort McKay, ADCS, Anzac, Bill Woodward, Father R. Perin, Conklin, J. F. Dion & Elizabeth Inclusive Education
Maureen Chernipeski	Northland PED for St. Theresa, Mistassiniy, Career Pathways School, Calling Lake, Chip Lake, & Pelican Mountain Inclusive Education
Don Tessier Wes Oginski	Susa Creek, Dr. Mary Jackson, Paddle Prairie Inclusive Education
Linda Laboucan	Northland Aboriginal Program Assistant will work with NSD/KTC schools
Joyce Hunt	Extend Secondment for another year with KTC

**Needs for KTC/NSD: Early Literacy and Inclusive Education**



## BOARD OF TRUSTEES

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** SCHEDULE OF ADMINISTRATORS' MEETINGS FOR 2013-2014

**ORIGINATOR:** EDUCATION COMMITTEE

### INFORMATION

The following is a list of dates for Administrators' Meetings for the 2013-2014 school year.

August 22-23, 2013	Grouard - In conjunction with the New Teachers' Orientation
October 9-10, 2013	Peace River - This is immediately following the Mamawihtowin Conference in Grande Prairie.
Week of December 2-5, 2013	Video Conferencing - Small Group Meetings
February 12, 2014	Edmonton - In conjunction with the Northeast Teachers' Convention.
May 8-9, 2013	Peace River - In conjunction with the Long Service Awards Banquet



# THEORY OF THE EARTH

CHAPTER I

OF THE EARTH

SECTION I

OF THE EARTH

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**BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

**SUBJECT:** ATA ELECTION – DIRECTOR OF HUMAN RESOURCES

---

**ORIGINATOR:** PERSONNEL COMMITTEE

<b>INFORMATION</b>
That the Board of Trustees receive as information, the attached letter from the Minister of Education regarding the ATA election of the Director of Human Resources.

\*\*\*\*\*

**CURRENT SITUATION:**

**BACKGROUND:** The Minister of Education has permitted an amendment to the election of the Director of Human Resources.

**OPTIONS:**





ALBERTA  
EDUCATION

Office of the Minister  
MLA, Athabasca-Sturgeon-Redwater

AR79871

MAY 31 2013

Mr. Wesley Oginski  
Director, Human Resources  
Northland School Division  
Bag 1400, 9809 - 77 Ave  
Peace River, AB T8S 1V2

Dear Mr. Oginski:

Your superintendent of schools has provided documentation attesting to the nature of your current central office employment. Your school board has identified you as an individual who is eligible to make an election and has indicated the central office functions you perform are consistent with those described in Section 5.1 of the *Teaching Profession Act*.

I understand your earlier written notice of election provided to the Alberta Teachers' Association (ATA) was not accepted because the request fell outside the timelines identified in the Teacher Membership Status Election Regulation. I understand you have been in communication with Dr. Gordon Thomas, Executive Secretary, ATA, and he is aware you are seeking ministerial approval of an amendment to your membership status.

You have indicated that you wish to change your membership status from active to non-membership. Therefore, pursuant to my authority under Section 5.1(2) (b) of the *Teaching Profession Act*, I hereby permit an amendment to your election effective immediately.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Jeff Johnson  
Minister  
MLA, Athabasca-Sturgeon-Redwater

cc: Donna Barrett, Superintendent, Northland School Division  
Dr. Gordon Thomas, Executive Secretary, ATA  
Jeremy D. Schick, Legal Services, ASBA

FILED IN  
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Alberta





## BOARD OF TRUSTEES

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** WES OGINSKI, DIRECTOR OF HUMAN RESOURCES  
DENNIS WALSH, SECRETARY-TREASURER

**SUBJECT:** ASEBP LEVEL 2 HEALTH BENEFIT CLAIMS EXPERIENCE REPORT

**ORIGINATOR:** FINANCE, MAINTENANCE, TRANSPORTATION COMMITTEE

### INFORMATION

That the Board of Trustees receives the ASEBP Level 2 Health benefit Claims Experience Report as information.

\*\*\*\*\*

**CURRENT SITUATION:** This report shows that our claims are climbing and we need to develop a strategy to reduce our claim rate.

Level 1 Benefits Claim Report is the pay loss ratio of what we pay in premiums compared to what they pay in claims.

Level 2 Benefits Claim Report is a deeper breakdown of our claims premium ratio.

We are into a surcharge but due to a clerical error a few years back, a 5% surcharge has been deferred for one year. If we can reduce our ratio over the next year, we will be out of the surcharge range. We are currently at 116% and the range is 115%-124%.

**OPTIONS:** One option would be to strike a committee to review and advise the Board of possible strategies.





**Level 2 Report**

**For**

**Northland School Division 61**

**May 2013**



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THINGS TO KEEP IN MIND WHILE READING THIS REPORT ..... 2

EXTENDED DISABILITY BENEFITS ..... 4

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    ii. Paid Claims and Paid Premiums ..... 5

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## Section I: Introduction

### OVERVIEW

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In 1999, Trustees of the Alberta School Employee Benefit Plan (ASEBP) began sending health benefits information to school jurisdictions which were close to or in a premium surcharge position under ASEBP's Experience Adjustment System or EAS (see Appendix A and C for more information about the EAS). Collectively, this information is known as **ASEBP Level 2 Health Benefits Claims Experience Reports (Level 2 Reports)**. As mandated by the ASEBP Trustees, these reports are distributed to employer and employee representatives.

This Level 2 Report has been prepared for Northland School Division 61 because at the end of 2012, the five year weighted incurred loss ratio for the Life Insurance/Extended Disability group of benefits is 116.5%. (See Appendix A for a definition of incurred loss ratios)

While this incurred loss ratio meets the criteria for a surcharge rating of 5%, a one-time adjustment has been applied which moves Northland School Division 61 out of surcharge for the 2013/14 year. This is to correct an administrative error made in 2008 that overstated Life Insurance claims. A review by the ASEBP Plan Actuary determined that a one-time 5% improvement in EAS status for 2013/14 would correct the error and the ASEBP Trustees approved the adjustment for those boards affected.

This report outlines information related to Extended Disability Benefits (EDB) only. Generally, the number of Life Insurance claims made in a year is too small to report without potentially breaching privacy; therefore, that information is not included here. This report is not intended to be exhaustive; rather, to provide an overview of the financial and claims profiles relating to this benefit coverage.

This report is made up of two main sections: the introduction and the details. The introduction includes:

- an overview
- things to keep in mind while reading this report
- a historical summary of extended disability benefits

The details section outlines EDB claims profiles for your jurisdiction as at December 31, 2012.



## THINGS TO KEEP IN MIND WHILE READING THIS REPORT

---

This report is a glimpse of your EDB claims experience for the calendar years 2008 – 2012. These time periods were chosen to correspond with the time periods used in premium surcharge calculations and the information reflects the experience for all employee groups who were participating in EDB coverage during that time. Keep in mind, any employee group enrollment changes that happened during or after this time period will have an effect on your future claims experience.

Information is provided in two ways:

1. Activity over a period and
2. A snapshot at a specific point in time

For example, claims are accumulated over a calendar year. In contrast, the number of covered members participating in a given benefit is counted on a specific day. We have indicated which of these is reflected in the accompanying charts.

To prepare these reports, earlier this year ASEBP captured the data for claims transactions and employee benefits enrollment. As business continues daily, adjustments to previous claims are made, new transactions are added and other changes occur. For this reason historical information in this report may not match exactly to information you may have received in the past for the same period.

Some data has been rounded when calculations are performed. One example is the calculation of open EDB claims per 1,000 covered members. "Open EDB claims per 1,000" is calculated, based on actual counts of open EDB claims, as described later in this report. When a larger group of "open EDB claims per 1,000" is broken down into smaller categories, discrepancies may occur due to rounding. For example, if the calculated total of 24 open EDB claims per 1,000 is further broken down into two categories (physical and psychological), it could produce results such as nine and 16 respectively (since open cases are whole numbers). The total for the two sub-categories will be  $9 + 16 = 25$ . The difference of one, compared to the original calculated 24 open claims per 1,000, is due to rounding.

In order to protect the confidentiality of individuals covered by ASEBP benefits, we report only on categories where the number of individuals represented is five or more. Other categories may also be suppressed where solving a simple mathematical equation could compromise confidentiality for individuals.

While the information contained in this report centers on your jurisdiction, some key comparisons are made to the overall ASEBP pool, the non-surcharge pool, and the surcharge pool for the profiled benefit. This is provided strictly to allow you to see your profile in a broader context.

We caution you to use this information in the spirit it is intended – as an overview of the financial and claims profiles for your jurisdiction. Causality and correlation cannot be drawn. The information is factual, accurate and, we believe, most beneficial when used to generate good questions about what your claims experience looks like from one year to the next.

This report is one resource to assist you in improving your claims experience by:

- increasing understanding of current health benefits utilization
- identifying areas for further, more in-depth exploration
- establishing benchmarks for ongoing monitoring
- beginning to develop a comprehensive organizational health profile

Sources of additional information you may want to explore are outlined in Appendix D.



## EXTENDED DISABILITY BENEFITS

---

The following three charts depict:

- a demographic profile of EDB covered members
- EDB paid claims and paid premiums
- open EDB claims per 1,000 EDB covered members

When comparing information provided for the ASEBP pool, EDB surcharge pool, or EDB non-surcharge pool, keep in mind that:

- the ASEBP pool includes all jurisdictions participating in EDB
- the EDB surcharge pool includes only those jurisdictions paying surcharge as part of their EDB premiums for the 2013/2014 fiscal year commencing September 1, 2013
- the EDB non-surcharge pool includes those jurisdictions paying base or discounted EDB premiums for the 2013/2014 fiscal year commencing September 1, 2013

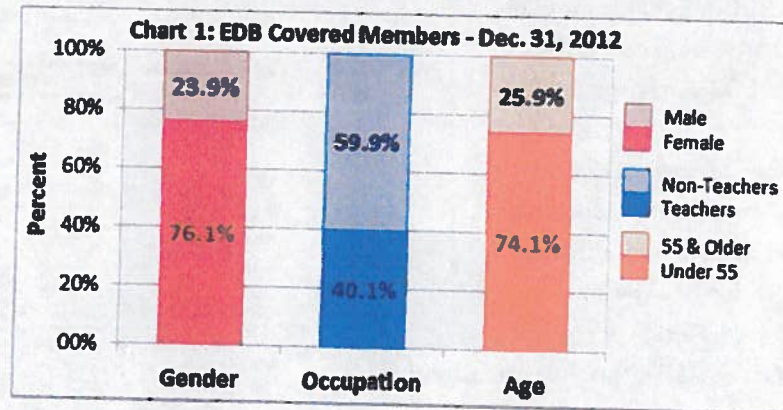
Northland School Division 61 has:

- a **similar** covered member demographic profile compared to the ASEBP pool which is predominantly females under the age of 55
- a 5 year weighted paid loss ratio of 89.2% and a five year weighted incurred loss ratio of 114.9% (see appendix A for a definition of loss ratios)
- an **increase** in EDB claims per 1,000 covered members over the past year

## I. COVERED MEMBER POPULATION

Chart 1 depicts your EDB covered member population by gender, occupation, and age.

On December 31, 2012, there were 553 members with EDB coverage at Northland School Division 61. 76.1% of your covered members are female compared to 75.1% for the ASEBP pool; 40.1% are teachers compared to 64.9% for the ASEBP pool; and 74.1% are under age 55 compared to 81.5% for the ASEBP pool.



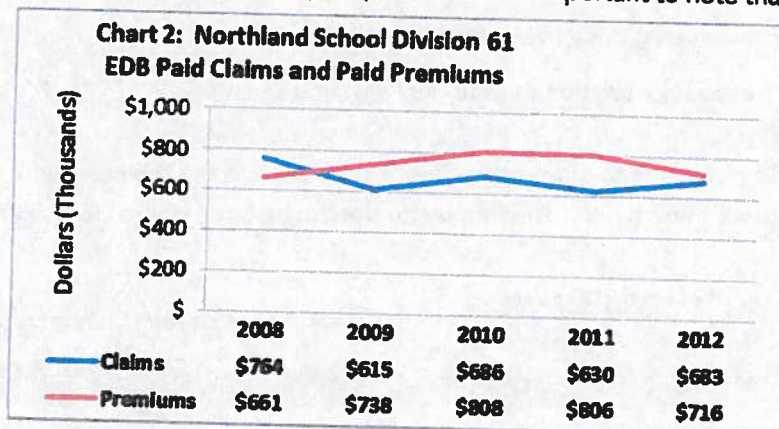
## II. PAID CLAIMS AND PAID PREMIUMS

Paid loss ratios are calculated by dividing paid claims by paid premiums. It is important to note that a breakeven loss ratio (not including administration costs) is approximately 94%. Your 2012 EDB *paid* loss ratio is 95.4%.

EDB and Life Insurance paid loss ratios do not take into account monies required to pay future benefits for existing claims (i.e. reserves).

However, reserves are an integral aspect of EDB and Life Insurance claims experience and are accounted for in EDB and Life Insurance incurred loss ratios (used in premium rate calculations). Your 2012 EDB five year weighted *incurred* loss ratio is 114.9%.

Please refer to Appendix B for an explanation of paid versus incurred loss ratios and details relating to your incurred loss ratios and reserve amounts for EDB and Life Insurance. Appendix C outlines how rates are calculated and some key factors that influence base rates, surcharges and discounts.

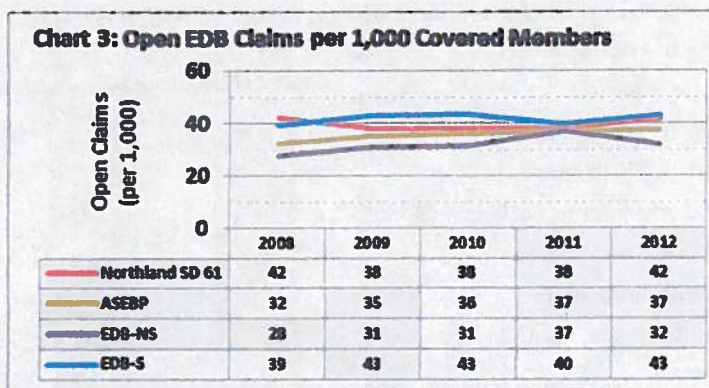




### III. OPEN CLAIMS PER 1,000 COVERED MEMBERS

Chart 3 presents the profile of open EDB claims per 1,000 covered members on December 31 for the years 2008 - 2012. The acronym EDB-NS stands for EDB non-surge pool and EDB-S stands for EDB surge pool.

The number of open EDB claims per 1,000 covered members has **increased** in 2012 at Northland School Division 61. The surge pool also increased over the last year, while the ASEBP pool remained stable.



The information is presented as open claims per 1,000 EDB covered members. This calculation assists in making meaningful comparisons:

- between groups at a particular point in time
- between groups over a period of time
- of your jurisdiction to itself over a period of time

It is virtually impossible to make comparisons without reducing the number of claims and covered members to a common ratio. The formula to determine open claims per 1,000 covered members is:

$$\frac{\text{\# of open EDB claims}}{\text{\# of EDB covered members}} \times 1,000 = \text{\# of open claims/1,000 covered members}$$

**Examples:**

# of open EDB claims	divided by	# of EDB covered members	multiplied by 1,000	# of open claims/1,000 covered members
5	divided by	500	x 1,000	10.0
20	divided by	2,000	x 1,000	10.0
12	divided by	500	x 1,000	24.0
12	divided by	2,000	x 1,000	6.0

On December 31, 2012 your jurisdiction had the following actual number of open EDB claims including participants in the 2005/2008/2011 RITE programs:

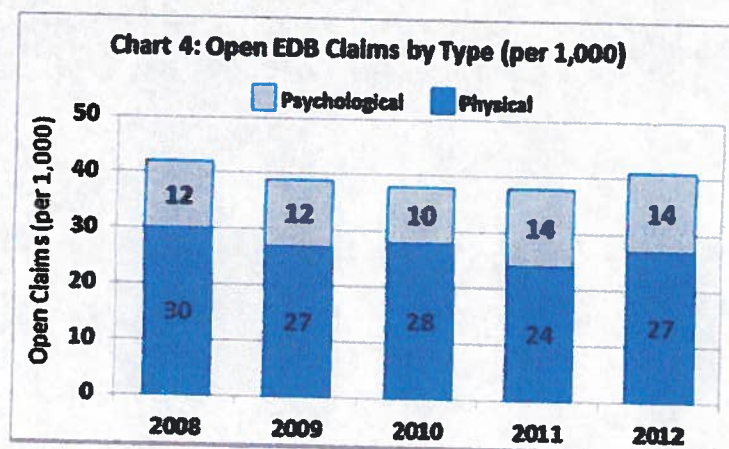
**Table 3a: EDB Claims With 2005/2008/2011 RITE**

	2008	2009	2010	2011	2012
<b>EDB Claims</b>	<b>80</b>	<b>19</b>	<b>19</b>	<b>17</b>	<b>21</b>
<b>RITE 05/08/11</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>2</b>
<b>EDB Total</b>	<b>84</b>	<b>23</b>	<b>23</b>	<b>21</b>	<b>23</b>

Open claims include:

- claims with a status of disabled, rehabilitation, accommodation, or re-occurrence (see Appendix A for definitions) where ASEBP is providing a disability benefit. Please note that in some cases, this benefit is offset 100% by other sources of income such as Workers' Compensation Board or Canada Pension Plan Disability Benefits; however, ASEBP still provides a waiver of premium (see Appendix B for definitions)
- claims for EDB recipients receiving only a cost-of-living adjustment (COLA) from ASEBP and whose disability payments are made by another benefits carrier. These recipients were disabled prior to the establishment of an ASEBP self-funded disability program and only COLA amounts are included in ASEBP experience calculations.
- RITE (Retirement Incentive for Teachers and Employees) 2005, 2008 and 2011 participants for Life and Accidental Death and Dismemberment Waiver of Premium reserve purposes.
- RITE recipients prior to RITE 2005 are only counted in the total number of open EDB claims prior to termination of the EDB claim. Beginning in 2005, RITE participants were given a waiver of premiums for Life and Accidental Death & Dismemberment and therefore remain as open claims for life insurance reserve purposes. See Appendix B for a discussion of waiver of premiums and reserves.

Chart 4 divides your EDB claims into two broad diagnostic categories: psychological and physical on December 31 of each year. Your jurisdiction consistently has a **greater** proportion of physical claims compared to psychological claims.





Physical claims pertain to organic injury, illness and disease. Some examples include arthritis, bone fractures, and cardiovascular conditions. Psychological claims relate to non-organic health conditions such as major depression, post-traumatic stress disorder, and general anxiety. Please note that stress is not a diagnosis under either category; stress is considered a symptom and can be present in both physical and psychological claims.

The details section that follows examines the profile of open EDB claims on December 31, 2012 in more detail and includes information on comparison pools.

## Section II: Details

### EXTENDED DISABILITY BENEFITS

This section of your **ASEBP Level 2 Health Benefits Claims Experience Report** provides additional information about your Extended Disability Benefits (EDB) claims profiles. All information is depicted on December 31, 2012. The following eight charts identify:

- the demographic profile of EDB covered members
- the demographic profile of EDB recipients
- EDB covered members and EDB recipients by age
- a breakdown of open claims by diagnostic category (psychological and physical) and occupation

As previously stated, the demographic profile of the covered member population at Northland School Division 61 is *similar* to the comparison pools which are predominantly females under the age of 55.

The following observations can be made about the claims profile at Northland School Division 61 relative to the comparison pools:

- Northland School Division 61 differs from the comparison pools with a higher number of non-teacher employees than teacher employees.
- Teachers in Northland School Division 61 have a significantly higher rate of disability per 1,000 covered members than any of the comparison pools.
- The rate of disability per 1,000 covered members in the non-teacher employee group is lower in Northland School Division 61 than any of the comparison pools.

As you read through this section, you may want to keep in mind the questions found on the following page.

## **SOME QUESTIONS FOR YOUR CONSIDERATION**

1. What do you think are some of the factors contributing to the higher/lower incidence of extended disability in your school jurisdiction compared to other school jurisdictions in Alberta?
2. In what ways are these findings similar to or different from your short-term illness data?
3. How does this information compare to your workers' compensation experience?
4. If you have an Employee and Family Assistance Program (EFAP), in what way does your utilization pattern link with findings from all other data sources and what observations do you have about the impact of your EFAP on your claims experience?
5. What indicators do you observe in your work environment that would validate a higher/lower than average use of extended disability benefits in your population?
6. What may have changed in your work environment that could be contributing to a change in the incidence of...?
7. What strategies have you implemented/considered to address the incidence of disability in your employee population?
8. What, in your view, is the relationship between the health of your work environment and the health of your employees?
9. What do you think an employer's responsibility and role(s) are in creating healthy work environments...and...what would a healthy work environment look like?



## I. COVERED MEMBER AND EDB RECIPIENT POPULATIONS

Chart 5 depicts your EDB covered member population of 553 by gender, occupation, and age. At Northland School Division 61, 76.1% of your covered members are female compared to 75.1% for the ASEBP pool; 40.1% are teachers compared to 64.9% for the ASEBP pool; and 74.1% are under age 55 compared to 81.5% for the ASEBP pool.

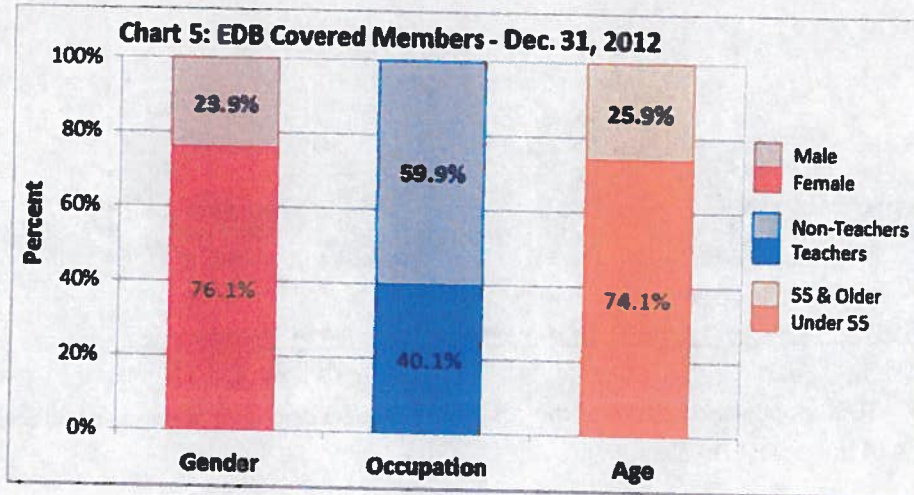


Chart 6 depicts your 23 EDB recipients by occupation and age. At Northland School Division 61, 47.8% are teachers compared to 62.3% for the ASEBP pool; and 60.9% are under age 55 compared to 43.5% for the ASEBP pool.

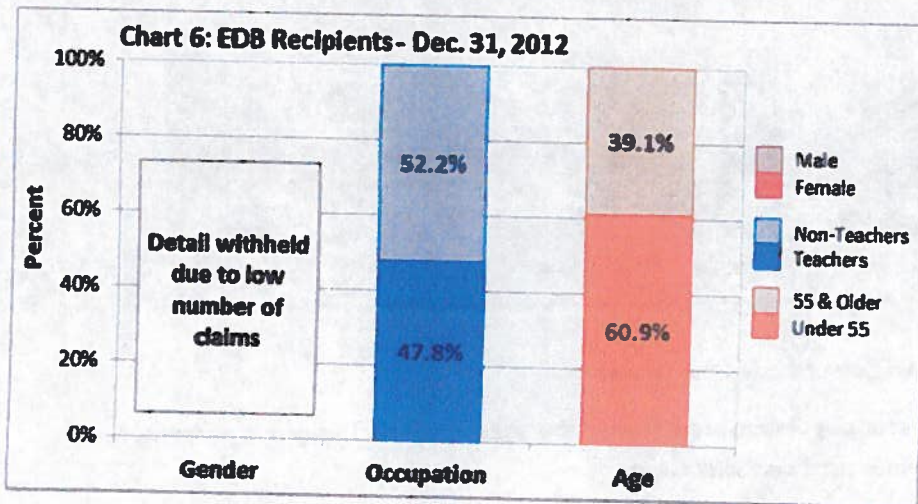
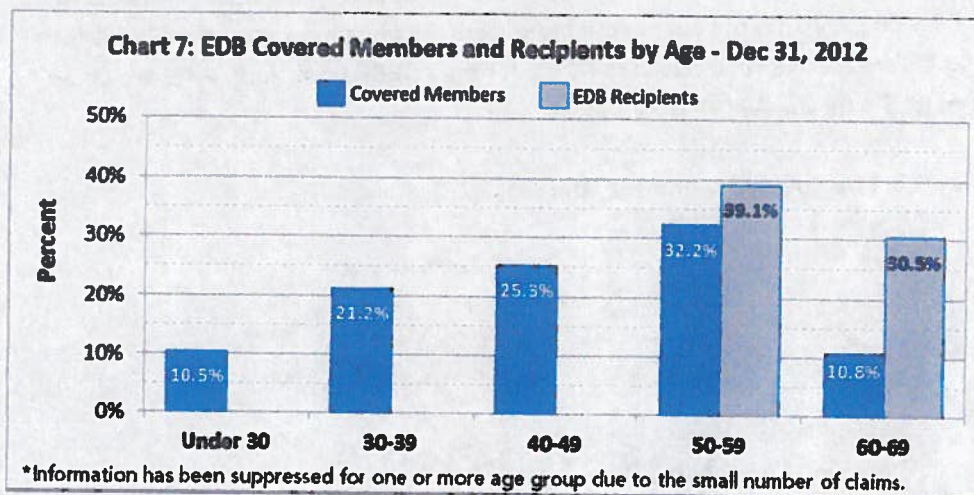
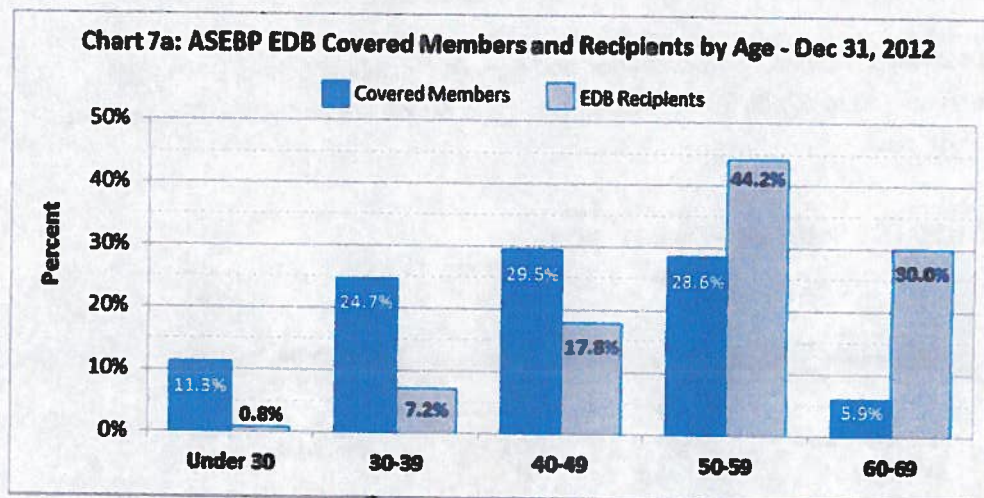




Chart 7 shows that 32.2% of your covered member population is between the ages of 50-59. This age group accounts for 39.1% of your total disability claims.



Compare this to the ASEBP pool where 28.6% of the covered members between the ages of 50 and 59 account for 44.2% of the open EDB claims.



Further age breakdown demonstrates the following:

- 17.2% of your population are between the ages of 50-54. This group accounts for 30.4% of your total disability claims
- 15.0% of your population are between the ages of 55-59. This group accounts for 8.7% of your total disability claims

## II. OPEN CLAIMS PROFILE

Chart 8 identifies 42 open claims per 1,000 covered members for Northland School Division 61 (23 actual open claims). These open claims are further broken down into psychological and physical diagnostic categories. See page 2 for a discussion on rounding to explain why the numbers on each bar graph do not always "add up".

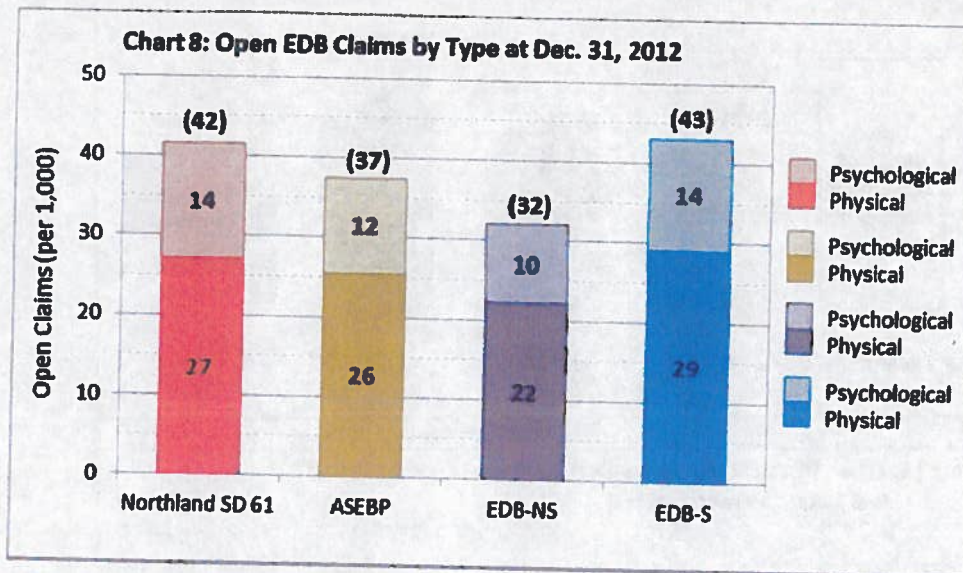
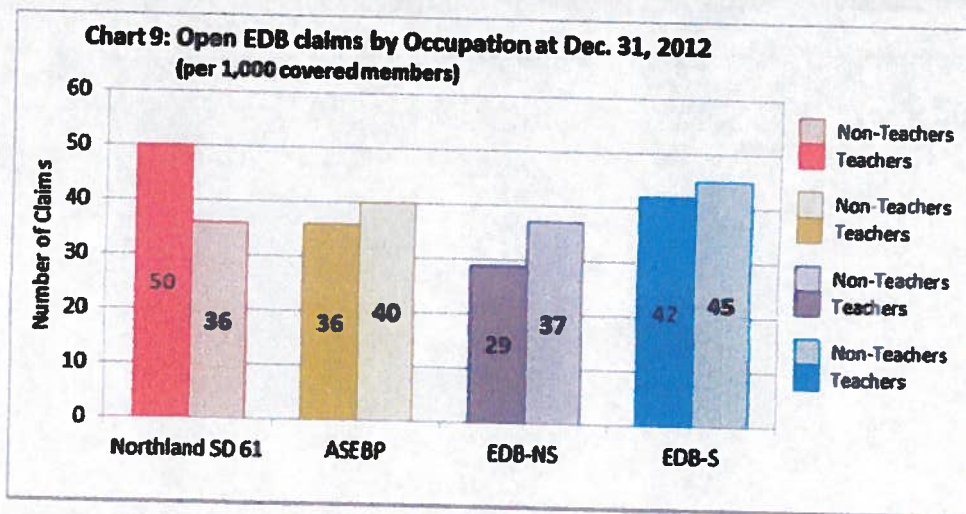
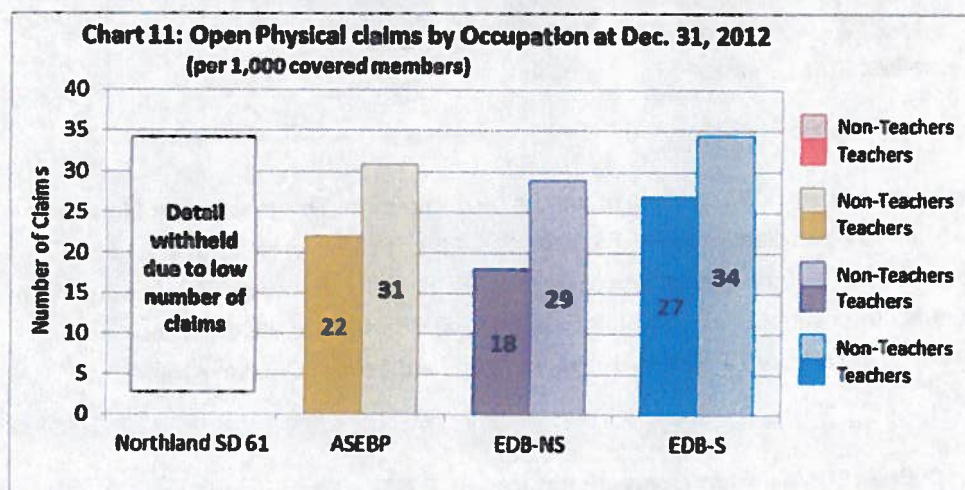
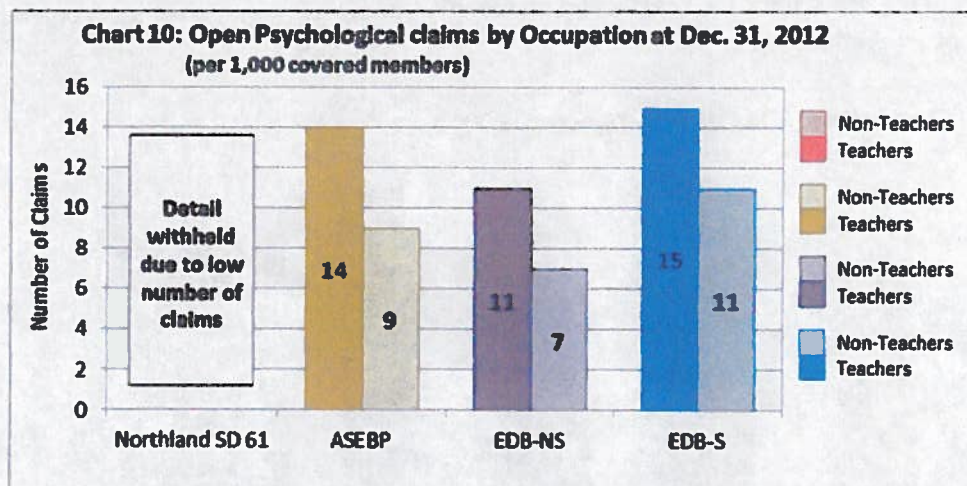


Chart 9 shows open claims per 1,000 covered members by occupation. This means that Northland School Division 61 has 50 open claims for teachers per 1,000 teachers covered by EDB and 36 open claims for non-teachers per 1,000 non-teachers covered by EDB. This calculation allows comparison to the ASEBP, EDB-NS (non-surcharge), and EDB-S (surcharge) pools. Note the difference in the rates of disability per 1,000 covered members between Northland School Division 61 and the ASEBP pool.





In Northland School Division 61 as well as all comparison pools, physical claims are more common than psychological claims. Information in the following charts has been suppressed for Northland School Division 61 due to a low number of EDB claims in one or more comparison groups.



## Appendix A

This glossary of terms is provided for reference.

<b>Accommodation</b>	Open EDB claim status indicating the EDB recipient is participating in an accommodation employment program (as defined in the <i>EDB Plan Document</i> )
<b>ASEBP pool</b>	All jurisdictions participating in an ASEBP benefit
<b>Base premiums</b>	The amount of money required to be paid to ASEBP for benefits coverage before the application of surcharge or discount
<b>Breakeven loss ratio</b>	When paid or incurred claims are 94% of paid premiums leaving approximately 6% for administrative costs
<b>Claims experience</b>	Information on premiums, paid claims, and reserves by jurisdiction, ASEBP pool, or benefit type (primarily used for actuarial purposes)
<b>Change in reserves</b>	Reserves at end of year less reserves at beginning of year
<b>Covered member</b>	Employee holding benefits coverage
<b>Discount Premiums</b>	The reduced premium paid to ASEBP for benefits coverage eligible for a discount (based on a percentage of base premiums)
<b>Eligible dependent</b>	Anyone (other than the employee) including spouse eligible for benefits coverage through the covered member
<b>EAS</b>	Experience Adjustment System
<b>EDB</b>	Extended Disability Benefits
<b>EDB-NS</b>	EDB non-surcharge pool
<b>EDB-S</b>	EDB surcharge pool
<b>EDB non-surcharge pool</b>	All jurisdictions not assessed an EDB premium surcharge
<b>EDB recipient</b>	An individual approved for EDB
<b>EDB surcharge pool</b>	Jurisdictions assessed an EDB premium surcharge
<b>Experience Adjustment System (EAS)</b>	A system adopted by ASEBP for preserving the benefits of pooling while balancing consistently poorer claims experience with consistently better claims experience. The EAS addresses inequities in claims experience between school jurisdictions. Those with consistently poor experience could be subject to a premium surcharge; those with a consistently better than average experience may receive a premium discount.



<b>Incurred claims</b>	Paid claims plus change in reserves
<b>Incurred loss ratio</b>	Incurred claims divided by paid premiums, expressed as a percentage
<b>Open EDB claim</b>	A claim where liability has been accepted Note: in this report, this includes all claims approved under ASEBP's self-funded EDB program and all prior claims approved for a cost-of-living adjustment
<b>Paid claims</b>	The amount paid by ASEBP for claims paid under specified benefits coverage
<b>Paid loss ratio</b>	Paid claims divided by paid premiums, expressed as a percentage
<b>Paid premiums</b>	The amount paid to ASEBP for specified benefits coverage
<b>Participating employer</b>	Any employer participating in ASEBP benefits
<b>Premiums</b>	The amount required to be paid to ASEBP for specified benefits coverage
<b>Rehabilitation</b>	Open EDB claim status indicating the EDB recipient is participating in a rehabilitation employment program (as defined in the <i>EDB Plan Document</i> )
<b>Re-occurrence</b>	Open EDB claim status indicating a previously closed claim has been re-opened as a recurring disability (as defined in the <i>EDB Plan Document</i> )
<b>Reserves</b>	Money set aside by ASEBP to fund obligations associated with claims
<b>RITE</b>	Retirement Incentive for Teachers and Employees; a program offered to eligible candidates in 1997 / 2001 / 2005 / 2008 / 2011
<b>Surcharge premiums</b>	The amount required to be paid to ASEBP for benefits coverage subject to surcharge (based on a percentage of base premiums)
<b>Waiver of premium</b>	Exemption from paying premiums while a specified benefit remains in force; in the case of EDB recipients, this usually refers to Extended Disability Benefits Insurance, Life and Accidental Death & Dismemberment Insurance
<b>Waiver of premium reserve</b>	Reserves to fund future Life and Accidental Death & Dismemberment Insurance

## Appendix B

As outlined in the summary, there are two types of loss ratios: paid and incurred.

**Paid loss ratios** are calculated by dividing paid claims by paid premiums. Paid loss ratios are used in determining rates for Extended Health Care, Dental Care, and Vision Care. These benefits are transaction based with a short turn-around time. This means premium revenues that flow into ASEBP are used to pay for approved claims within a relatively short time.

**Incurred loss ratios** differ from paid loss ratios in that they take into account both paid claims and reserves (monies required to pay future benefits for existing claims). Incurred claims are therefore defined as the total of paid claims plus reserves. The ratio is calculated by dividing incurred claims by paid premiums. Incurred loss ratios are used in determining premium rates for Extended Disability Benefits (EDB) and Life Insurance.

The formula to calculate **incurred loss ratios** (expressed as a percentage) is:

$$\frac{\text{incurred claims}}{\text{paid premiums}} \times 100 = \text{incurred loss ratio}$$

Examples:

incurred claims	divided by	paid premiums	multiplied by 100	incurred loss ratio
\$200,000	divided by	\$100,000	multiplied by 100	200%
\$0	divided by	\$100,000	multiplied by 100	0%

As stated above, incurred claims are made up of paid claims and reserves. Paid claims are those claims that have been approved and paid by ASEBP. A more detailed description of reserves and their effect on incurred claims is provided following the formula and examples relating to the **incurred claims** calculation:

$$\text{paid claims} + \text{change in reserves} = \text{incurred claims}$$

Examples:

paid claims	plus	change in reserves	Equals	incurred claims
\$100,000	plus	\$100,000	Equals	\$200,000
\$100,000	plus	-\$100,000	Equals	\$0

**Weighted average loss ratios** were introduced for the 2007 reporting year to give greater importance to experience from more recent years. The weightings applied to each data element of the loss ratios are outlined below:

Experience year	2012	2011	2010	2009	2008
Weighting	26.7%	23.3%	20.0%	16.7%	13.3%

Reserves are necessary to ensure EDB recipients whose disabilities continue into the future will receive payments. These reserves are important because ASEBP self-funds the health benefits program (since February 1984) the disability program (since January 1985) and the portion of the Life Insurance program relating to EDB (since July 1987). Premiums for Extended Disability (EDB), Life and Accidental Death & Dismemberment (AD&D) are waived when an individual is approved for EDB benefits. That means ASEBP is responsible for ensuring enough money is available to make all potential EDB, Life and AD&D Insurance payments with respect to EDB recipients.

There are two main reserves related to ensuring these required monies are available: the EDB Disabled Life Reserve and the Life Insurance Waiver of Premium Reserve. The purpose of the Disabled Life Reserve is to fund future EDB benefits for current recipients. The Life Insurance Waiver of Premium Reserve funds any future Life Insurance benefits paid and Accidental Death & Dismemberment Insurance purchased on behalf of EDB recipients.

Other reserves are established to take into account claim fluctuations (e.g. the number of Life Insurance claims can greatly fluctuate from year to year) and incurred but unreported claims (e.g. someone is disabled but has not yet been approved). These reserves have less impact financially and are not used in the experience adjustment calculations; therefore, they are not discussed further in this report.

The Disabled Life Reserve is an aggregate of reserves established for every open EDB claim and is an estimate of the present value of expected future payments. The name of the reserve relates to the fact a reserve is required for each person or "life" approved for EDB. ASEBP retains the services of an actuary to ensure that an appropriate Disabled Life Reserve is established. Two critical assumptions are involved in this process:

- how long an EDB recipient will continue to qualify for benefits (the continuance assumption)
- the expected investment return on reserve assets (over the expected lifetime of the reserve)

Factors that influence the continuance assumption include age, gender, nature of disability, and duration of disability. The actuary provides ASEBP with estimates of future investment returns based on a conservative, but realistic assessment.



The Life Insurance Waiver of Premium Reserve funds any future Life Insurance benefits paid and Accidental Death & Dismemberment Insurance purchased on behalf of EDB recipients. The name of the reserve comes from the fact that Life Insurance premiums are waived for EDB recipients – i.e. no Life Insurance premiums are collected. Just as the disability program is self-funded, the Life Insurance Waiver of Premium Reserve program is self-funded. To set an appropriate reserve, ASEBP's actuary determines a mortality rate and considers the potential value of Life Insurance benefits for EDB recipients.

These reserves are adjusted from one year to the next in order to stay current with any future payments ASEBP is responsible for. As open claims change, so do reserves. For example, an open claim with a large reserve might have closed while a new claim with a small reserve may have been approved. These adjustments are referred to as the **change in reserves**.

Over time the impact of the change in reserves on incurred claims, and therefore the incurred loss ratio, can be substantial based on the change in the number and nature of open claims (i.e. benefit amount, expected continuance, mortality, investment returns).

The formula to determine the **change in reserves** is:

$$\text{reserves at end of year} - \text{reserves at beginning of year} = \text{change in reserves}$$

Examples:

year-end reserves	minus	reserves at beginning of year	equals	change in reserves
\$600,000	minus	\$500,000	equals	\$100,000
\$500,000	minus	\$600,000	equals	-\$100,000



The following table demonstrates the financial impact of the change in reserves in determining incurred loss ratios (compared to paid loss ratios). As discussed above, it is essential to account for required reserves when determining your jurisdiction's financial standing related to EDB and Life Insurance.

paid premiums	paid claims	change in reserves	incurred claims	paid loss ratio	incurred loss ratio
\$100,000	\$100,000	\$100,000	\$200,000	100%	200%
\$100,000	\$100,000	-\$100,000	\$0	100%	0%

Information on the following page outlines the incurred loss ratios for EDB and Life Insurance for the calendar years 2008-2012. When reading the tables, it is important to note that a breakeven loss ratio (not including administration costs) is approximately 94%.

# **NORTHLAND SCHOOL DIVISION 61 INCURRED LOSS RATIO SUMMARY**

## **LIFE**

CALENDAR YEAR	PAID PREMIUMS	PAID CLAIMS	CHANGE IN RESERVES	INCURRED CLAIMS	PAID LOSS RATIO	INCURRED LOSS RATIO
2008	\$112,035	\$165,860	(\$3,185)	\$162,675	148.0%	145.2%
2009	\$125,592	\$434,504	(\$8,812)	\$425,692	346.0%	338.9%
2010	\$135,098	\$45,414	(\$49,768)	(\$4,354)	33.6%	-3.2%
2011	\$135,118	\$55,202	\$7,397	\$62,599	40.9%	46.3%
2012	\$120,850	\$182,474	\$17,799	\$200,273	151.0%	165.7%
5-Year Weighted	\$3,799,308	\$4,954,650	(\$161,238)	\$4,793,412	130.4%	126.2%

## **EXTENDED DISABILITY BENEFITS**

CALENDAR YEAR	PAID PREMIUMS	PAID CLAIMS	CHANGE IN RESERVES	INCURRED CLAIMS	PAID LOSS RATIO	INCURRED LOSS RATIO
2008	\$660,984	\$763,901	(\$393,857)	\$370,044	115.6%	56.0%
2009	\$738,428	\$615,498	\$44,553	\$660,051	83.4%	89.4%
2010	\$807,631	\$685,639	\$405,287	\$1,090,926	84.9%	135.1%
2011	\$806,054	\$630,467	\$3,374	\$633,840	78.2%	78.6%
2012	\$716,275	\$683,186	\$585,923	\$1,269,109	95.4%	177.2%
5-Year Weighted	\$22,554,433	\$20,125,682	\$5,790,064	\$25,915,746	89.2%	114.9%

## **LIFE & EXTENDED DISABILITY BENEFITS**

CALENDAR YEAR	PAID PREMIUMS	PAID CLAIMS	CHANGE IN RESERVES	INCURRED CLAIMS	PAID LOSS RATIO	INCURRED LOSS RATIO
2008	\$773,019	\$929,761	(\$397,042)	\$532,719	120.3%	68.9%
2009	\$864,020	\$1,050,002	\$35,741	\$1,085,743	121.5%	125.7%
2010	\$942,728	\$731,053	\$355,519	\$1,086,572	77.5%	115.3%
2011	\$941,171	\$685,669	\$10,771	\$696,439	72.9%	74.0%
2012	\$837,124	\$865,660	\$603,722	\$1,469,382	103.4%	175.5%
5-Year Weighted	\$26,353,741	\$25,080,332	\$5,628,826	\$30,709,157	95.2%	116.5%

As at December 31, 2012, the Disabled Life Reserve for Northland School Division 61 was approximately \$3,868,000 (rounded to the nearest thousand) and the Life Insurance Waiver of Premium Reserve was approximately \$209,000 (rounded to the nearest thousand).

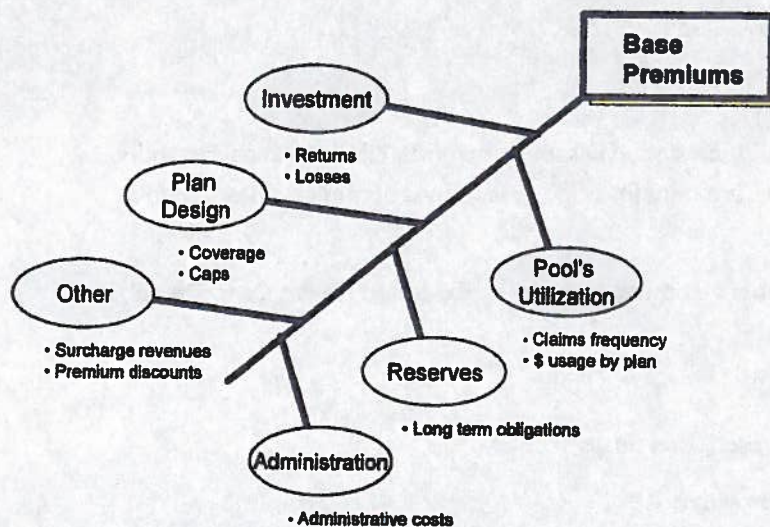




## Appendix C

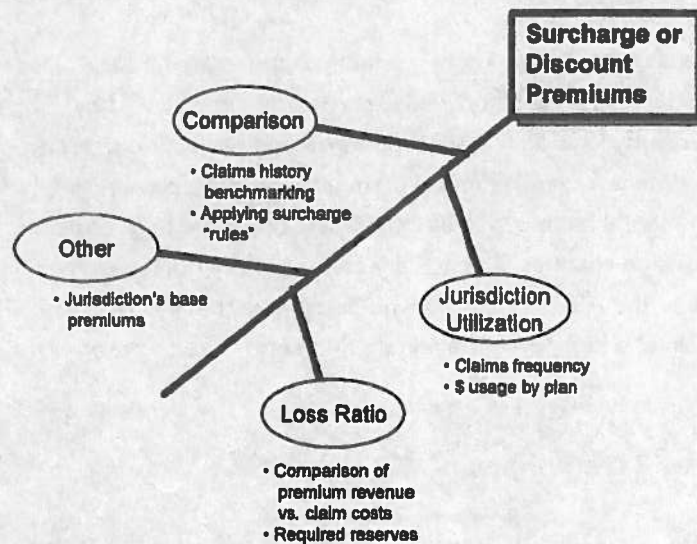
Base rates are set each spring for the next school year. There are many factors taken into consideration when setting rates. An independent actuary, whose services are contracted by ASEBP, assesses overall claims experience by looking at past experience and projecting that into the future. This assessment includes a detailed examination of premium revenues, claims paid, change in reserves, and related environmental factors such as inflationary pressures (e.g. costs of new prescription medicines) and plan design changes. The actuary considers all of these elements in order to recommend appropriate rates to the ASEBP Trustees who then make the final decision regarding base rates. Figure 1 illustrates, at a high level, the factors that contribute to base premiums.

**Figure 1: Factors Contributing to Base Premiums**



Total premiums to be paid by a jurisdiction are also impacted by the Experience Adjustment System (EAS). The EAS preserves the benefits of pooling while balancing consistently poor claims experience with consistently better claims experience. The EAS is applied to all jurisdictions falling within the parameters of the program. That means the jurisdiction must meet the minimum thresholds for size (based on the number of covered members) and experience (based on loss ratios). Under the premium surcharge component, affected jurisdictions pay an additional percentage of base premiums (also called surcharge premiums). Therefore, base premiums plus surcharge premiums equal total premiums for the jurisdiction. Surcharge premiums vary depending on the jurisdiction's size and loss ratio. Figure 2 shows, at a high level, factors that impact surcharge or discount premiums.



**Figure 2: Factors Contributing to Surcharge & Discount Premiums**

It is important to note that utilization for Extended Disability Benefits, Life Insurance, Extended Health Care, Dental Care, and Vision Care benefits is influenced by a number of inter-related factors. Some of these include:

- number of covered members (and dependents for Extended Health Care, Dental, and Vision Care)
- number of claims
- inflation (especially for prescription drugs)
- access to health service providers
- genetics and lifestyle
- physical and social environments
- workplace policies, procedures, and practices
- rate of return to work (related to Extended Disability Benefits)

The preceding is an overview of the key factors which influence the process of setting base and experience adjusted premium rates. The setting of rates is a complex process with many factors taken into consideration. Key points are that: (1) base premiums reflect the costs associated with paying claims, and (2) the analysis of usage takes into account the entire ASEBP pool. Surcharge premiums adjust for premium shortfalls in specific jurisdictions. This approach ensures that base rates for all ASEBP participating employers and their employees remain fair and competitive.

## Appendix D

Sources of additional information are listed for your reference.

The ASEBP website at [www.asebp.ab.ca](http://www.asebp.ab.ca) provides information on ASEBP initiatives and a link to Apple-a-Day, your health information source.

Statistics Canada provides data in many forms including printed publications, on compact disk, diskette, computer print-out, microfiche and microfilm, and magnetic tape. Direct on-line access to aggregated information is possible through CANSIM, Statistics Canada's database and retrieval system. Visit the Statistics Canada website at [www.statcan.gc.ca](http://www.statcan.gc.ca) or contact the Statistics Canada Regional Reference Centre nearest you:

- Toll-Free                    1-800-263-1136
- National TTY line    1-800-363-7629
- Toll-Free fax            1-877-287-4369
- E-mail                    [infostats@statcan.gc.ca](mailto:infostats@statcan.gc.ca)

Hours of operation are 8:30 am to 4:30 pm Eastern Time (-5 Universal Standard Time)

Other websites to visit:

- Canadian Council on Social Development – [www.ccsd.ca](http://www.ccsd.ca)
- Public Health Agency of Canada – [phac-aspc.gc.ca](http://phac-aspc.gc.ca)
- Health Canada – [www.hc-sc.gc.ca](http://www.hc-sc.gc.ca)
- Canadian Policy Research Networks – [www.cprn.org](http://www.cprn.org)
- Government of Alberta – [www.alberta.ca](http://www.alberta.ca)
  - Alberta Education – [education.alberta.ca](http://education.alberta.ca)
  - Alberta Health & Wellness – [health.alberta.ca](http://health.alberta.ca)



## **BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**COMMITTEE:** MAINTENANCE REVIEW COMMITTEE

**ORIGINATOR:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

<b>MEMBERSHIP</b>
Dave van Tamelin, contractor Donna Barrett, Superintendent of Schools Colin Kelly, Official Trustee Jeff Chalifoux, Advisory Committee member (Grouard) Elmer Gullion, Advisory Committee Member (Trout Lake) Brian Dewar, Principal, Little Buffalo School Shelley Stevenson, Vice-Principal, St. Theresa School

**DECEMBER 17, 2012**

Finalized the Terms of Reference for the Consultant who will be conducting a review of the Maintenance Department.

**FEBRUARY 28, 2013**

**MAY 9, 2013**

Review of Preliminary Report

**MAY 30, 2013**

An Ad has been posted.

**JUNE 13, 2013**



# THE NEW YORK PUBLIC LIBRARY

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**BOARD OF TRUSTEES**

**COLIN KELLY  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** LOCAL SCHOOL BOARD COMMITTEE MINUTES RECEIVED

---

**ORIGINATOR:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

That the Board of Trustees receives the Local School Board Committee Minutes as outlined on the attached list:

\*\*\*\*\*

1800, 1801, 1802

1800, 1801, 1802

1800, 1801, 1802

1800, 1801, 1802

1800, 1801, 1802

**LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES  
INCLUDED IN THE NORTHLAND SCHOOL DIVISION NO. 61  
BOARD MEETING OF JUNE 27, 2013**

<b>LSBC NAME</b>	<b>DATE OF MEETING</b>	<b>DATE RECEIVED</b>
Anzac	May 21, 2013	June 5, 2013
Elizabeth	May 27, 2013	June 3, 2013
Fort McKay	May 15, 2013	May 15, 2013
Gift Lake	May 17, 2013	May 22, 2013
Grouard	May 13, 2013 June 10, 2013	May 23, 2013 June 12, 2103
J.F. Dion	May 7, 2013 June 11, 2013	May 14, 2013 June 13, 2013
Little Buffalo	May 14, 2013	May 16, 2013
Paddle Prairie	April 15, 2013	May 17, 2013
Susa Creek	May 13, 2013	May 22, 2013
Wabasca	May 20, 2013	May 28, 2013

**LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES  
NOT RECEIVED AS OF JUNE 17, 2013**

<b>Local School Board</b>	<b>Last Minutes Submitted</b>
ADCS	February 25, 2013
Bishop Routhier	February 6, 2013
Calling Lake	May 8, 2013
Chipewyan Lake	March 12, 2013
Conklin	November 20, 2012 (Amended Jan 23, 2013)
Desmarais	January 9, 2013
East Prairie	February 25, 2013
Janvier	January 15, 2013
Keg River	February 26, 2013
Peerless Lake	December 20, 2013
Pelican Mountain	April 17, 2013
Trout Lake	March 26, 2013





## BOARD OF TRUSTEES

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** ADMINISTRATIVE ACTION –  
LOCAL SCHOOL COMMITTEE MINUTES RECEIVED

---

**ORIGINATOR** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

That the Board of Trustees approve of the action taken by Administration with respect to local board minutes received, as outlined below:

\*\*\*\*\*

COMMITTEE	ACTION TAKEN
Anzac	<i>As Presented</i>
Elizabeth	<b><i>Recommendation # 2013.05.768 – Refer to FMNI Programs</i></b> Recommended by Gwen Lepine/Seconded by Crystal Demmons that, Elizabeth School purchase motivational banners from Jestors Printing in Cold Lake to support the elders teachings and our paraprofessional PLC group. Funds to come from Native Education Budget and not to exceed \$1000.00
Fort McKay	<i>AS Presented</i>
Gift Lake	<i>As Presented</i>
Grouard	<b><i>#1547 - Exclude</i></b>
J.F. Dion	<i>As Presented</i>
Little Buffalo	<i>As Presented</i>
Paddle Prairie	<i>As Presented</i>
Susa Creek	<b><i>144/13 – Refer to Administration</i></b> Rachelle moved to terminate the 0.4 FTE position 'A' effective June 28, 2013
Wabasca	<b><i>Recommendation 2815/05/13 – Refer to Administration</i></b> Anthony moved to accept the Letter of Authority from U of A as certification for C.S. and get Paid as certified teacher for subbing. She will be taking over P.B.'s position from May 30 <sup>th</sup> until June 30 <sup>th</sup> , 2013 <b><i>Recommendation 2819/05/13 – Refer to Administration</i></b> Robert moved to accept EM-DN's letter for leave of absence from April 29 <sup>th</sup> to June 14 <sup>th</sup> , 2013.

## THEORY OF THE CASE

THE COURT OF APPEALS IN THE SECOND DEPARTMENT

IN THE MATTER OF THE ESTATE OF JAMES H. HARRIS

JAMES H. HARRIS, DECEASED, BY HIS WILL, JAMES H. HARRIS, JR., ADMINISTRATOR.

JAMES H. HARRIS, JR., ADMINISTRATOR, PLAINTIFF,

VERSUS

JAMES H. HARRIS, JR., ADMINISTRATOR, DEFENDANT.

JAMES H. HARRIS, JR., ADMINISTRATOR, PLAINTIFF,

VERSUS

JAMES H. HARRIS, JR., ADMINISTRATOR, DEFENDANT.

JAMES H. HARRIS, JR., ADMINISTRATOR, PLAINTIFF,

VERSUS

JAMES H. HARRIS, JR., ADMINISTRATOR, DEFENDANT.

JAMES H. HARRIS, JR., ADMINISTRATOR, PLAINTIFF,

VERSUS

JAMES H. HARRIS, JR., ADMINISTRATOR, DEFENDANT.

JAMES H. HARRIS, JR., ADMINISTRATOR, PLAINTIFF,

VERSUS

JAMES H. HARRIS, JR., ADMINISTRATOR, DEFENDANT.

**BOARD OF TRUSTEES**

**COLIN KELLY  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS  
**SUBJECT:** ADMINISTRATIVE FOLLOW UP  
LOCAL SCHOOL BOARD COMMITTEE MINUTES RECEIVED

---

That the Board of Trustees receive as information the attached follow up list to previous motions pulled for Administrative Action.

\*\*\*\*\*



# BOARD OF DIRECTORS

DATE: JUNE 1, 1977

BY: J. K. [illegible]

FOR: J. K. [illegible]

TO: J. K. [illegible]

FROM: J. K. [illegible]

RE: J. K. [illegible]

DATE: JUNE 1, 1977

BY: J. K. [illegible]

FOR: J. K. [illegible]

DATE: JUNE 1, 1977

Date of Corporate Board Meeting	LSBC	Date of LSBC Minutes	Motion #	Motion	Reason for Pulling Motion	Follow Up	Status
30-Aug-12	Janvier	20-Jun-12	Discussion	Discussion was had about the amount of garbage that the school is producing and if they should look at increasing the amount that they pay for the person to haul the garbage.	Refer to Maintenance	Rick	In Review
25-Oct-12	Janvier	11-Sep-12	Old Business	Principal is to contact Central Office and see what kind of increase they would be willing to offer. Currently receives \$187.50/month – once a week pick up. - Would like to receive \$250.00 due to increase in the amount of garbage being dealt with. - Perhaps put the contract out to tender?	Refer to Maintenance	Rick	In Review
25-Oct-12	Janvier	2-Oct-12	Old Business	I have contacted Peace River about increasing the amount for garbage collection – waiting to hear from them.	Refer to Maintenance	Rick	In Review
Nov 29/12	ADCS	Sep 17/12	#13 - comment on Housing	The Board asked that the status of local Northland Housing be addressed. It seems that many houses / walkways / stairs are in need of repair. Other issues must also be present. The board is concerned that housing effects the retention of teachers from year to year.	Maintenance	Rick	In Review
Nov 29/12	Little Buffalo	Oct 24/12	Request	That NLSD look into joint funding a garage for storage of the Bob Cat and John Deere Lawn Tractor and other machinery for the Landscaping.	Maintenance	Rick	In Review
Mar 21/13	Desmarais	Sep 12/12	Comment	Security system Rick wants admin to respond to alarms at the school. We need to hire someone.	Maintenance	Rick	In Review
Mar 21/13	Janvier	Jan 15/13	Discussion	Letter regarding increase in collection rate for garbage	Maintenance	Rick	In Review
Mar 21/13	Paddle Prairie	Mar 11/13	#066:12/13	Moved to re-configure computer lab #2 so that all computers are around the perimeter of the room.	Maintenance	Rick	In Summer
Mar 21/13	Wabasca	Feb 20/13	Discussion	Can the parking lot be extended	Maintenance	Rick	In Review
Apr 25/13	Calling Lake			Pilot - camera at front door	Maintenance	Rick	In Review
Apr 25/13	Little Buffalo	Feb 20/13	Discussion	That NLSD look into joint funding a garage for storage of the Bob Cat and John Deere Lawn Tractor and other machinery for the Landscaping, garden, basketball pad and golf greens	Admin	Don	In Review
May 23/13	Anzac	April 16/13	3925	Board agrees to release no more than \$10,000.00 out of reserves for the purchase of computers for Anzac School	Admin	Dennis	in next years budget
May 23/13	Fort McKay	April 25/13	11-13	recommendation to install a door bell at the front of the school and also install a lock on the interior doors for safety reasons	Maintenance	Bob	In Review



## BOARD OF TRUSTEES

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** COVERING MOTION  
ORGANIZATION PLANS

---

**ORIGINATOR:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

<b>RECOMMENDATION</b>
<p>That the Board of Trustees receive as information and refer to administration, all Local School Board motions which relate to Organizational Plans.</p>

\*\*\*\*\*

**CURRENT SITUATION:** One covering motion receiving organizational plans motions will eliminate the need to refer these motions from each Local School Board Committee meeting minutes. These are:

<b>Committee</b>	<b>Date</b>	<b>Motion No.</b>
Elizabeth	May 27, 2013	2013.05.765 (Financial)
Elizabeth	May 27, 2013	2013.05.766 (Instructional)
Fort McKay	May 15, 2013	#15-13 (Instructional)
Fort McKay	May 15, 2013	#16-13 (Financial)
Grouard	May 13, 2013	#1545
Little Buffalo	May 14, 2013	#018-12/13
Susa Creek	May 13, 2013	141/13 (Instructional)
Susa Creek	May 13, 2013	145/13 (Financial)





**BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** ANZAC GREGOIRE LOCAL SCHOOL BOARD COMMITTEE MEETING  
MINUTES  
- MAY 21, 2013

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**ORIGINATOR:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

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Anzac

Minutes of May 21, 2013

Present: Marc Cote, Geoff Petley-Jones, Dave Czibere

By Phone: Claudia Covelli

Regrets: Cindy McIntosh, Nadine Finch

Guest: Jamie Landry

Geoff showed us the Organization plan for next year. There will not be a new teaching position in the schools. We will be adding the Grade 11 but the existing teachers will teach the extra grade.

Talked to Brad Calihoo about opening a outreach school on the reserve. Brad has said that there is support from Chief Krutzer.

Geoff handed out the calendar for next year. September 3rd will be the first day of School with teachers starting on August 28th.

The community is hearing some rumblings that Northlands is considering closing Anzac School and there is lots of support for it to stay open.

Claudia is leaving us. She is moving. So we have a vice principal position open.

Dave asked who is planning to put their name in to run again for the Community Board. Marc is not planning to run. Dave is unsure. We will wait to see what Nadine and Cindy to declare their intentions.

We need to make a decision on what we are going go to do with the end of the year party. Geoff will ask the teachers what they want to do for an activity if anything. We will arrange a BBQ in the evening.





**BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** ELIZABETH LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES  
- MAY 27, 2013

---

**ORIGINATOR:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS



**MINUTES**  
**ELIZABETH COMMUNITY SCHOOL**  
**LOCAL SCHOOL COMMITTEE MEETING**  
**May 27, 2013**

<b>PRESENT:</b>	Shelley Bartman	Chairperson
	Crystal Demmons	Member
	Sheila Thompson	Member
	Gwen Lepine	Member
	David Anger	Principal

<b>ABSENT:</b>	Jeannette Jacknife	Member
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Call to Order at 5:43 PM.

Meeting Opened in prayer by David Anger

Agenda approved by consensus

**RECOMMENDATION #: 2013.05.764** Recommended by Gwen Lepine  
 /SECONDED by Sheila Thompson THAT, the Minutes for the April 29, 2013 meeting be accepted. CARRIED.

Mr. Anger presented the Principal's report. Enrollment, attendance, student discipline as well as past and future events planned for Elizabeth School were shared as information. The Principal's report was accepted by consensus.

**RECOMMENDATION #: 2013.05.765** Recommended by Crystal Demmons  
 /SECONDED by Gwen Lepine THAT, Elizabeth School Financial Organization plan for 2013-2014 be accepted as presented. CARRIED.

**RECOMMENDATION #: 2013.05.766** Recommended by Gwen Lepine  
 /SECONDED by Sheila Thompson THAT, Elizabeth School Instructional Organization plan for 2013-2014 be accepted as presented. CARRIED.

Shelley Bartman left the meeting.

**RECOMMENDATION #: 2013.05.767** Recommended by Crystal Demmons  
 /SECONDED by Sheila Thompson THAT, the teacher covering the maternity leave for grade 7 teacher be extended until the teacher returns. CARRIED.

Reminder to school Board Members about upcoming events of which they are on the planning committees. Metis Day June 21(Gwen, Shelley, Sheila, Crystal)

**FILED IN  
 DOCUSHARE**



**RECOMMENDATION #: 2013.05.768** Recommended by Gwen Lepine /SECONDED by Crystal Demmons THAT, Elizabeth School Purchase motivational banners from Jestors Printing in Cold Lake to support the elders teachings and our paraprofessional PLC group. Funds to come from Native Education Budget and not to exceed \$1000.00. CARRIED.

**RECOMMENDATION #: 2013.05.769** Recommended by Sheila Thompson/SECONDED by Gwen Lepine THAT, the youth leader from Grande Centre Alliance Church be allowed to hold an extra-curricular club with students. CARRIED.

Next meeting on June 17 at 5:30 PM.

Adjourned at 6:14

**BOARD OF TRUSTEES**

**COLIN KELLY  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** FORT MCKAY LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES  
- MAY 15, 2013

---

**ORIGINATOR:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS



**Fort McKay School  
Local School Board Committee  
Meeting Minutes  
May, 15, 2013  
12:00 PM**

**Call Meeting to Order @12:00 PM**

**Board Members Present:**

Shelley Harte  
Tina Black  
Janet McDonald

**Administration Present:**

Ruth Ryan

**Absent:**

**Additions to Agenda...**

**1. Approval of Agenda**

Adopt Agenda: Recommendation #12-13: Shelley Harte moved to adopt the agenda as presented/with additions.

**2. Approval of Previous Minutes**

Adopt Minutes: Recommendation #13-13: Janet McDonald moved to adopt minutes of April 25, 2013

**3. Business Arising from the Minutes...nothing at this time**

**4. Maintenance Report-**

Security Battery for Alarm/ Door bell

**5. Correspondence –**

- Book/Card from Donna Barrett to Janet McDonald

**6. Principal's Report ... see attachment** Recommendation #14-13: Tina Black moved to adopt the Principal's Report as presented/with additions.

**FILED IN  
DOCUSHARE**



## **7. FMS Counselling Update-**

Ship- Mental Health – Patricia counselling on Thursday and Friday (and sometimes on Monday)

Paulette Bown – every second Thursday

## **8. New Business –**

- **Instructional Delivery Plan** for 2013-2014  
Recommendation...Discussed and recommendation #15-13 by Janet McDonald ...Janet McDonald noted that we need to find out if the Fort McKay Band is going to bus some elementary students into Fort McMurray next year...if we have more students going to the Fort McKay School then we will have to have our budget increased
- **Financial Org. Plan** for 2013-2014 was discussed and #16-13: Tina Black recommended that it be accepted as presented.
- **Staffing** – Next year...discussed
- **Cyber Bullying Show**...discussed ...going to look more into the presentation
- **"Let's Talk Science"** – Imperial Oil...discussed...Ruth is going to look into the program...
- **AERR** update...goals were discussed
- **Volley Ball** in June – Gym...discussed
- **Year End Awards and BBQ** – June 26<sup>th</sup>...Janet noted that Sharon's Trophies in Fort McMurray is a good place to get trophies for the Grade 8 students.

In Camera@11:35 until 12:00PM

**Additions to Agenda:**

•

**9. Any other business...nothing at this time...meeting adjourned at 12:00 PM**

**Next Meeting Date: June 19, 2013**

**Fort McKay School  
Local School Board Committee Recommendations  
May 15, 2013**

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- 12-13      Recommendation to adopt the agenda as presented.  
                 Moved by Shelley Harte
- 13-13      Recommendation to approve the previous minutes from April 25, 2013.  
                 Moved by Janet McDonald
- 14-13      Recommendation to accept the Principal's Report as presented.  
                 Moved by Tina Black
- 15-13      Recommendation to accept the Instructional Delivery Plan for the 2013-  
2014.  
                 Moved by Janet McDonald
- 16-13      Recommendation to accept the Financial Organizational Plan for the  
2013-2014 School Year.  
                 Moved by Tina Black

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**BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** GIFT LAKE LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES  
- MAY 17, 2013

---

**ORIGINATOR:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS



BOARD OF DIRECTORS

Chairman of the Board

President of the Company

Executive Vice President and Chief Financial Officer

Executive Vice President and Chief Operating Officer

Executive Vice President and Chief Marketing Officer

Executive Vice President and Chief Technology Officer

Gift Lake School Board Meeting  
May 17, 2013

Present: Ken Shaw  
Howard Shaw  
Dale Laderoute  
Barb Laderoute  
Regrets: Sharon Anderson

Meeting called to order at 11:30 AM.

310:13 Dale move to accept agenda. Seconded by Howard. AIF. Carried.

311:13 Dale move to accept minutes from last meeting with a correction to a motion number. This number should read 309.13 and it was recorded as 309.14. Corrections to be noted. Seconded by Howard. AIF. Carried.

312:13 Motion to go in camera at 11:35. Dale moves and seconded by Howard. AIF. Carried.

313:13 Motion to come out of camera at 12:15. Dale moves and seconded by Howard. AIF. Carried.

314:13 Motion to accept report from School Liaison Worker. Howard moves and seconded by Dale. AIF. Carried.

315:13 Motion to accept request for field trip for Grade 7 to Camp Warwa. Howard moves and seconded by Dale. AIF. Carried.

316:13 Motion to accept request for field trip to Jasper for first week in June for Grade 8. Howard moves and seconded by Dale. AIF. Carried.

317:13 Motion to accept request for honor roll trip for Grades 5-9 at the beginning of July to Edmonton. Dale moves and seconded by Howard. AIF. Carried.

318:13 Motion to adjourn at 1:00 PM.

Next school board meeting at June 17<sup>th</sup> at 5:00 p.m.

FILED IN  
DOCUSHARE



**BOARD OF TRUSTEES**

**COLIN KELLY  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** GROUARD LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES  
- MAY 13, 2013  
- JUNE 10, 2013

---

**ORIGINATOR:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS



## BOARD OF DIRECTORS

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JAMES H. HARRIS, JR.

JOHN W. HARRIS, JR.

VICE CHAIRMAN

JOHN W. HARRIS, JR.

VICE CHAIRMAN

JOHN W. HARRIS, JR.

JOHN W. HARRIS, JR.

Grouard Local School Board Committee  
May 13, 2013  
Regular Meeting

**Attendance :** Jeff Chalifoux, Herman Sutherland, Elise Auger, Russell Cardinal, and Jackie Sander

**Absent:** Sue Sutherland

**Visitor:** Rocky, Veronica & Jada Courtorielle, Delores Pruden Barrie

Call to Order @ 6: 15

#1541 Herman moves to adopt the agenda. All in favour. Carried.

#1542 Herman moves to go In Camera with the Principal and the parents at 6:25. All in favour. Carried

#1543 Russell moves to come Out of Camera at 7:45. All in favour. Carried

# 1544 Elise moves to approve the minutes of April 10, 2013. All in favour. Carried

#1545 Elise moves to approve the organizational plan with the numbers of staff not the individuals who fill the positions. All in favour. Carried

**\*\* Discussion around FNMI language learning and ways to increase time for students to increase native language minutes per week to help retain language learning.**

#1546 Herman moves to approve the reports of the Chairperson and Principal. All in favour. Carried

# 1547 Russell moves to reject the proposed Procedure 424 Staff Vacation and holiday. All in favour. Carried

#1548 Russell moves to approve the grade  $\frac{3}{4}$  &  $\frac{5}{6}$  field trip to Martin Lakes June 3-7, 2013. All in favour. Carried

#1549 Herman moves to purchase two laptops and a projector and to replace the teachers computers and monitors out of the computer reserves budget, not to exceed what's in the budget. All in favour. Carried

#1550 Russell moves to excuse Sue from the April 10, 2013 and May 13, 2013 meeting. All in favour. Carried

Meeting adjourned at 9:45 p.m.      Next Meeting June 10, 2013

**FILED IN  
DOCUSHARE**

Grouard Local School Board Committee  
June 10, 2013  
Regular Meeting

**Attendance :** Sue Sutherland, Herman Sutherland, Elise Auger, Russell Cardinal, and Jackie Sander

**Absent:** Jeff Chalifoux

**Visitor:** Don Tessier, Delores Pruden Barrie

Call to Order @ 6: 30

#1551 Herman moves to adopt the agenda. All in favour. Carried.

#1552 Russell moves to approve the minutes of April 10, 2013. All in favour. Carried

#1553 Russell moves to approve the report of the Principal. All in favour. Carried

#1554 Russell moves to go In Camera with the Principal at 7:25. All in favour. Carried

#1555 Russell moves to come Out of Camera at 8:03. All in favour. Carried

#1556 Sue moves to go ahead with self-paced learning for junior high. All in favour. Carried.

#1557 Elise moves to hire a certified Native Language/cultural teacher with the Superintendents approval. All in favour. Carried

#1558 Russell moves to approve the grade 9 trip to Jasper June 23-26,2013. All in favour. Carried.

#1559 Russell moves to excuse Jeff from tonight's meeting. All in favour. Carried

Meeting adjourned at 8:30 p.m.      Next Meeting August 12, 2013

**FILED IN  
DOCUSHARE**

**BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** J.F. DION LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES  
- MAY 7, 2013  
- JUNE 11, 2013

---

**ORIGINATOR:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS



TABLE 1. Summary of the results of the 1997-1998 survey of the distribution of the 10 most common species of fish in the Great Lakes. The table is organized by species, with the number of species in each species group in parentheses. The table is organized by species, with the number of species in each species group in parentheses.	
Species	Number of species in each species group
1. Yellow perch (Perca flavescens)	1
2. Rock bass (Ambloplites rupestris)	1
3. White perch (Morone americana)	1
4. Rock bass (Ambloplites rupestris)	1
5. Rock bass (Ambloplites rupestris)	1
6. Rock bass (Ambloplites rupestris)	1
7. Rock bass (Ambloplites rupestris)	1
8. Rock bass (Ambloplites rupestris)	1
9. Rock bass (Ambloplites rupestris)	1
10. Rock bass (Ambloplites rupestris)	1

**J.F. Dion  
Local School Board Meeting  
May 7, 2013**

**Present:**

**School Board Members:** Joan Daniels, Carlene Gladue, Tyler Gladue, Stacey Laboucane.

**Principal:** Elaine Ward.

**Call to Order:** Meeting called to order at 4:35 p.m.

**Opening Prayer** led by Elaine Ward.

**Motion to Adopt Agenda:** Carlene/ Tyler

**Motion: #215-05/13, All in Favor.**

**Motion to Adopt Minutes:** Tyler/ Carlene.

**Motion: #216-05/13, All in Favor.**

**Business arising from minutes:**

No business arising.

**New Business:**

We will advertise for bus monitor position again.

**Lunch Program:**

Nothing to report.

**Principal's Report:**

Motion to approve: Principal's Report as presented.

**Motion: #217-05/13, Tyler/ Carlene, All in Favor.**

**Chairperson's Report:**

Motion to approve: Chairperson's Report as presented.

**Motion: #218-05/13, Tyler/ Carlene, All in Favor.**

**FILED IN  
DOCUSHARE**

**Budget:**

There was a discussion on the budget.

**Correspondence:**

We reviewed all correspondence.

**Member/Parent/Board Concerns:**

No new concerns

**Next Meeting Date:**

Next regularly scheduled LSB meeting set for June 10, 2013 at 4:30 p.m.

Special Meeting will be held May 17, 2013 at 10:00am.

**Adjournment:**

Motion to adjourn meeting at 5:05 p.m.

**Motion: #219-05/13, Carlene/ Tyler, All in Favor.**

**J.F. Dion**  
**Local School Board Meeting**  
**June 11, 2013**

**Present:**

**School Board Members:** Joan Daniels, Carlene Gladue, Tyler Gladue, Stacey Laboucane.

**Principal:** Elaine Ward.

**Call to Order:** Meeting called to order at 4:10 p.m.

**Opening Prayer** led by Elaine Ward.

**Motion to Adopt Agenda:** Carlene/ Tyler

**Motion: #223-06/13, All in Favor.**

**Motion to Adopt May 7, 2013 Minutes:** Tyler/ Stacey.

**Motion: #224-06/13, All in Favor.**

**Motion to Adopt May 17, 2013 Special Minutes:** Tyler/ Stacey.

**Motion: #225-06/13, All in Favor.**

Special note – Prior to regularly scheduled meeting we had a discussion on bullying in our School. We will meet with Staff on June 20, 2013 to discuss our Discipline Policy.

**Business arising from minutes:**

No business arising.

**New Business:**

**Motion to approve the purchase of jackets for Staff and School**

**Board:** Tyler/ Stacey.

**Motion: #226-06/13, All in Favor.**

**Lunch Program:**

Reviewed an email from Pat Storms and we have passed the information on to our Cook.

FILED IN  
DOCUSHADE





**BOARD OF TRUSTEES**

**COLIN KELLY  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** LITTLE BUFFALO LOCAL SCHOOL BOARD COMMITTEE MEETING  
MINUTES  
- MAY 14, 2013

---

**ORIGINATOR:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

STATE OF TEXAS

COUNTY OF DALLAS

FILE NO. 12345

IN RE: THE ESTATE OF

JAMES EARL RAY, DECEASED

VS.

THE STATE OF TEXAS

ET AL.

COMES NOW the undersigned, and files for the record and for the purpose of giving notice to all persons interested in the above entitled cause, the following:

# Little Buffalo Board Minutes

May 14, 2013

Meeting called to order at 2:00 PM

Dwight Gladue

Eve Calliou

Troy Laboucan

Brian Dewar, Principal

## Agenda:

### 1. INFORMATION ITEMS

Update on the closed classrooms

Update of student count and room movement

ADLC success story

Update the Grade 4/5/6 field trip

KTC and NLSD joint project success

Staffing

ATA and Alberta Ed Framework

Northland Budget for 2013/14

In Camera re: Staffing for 2013/14

2. Moved by Eve that the Principal's report be accepted as information as outlined above.

Recommendation # 017-12/13

CARRIED

Moved by Eve that the budget be approved as presented.

Recommendation #018-12/13

Moved by Dwight to go in Camera at 4:45 PM with the principal

Moved to come out of camera

**FILED IN  
DOCUSHARE**



Moved that employee L be referred to HR

Recommendation #019-12/13

CARRIED

The following CTS courses will be offered for 2013/14

1. Pilot of Aboriginal Studies 10 with ADLC
2. Virtual Reality
3. Archery
4. Canoeing
5. Winter Camp
6. Forestry
7. Foods
8. OGPO
9. Robotics
10. Photography
11. Radio Station
12. Shop classes
13. Fine Arts
14. Landscaping
  - a. Vines on Fence
  - b. Basketball Court
  - c. Flower gardens

Meeting adjourned at 3:45 PM

**BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE MEETING  
MINUTES  
- APRIL 15, 2013

---

**ORIGINATOR:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

STATE OF TEXAS

County of \_\_\_\_\_

State of Texas

Know all men by these presents, that \_\_\_\_\_

of the County of \_\_\_\_\_ State of Texas

do hereby certify that \_\_\_\_\_

is the true and correct copy of the \_\_\_\_\_

as the same appears from the \_\_\_\_\_

**PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE  
REGULAR BOARD MEETING  
April 15, 2013**

**In Attendance:** Pam Stigsen, Chairperson  
Kristen Ghostkeeper, Secretary Treasurer  
Candice Calliou, Board Member  
Charlene Ghostkeeper, Board Member  
Priscilla Christian, Board Member  
Reta Nooskey, Recording Secretary

**Call to Order:** The meeting was called to order at 5:00 p.m. by chairperson, Pam Stigsen.

**Agenda:**

**Motion #069:12/13** Charlene Ghostkeeper moved to approve the agenda as presented. **Carried.**

**Minutes:**

**Motion #070:12/13** Kristen Ghostkeeper moved to approve the minutes of the March 11, 2013 regular board meeting, with corrections. **Carried.**

**Principal's Report:** Not here

**Candice Calliou and Priscilla Christian entered the meeting at this time.**

**Chairperson's Report:**

**Motion #071:12/13** Candice Calliou moved to accept the Chairperson's verbal report as information. **Carried.**

**Board Member Concerns:**

- Have the round tables been ordered?
- How has the re-configuration of lab #2 worked out?
- Need an update on the lock down policy, and suggested that there be two drills done per year.
- Information on the epi-pen issue.
- Discussion on information on Procedure 424 – concern was that they did not know what the original wording on the procedure was as this board did not receive procedure binders.
- Why does the bus bypass picking up some younger kids who have to walk to the road but picks up some older ones? There was discussion on this and the chairperson went over the letter that went to all parents regarding the bussing.
- Asked about the meatballs – are they still the pre-made ones or made on site. They are still pre-made, but they are a different type which the kids do like. It was requested that School Lunches be on the next agenda.



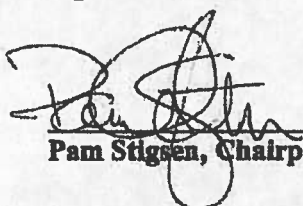
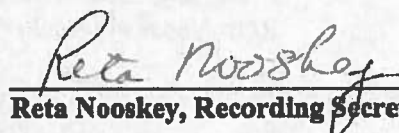
PP LSBC

Apr.15/13

**Meeting Dates:**

**Regular meeting** – The next regular board meeting will on Monday, May 13, 2013 at 5:00 p.m.

**Adjournment:** The meeting adjourned at 5:30 p.m.

**Signatures:**  
\_\_\_\_\_  
**Pam Stigsen, Chairperson**  
\_\_\_\_\_  
**Reta Nooskey, Recording Secretary**

**BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** SUSAN CREEK LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES  
- MAY 13, 2013

---

**ORIGINATOR:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

EXHIBIT 10

THE UNITED STATES OF AMERICA

VS.

JOHN DOE

Defendant

Case No. 12345

**SUSA CREEK LOCAL SCHOOL BOARD COMMITTEE  
SPECIAL MEETING  
May 13/13**

**PRESENT:** Rachelle McDonald, Chairperson  
Maryanne Moberly, Secretary/Treasurer (excusable absence)  
Charles McDonald, Member (excusable absence)  
Dean Wanyandie, Member  
Cathy Wanyandie, Member

**OTHERS:** Mark McGimpsey, Principal  
Tammy Smith, Recording Secretary

**CALL TO ORDER:** Rachelle called the meeting to order at 7:31 p.m.

**2013/14 INSTRUCTIONAL  
PLANNING DOCUMENT:**

141/13 Rachelle moved to approve the Susa Creek School  
2013/14 Instructional Planning Document as  
presented.  
Carried.

Tammy left the meeting @ 7:55 p.m.

**IN-CAMERA SESSION:**

142/13 Rachelle moved to begin the In-Camera session at  
7:56 p.m.  
Carried.

143/13 Rachelle moved to end the In-Camera session at  
8:25 p.m.  
Carried.

**STAFFING:** 144/13 Rachelle moved to terminate the 0.4 FTE position  
'A' effective June 28/13.  
Carried.

**2013/14 ORGANIZATIONAL  
PLAN:**

145/13 Cathy moved to accept the Susa Creek School  
2013/14 Organizational Plan as presented.  
Carried.

**ADJOURNMENT:** The meeting was adjourned at 8:30 p.m.

**FILED IN  
DOCUSHARE**





**BOARD OF TRUSTEES**

**COLIN KELLY  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** WABASCA LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES  
- MAY 20, 2013

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**ORIGINATOR:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

# STATEMENT OF TRUSTEES

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## Wabasca Local School Board Meeting

St. Theresa School

May 20, 2013

## Attendance:

Shelley Stevenson

Peter Bailey

Robin Guild

Anthony Rathbone

Robert Gullion

Angela Rathbone

## Absent:

Irene Pirie

1. Call Meeting to Order: Robin called the meeting to order at 7:00 p.m.
2. ADOPTION OF AGENDA: Recommendation 2810/05/13.  
  
Angela moved to adopt the agenda with the following additions: Procedure 424 under correspondence. Carried.
3. ADOPTION OF MINUTES: Recommendation 2811/05/13.  
Anthony moved to adopt the minutes of April 10, 2013 as presented. Carried.
4. CORRESPONDENCE: Recommendation 2812/05/13.  
Robert moved to accept the Correspondence as information. Carried.
5. CHAIRPERSON'S REPORT: Recommendation 2813/05/13.  
Angela moved to accept the Chairperson's report as Information. Carried.
6. STAFF BARBEQUE: Recommendation 2814/05/13.

**FILED IN  
DOCUSHARE**



Angela moved to have a staff appreciation barbecue at 1:00 on June 27, 2013 with funds for the groceries to come out of the Wabasca Local School Board and funds not to exceed \$500.00. Carried.

7. C.S. LETTER OF AUTHORITY: Recommendation 2815/05/13.

Anthony moved to accept the Letter of Authority from U of A as certification for C.S. and get

Paid as certified teacher for subbing. She will be taking over P.B.'s position from May 30<sup>th</sup> until June 30<sup>th</sup>, 2013. Carried.

8. ASSISTANT PRINCIPAL'S REPORT: Recommendation 2816/05/13.

Angela moved to accept the Assistant Principal's report as Information. Carried.

9. PRINCIPAL'S REPORT: Recommendation 2817/05/13.

Angela moved to accept the Principal's report as Information. Carried.

10. GYM USE: Recommendation 2818/05/13.

Robert moved to allow the MD of Opportunity Childcare to use the gym from 3:30 – 4:30 after schools. Carried.

11. LEAVE OF ABSENCE: Recommendation 2819/05/13.

Robert moved to accept EM-DN's letter for leave of absence from April 29<sup>th</sup> to June 14<sup>th</sup>, 2013. Carried.

12. MATERNITY LEAVE: Recommendation 2820/05/13.

Angela moved to accept EM-SL's letter for notification of maternity leave for the 2013 – 2014 school year. Carried.

13. PURCHASE OF GIFT: Recommendation 2821/05/13.

Angela moved to recommend that WLSB purchase a gift for EM-DYA as she also received her 20 year award, funds to come out of the WLSB account and not to exceed \$300.00. Carried.

14. LETTER OF RESIGNATION: Recommendation 2822/05/13.

Anthony moved to accept letter of EN-JS letter of resignation, with regret, effective August 28<sup>th</sup>, 2013. Carried.

15. LETTER OF RESIGNATION. Recommendation 2823/05/13.

Robert moved to accept, with regret, EM-KO letter of resignation as he is retiring effective June 28<sup>th</sup>, 2013. Carried.

16. DISCARD COMPUTER EQUIPMENT: Recommendation 2824/05/13.

Angela moved to discard computer equipment (screens, keyboards and CPU's) with the following asset numbers: 26472, 25061, 902788, 902835, 29366, 31653, 26435, 26400, 29332, 26393, 26454, 29372, 26387, 26435, 26436, 26455, 26453, 26456, and a printer with no number as they no longer work. Carried.

17. EARLY DISMISSAL FOR PD LITERACY: Recommendation 2825/05/13.

Robin moved that we have our Literacy Days to be held on a Monday or Friday for the Wabasca area. Carried.

18. MEETINGS MOVED: Recommendation 2826/05/13.

Ronnie moved that we hold our Local School Board Meetings on the 3<sup>rd</sup> week of each month. Carried.

19. NEXT MEETING: June 19<sup>th</sup>, 2013 at 7:00 p.m.

20. ADJOURN MEETING: Recommendation 2827/05/13.

Angela moved to adjourn the meeting at 7:58 p.m. Carried.

**TOPICS OF DISCUSSION:**

The three student teachers will be starting in August 2013

Staff letters

Procedure 424

Board highlights

Bus Coordinator for local area

Spelling Bee

Northland Games

Books read – Celebration coming soon

Literacy night – May 23<sup>rd</sup> – Camping theme

**ADDENDUM:**

**CULTURAL FIELD TRIP TO GROUARD:** Recommendation 2828/05/13.

Angela moved to approve the grade 4/5 Field trip to Grouard on June 9<sup>th</sup> and 10<sup>th</sup>, 2013. Carried.

**BOARD OF TRUSTEES**

**COLIN KELLY  
TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** LIST OF ACRONYMS

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That the Board of Trustees receive as information a list of acronyms, as attached.

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## CHAPTER 10

CHAPTER 10: THE HISTORY OF THE UNITED STATES

CHAPTER 10: THE HISTORY OF THE UNITED STATES

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## NORTHLAND SCHOOL DIVISION NO. 61 ACRONYMS

AANDC	Aboriginal Affairs and Northern Development Canada
AI	Alberta Infrastructure
AISI	Alberta Initiative for School Improvement
ARCQE	Alberta Research Consortium for Quality Education
AERR	Annual Education Results Report
AOTC	Assembly of Treaty Chiefs
ASBA	Alberta School Boards Association
ASBOA	Association of School Business Officials of Alberta
ASETS	Aboriginal Strategies Employment Training Services
ATA	Alberta Teachers Association
ATC	Athabasca Tribal Council
CASS	College of Alberta School Superintendents
CEFPI	Council of Facility Planners International
CEP	Community Enhancement Program
CTS	Career and Technology Strand
DDC	Direct Digital Control (Computerized heating and air handling controls)
DLT	Division Leadership Team
EYE	Early Years Evaluation
FMT	Finance Maintenance Transportation
FNMI	First Nation Métis & Inuit
HVAC	Heating Ventilation & Air Conditioning (Air Handling Units)
IMR	Infrastructure Maintenance Renewal Program
IT	Information Technology
KTC	Kee Tas Kee Now Tribal Council
LSBC	Local School Board Committee
MD	Municipal District
NLC	Northern Lakes College

NSD	Northland School Division No. 61
OH & S	Occupational Health and Safety
OSLI	Oil Sands Leadership Initiative
PASI	Provincial Approach to Student Information
PAT	Provincial Achievement Tests
PMR	Principal Monthly Report
PO&M	Plant Operations & Maintenance (Costs or revenues related to facility maintenance)
PSBA	Public School Boards Association
PTR	Pupil Teacher Ratio
RAP	Registered Apprenticeship Program
RFP	Request for Proposal
RFQ	Request for Qualifications
RTU	Roof Top Unit
SCCM	System Center Configuration Manager
SWALE	Shallow-sided, sloped channels intended for the conveyance of surface runoff towards the nearest street, lane, or ditch
TLE	Treaty Land Entitlement
YAP	Youth Apprenticeship Program

**BOARD OF TRUSTEES**

**COLIN KELLY**  
**TRUSTEE OF THE BOARD**

**DATE: JUNE 27, 2013**

**PRESENTED BY:** DENNIS WALSH, SECRETARY-TREASURER

**SUBJECT:** PAYMENT OF ACCOUNTS

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**ORIGINATOR** DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

***INFORMATION ITEM***

Attached is a list of accounts approved for payment in accordance with Board Motion 11329/82 and 11515/82 – 11517/82 inclusive.

\*\*\*\*\*

**Pay Period:** May 17, 2013 – June 17, 2013

Cheque Nos. 286020 - 286555

\$2,694,280.33

Cheque Nos. 400025690 - 400025891

\$480,014.14

\$3,174,294.47



# THE JOURNAL OF THE

AMERICAN MEDICAL ASSOCIATION

PUBLISHED WEEKLY

VOLUME 10, NUMBER 1, JANUARY 1917

CONTENTS

ORIGINAL ARTICLES

1917

THE JOURNAL OF THE AMERICAN MEDICAL ASSOCIATION

<p>Subscription price, \$5.00 per annum in advance. Single copies, 15 cents. Entered as second-class matter, October 3, 1911. Postpaid. Accepted for mailing at special rate of postage provided for in Act of October 3, 1917. Authorized by Act of October 3, 1917. Payment in advance required. Second-class postage paid at Chicago, Ill., and at additional mailing offices. Postmaster: Send address changes in advance.</p>
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Published by the American Medical Association, 535 North Dearborn Street, Chicago, Ill.

1917

Subscription price, \$5.00 per annum in advance. Single copies, 15 cents. Entered as second-class matter, October 3, 1911. Postpaid. Accepted for mailing at special rate of postage provided for in Act of October 3, 1917. Authorized by Act of October 3, 1917. Payment in advance required. Second-class postage paid at Chicago, Ill., and at additional mailing offices. Postmaster: Send address changes in advance.

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Accounts Payable System  
Cheque Ratification List

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Bank code: 01 ATB - General Account

From date: 2013/05/17 To date: 2013/06/17

Cheque #	Cheque Date	Vendor Name	Description	Cheque Amount
286020	2013/05/17	AIR LIQUIDE CANADA INC	CTS SUPPLIES	46.94 R
286021	2013/05/17	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	TIRES & TUBES	4,015.41 R
286022	2013/05/17	ALBERTA DISTANCE LEARNING CNTR	CORRESPONDENCE COURSES	625.00 R
286023	2013/05/17	ALBERTA MOTOR PRODUCTS	R&M	289.31 R
286024	2013/05/17	ALOOK, JAMES	3RD QUARTERLY	253.00
286025	2013/05/17	ALOOK, MARIE	3RD QUARTERLY	241.25
286026	2013/05/17	ANDERSON, SHARON	3RD QUARTERLY	241.25 R
286027	2013/05/17	ANDREWS, DEBORAH	3RD QUARTERLY	241.25 R
286028	2013/05/17	ANTOINE, MELANIE	PROFESSIONAL SERVICES	1,500.00 R
286029	2013/05/17	APPLE CANADA INC.	COMPUTER TECHNOLOGY	4,121.46 R
286030	2013/05/17	ATCO ELECTRIC LTD.	ELECTRICITY	113.60 R
286031	2013/05/17	AUGER, ELISE	3RD QUARTERLY	160.84 R
286032	2013/05/17	AUGER, SHELLY	3RD QUARTERLY	241.25 R
286033	2013/05/17	BADGER, JOE	GARBAGE HAUL PYMT - APR/13	250.00 R
286034	2013/05/17	BAIER, RICHARD	EXPENSE CLAIM	120.00 R
286035	2013/05/17	BEAVER, LORETTA	3RD QUARTERLY	241.25 R
286036	2013/05/17	BEAVER, RONALD	3RD QUARTERLY	241.25 R
286037	2013/05/17	BIGSTONE, CAROLINE	2ND & 3RD QUARTERLY	80.42 R
286038	2013/05/17	BIGSTONE, JOSEPH ALBERT	3RD QUARTERLY	253.00 R
286039	2013/05/17	BIGSTONE, JOSEPH B	R&M	7,499.00 R
286040	2013/05/17	BIM'S CAR TRUCK WASH & GRAVEL SALES	R&M	881.06 R
286041	2013/05/17	BLACK, TINA	3RD QUARTERLY	241.25 R
286042	2013/05/17	BONNYVILLE EAST END SERVICE (2007) LTD.	R&M	551.25 R
286043	2013/05/17	BRICK, DOREEN M.B.	PETTY CASH REIMBURSEMENT	224.49 R
286044	2013/05/17	CALLING LAKE MOOSEHORN MARKET	GAS, OIL & ANTIFREEZE	684.46 R
286045	2013/05/17	CALLIOU, CANDICE	3RD QUARTERLY	80.42
286046	2013/05/17	CALLIOU, DARRYL	3RD QUARTERLY	241.25 R
286047	2013/05/17	CALLIOU, EVE	3RD QUARTERLY	241.25 R
286048	2013/05/17	CALLIOU, JANITA	3RD QUARTERLY	241.25 R
286049	2013/05/17	CARDINAL-GALLOWAY, DOLORES	3RD QUARTERLY	241.25
286050	2013/05/17	CARDINAL, JUDY-ANN	3RD QUARTERLY	241.26
286051	2013/05/17	CARDINAL, LORRAINE J.	3RD QUARTERLY	241.26
286052	2013/05/17	CARDINAL, LOUIE AUGUST	3RD QUARTERLY	241.25 R
286053	2013/05/17	CARDINAL, MARY S.	3RD QUARTERLY	241.25 R
286054	2013/05/17	CARDINAL, RUSSELL	3RD QUARTERLY	160.84 R
286055	2013/05/17	CARIBOU CRESTING (1991)LTD.	SUPPLIES & AWARDS	597.89 R
286056	2013/05/17	CARLSON, VIOLET	3RD QUARTERLY	241.25 R
286057	2013/05/17	CHALIFOUX, JEFF	3RD QUARTERLY	168.66 R
286058	2013/05/17	CHARLIE'S SECURITY	R&M	21.00 R
286059	2013/05/17	CHRISTIAN, PRISCILLA	3RD QUARTERLY	80.42 R
286060	2013/05/17	CLAIRE'S HOUSE OF FRAMES	LONG SERVICE AWARDS	3,003.92 R
286061	2013/05/17	CLEARVIEW GRINDING LTD.	R&M	38,955.00 R
286062	2013/05/17	COLLEGE OF ALBERTA SCHOOL SUPERINTENDENT	PROFESSIONAL SERVICES	399.95 R
286063	2013/05/17	COOK, TERRY LYNN	EXPENSE CLAIM	819.00 R
286064	2013/05/17	CORAL ENGINEERING LTD	R&M	1,199.63 R
286065	2013/05/17	COTE, MARC	2ND & 3RD QUARTERLY	160.84
286066	2013/05/17	CRYSTAL CLEAR WATER SALES	BOTTLED WATER	96.00
286067	2013/05/17	CUNNINGHAM, ARCHIE	3RD QUARTERLY	241.25 R
286068	2013/05/17	CUNNINGHAM, BRAD	3RD QUARTERLY	253.00 R

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Accounts Payable System  
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Bank code: 01 ATB - General Account  
From date: 2013/05/17 To date: 2013/06/17

Cheque #	Cheque Date	Vendor Name	Description	Cheque Amount
286069	2013/05/17	CUSTOM DESIGN INTERIOR	F&E	1,992.83 R
286070	2013/05/17	CUTHBERT, GEORGINA	3RD QUARTERLY	241.25
286071	2013/05/17	CZIBERE, DAVE	2ND & 3RD QUARTERLY	241.26 R
286072	2013/05/17	DELL COMPUTER CORPORATION	COMPUTER TECHNOLOGY	9,413.67 R
286073	2013/05/17	DEMMONS, CRYSTAL LEE	3RD QUARTERLY	160.84 R
286074	2013/05/17	DEUCE DISPOSAL LTD.	R&M	365.36 R
286075	2013/05/17	DIRECT ENERGY REGULATED SERVICES	PROPANE/GAS	1,699.56 R
286076	2013/05/17	EAST PRAIRIE METIS SETTLEMENT	WATER & SEWER	160.00 R
286077	2013/05/17	EDMONTON PUBLIC SCHOOLS	GENERAL SUPPLIES	160.82 R
286078	2013/05/17	EDUCATION STATION	GENERAL SUPPLIES	56.68 R
286079	2013/05/17	EXECUTIVE ROYAL INN - WEST EDMONTON	T&S	400.25 R
286080	2013/05/17	FAS GAS OIL LTD	GAS, OIL & ANTIFREEZE	14,677.33 R
286081	2013/05/17	FEHR BUILDING MATERIALS LTD	R&M	393.74 R
286082	2013/05/17	FINCH, NADINE	2ND & 3RD QUARTERLY	252.99
286083	2013/05/17	FINNING (CANADA)	R&M	5,119.07 R
286084	2013/05/17	FLETT, CASSIE	CELL PHONE ALLOW - APR/13	100.00
286085	2013/05/17	FLETT, DOUG	CELL PHONE ALLOW - APR/13	25.00 R
286086	2013/05/17	G.P. FIRE EXTINGUISHER	R&M	118.91 R
286087	2013/05/17	GAUCHIER, LEEANN	3RD QUARTERLY	241.25 R
286088	2013/05/17	GAUDET, JILL	EXPENSE CLAIM	264.50 R
286089	2013/05/17	GAUTHIER, MELVIN	3RD QUARTERLY	241.26 R
286090	2013/05/17	GC BUILDERS LTD.	R&M	4,725.00 R
286091	2013/05/17	GEISSER-SMITH, CARMEN	EXPENSE CLAIM	1,794.38 R
286092	2013/05/17	GHOSTKEEPER, CHARLENE	3RD QUARTERLY	80.42 R
286093	2013/05/17	GHOSTKEEPER, KRISTEN	3RD QUARTERLY	80.42
286094	2013/05/17	GIFT LAKE DEVELOPMENT CORPORATION	GAS, OIL & ANTIFREEZE	3,412.59 R
286095	2013/05/17	GLADUE, CARLENE	3RD QUARTERLY	253.00 R
286096	2013/05/17	GLADUE, DWIGHT G.	3RD QUARTERLY	253.00
286097	2013/05/17	GLADUE, TYLER	3RD QUARTERLY	241.25 R
286098	2013/05/17	GOOD BROTHERS CONSTRUCTION	SEWER REPLACEMENT	180,315.45 R
286099	2013/05/17	GOVERNMENT OF ALBERTA	PROFESSIONAL SERVICES	8,772.36 R
286100	2013/05/17	GREYEVES, KAREN	3RD QUARTERLY	241.25 R
286101	2013/05/17	GUILD, ROBIN	3RD QUARTERLY	253.00
286102	2013/05/17	GULLION, ELMER	2ND & 3RD QUARTERLY	168.66 R
286103	2013/05/17	GULLION, ROBERT	3RD QUARTERLY	241.25 R
286104	2013/05/17	HALFORDS	GENERAL SUPPLIES	636.98 R
286105	2013/05/17	HAROLDSON, LEE	PETTY CASH REIMBURSEMENT	262.86
286106	2013/05/17	HARTE, SHELLY LYNN	3RD QUARTERLY	241.25 R
286107	2013/05/17	HASENACK, TOM	3RD QUARTERLY	241.25 R
286108	2013/05/17	HERMAN, DARRELL	3RD QUARTERLY	241.25 R
286109	2013/05/17	HERMAN, HELEN LENA	3RD QUARTERLY	241.25
286110	2013/05/17	HIGH PRAIRIE SCHOOL DIVISION #48	R&M	18,183.22 R
286111	2013/05/17	HOLIDAY INN EXPRESS S.L.	T&S	170.57 R
286112	2013/05/17	HOULE, EMILE	2ND & 3RD QUARTERLY	80.42 R
286113	2013/05/17	IGA (H.P)	GENERAL SUPPLIES	220.51 R
286114	2013/05/17	IRON MOUNTAIN	PRINTING & BINDING	148.79 R
286115	2013/05/17	JACOBS, MARILYN	3RD QUARTERLY	241.26 R
286116	2013/05/17	JCE XCAVATION LTD.	GENERAL SUPPLIES	987.40 R
286117	2013/05/17	JULIAN PACKER	PROFESSIONAL SERVICES	6,000.00 R

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Bank code: 01 ATB - General Account

From date: 2013/05/17 To date: 2013/06/17

Cheque #	Cheque Date	Vendor Name	Description	Cheque Amount
286118	2013/05/17	KEE TAS KEE NOW/WASTE	R&M	388.97 R
286119	2013/05/17	KHAN COMMUNICATION SERVICES, INC.	PROFESSIONAL SERVICES	18,988.03 R
286120	2013/05/17	KIVA GROUP CORP.	PROFESSIONAL SERVICES	2,904.00 R
286121	2013/05/17	L&P DISPOSALS	R&M	853.23 R
286122	2013/05/17	L'HIRONDELLE, LORNE	3RD QUARTERLY	253.00 R
286123	2013/05/17	L'HIRONDELLE, MURIEL KAREN	3RD QUARTERLY	253.00 R
286124	2013/05/17	LABOUCAN, TROY	3RD QUARTERLY	241.25 R
286125	2013/05/17	LABOUCANE, RHONDA	EXPENSE CLAIM	289.68
286126	2013/05/17	LABOUCANE, STACEY	3RD QUARTERLY	241.25 R
286127	2013/05/17	LAC LA BICHE COUNTY	PROPANE/GAS	78.74 R
286128	2013/05/17	LAC LA BICHE TRANSPORT LTD	R&M	110.34 R
286129	2013/05/17	LADEROUTE, DALE	3RD QUARTERLY	241.25 R
286130	2013/05/17	LEPINE, GWEN	3RD QUARTERLY	160.84 R
286131	2013/05/17	LEVESQUE, SERGE	CELL PHONE/BUS PLUG IN ALLOW	550.00 R
286132	2013/05/17	M.S.H. LTD	R&M	2,079.00
286133	2013/05/17	MACDOUGALL, SUSAN	WATER PUMPHOUSE - APR/13	200.00
286134	2013/05/17	MANITOULIN TRANSPORT	R&M	83.88 R
286135	2013/05/17	MAX FUEL DISTRIBUTORS LTD.	GAS & OIL	1,196.91 R
286136	2013/05/17	MCDONALD, CHARLES	2ND & 3RD QUARTERLY	241.26 R
286137	2013/05/17	MCDONALD, JANET LYNN	3RD QUARTERLY	253.00 R
286138	2013/05/17	MCDONALD, RACHELLE	2ND & 3RD QUARTERLY	252.99 R
286139	2013/05/17	MCGIMPSEY, MARK	EXPENSE CLAIM	428.00 R
286140	2013/05/17	MCINTOSH, CINDY	2ND & 3RD QUARTERLY	241.26
286141	2013/05/17	MCLENNAN ROSS LLP	LEGAL FEES	4,807.95 R
286142	2013/05/17	MCMURRAY AVIATION	T&S	763.41 R
286143	2013/05/17	MCROBIE, JOHN JASON	CELL PHONE/BUS PLUG IN ALLOW	225.00 R
286144	2013/05/17	MIKISEW TRAPPERS CORPORATION	GAS, OIL & ANTIFREEZE	2,983.33 R
286145	2013/05/17	MOBERLY, MARYANNE	2ND & 3RD QUARTERLY	241.26 R
286146	2013/05/17	MOIR, BERTHA ANNE	3RD QUARTERLY	241.25 R
286147	2013/05/17	MONAHAN FORD SALES	R&M	132.22 R
286148	2013/05/17	MUNICIPAL DISTRICT OF OPPORTUNITY #17	UTILITIES	4,575.16 R
286149	2013/05/17	MUSKWA, ALFRED	2ND & 3RD QUARTERLY	80.42
286150	2013/05/17	NARINE, NANDIA S.	EXPENSE CLAIM	835.72 R
286151	2013/05/17	NORTH PEACE GAS CO-OP	PROPANE/GAS	5,235.28 R
286152	2013/05/17	NORTHERN LAKES COLLEGE (GROUARD)	IN SERVICE	169.00 R
286153	2013/05/17	NOSKEY, NORMA	CELL PHONE ALLOW - APR/13	100.00
286154	2013/05/17	NOSKIYE, LAUREL	3RD QUARTERLY	241.25 R
286155	2013/05/17	NOSKIYE, LILLIAN	2ND & 3RD QUARTERLY	160.84 R
286156	2013/05/17	N53 ARCHITECTURE INC.	R&M	10,290.00 R
286157	2013/05/17	OLSON, DEAN	3RD QUARTERLY	241.25
286158	2013/05/17	OMOTH, KATHERINE	3RD QUARTERLY	253.00 R
286159	2013/05/17	ORLESKY, SHELLEY	3RD QUARTERLY	241.25
286160	2013/05/17	PADDLE PRAIRIE GAS CO-OP	PROPANE/GAS	2,675.97 R
286161	2013/05/17	PAULETTE, LESLEY	CONVEYANCE ALLOW - APR/13	428.40
286162	2013/05/17	PEACE RIVER CHRYSLER INC.	R&M	1,680.08 R
286163	2013/05/17	PEACE RIVER FORD MERCURY INC.	R&M	2,042.50 R
286164	2013/05/17	PEARSON EDUCATION INC	GENERAL SUPPLIES	418.50 R
286165	2013/05/17	PELICAN AUTO & SAFETY SUPPLY	SHOP SUPPLIES	143.31 R
286166	2013/05/17	PIRIE-AUGER, IRENE	3RD QUARTERLY	241.25 R



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Accounts Payable System  
Cheque Ratification List

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Bank code: 01 ATB - General Account  
From date: 2013/05/17 To date: 2013/06/17

Cheque #	Cheque Date	Vendor Name	Description	Cheque Amount
286167	2013/05/17	PRAIRIE RIVER GAS CO-OP	PROPANE/GAS	5,650.95 R
286168	2013/05/17	PRINZ, VICTOR	3RD QUARTERLY	241.25
286169	2013/05/17	PROCHINSKY, WALLACE V.	3RD QUARTERLY	241.25
286170	2013/05/17	QUEST SOFTWARE CANADA INC.	COMPUTER SOFTWARE	10,972.50 R
286171	2013/05/17	QUINTAL, MARGARET A.	3RD QUARTERLY	241.25
286172	2013/05/17	RATHBONE, ANGELA	3RD QUARTERLY	253.00 R
286173	2013/05/17	RATHBONE, ANTHONY	3RD QUARTERLY	241.25 R
286174	2013/05/17	REAY, VALERIE	PROFESSIONAL SERVICES	250.00 R
286175	2013/05/17	RECEIVER GENERAL FOR CANADA	NSD TAX	124,423.00 R
286176	2013/05/17	RIMAR HOLDINGS LTD	R&M	110.16
286177	2013/05/17	RONA HOME CENTRE #245	R&M	171.56 R
286178	2013/05/17	RUSSELL A. FARROW LIMITED	BROKERAGE FEES	171.53 R
286179	2013/05/17	RYAN, RUTH ANNE	EXPENSE CLAIM	819.70 R
286180	2013/05/17	SANDER, JACQUELINE	EXPENSE CLAIM	361.00
286181	2013/05/17	SAWRIDGE INN - PEACE RIVER	LONG SERVICE AWARD DINNER	8,448.73 R
286182	2013/05/17	SCHOLASTIC CANADA LIMITED	TEXTBOOKS	115.73 R
286183	2013/05/17	SCHOOL SPECIALTY CANADA	GENERAL SUPPLIES	481.73 R
286184	2013/05/17	SEA-CAN CONTAINERS (1989) LTD.	R&M	162.75 R
286185	2013/05/17	SHAW, HOWARD	3RD QUARTERLY	241.25
286186	2013/05/17	SMART APPLE MEDIA	LIBRARY BOOKS	765.18 R
286187	2013/05/17	SMITH, JOSHUA	EXPENSE CLAIM	458.10 R
286188	2013/05/17	STIGSEN, PAM	3RD QUARTERLY	84.33 R
286189	2013/05/17	SUNCOR ENERGY PRODUCTS PARTNERSHIP	GAS, OIL & ANTIFREEZE	1,526.87 R
286190	2013/05/17	SUTHERLAND SR, HERMAN	PROFESSIONAL SERVICES	410.84 R
286191	2013/05/17	SUTHERLAND, SUE	3RD QUARTERLY	80.42
286192	2013/05/17	TALLMAN, RAYMOND	EXPENSE CLAIM	212.35 R
286193	2013/05/17	THOMPSON, SHEILA	3RD QUARTERLY	160.84 R
286194	2013/05/17	TOM LEE MUSIC CO. LTD.	MUSIC SUPPLIES	886.58 R
286195	2013/05/17	TOURANGEAU, SHARON	CONVEYANCE ALLOW - APR/13	240.00 R
286196	2013/05/17	TOWN OF GRANDE CACHE	FIELD TRIP	700.00 R
286197	2013/05/17	TREMBLAY, SHIRLEY	3RD QUARTERLY	241.25 R
286198	2013/05/17	TRICKSTER THEATRE	FULL RESIDENCY FEE	11,125.00
286199	2013/05/17	TUCCARO, JOSEPH	3RD QUARTERLY	241.26
286200	2013/05/17	TUPPER, KEN	3RD QUARTERLY	253.00
286201	2013/05/17	UFA CO-OPERATIVE LIMITED	GAS, OIL & ANTIFREEZE	19,606.28 R
286202	2013/05/17	VENTURE BUILDING SUPPLIES	PAD LOCK	17.31 R
286203	2013/05/17	VOYAGEUR, CLARIS FAYE	3RD QUARTERLY	160.84
286204	2013/05/17	WABASCA HOME HARDWARE	F&E	1,335.84 R
286205	2013/05/17	WANYANDIE, CATHY	2ND & 3RD QUARTERLY	160.84 R
286206	2013/05/17	WANYANDIE, DEAN	2ND & 3RD QUARTERLY	241.26 R
286207	2013/05/17	WASTE MANAGEMENT	R&M	788.84 R
286208	2013/05/17	WESCLEAN - (EDM)	CARETAKING SUPPLIES	2,593.06 R
286209	2013/05/17	WILD ROSE AUDIOLOGY CLINIC LTD	COMPUTER SOFTWARE	190.00 R
286210	2013/05/17	WOLSELEY MECHANICAL GROUP	R&M	1,104.00 R
286211	2013/05/17	XEROX CANADA LTD.	SCHOOL PHOTOCOPIERS	1,132.01 R
286212	2013/05/17	XPLORNET SATELLITE	TELEPHONE	157.49 R
286213	2013/05/17	YELLOWKNEE, SILAS	3RD QUARTERLY	253.00 R
286214	2013/05/17	1503676 ALBERTA LTD.	GAS, OIL & ANTIFREEZE	700.71
286215	2013/05/21	CHALIFOUX, JEFF		.00 C

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286216	2013/05/21	GULLION, ELMER	HONORARIA	835.40 R
286217	2013/05/21	SHAW, KENNETH RUSSELL	HONORARIA	569.32 R
286218	2013/05/21	YELLOWKNEE, NORA	HONORARIA	811.94 R
286219	2013/05/21	CANADA BREAD WEST (MCGAVINS) #4065	GROCERIES - SFS	372.24 R
286220	2013/05/21	IGA (H.P)	GROCERIES LOCAL - SFS	47.88 R
286221	2013/05/21	MCMURRAY AVIATION	POSTAGE & FREIGHT - SFS	10.00 R
286222	2013/05/21	MICHEL'S SUPER A FOODS	GROCERIES LOCAL - SFS	12.83 R
286223	2013/05/24	ACCORD ANSWERING SERVICE	BASIC LINE CHARGE - MAY/13	288.75 R
286224	2013/05/24	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	GENERAL SUPPLIES	642.48 R
286225	2013/05/24	ALBERTA DISTANCE LEARNING CNTR	CORRESPONDENCE COURSES	1,253.00 R
286226	2013/05/24	ALBERTA SCHOOL BOARDS ASSOCIATION	LEGAL SERVICES	5,040.00
286227	2013/05/24	ALTAGAS UTILITIES INC	PROPANE/GAS	5,821.80 R
286228	2013/05/24	APTCO APPLIANCES SALES AND SERVICE	R&M	78.36 R
286229	2013/05/24	BARTLE & GIBSON - PR	F&E	16,641.33 R
286230	2013/05/24	BE RESCUED TOWING AND HAULING	R&M	703.50 R
286231	2013/05/24	BELL CANADA	R&M	74.93
286232	2013/05/24	CARDINAL, GEORGINA	EXPENSE CLAIM	82.20
286233	2013/05/24	CENTRE FOR RACE AND CULTURE	REGISTRATION - CREE SYLLABICS	650.00
286234	2013/05/24	COURTORIELLE, REANNA	EXPENSE CLAIM	1,293.87
286235	2013/05/24	DEERLAND EQUIPMENT	R&M	135.45 R
286236	2013/05/24	DIRECT ENERGY REGULATED SERVICES	ELECTRICITY	65.49 R
286237	2013/05/24	DT'S MAINTENANCE REPAIR & OVERHAUL	R&M	2,176.98
286238	2013/05/24	EDMONTON PUBLIC SCHOOLS	GENERAL SUPPLIES	1,657.56 R
286239	2013/05/24	FATHER PATRICK MERCREDI	GENERAL SUPPLIES	3,878.00 R
286240	2013/05/24	FERSOVITCH, KAREN	EXPENSE CLAIM	78.26
286241	2013/05/24	FLAGHOUSE INC.	GENERAL EXPENSES	160.22 R
286242	2013/05/24	GAMBLER, SHARON	EXPENSE CLAIM	1,181.86 R
286243	2013/05/24	GOVERNMENT OF ALBERTA	PROFESSIONAL SERVICES	8,772.36 R
286244	2013/05/24	GOVERNMENT OF ALBERTA	RADAR TICKET	194.00 R
286245	2013/05/24	HALFORDS	GENERAL SUPPLIES	2,412.64 R
286246	2013/05/24	HIGH PRAIRIE GLASS 2003	R&M	981.75 R
286247	2013/05/24	HUTTERIAN BRETHREN CHURCH OF CLEARDALE	R&M	12,810.00
286248	2013/05/24	KARLEN - ELECOM	R&M	4,416.57 R
286249	2013/05/24	LEARNING RESOURCES CENTRE	TEXTBOOKS	229.71 R
286250	2013/05/24	MANITOULIN TRANSPORT	R&M	42.49 R
286251	2013/05/24	MUNICIPAL DISTRICT OF OPPORTUNITY #17	TAXES - RESIDENCE	27,515.06
286252	2013/05/24	NATIVE REFLECTIONS	GENERAL SUPPLIES	1,400.89 R
286253	2013/05/24	NELSON EDUCATION LTD.	GENERAL EXPENSES	2,576.22 R
286254	2013/05/24	NORALTA REWIND	R&M	434.96 R
286255	2013/05/24	NOSKEY, NORMA	EXPENSE CLAIM	336.60
286256	2013/05/24	OLIVER, LEONARD J.	PETTY CASH REIMBURSEMENT	30.00 R
286257	2013/05/24	PEACE RIVER HOME CENTRE	R&M	283.95 R
286258	2013/05/24	PEARSON CANADA ASSESSMENT INC.	GENERAL SUPPLIES	193.94 R
286259	2013/05/24	PUROLATOR COURIER LTD.	FREIGHT	39.60 R
286260	2013/05/24	RICOH CANADA INC.	SCHOOL PHOTOCOPIERS	64.66 R
286261	2013/05/24	RONA HOME CENTRE #245	R&M	169.92
286262	2013/05/24	SCHOLAR'S CHOICE	GENERAL EXPENSES	28.34 R
286263	2013/05/24	SCHOLASTIC CANADA LIMITED	GENERAL EXPENSES	181.30 R
286264	2013/05/24	SCHOOL SPECIALTY CANADA	GENERAL SUPPLIES	922.44 R

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286265	2013/05/24	SMORONG, JOYCE	EXPENSE CLAIM	120.00
286266	2013/05/24	SUPREME OFFICE PRODUCTS	GENERAL EXPENSES	362.97 R
286267	2013/05/24	TELUS COMMUNICATIONS INCORPORATED	TELEPHONE	154.75 R
286268	2013/05/24	UNIVERSITY OF ALBERTA	TUITION - TEACHER TRAINING	25,301.64 R
286269	2013/05/24	WABASCA HOME HARDWARE	R&M	3,247.77 R
286270	2013/05/24	WESCLEAN - (EDM)	CARETAKING SUPPLIES	6,886.34 R
286271	2013/05/24	WINTERGREEN LEARNING MATERIALS	GENERAL EXPENSES	54.28 R
286272	2013/05/24	CAN-WEST CORPORATE AIR CHARTERS	POSTAGE & FREIGHT - SFS	506.10 R
286273	2013/05/24	CANADA BREAD WEST(MCGAVINS) #4065	GROCERIES - SFS	199.82 R
286274	2013/05/24	GRANDE YELLOWHEAD REGIONAL DIVISION NO.3	APP/13 HOT LUNCH	350.00 R
286275	2013/05/24	MILLS, ALANNAH	EXPENSE CLAIM	55.00
286276	2013/05/24	MINISTER OF FINANCE OF ALBERTA	CRA #1036862	200.00
286277	2013/05/24	RUSSELL FOOD EQUIPMENT	SUPPLIES - SFS	20.74 R
286278	2013/05/24	STANDARD LIFE	SFS - RS100618	367.50 R
286279	2013/05/24	THE NORTH WEST COMPANY	ACCT #59652001371511	11.70 R
286280	2013/05/24	WAWANESA LIFE	EMPLOYEE BENEFITS - SFS	516.12 R
286281	2013/05/28	CHALIFOUX, JEFF	HONORARIA	233.66
286282	2013/05/28	GULLION, ELMER	MILEAGE & MEALS	605.40 R
286283	2013/05/28	SHAW, KENNETH RUSSELL	HONORARIA	291.80
286284	2013/05/28	YELLOWKNEE, NORA	HONORARIA	581.94
286285	2013/05/29	HOLTBY HOLDINGS LTD	OFFICE RENTAL	4,287.50
286286	2013/05/30	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	R&M	1,181.18
286287	2013/05/30	ALBERTA SCHOOL BOARDS ASSOCIATION	LEGAL FEES	5,328.75
286288	2013/05/30	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	MAY/13 PREMIUMS	177,550.74
286289	2013/05/30	ALBERTA TEACHERS ASSOCIATION	MAY/13 PREMIUMS	26,204.23
286290	2013/05/30	ALJEN DESJARLAIS INDEPENDENT INSPECTIONS	R&M	1,050.00
286291	2013/05/30	ALTAGAS UTILITIES INC	PROPANE/GAS	218.64
286292	2013/05/30	AUGER, ALINE	EXPENSE CLAIM	390.36
286293	2013/05/30	AUGER, KEVIN S.	EXPENSE CLAIM	106.60
286294	2013/05/30	AUGER, ROBERT	CELL PHONE ALLOW - MAY/13	47.45
286295	2013/05/30	AUGIBELLE, PAMELA	BOARDING ALLOW - MAY/13	700.00
286296	2013/05/30	AUTOMATIC CONTROLS (EDMONTON) LTD.	R&M	1,027.53
286297	2013/05/30	B.G.E. SERVICE & SUPPLY LTD	R&M	90.12
286298	2013/05/30	BARTLE & GIBSON - PR	R&M	1,799.84
286299	2013/05/30	BIGSTONE CREE NATION EDUCATION AUTHORITY	PROFESSIONAL SERVICES	6,015.99
286300	2013/05/30	CALAHASEN, WENDY	SMARTBOARD NOTEBOOK CONF.	483.00
286301	2013/05/30	CALLIOU, LISA	CELL PHONE ALLOW - APR/13	25.00
286302	2013/05/30	CHARLIE'S SECURITY	R&M	141.75
286303	2013/05/30	CHRISTIAN, DORIS	CELL PHONE ALLOW - APR/13	25.00
286304	2013/05/30	CRYSTAL GLASS	R&M	134.40
286305	2013/05/30	CZIBERE, DAVE	3RD QUARTERLY - RE-ISSUE	321.68
286306	2013/05/30	DELL COMPUTER CORPORATION	COMPUTER TECHNOLOGY	1,732.50
286307	2013/05/30	DEWAR, BRIAN	EXPENSE CLAIM	346.10
286308	2013/05/30	DIRECT ENERGY REGULATED SERVICES	ELECTRICITY	1,205.92
286309	2013/05/30	DOBKO BRIAN	PETTY CASH REIMBURSEMENT	197.87
286310	2013/05/30	ENVIRO-WORKS INC	R&M	589.61
286311	2013/05/30	EPCOR ENERGY SERVICES ( ALBERTA) INC.	ELECTRICITY	49.28
286312	2013/05/30	FOCUS-PEACE RIVER	SEWER REPLACEMENT	14,446.76
286313	2013/05/30	GEISSER-SMITH, CARMEN	EXPENSE CLAIM	595.60

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286314	2013/05/30	GLADUE, FRIEDA	GENERAL SUPPLIES	51.36
286315	2013/05/30	GREENING, CHARLES	EXPENSE CLAIM	1,011.43
286316	2013/05/30	GREYHOUND COURIER EXPRESS	FREIGHT	41.76
286317	2013/05/30	HALTER'S AUTOMOTIVE	R&M	214.70
286318	2013/05/30	HEAVY EQUIPMENT REPAIR	R&M	402.93
286319	2013/05/30	HOLIDAY INN EXPRESS S.L.	T&S	165.06
286320	2013/05/30	HOLLYHOCKS & HONEYSUCKLE	AWARDS	307.97
286321	2013/05/30	HOLY FAMILY CATHOLIC	GENERAL SUPPLIES	700.00
286322	2013/05/30	IGA (H.P)	ACCT 63	69.98
286323	2013/05/30	IGA SUPERCENTER	ACCT 201	237.83
286324	2013/05/30	IMAGE CREATIONS	START UP PKG 1/BYPASS TRAY	5,334.00
286325	2013/05/30	INDUSTRIAL-ALLIANCE	MAY/13 PREMIUMS	866.75
286326	2013/05/30	J & D HAULAGE	R&M	1,019.29
286327	2013/05/30	JO KAT STORE & PUMPS	GAS, OIL & ANTIFREEZE	378.23
286328	2013/05/30	JULIAN PACKER	PROFESSIONAL SERVICES	17,000.00
286329	2013/05/30	KIDSOURCE INC.	GENERAL EXPENSES	262.04
286330	2013/05/30	LABOUCAN, SHARON J.	EXPENSE CLAIM	531.17
286331	2013/05/30	LEVESQUE, SERGE	EXPENSE CLAIM	80.02
286332	2013/05/30	LOCAL AUTHORITIES PENSION PLAN	MAY/13 PREMIUMS	132,680.69
286333	2013/05/30	LONDON LIFE	MAY/13 PREMIUMS	4,449.22
286334	2013/05/30	LOUISE KOOL & GALT	GENERAL EXPENSES	212.04
286335	2013/05/30	MANITOULIN TRANSPORT	R&M	84.35
286336	2013/05/30	MCLEOD, SANDRA	CELL PHONE ALLOW - MAY/13	25.00
286337	2013/05/30	MCMURRAY AVIATION	FREIGHT	286.18
286338	2013/05/30	MERCREDI, ANNIE	EXPENSE CLAIM	120.00
286339	2013/05/30	MIKISEW TECHNICAL SERVICES	R&M	118.70
286340	2013/05/30	MINISTER OF FINANCE	QB FILE #1303 00702	762.80
286341	2013/05/30	MOORE, CINDY	EXPENSE CLAIM	405.38
286342	2013/05/30	NAFACHICK, DOREEN	CELL PHONE ALLOW - MAY/13	25.00
286343	2013/05/30	NARINE, NANDIA S.	PETTY CASH REIMBURSEMENT	1,360.59
286344	2013/05/30	NORALTA REWIND	R&M	1,936.20
286345	2013/05/30	NORTHERN DIGITAL SERVICES	R&M	10,920.00
286346	2013/05/30	NORTHWEST REGIONAL LEARNING CONSORTIUM	IN SERVICE	56,549.35
286347	2013/05/30	PEACE RIVER BROADCASTING CORP. LTD	ADVERTISING	173.26 R
286348	2013/05/30	PELICAN AUTO & SAFETY SUPPLY	SHOP SUPPLIES	151.74
286349	2013/05/30	PERRY, SYLVIA	INTERNATIONAL PHYSICAL CONF.	759.27
286350	2013/05/30	PITNEYWORKS	POSTAGE	3,150.00
286351	2013/05/30	PUROLATOR COURIER LTD.	FREIGHT	36.89
286352	2013/05/30	RECEIVER GENERAL FOR CANADA	NSD TAX	732,939.97
286353	2013/05/30	RECEIVER GENERAL FOR CANADA	864026646 RP0001 LABOUCANE, W.	1,830.66
286354	2013/05/30	RECEIVER GENERAL FOR CANADA	642164611-08220EI CARDINAL, L.	994.94
286355	2013/05/30	RED BARTH TRUCK WASH & LAUNDROMAT LTD	R&M	26.46
286356	2013/05/30	RH SERVICES INC.	R&M	10,362.92
286357	2013/05/30	RONA HOME CENTRE #245	R&M	65.19
286358	2013/05/30	RUSSELL FOOD EQUIPMENT	R&M	36.75
286359	2013/05/30	SAFE IT SAFETY SUPPLIES	R&M	325.48
286360	2013/05/30	SAWRIDGE INN - PEACE RIVER	T&S	146.06
286361	2013/05/30	SCHOOL DISTRICT #59(PEACE RIVER SOUTH)	TUITION	10,896.87
286362	2013/05/30	SCHOOL SPECIALTY CANADA	GENERAL EXPENSES	94.14



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286363	2013/05/30	SEXAUER LIMITED	R&M	117.87
286364	2013/05/30	SMART APPLE MEDIA	LIBRARY BOOKS	243.81
286365	2013/05/30	SOPER'S SUPPLY LTD.	R&M - SCHOOL EQUIPMENT	94.43
286366	2013/05/30	SPECTRUM EDUCATIONAL SUPPLIES LTD.	FINE ART SUPPLIES	54.92
286367	2013/05/30	SPORTFACTOR INC.	SPORT SUPPLIES	918.17
286368	2013/05/30	ST. FRANCIS XAVIER HIGH SCHOOL	GENERAL SUPPLIES	39.33
286369	2013/05/30	STEIL, ANGIE	PETTY CASH REIMBURSEMENT	14.87
286370	2013/05/30	STEVENSON, SHELLEY	EXPENSE CLAIM	395.36
286371	2013/05/30	SUMMIT ELECTRIC & MAINTENANCE	R&M	3,273.33
286372	2013/05/30	SUPERIOR SAFETY CODES	GAS & PLUMBING PERMITS	179.00
286373	2013/05/30	SYZYGY RESEARCH & TECHNOLOGY LTD.	COMPUTER SOFTWARE	1,050.00
286374	2013/05/30	TEACHER'S RETIREMENT FUND	MAY/13 PREMIUMS	185,841.27
286375	2013/05/30	TELUS COMMUNICATIONS INCORPORATED	TELEPHONE	12,548.28
286376	2013/05/30	THE NORTHERN STORES FINANCIAL SERVICES	ACCT 59244000885611	77.55
286377	2013/05/30	TOWN OF PEACE RIVER	POOL USE APRIL/13	277.20
286378	2013/05/30	UFA CO-OPERATIVE LIMITED	R&M	12.05
286379	2013/05/30	WOLSELEY MECHANICAL GROUP	R&M	321.62
286380	2013/05/30	XEROX CANADA LTD.	SCHOOL PHOTOCOPIERS	3,076.93
286381	2013/05/30	RUSSELL FOOD EQUIPMENT	SUPPLIES - SFS	89.88
286382	2013/05/31	AUCER, ELISE	HONORARIA	385.00
286383	2013/05/31	CHALIFOUX, JEFF		.00 C
286384	2013/05/31	GULLION, ELMER	MILEAGE & MEALS	966.22
286385	2013/05/31	SHAW, KENNETH RUSSELL		.00 C
286386	2013/05/31	SUTHERLAND, SUE	MILEAGE & MEALS	762.40
286387	2013/06/07	ADVANTAGE AUTOMOTIVE	TIRECRAFT	41.90
286388	2013/06/07	ALBERTA DISTANCE LEARNING CNTR	CORRESPONDENCE COURSES	1,103.00
286389	2013/06/07	ALBERTA HEALTH SERVICES (RED DEER)	ALBERTA HEALTH SERVICES	450.00
286390	2013/06/07	ALTAGAS UTILITIES INC	PROPANE/GAS	1,569.29
286391	2013/06/07	ANTOINE, MELANIE	GENERAL SUPPLIES	1,000.00
286392	2013/06/07	BATCHELOR, DOREEN	EXPENSE CLAIM	1,446.30
286393	2013/06/07	BEAUVAIS, MELISA	EXPENSE CLAIM	310.00
286394	2013/06/07	CALLIOU, LISA	EXPENSE CLAIM	104.04
286395	2013/06/07	CARDINAL, TRALLINA	CONVEYANCE ALLOW - MAY/13	277.20
286396	2013/06/07	CHOUSTON, ELVIN	EXPENSE CLAIM	71.49
286397	2013/06/07	CYBERA INC.	INTERNET ACCESS	441.00
286398	2013/06/07	DAVIDSON, BEATRICE ANN	EXPENSE CLAIM	312.63
286399	2013/06/07	DELL COMPUTER CORPORATION	COMPUTER TECHNOLOGY	1,486.80
286400	2013/06/07	DEUCE DISPOSAL LTD.	R&M	383.15
286401	2013/06/07	DIRECT ENERGY REGULATED SERVICES	PROPANE/GAS	6,718.74
286402	2013/06/07	R.W.PRATT HIGH SCHOOL	GENERAL SUPPLIES	269.00
286403	2013/06/07	EAST PRAIRIE METIS SETTLEMENT	SERVICE FEE - MAY/13	160.00
286404	2013/06/07	EDMONTON PUBLIC SCHOOLS	GENERAL SUPPLIES	42.55
286405	2013/06/07	ELLA MAE ENERGY SERVICES LTD	R&M	9,129.75
286406	2013/06/07	ESSO TASTY EXPRESS	R&M	90.15
286407	2013/06/07	FLETT, CASSIE	CELL PHONE ALLOW - JUNE/13	50.00
286408	2013/06/07	GAUDET, JILL	EXPENSE CLAIM	1,229.63
286409	2013/06/07	GOULET, CORRINE	EXPENSE CLAIM	297.46
286410	2013/06/07	HALCROW, LYLE	PREP & PAINTING UNIT #186	3,500.00
286411	2013/06/07	HALTER'S AUTOMOTIVE	HALTERS	82.40

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286412	2013/06/07	HOME & SCHOOL CONNECTION	GENERAL EXPENSES	248.82
286413	2013/06/07	HURLEY, SARAH	PETTY CASH REIMBURSEMENT	55.65
286414	2013/06/07	IRWIN, J. ANDREW	ASHSA CONFERENCE	574.31
286415	2013/06/07	JESSIMAN, SHAWNALEE	PROFESSIONAL SERVICES	11,187.50
286416	2013/06/07	JOSTENS CANADA LTD.	AWARDS & SUPPLIES	101.75
286417	2013/06/07	LEARNING RESOURCES CENTRE	TEXTBOOKS	707.38
286418	2013/06/07	MACDOUGALL, SUSAN	WATER PUMPHOUSE - MAY/13	200.00
286419	2013/06/07	MAPLEWOOD COMPUTING LTD	PROFESSIONAL SERVICES	13,983.38
286420	2013/06/07	MARSHALL AUTOMOTIVE(P.R.)LTD.	R&M	544.85
286421	2013/06/07	MAX MECHANICAL	R&M	3,825.60
286422	2013/06/07	MCLENNAN ROSS LLP	LEGAL SERVICES	158.16
286423	2013/06/07	MCMURRAY AVIATION	FREIGHT	150.73
286424	2013/06/07	MOORE, JANET	EXPENSE CLAIM	264.00
286425	2013/06/07	NATIVE REFLECTIONS	T&S	784.22
286426	2013/06/07	NORTH EAST GAS CO-OP	PROPANE/GAS	346.51
286427	2013/06/07	NORTHERN DIGITAL SERVICES	PROFESSIONAL SERVICES	433.49
286428	2013/06/07	NOSKEY, NORMA	CELL PHONE ALLOW - JUNE/13	50.00
286429	2013/06/07	NOSKIYE, ROSEMARIE	CELL PHONE ALLOW - MAY/13	25.00
286430	2013/06/07	PEACE COUNTRY CO-OP	IN SERVICE	68.68
286431	2013/06/07	PEACE RIVER FORD MERCURY INC.	R&M	1,297.18
286432	2013/06/07	PEACE RIVER HOME CENTRE	SHOP SUPPLIES	35.63
286433	2013/06/07	REAY, VALERIE	EDITING FNMI DRAFT ACTION PLAN	300.00
286434	2013/06/07	REGISTRATIONS ARE US	DRIVERS ABSTRACTS	37.80
286435	2013/06/07	RICOH CANADA INC.	GENERAL SUPPLIES	231.00
286436	2013/06/07	SAGITAWA FRIENDSHIP CENTRE-POW WOW	POW WOW DONATION JUNE/13	2,000.00
286437	2013/06/07	SAWRIDGE INN - PEACE RIVER	T&S	405.48
286438	2013/06/07	SCHOOL DISTRICT #59(PEACE RIVER SOUTH)	GAS, OIL & ANTIFREEZE	1,167.58
286439	2013/06/07	SCHOOL SPECIALTY CANADA	GENERAL EXPENSES	61.03
286440	2013/06/07	SMITH, TAMMY	PETTY CASH REIMBURSEMENT	126.07
286441	2013/06/07	SOUTH PEACE NEWS	ADVERTISING	155.23
286442	2013/06/07	SUTHERLAND SR, HERMAN	HONORARIA FNMI COMM.MEETING	250.00
286443	2013/06/07	SYLOGIST LTD.	PAYROLL SUPPORT MAY/13	5,069.66
286444	2013/06/07	TEBUS MOBILITY INCORPORATED	CELL PHONES	4,116.78
286445	2013/06/07	THE FEVER	ADVERTISING	264.60
286446	2013/06/07	TRICKSTER THEATRE	RESIDENCY PYMT	2,000.00
286447	2013/06/07	TULLOCH, BRENDA	CONVEYANCE ALLOW - MAY/13	264.00
286448	2013/06/07	VOGEL, KATHY	EXPENSE CLAIM	81.40
286449	2013/06/07	WARASCA HOME HARDWARE	R&M	1,082.12
286450	2013/06/07	XEROX CANADA LTD.	SCHOOL PHOTOCOPIERS	5,306.66
286451	2013/06/07	XPLORNET SATELLITE	TELEPHONE	157.49
286452	2013/06/07	YELLOWKNEE, DONNA	CELL PHONE ALLOW - MAY/13	25.00
286453	2013/06/07	YELLOWKNEE, LEANNE	CONVEYANCE ALLOW - MAY/13	327.60
286454	2013/06/07	1611144 ALBERTA LTD	PROFESSIONAL SERVICES	7,634.07
286455	2013/06/07	CAN-WEST CORPORATE AIR CHARTERS	POSTAGE & FREIGHT - SFS	506.10
286456	2013/06/07	PORT VERMILION SCHOOL DIVISION NO.52	LUNCH PROGRAM - MAY/13	16,563.40
286457	2013/06/07	MCMURRAY AVIATION	POSTAGE & FREIGHT - SFS	57.75
286458	2013/06/07	RUSSELL FOOD EQUIPMENT	SUPPLIES - SFS	254.47
286459	2013/06/13	CHALIFOUX, JEFF	HONORARIA	233.66
286460	2013/06/13	GULLION, ELMER		.00 C

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286461	2013/06/13	SHAW, KENNETH RUSSELL	HONORARIA	284.66
286462	2013/06/13	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	MAY/13 PREMIUMS	10,454.15
286463	2013/06/13	MICHEL'S SUPER A FOODS	GROCERIES LOCAL - SFS	29.55
286464	2013/06/13	REVENUE CANADA	PAYROLL REMITTANCE - MAY/13	13,857.12
286465	2013/06/13	STANDARD LIFE	PENSION REMITTANCE - MAY/13	1,375.04
286466	2013/06/14	ACCORD ANSWERING SERVICE	T&S	288.75
286467	2013/06/14	AIR LIQUIDE CANADA INC	CTS SUPPLIES	237.50
286468	2013/06/14	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	TIRES & TUBES	206.22
286469	2013/06/14	ALBERTA ASSESSMENT CONSORTIUM	2013-14 MEMBERSHIP	5,500.00
286470	2013/06/14	ALBERTA DISTANCE LEARNING CNTR	CORRESPONDENCE COURSES	300.00
286471	2013/06/14	ALOOK, ALBINA J.	EXPENSE CLAIM	701.22
286472	2013/06/14	ALOOK, MAGGIE	GARBAGE HAUL PYMT - MAY/13	200.00
286473	2013/06/14	ALTAGAS UTILITIES INC	PROPANE/GAS	5,315.19
286474	2013/06/14	ANDERSON, GLEN B.	CELL PHONE ALLOW - MAY/13	25.00
286475	2013/06/14	APTCO APPLIANCES SALES AND SERVICE	SHOP SUPPLIES	149.48
286476	2013/06/14	ATCO ELECTRIC LTD.	ELECTRICITY	56.93
286477	2013/06/14	AUGER, LEILA	CELL PHONE ALLOW - MAR/13	75.00
286478	2013/06/14	BADGER, JOE	GARBAGE HAUL PYMT - MAY/13	250.00
286479	2013/06/14	BIGSTONE STORE LTD.	R&M/GAS, OIL & ANTIFREEZE	392.58
286480	2013/06/14	BIM'S CAR TRUCK WASH & GRAVEL SALES	R&M	876.27
286481	2013/06/14	BONNYVILLE EAST END SERVICE (2007) LTD.	R&M	840.00
286482	2013/06/14	CADOTTE STORE	GAS, OIL & ANTIFREEZE	1,435.45
286483	2013/06/14	CALLING LAKE MOOSEHORN MARKET	GAS, OIL & ANTIFREEZE	194.74
286484	2013/06/14	CALLIOU, LISA	CELL PHONE ALLOW - MAY/13	25.00
286485	2013/06/14	CARDINAL, LORRAINE D.	EXPENSE CLAIM	1,196.21
286486	2013/06/14	CARDINAL, RUSSELL JR.	CULTURAL CAMP	250.00
286487	2013/06/14	CHRISTIAN, DORIS	CELL PHONE ALLOW - MAY/13	25.00
286488	2013/06/14	COYOTE MECHANICAL & MAINTENANCE SERVICE	SEWER SERVICES	640.00
286489	2013/06/14	DALYN DISPOSALS LTD.	R&M	265.65
286490	2013/06/14	DELL COMPUTER CORPORATION	WIRELESS MOUSE	29.39
286491	2013/06/14	ELECTRIC MOTOR SERVICE(EDM.)	R&M	563.85
286492	2013/06/14	EPCOR ENERGY SERVICES ( ALBERTA) INC.	UTILITIES	269.52
286493	2013/06/14	FEHR BUILDING MATERIALS LTD	R&M	253.48
286494	2013/06/14	GESCAN (FORT MCMURRAY)	R&M	137.91
286495	2013/06/14	GIFT LAKE DEVELOPMENT CORPORATION	GAS, OIL & ANTIFREEZE/R&M	1,662.09
286496	2013/06/14	GLADUE, RHODA	CULTURAL CAMP COOK HELPER	150.00
286497	2013/06/14	GOVERNMENT OF ALBERTA	PROFESSIONAL SERVICES	8,772.36
286498	2013/06/14	GREYHOUND COURIER EXPRESS	FREIGHT	62.22
286499	2013/06/14	GULLION, ELIZA	EXPENSE CLAIM	90.00
286500	2013/06/14	HASENACK, TOM	BBQ SUPPLIES	55.24
286501	2013/06/14	HRAVY EQUIPMENT REPAIR	R&M	819.52
286502	2013/06/14	HEBERTS ENTERPRISES LTD	GENERAL SUPPLIES	116.51
286503	2013/06/14	HI-TECH BUSINESS SYSTEMS LTD	PRINTING & BINDING	26.21
286504	2013/06/14	HOLIDAY INN EXPRESS S.L.	T&S	192.58
286505	2013/06/14	HUNTER MOTORS LTD.	R&M	127.00
286506	2013/06/14	IGA (H.P)	CTS & GENERAL SUPPLIES	438.10
286507	2013/06/14	JAVA DOMAIN	T&S	488.25
286508	2013/06/14	JO KAT STORE & PUMPS	GAS, OIL & ANTIFREEZE	1,453.15
286509	2013/06/14	JOHN DEERE FINANCE	R&M	3,703.80

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286510	2013/06/14	JONES, MARJORIE	ABORIGINAL DAY LUNCH	675.00
286511	2013/06/14	KEE TAS KEE NOW/WASTE	R&M	395.19
286512	2013/06/14	KIVA GROUP CORP.	PROFESSIONAL SERVICES	3,049.20
286513	2013/06/14	LAC LA BICHE TRANSPORT LTD	R&M	55.17
286514	2013/06/14	MANITOULIN TRANSPORT	R&M	129.68
286515	2013/06/14	MARCEL, DOROTHY	GENERAL SUPPLIES	225.00
286516	2013/06/14	MC MURRAY AVIATION	FREIGHT	144.37
286517	2013/06/14	MERCREDI, JULIE	EXPENSE CLAIM	896.08
286518	2013/06/14	MOHAWK CANADA LIMITED	R&M	48.61
286519	2013/06/14	MOORE, CINDY	HALF TUITION FEES	758.00
286520	2013/06/14	NARINE, NANDIA S.	PETTY CASH REIMBURSEMENT	144.28
286521	2013/06/14	NORTH PEACE GAS CO-OP	PROPANE/GAS	221.16
286522	2013/06/14	NORTHERN LAKES COLLEGE (GROUARD)	IN SERVICE	375.00
286523	2013/06/14	OKEMOW, FLORENCE	CELL PHONE ALLOW APR & MAY/13	50.00
286524	2013/06/14	PARENTEAU, SHIRLEY	CELL PHONE ALLOW - MAY/13	25.00
286525	2013/06/14	PEACE RIVER FORD MERCURY INC.	R&M	1,290.82
286526	2013/06/14	PEACE WAPITI SCHOOL DIVISION NO.76	R&M	1,913.00
286527	2013/06/14	PEAVINE INN & SUITES	T&S	984.27
286528	2013/06/14	PELICAN AUTO & SAFETY SUPPLY	TOOL BOX TOOLS	159.29
286529	2013/06/14	PITNEY BOWES	POSTAGE	1,032.41
286530	2013/06/14	PRAIRIE RIVER GAS CO-OP	PROPANE/GAS	2,010.81
286531	2013/06/14	PRATT, JOANNE	LIBRARY BOOKS	58.63
286532	2013/06/14	PUROLATOR COURIER LTD.	FREIGHT	15.18
286533	2013/06/14	RECEIVER GENERAL FOR CANADA	NSD TAX	116,391.00
286534	2013/06/14	REGIONAL MUNICIPALITY OF WOOD BUFFALO	UTILITIES	129.31
286535	2013/06/14	REIMER, KORY J.	SPORTS SUPPLIES	42.78
286536	2013/06/14	RENTCO EQUIPMENT LTD.	R&M	378.00
286537	2013/06/14	RIMAR HOLDINGS LTD	GAS, OIL & ANTIFREEZE	172.05
286538	2013/06/14	ROGER'S AUTO	R&M	27.42
286539	2013/06/14	RONA LAC LA BICHE	R&M	241.99
286540	2013/06/14	SANDER, JACQUELINE	PETTY CASH REIMBURSEMENT	787.87
286541	2013/06/14	SAVRIDGE INN - PEACE RIVER	T&S	15.60
286542	2013/06/14	SCHOOL DISTRICT #59(PEACE RIVER SOUTH)	TUITION	10,567.70
286543	2013/06/14	SEA-CAN CONTAINERS (1989) LTD.	R&M	157.50
286544	2013/06/14	SOUTH PEACE NEWS	ADVERTISING	155.23
286545	2013/06/14	SUNCOR ENERGY PRODUCTS PARTNERSHIP	GAS, OIL & ANTIFREEZE	681.73
286546	2013/06/14	SUTTERLAND, HERMAN A	CULTURAL CAMP	350.00
286547	2013/06/14	THE LUBE SHOP	R&M	342.09
286548	2013/06/14	TUMBLEWEED PRESS INC.	TECH PLAN SOFTWARE	7,128.24
286549	2013/06/14	TUPPER, TERESA	FLOWERS - TEACHER APPRECIATION	94.50
286550	2013/06/14	U.S. BANCORP CANADA CO.	VISA PURCHASES	123,500.59
286551	2013/06/14	UPA CO-OPERATIVE LIMITED	GAS, OIL & ANTIFREEZE	22,173.04
286552	2013/06/14	WASTE MANAGEMENT	R&M	801.31
286553	2013/06/14	XEROX CANADA LTD.	SCHOOL PHOTOCOPIERS	1,650.30
286554	2013/06/14	ZEE MEDICAL CANADA, INC.	F&T	909.79
286555	2013/06/14	1503676 ALBERTA LTD.	GAS, OIL & ANTIFREEZE/R&M	1,251.63

\*\*\* Total # Of Cheques: 536

\*\*\* Total: \$ 2,694,280.33



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400025690	2013/05/17	ANGER, DAVID	EXPENSE CLAIM	700.42
400025691	2013/05/17	BARCA, BEVERLEY	EXPENSE CLAIM	490.87
400025692	2013/05/17	BARTMAN, SHELLEY	3RD QUARTERLY	168.66
400025693	2013/05/17	BELLEFONTAINE, REG	EXPENSE CLAIM	667.30
400025694	2013/05/17	BYRNE, ANNE-MARIE	EXPENSE CLAIM	222.36
400025695	2013/05/17	CARDINAL, CHARLENE	EXPENSE CLAIM	255.00
400025696	2013/05/17	CARDINAL, CLIFFORD	3RD QUARTERLY	252.99
400025697	2013/05/17	CARDINAL, INIER	CELL PHONE ALLOW - APR/13	200.00
400025698	2013/05/17	CARDINAL, JULIA MARGARET	3RD QUARTERLY	252.99
400025699	2013/05/17	CARDINAL, TRISHA	3RD QUARTERLY	252.99
400025700	2013/05/17	CDW CANADA INC.	SCHOOL PHOTOCOPIERS	602.03
400025701	2013/05/17	CHARTRAND, SUE	EXPENSE CLAIM	474.59
400025702	2013/05/17	COURTOREILLE, WILFRED	EXPENSE CLAIM	339.70
400025703	2013/05/17	CYPRIEN, DONNA	CELL PHONE ALLOW - APR/13	200.00
400025704	2013/05/17	DANCO, TARAS	CTS 2013 CONFERENCE	750.00
400025705	2013/05/17	DANIELS, JOAN	3RD QUARTERLY	253.00
400025706	2013/05/17	DESKTOP OFFICE SOLUTIONS LTD.	PROFESSIONAL SERVICES	8,715.00
400025707	2013/05/17	FOSTER, LINDA L	EXPENSE CLAIM	453.10
400025708	2013/05/17	GIFT LAKE SCHOOL FUND	GENERAL SUPPLIES	93.64
400025709	2013/05/17	GRACH, ERNIE	3RD QUARTERLY	241.25
400025710	2013/05/17	HAMELIN, SHELLEY	EXPENSE CLAIM	192.38
400025711	2013/05/17	HOULE, JOSEPH H.	EXPENSE CLAIM	262.14
400025712	2013/05/17	JOHNSON, PATTY	EXPENSE CLAIM	127.64
400025713	2013/05/17	LABOUCAN, LINDA	EXPENSE CLAIM	330.00
400025714	2013/05/17	LOFSTROM, ALICE	3RD QUARTERLY	253.00
400025715	2013/05/17	MCINTYRE, AMY	PRINTING & BINDING	100.19
400025716	2013/05/17	MILNE, DAWN	PETTY CASH REIMBURSEMENT	102.15
400025717	2013/05/17	MISTASSINIY SCHOOL	REFUND TO SGF ACCT.	150.00
400025718	2013/05/17	NOSKEY BUS LINES	FIELD TRIP	873.60
400025719	2013/05/17	PARKER, RAY (WK)	EXPENSE CLAIM	397.32
400025720	2013/05/17	QUINTAL-JANVIER, VERNA	3RD QUARTERLY	241.25
400025721	2013/05/17	RAMSEY, MELISSA	SUPPLIES & AWARDS	50.00
400025722	2013/05/17	REDWOOD, BERNARD R	CELL PHONE ALLOW - APR/13	25.00
400025723	2013/05/17	REED, DAN	EXPENSE CLAIM	800.38
400025724	2013/05/17	RITCEY, STEPHANIE	EXPENSE CLAIM	575.00
400025725	2013/05/17	SAWAN, RANDALL	CELL PHONE ALLOW - APR/13	25.00
400025726	2013/05/17	SHAW, KENNETH RUSSELL	3RD QUARTERLY	253.00
400025727	2013/05/17	SHEEHAN, KELSEY	TUITION FEE REIMBURSEMENT	325.00
400025728	2013/05/17	SINOTTE, RONNIE	EXPENSE CLAIM	105.00
400025729	2013/05/17	ST. THERESA SCHOOL	PETTY CASH REIMBURSEMENT	899.93
400025730	2013/05/17	SUPERIOR PROPANE	PROPANE/GAS	14,082.58
400025731	2013/05/17	TREMBLAY, WENDY	3RD QUARTERLY	253.00
400025732	2013/05/17	TWEEDLE, JENNIFER	CTS 2013 CONFERENCE	750.00
400025733	2013/05/17	WALSH, DENNIS	EXPENSE CLAIM	1,666.33
400025734	2013/05/17	WARD, ELAINE	EXPENSE CLAIM	765.94
400025735	2013/05/21	ACKLANDS-GRAINGER INC.	SUPPLIES - SFS	91.16
400025736	2013/05/21	GFS PRAIRIES INC	DISP/SUPP/GROC - SFS	9,784.67
400025737	2013/05/21	STAN'S EAGLE'S NEST	POSTAGE & FREIGHT - SFS	50.00
400025738	2013/05/21	SYSCO EDMONTON	DISP/SUPP/GROC - SFS	8,395.49

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400025739	2013/05/21	WARD, ELAINE	PETTY CASH REIMBURSEMENT	60.19
400025740	2013/05/24	ANZAC COMMUNITY SCHOOL	PETTY CASH REIMBURSEMENT	4,832.88
400025741	2013/05/24	BELLEFONTAINE, REG	PETTY CASH REIMBURSEMENT	480.34
400025742	2013/05/24	CARDINAL, PRISCILLA	EXPENSE CLAIM	1,246.21
400025743	2013/05/24	CARDINAL, RAYMOND	EXPENSE CLAIM	100.00
400025744	2013/05/24	CDW CANADA INC.	F&E	122.68
400025745	2013/05/24	CHANT, ELIZABETH	SMARTBOOK NOTEBOOK SESSION	265.00
400025746	2013/05/24	HOULE, SANDRA	EXPENSE CLAIM	1,293.87
400025747	2013/05/24	INDIGINI	PROFESSIONAL SERVICES	4,797.24
400025748	2013/05/24	KAZIUK, BARB	PETTY CASH REIMBURSEMENT	311.64
400025749	2013/05/24	KOVACS, JENNIFER	PETTY CASH REIMBURSEMENT	31.33
400025750	2013/05/24	NORTHERN PLUMBING & HEATING	R&M	2,796.78
400025751	2013/05/24	OAR, ROSE	EXPENSE CLAIM	726.75
400025752	2013/05/24	PADDLE PRAIRIE SCHOOL	PETTY CASH REIMBURSEMENT	101.68
400025753	2013/05/24	TRIPLE P PARENTING CANADA INC	GENERAL SUPPLIES	1,880.00
400025754	2013/05/24	WHITE, JANINE	EXPENSE CLAIM	518.22
400025755	2013/05/24	YELLOWKNEE, JANET	EXPENSE CLAIM	198.90
400025756	2013/05/24	GFS PRAIRIES INC	DISP/SUPP/GROC - SFS	6,924.37
400025757	2013/05/24	SYSCO EDMONTON	DISP/SUPP/GROC - SFS	6,814.12
400025758	2013/05/29	ANDERSON BUSING	ROUTE #442	6,092.09
400025759	2013/05/29	ANDERSON BUSING	ROUTE #450	6,326.39
400025760	2013/05/29	CHRISTENSEN BUSING	ROUTE #445	6,358.14
400025761	2013/05/29	DESJARLAIS BUSES	ROUTE #432	16,163.76
400025762	2013/05/29	EA CONSULTING INC	ROUTE #426	503.77
400025763	2013/05/29	HOULE, JOSEPH H.	ROUTE #455	4,532.91
400025764	2013/05/29	NOSKEY BUS LINES	ROUTE #460	7,247.21
400025765	2013/05/29	ORR, CHARLES	ROUTE #459	1,614.65
400025766	2013/05/29	SHAW, MARTHA	ROUTE #457	6,793.60
400025767	2013/05/29	668040 ALBERTA LTD.	JUNE/13 RENT	1,890.00
400025768	2013/05/30	ACKLANDS-GRAINGER INC.	R&M	2,572.50
400025769	2013/05/30	ANDERSON, IRIS D	CELL PHONE ALLOW - MAY/13	25.00
400025770	2013/05/30	AUGER, RITA	CELL PHONE ALLOW - APR/13	25.00
400025771	2013/05/30	BARCA, BEVERLEY	EXPENSE CLAIM	451.90
400025772	2013/05/30	CARDINAL, RAYMOND	GARBAGE HAUL PYMT - MAY/13	325.00
400025773	2013/05/30	CDW CANADA INC.	F&E	481.86
400025774	2013/05/30	COLVILLE, CRYSTAL	EXPENSE CLAIM	568.47
400025775	2013/05/30	CUNNINGHAM, EVELYN	BOARDING ALLOW - MAY/13	700.00
400025776	2013/05/30	CYPRIEN, DONNA	EXPENSE CLAIM	514.18
400025777	2013/05/30	DANCO, TARAS	MIDDLE YEARS COUNCIL CONF.	750.00
400025778	2013/05/30	ENMAX CORPORATION (NEW)	ELECTRICITY	65,016.38
400025779	2013/05/30	GRAY, MARCELLA	FOUNTAS & FINNELL CONF.	700.00
400025780	2013/05/30	HERON, COURTNEY	BOARDING ALLOW - APR/13	93.32
400025781	2013/05/30	JOUDREY, BRUCE	EXPENSE CLAIM	347.17
400025782	2013/05/30	KOVACS, JENNIFER	EXPENSE CLAIM	45.40
400025783	2013/05/30	LADERROUTE, BARBARA MS.	EXPENSE CLAIM	203.60
400025784	2013/05/30	LITTLE BUFFALO SCHOOL FIELD TRIP FUND	PETTY CASH REIMBURSEMENT	1,506.82
400025785	2013/05/30	MACDONALD, COADY	INTERNAT. PHYSICAL LITERA CONF	750.00
400025786	2013/05/30	MILLENNIUM CABINS INC.	GAS, OIL & ANTIFREEZE/R&M	3,469.54
400025787	2013/05/30	NAHACHICK, SHIRLEY	BOARDING ALLOW - MAY/13	700.00

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400025788	2013/05/30	NEZCROCHE, ALLISON	BOARDING ALLOW - MAY/13	700.00
400025789	2013/05/30	NORTHERN PLUMBING & HEATING	R&M	451.50
400025790	2013/05/30	NORTHLAND PRINCIPAL'S ASSOCIATION	MAY/13 PREMIUMS	140.00
400025791	2013/05/30	NOSKEY, KIRSTEN	BOARDING ALLOW - APR/13	606.58
400025792	2013/05/30	PAHLKE, GORDON & LINDA	FIDDLE PROGRAM	589.23
400025793	2013/05/30	PORTERFIELD, RANDY	EXPENSE CLAIM	124.44
400025794	2013/05/30	RATHBONE, DENISE	PETTY CASH REIMBURSEMENT	167.79
400025795	2013/05/30	RAYMOND, BARBARA	ADDING ENGAGING WORDS CONF.	1,000.00
400025796	2013/05/30	ROCKWELL, CHRISTINE	PETTY CASH REIMBURSEMENT	41.14
400025797	2013/05/30	SCRATCH, CYNTHIA	EXPENSE CLAIM	541.02
400025798	2013/05/30	ST. THERESA SCHOOL	PETTY CASH REIMBURSEMENT	750.34
400025799	2013/05/30	STARR, RACHEL	GENERAL SUPPLIES	48.62
400025800	2013/05/30	STEVENS, ANNETTE	PETTY CASH REIMBURSEMENT	395.80
400025801	2013/05/30	SUPERIOR PROPANE	PROPANE/GAS	7,609.83
400025802	2013/05/30	THOMAS, DAFYDD	T&S	1,531.42
400025803	2013/05/30	TWEEDLE, JENNIFER	MIDDLE YEARS COUNCIL CONF.	750.00
400025804	2013/05/30	WHITEKNIFE, MARINA	BOARDING ALLOW - APR/13	1,400.00
400025805	2013/05/30	GFS PRAIRIES INC	DISP/SUPP/GROC - SFS	25,203.03
400025806	2013/05/30	HUNT, EMILY	EXPENSE CLAIM	524.99
400025807	2013/05/30	SYSO EDMONTON	DISP/SUPP/GROC - SFS	7,531.74
400025808	2013/05/30	TESSIER, DONALD	EXPENSE CLAIM	499.40
400025809	2013/06/07	ALOOK, CORRINE	EXPENSE CLAIM	335.18
400025810	2013/06/07	ANDERSON, AUDREY MARY	EXPENSE CLAIM	1,012.20
400025811	2013/06/07	ANDERSON, TAMMY LYNN	BOARDING ALLOW - MAY/13	700.00
400025812	2013/06/07	AWARDS CANADA	GENERAL SUPPLIES	6,499.21
400025813	2013/06/07	AXIA SUPERNET LTD.	SCHOOL INTERNET ACCESS	23,144.76
400025814	2013/06/07	BELLEFONTAINE, REG	PETTY CASH REIMBURSEMENT	182.47
400025815	2013/06/07	CALLIOU, LORETTA	BOARDING ALLOW - MAY/13	700.00
400025816	2013/06/07	CARDINAL, INIER	CELL PHONE ALLOW - JUNE/13	100.00
400025817	2013/06/07	CARDINAL, NANCY S.	EXPENSE CLAIM	716.04
400025818	2013/06/07	CAUDRON, FRANCES	BOARDING ALLOW - MAY/13	700.00
400025819	2013/06/07	CDW CANADA INC.	GENERAL SUPPLIES	76.29
400025820	2013/06/07	CHALIFOUX, JEFF	FNMI WORKING COMM HONORARIA	105.00
400025821	2013/06/07	CHERNIPESKI, MAUREEN	EXPENSE CLAIM	355.00
400025822	2013/06/07	CHERNIPESKI, RANDY	EXPENSE CLAIM	365.00
400025823	2013/06/07	CHRISTENSEN, NICOLA	EXPENSE CLAIM	1,827.78
400025824	2013/06/07	COURTOREILLE, WILFRED	CELL PHONE ALLOW - JUNE/13	50.00
400025825	2013/06/07	CYPRIEN, DONNA	CELL PHONE ALLOW - JUNE/13	100.00
400025826	2013/06/07	DANCO, TARAS	EXPENSE CLAIM	547.17
400025827	2013/06/07	DIVERSITY TALENT	INTERACTIVE WORKSHOP	6,250.00
400025828	2013/06/07	GIFT LAKE SCHOOL FUND	FIELD TRIP	3,084.55
400025829	2013/06/07	GROUARD NORTHLAND SCHOOL	PETTY CASH REIMBURSEMENT	84.97
400025830	2013/06/07	GUINDON, ROXANE	EXPENSE CLAIM	2,311.89
400025831	2013/06/07	HERON, COURTNEY	BOARDING ALLOW - MAY/13	700.00
400025832	2013/06/07	KOKORA, KOFFI	EXPENSE CLAIM	415.00
400025833	2013/06/07	L'HIRONDELLE, CHRISTIAN	BOARDING ALLOW - MAY/13	700.00
400025834	2013/06/07	LADERROUTE, BARBARA MS.	PETTY CASH REIMBURSEMENT	43.89
400025835	2013/06/07	LADERROUTE, DOROTHY	BOARDING ALLOW - MAY/13	700.00
400025836	2013/06/07	LADERROUTE, RANDI	BOARDING ALLOW - MAY/13	1,400.00



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400025837	2013/06/07	LAMOUCHE, DENNIS	BOARDING ALLOW - MAY/13	700.00
400025838	2013/06/07	LITTLE BUFFALO SCHOOL FIELD TRIP FUND	PETTY CASH REIMBURSEMENT	605.42
400025839	2013/06/07	LUTHER, KARI	EXPENSE CLAIM	434.09
400025840	2013/06/07	MILLENIUM CABINS INC.	GAS, OIL & ANTIFREEZE	765.52
400025841	2013/06/07	MOBERLY, ALICE	GARBAGE HAUL PYMT - MAY/13	225.00
400025842	2013/06/07	NOSKEY BUS LINES	NOSKEY BUS LINES	204.75
400025843	2013/06/07	PAHLKE, GORDON & LINDA	FIDDLE PROGRAM - MAY/13	533.76
400025844	2013/06/07	PARKER, RAY (WK)	EXPENSE CLAIM	330.00
400025845	2013/06/07	RITCEY, STEPHANIE	EXPENSE CLAIM	595.00
400025846	2013/06/07	SHAW, KENNETH OR JOANNA	BOARDING ALLOW - MAY/13	700.00
400025847	2013/06/07	SINOTTE, RONNIE	EXPENSE CLAIM	165.00
400025848	2013/06/07	SUPERIOR PROPANE	PROPANE/GAS	60,502.69
400025849	2013/06/07	TRU HARDWARE	R&M	73.01
400025850	2013/06/07	TWEEDLE, JENNIFER	EXPENSE CLAIM	489.17
400025851	2013/06/07	VALLEY PRINTERS & SIGNS LTD	PRINTING & BINDING	176.59
400025852	2013/06/07	WARD, ELAINE	PETTY CASH REIMBURSEMENT	53.77
400025853	2013/06/07	DEBOER, MARIA	EXPENSE CLAIM	1,285.01
400025854	2013/06/07	GFS PRAIRIES INC	DISP/SUPP/GROC - SFS	6,270.80
400025855	2013/06/07	HUNT, EMILY	EXPENSE CLAIM	1,053.03
400025856	2013/06/07	SYSKO EDMONTON	POSTAGE & FREIGHT - SFS	24,731.03
400025857	2013/06/12	ANDERSON BUSING	ROUTE #442-13	700.00
400025858	2013/06/12	ANDERSON BUSING	ROUTE #450-13	700.00
400025859	2013/06/12	CHRISTENSEN BUSING	ROUTE #446-35	1,800.00
400025860	2013/06/12	DESJARLAIS BUSES	ROUTE #449-34	4,000.00
400025861	2013/06/12	HOULE, JOSEPH H.	ROUTE #455-25	900.00
400025862	2013/06/12	NOSKEY BUS LINES	ROUTE #460-13	1,400.00
400025863	2013/06/12	ORR, CHARLES	ROUTE #459-38	700.00
400025864	2013/06/12	SHAW, MARTHA	ROUTE #457-25	1,800.00
400025865	2013/06/13	GFS PRAIRIES INC	SUPP/GROC - SFS	4,322.51
400025866	2013/06/13	SYSKO EDMONTON	DISP/SUPP/GROC - SFS	15,555.38
400025867	2013/06/14	ACKLANDS-GRAINGER INC.	R&M	115.85
400025868	2013/06/14	BAILEY, PETER	EXPENSE CLAIM	395.36
400025869	2013/06/14	CARDINAL, INIER	EXPENSE CLAIM	1,560.53
400025870	2013/06/14	CHALIFOUX, EDWARD LAWRENCE	EXPENSE CLAIM	206.04
400025871	2013/06/14	CHERNIPESKI, MAUREEN	PETTY CASH REIMBURSEMENT	97.63
400025872	2013/06/14	DESJARLAIS BUSES	FIELD TRIP	241.50
400025873	2013/06/14	HORON, RICK	EXPENSE CLAIM	1,050.60
400025874	2013/06/14	HOULE, JUNE	EXPENSE CLAIM	195.84
400025875	2013/06/14	INDIGINI	PROFESSIONAL SERVICES	4,797.24
400025876	2013/06/14	JANVIER, EVA	EXPENSE CLAIM	100.00
400025877	2013/06/14	LEMAI, KAREN	ADDING ENGAGING WORD CONF.	366.00
400025878	2013/06/14	LEPINE, KATHLEEN	EXPENSE CLAIM	201.96
400025879	2013/06/14	MACDONALD, DANNY	PETTY CASH REIMBURSEMENT	285.24
400025880	2013/06/14	MILLENIUM CABINS INC.	GAS, OIL & ANTIFREEZE/R&M	1,130.45
400025881	2013/06/14	PAHLKE, GORDON & LINDA	FIDDLE PROGRAM	589.23
400025882	2013/06/14	PORTERFIELD, RANDY	EXPENSE CLAIM	91.80
400025883	2013/06/14	SAWAN, RANDALL	CELL PHONE ALLOW - MAY/13	25.00
400025884	2013/06/14	SEWEPAGAHAM, WILLIAM (BILL)	EXPENSE CLAIM	1,665.36
400025885	2013/06/14	SINOTTE, RONNIE	EXPENSE CLAIM	125.00

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400025886	2013/06/14	SUSA CREEK SCHOOL FUNDS	PETTY CASH REIMBURSEMENT	150.00
400025887	2013/06/14	VIGEANT, KARLI	PETTY CASH REIMBURSEMENT	27.30
400025888	2013/06/14	VIJENDREN, VIJEN	EXPENSE CLAIM	1,175.10
400025889	2013/06/14	WALSH, DENNIS	EXPENSE CLAIM	1,306.41
400025890	2013/06/14	WALTY, CURTIS	EXPENSE CLAIM	120.00
400025891	2013/06/14	YOUNG, LAUREL	DAMAGE DEPOSIT - RES 38-052	626.00
*** Total # Of Cheques: 202			*** Total: \$	480,014.14

