

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES REGULAR MEETING ON NOVEMBER 27, 2013 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

	MEMBERSHIP	
✓	Colin Kelly	• Chairman
✓	Nora Yellowknee	• Advisory Board Member – Bigstone Cree Nation
✓	Jeff Chalifoux	• Advisory Board Member - Grouard
✓	Elmer Gullion	• Advisory Board Member – Trout Lake
x	Julia Cardinal	• Advisory Board Member – ADCS
✓	Ken Shaw	• Advisory Board Member – Gift Lake
✓	Donna Barrett	• Superintendent of Schools
✓	Don Tessier	• Associate Superintendent
✓	Dennis Walsh	• Secretary-Treasurer
✓	David Cox	• Division Facility Manager
✓	Wes Oginski	• Director of Human Resources
✓	Delores Pruden	• Director of FNMI Education
✓	Ann Rosin	• Executive Assistant
✓	Krystal Potts	• Executive Secretary – Maintenance
✓	Melanie Mantai	• Executive Secretary - Finance
✓	Curtis Walty	• Communications Coordinator
	GUESTS	
✓	Christoph Ruge	• Principal, Career Pathways
✓	Angela Bigstone	• Teacher, Career Pathways

CALL TO ORDER

The Chairman called the meeting to order at 9:20 a.m.

OPENING PRAYER

Elmer Gullion gave the opening prayer.

INTRODUCTIONS

Introductions were made to welcome Christoph Ruge, Principal and Angela Bigstone, Teacher from Career Pathways School.

ADOPT AGENDA

23512/13

Colin Kelly moved that the Board of Trustees adopt the agenda with noted changes:

Remove Item: C. Presentation 9:30 a.m. Stephanie Ritcey – Inclusive Education

Add Item: C. Presentation 10:00 a.m. Angela Bigstone – Career Pathways Presentations

CARRIED

MINUTES –
OCTOBER 24,
2013, NOVEMBER
19, 2013,
NOVEMBER 22,
2013, NOVEMBER
25, 2013

23513/13 Colin Kelly moved that the Board of Trustees approve the minutes as follows:

October 24, 2013 – Regular Meeting
November 19, 2013 – Special Meeting
November 22, 2013 – Special Meeting
November 25, 2013 – Special Meeting

CARRIED

PRESENTATION –
CHRISTOPH RUGE
AND ANGELA
BIGSTONE

Christoph Ruge, Principal, and Angela Bigstone, Teacher at Career Pathways School in Wabasca spoke about the Outreach program they run. It is an Outreach Program with 49 students on their register this year. Four students graduated last year and the goal for this year is to have 12 students graduate. The presentation was based on the new school logo and pamphlet – Circle of Courage, meaning mastery, lifelong independence, generosity, and belonging. The needs of the students are met by making the programming engaging and authentic for the students. Students provide input into what they want to do. They can see the relevance of what they are learning in school with how it relates in the outside world.

PRESENTATION –
WEBSITE
DEVELOPMENT –
CURTIS WALTY

Curtis Walty, Communications Coordinator, presented a draft of the new website to the Board for their review and input. Each school will have a website that is linked to the Divisional website. Some of the sections will be Governance, Administration, Transportation, Careers and Housing.

SUPERINTENDENT'S
REPORT

23514/13 Colin Kelly moved that the Board of Trustees approve the Superintendent's Report as presented and attached.

CARRIED

RECESS FOR
LUNCH

The meeting recessed for lunch from 11:45 a.m. to 1:10 p.m.

CHAIRMAN'S
REPORT

23515/13 Colin Kelly moved that the Board of Trustees approve the Chairman's Report as presented and attached.

CARRIED

EDUCATION QUARTERLY REPORT	23516/13	Colin Kelly moved that the Board of Trustees approve the Education Quarterly Report, as presented and attached. CARRIED
SECRETARY – TREASURER’S REPORT	23517/13	Colin Kelly moved that the Board of Trustees approve the Secretary-Treasurer’s Report as presented and attached. CARRIED
PROCEDURE 304, STUDENT CONDUCT	23518/13	Colin Kelly moved that the Board of Trustees approve in principle, changes to Procedure 304, Student Conduct, as attached. CARRIED
BORROWING RESOLUTION – CURRENT EXPENDITURES	23519/13	Colin Kelly moved that the Board of Trustees approve the Borrowing Resolution – current expenditures in the amount of \$3,000,000 to meet the current operating expenditures for the year 2013/14, as attached. CARRIED
ANNUAL EDUCATION RESULTS REPORT/ EDUCATION PLAN	23520/13	Colin Kelly moved that the Board of Trustees approve the combined Three Year Education Plan for 2014-2016 and the Annual Education Results Report for 2013-14, as amended and attached. CARRIED
COMMUNITY ENGAGEMENT PROTOCOL	23521/13	Colin Kelly moved that the Board of Trustees approve the Community Engagement Framework developed for the Peerless Lake Cultural Weaving Project, as amended and attached. CARRIED
TELL THEM FROM ME SURVEY PARTICIPATION	23522/13	Colin Kelly moved that the Board of Trustees ratify the administrative action in nominating the following nine schools: Paddle Prairie, Mistassiniy, Calling Lake, St. Theresa, Peerless Lake, Athabasca Delta, Little Buffalo, Gift Lake and Bill Woodward, to participate in the Tell Them From Me Survey for a three year period, at a cost of \$500 per school, per year for a total of \$4,500.00 funds coming from the

Instructional Budget.

CARRIED

PROPOSAL FOR
READ & WRITE
GOLD UPGRADE

23523/13 Colin Kelly moved that the Board of Trustees table the upgrade of Read and Write Gold for 325 concurrent users at a cost of \$23,956.70, including \$7,605.30 for the annual software maintenance and gst and direct management to bring back information on the number of students that have used the program up until August 2013, to the January 23, 2014 Regular Board Meeting.

CARRIED

2014 GRADE 3
PROVINCIAL
ASSESSMENT
PARTICIPATION

23524/13 Colin Kelly moved that the Board of Trustees approved the recommendation that our outgoing Grade 3 students write the June, 2014 Provincial Achievement Tests (PATs) and our incoming Grade 3 students write the Student Learning Assessments (SLAs) in September, 2014.

CARRIED

PROJECT BROCK –
AUTOMATED
EXTERNAL
DEFIBRILLATION
FOR SCHOOLS

23525/13 Colin Kelly moved that the Board of Trustees enter into an agreement with the Project Brock Society and Northland School Division No. 61 for the donation of Automated External Defibrillators to our schools, as attached.

CARRIED

RECLASSIFICATION
– EDUCATION
ASSISTANTS

23526/13 Colin Kelly moved that the Board of Trustees direct administration to examine reclassifying Teacher Assistants and Special Assistants to a more inclusive designation of Educational Assistant for the 2014-15 school year, which will also requires a rewriting that reflects the blending of the Teacher Assistant and the Special Assistant Roles and Responsibilities.

CARRIED

QUOTE FROM
INTELLIMEDIA

23527/13 Colin Kelly moved that the Board of Trustees approve the quote from IntelliMedia in the amount of \$11,500, including gst, for additional work done to support recommendations from the Inquiry Team, with funds coming from the Cenovus Grant.

CARRIED

BEGIN
NEGOTIATIONS
TO TRANSFER
TEACHERAGES TO
PEAVINE METIS
SETTLEMENT

23528/13 Colin Kelly moved that the Board of Trustees begin negotiations for the transfer of Peavine teacherages and services owned by Northland School Division No. 61 to the Peavine Metis Settlement, subject to Ministerial approval.

CARRIED

EDUCATIONAL
SERVICES
AGREEMENT –
BIGSTONE CREE
FIRST NATION
AND BIGSTONE
CREE NATION
EDUCATION
AUTHORITY

23529/13 Colin Kelly moved that the Board of Trustees approve the amendment to the Educational Services Agreement with Bigstone Cree First Nation, Bigstone Cree Nation Education Authority and Northland School Division No. 61, as amended and attached.

CARRIED

SCHOOL BUS
DRIVER
INCENTIVES

23530/13 Colin Kelly moved that the Board of Trustees approve the School Bus Driver Recruitment and Retention Strategy implementation Timelines, as amended and attached.

CARRIED

LSBC MEETING
MINUTES
RECEIVED

23531/13 Colin Kelly moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

LSBC NAME	DATE OF MEETING
Anzac	September 20, 2013 October 16, 2013 November 5, 2013
Athabasca Delta	November 7, 2013
Bishop Routhier	November 4, 2013 – Org. November 4, 2013
Chipewyan Lake	October 24, 2013 – Org
Desmarais	September 18, 2013 November 13, 2013 – Org
Elizabeth	November 4, 2013 – Org November 4, 2013
Fort McKay	October 28, 2013
Gift Lake	October 28, 2013 – Org.
J.F. Dion	October 15, 2013 October 29, 2013 – Org November 4, 2013
Janvier	November 5, 2013
Keg River	June 25, 2013 August 13, 2013 August 14, 2013

	September 17, 2013
Little Buffalo	October 30, 2013 – Org
	November 6, 2013
Paddle Prairie	October 29, 2013
	November 5, 2013
Peerless Lake	May 6, 2013
	May 13, 2013
	September 20, 2013
	October 3, 2013
	October 16, 2013
	November 6, 2013 – Org
Susa Creek	Oct 28, 2013 – Org
	October 28, 2013
	November 1, 2013
	November 4, 2013
Trout Lake	November 4, 2013 – Org
Wabasca	September 11, 2013
	October 16, 2013
	November 6, 2013 – Org.
	November 6, 2013
	November 13, 2013

CARRIED

ADMINISTRATIVE
ACTION – LSBC
MEETING
MINUTES
RECEIVED

23532/13 Colin Kelly moved that the Board of Trustees approve the action taken by the Administration with respect to Local Board Minutes received, as outlined below:

Committee	Motion No.	Action Taken
Anzac	3969	Administration
	3973	Administration
ADCS		As Presented
Bishop Routhier	#726	Administration
Chipewyan Lake		As Presented
Desmarais	#4356	Administration
Elizabeth		As Presented
Fort McKay		As Presented
Gift Lake		As Presented
J.F. Dion	Comment	Administration
Janvier	Comment #1	Administration
Keg River	#4360	Administration
Little Buffalo		As Presented
Paddle Prairie	#205: 13/14	Administration
Peerless Lake	#81/13-14	Administration
Susa Creek		As Presented
Trout Lake		As Presented
Wabasca	#2871/11/13	Exclude

CARRIED

COVERING
MOTION – AERR/
ANNUAL PLAN

23533/13 Colin Kelly moved that the Board of Trustees receive as information and refer to administration, all Local School Board motions which relate to the 2012-13 Annual Education Results Report and the 2013/14 Annual Plan.

CARRIED

COVERING
MOTION – IN-LIEU
DAYS FOR
ADMINISTRATORS

23534/13 Moved that the Board of Trustees receive as information and refer to administration all Local School Board motions which relate to the 2013-14 In-Lieu Days for Administrators.

CARRIED

INFORMATION
ITEMS

23535/13 Colin Kelly moved that the Board of Trustees receive as information the following:

- a) WNCP for Collaboration in Basic Education – Common Tools for Assessing & Validating Teaching and Learning Resources for Cultural Appropriateness and Historical Accuracy of First nations, Metis and Inuit Content
- b) List of Acronyms
- c) Payment of Accounts

Cheque Numbers	
288072 – 288424	\$2,198,431.34
400026440 - 400026561 – 400026439	<u>\$362,227.11</u>
Total	<u>\$2,560,658.45</u>

CARRIED

ADJOURN

The meeting adjourned at 5:30 p.m.

CLOSING PRAYER

Elmer Gullion gave the closing prayer.

Colin J. Kelly, Official Trustee

Dennis Walsh, Secretary-Treasurer