

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES REGULAR MEETING
ON OCTOBER 24, 2013 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA

	MEMBERSHIP	
✓	Colin Kelly	• Chairman
✓	Nora Yellowknee	• Advisory Board Member – Bigstone Cree Nation
✓	Jeff Chalifoux	• Advisory Board Member - Grouard
✓	Elmer Gullion	• Advisory Board Member – Trout Lake
x	Julia Cardinal	• Advisory Board Member – ADCS
✓	Ken Shaw	• Advisory Board Member – Gift Lake
✓	Donna Barrett	• Superintendent of Schools
x	Don Tessier	• Associate Superintendent
✓	Dennis Walsh	• Secretary-Treasurer
✓	Bob Friedel	• Facilities & Housing Manager
✓	David Cox	• Division Facility Manager
✓	Wes Oginski	• Director of Human Resources
✓	Delores Pruden	• Director of FNMI Education
✓	Ann Rosin	• Executive Assistant
✓	Curtis Walty	• Communications Coordinator
	GUESTS	
✓	Shelley Stevenson	• Principal, St. Theresa School
✓	Peter Bailey	• Vice-Principal, St. Theresa School
✓	Randy Chernipeski	• CTS School Industry Partnership Administrator

CALL TO ORDER

The Chairman called the meeting to order at 9:20 a.m.

OPENING PRAYER

Elmer Gullion gave the opening prayer.

INTRODUCTIONS

Shelley Stevenson, Principal, St. Theresa School
Peter Bailey, Vice Principal, St. Theresa School

ADOPT AGENDA

23489/13 Colin Kelly moved that the Board of Trustees adopt the agenda with noted changes:

C. Presentations

Stephanie Ritcey – Inclusive Education – tabled to next meeting

D. 1. 1.3. Plan to Address Student Achievement

CARRIED

MINUTES –
SEPTEMBER 26, 2013

23490/13 Colin Kelly moved that the Board of Trustees approve the minutes of the regular meeting of September 26, 2013 as presented.

CARRIED

PRESENTATION – ST.
THERESA SCHOOL
9:50 a.m.

Shelley Stevenson, Principal and Peter Bailey, Vice-Principal spoke to the Board about the programs offered at St. Theresa School.

Programs include: APPLE Schools, a joint partnership between the M.D. of Opportunity, Cenovus, APPLE Schools and Northland School Division, Counselling Pilot Project with Pee Kis Kwe Tan Let's Talk Society, Literacy Program and a Cultural Program.

Nandia Narine runs the APPLE schools program at St. Theresa. Each month she has a theme and includes the school staff and the community in promoting healthy eating and exercise.

Community Engagement – Each month the school has an event: Christmas Concert, Grandparents Tea, Quarter Carnivals, Mother's Day, Father's Day, Halloween Costume Judging. This is an opportunity for parents/grandparents to come into the school.

Counselling Pilot Project – Cynthia Scratch works with small groups of children and individuals working on self-esteem as well as any other issues that may arise. Her time is divided between St. Theresa School, Pee Kis Kwe Tan – Let's Talk Society and Mistassiniy School.

Literacy Program – There is a Literacy Lead teacher who is assigned ten class periods to work with teachers and students. She helps new teachers prepare for Daily Five, PM Benchmarks and helps seasoned teachers by being a support role.

Culture Programs – Gerald Young and Sheila Auger have their Cree classes doing bannock, dried fish, and smoked fish. They participate in Land Based Learning and will be introducing Community stewardship in the near future.

French Program - offered to grades 4 and 5 students (15 grade 4 students and 15 grade 5 students) Next year French will be offered to grades 5 and 6.

Science Fair – St. Theresa has a local science fair, and a regional science fair where other schools are invited and outside judges are brought in.

Spelling Bee - host both local and regional spelling bees.

RECESS

The meeting recessed 10:45 am and reconvened at 11:00 a.m.

PRESENTATION – CTS
TRAILER TOUR
11:05 – 11:42 a.m.

The CTS trailer is set up for small engine mechanics. It will be in Little Buffalo first and after Christmas it will be placed in Fort Chipewyan. Grade 7 – 12 students will have access to this and one school will be a pilot offering it to grades 5 – 9.

RECESS

The meeting recessed for lunch from 12:04 to 1:00 p.m.

CARRIED

SUPERINTENDENT'S
REPORT

23491/13

Colin Kelly moved that the Board of Trustees approve the Superintendent's Report as presented and attached.

CARRIED

RECESS

The meeting recessed from 2:45 p.m. to 3:00 p.m.

CHAIRMAN'S REPORT

23492/13 Colin Kelly moved that the Board of Trustees approve the Chairman's Report as presented and attached.

CARRIED

SECRETARY –
TREASURER'S REPORT

23493/13 Colin Kelly moved that the Board of Trustees approve the Secretary-Treasurer's Report as presented and attached.

CARRIED

DISPOSAL OF
RECORDS

23494/13 Colin Kelly moved that the Board of Trustees approve the Disposal of Records in accordance with Procedure 110, System Records, as attached.

CARRIED

BOARD MEETING
DATES

23495/13 Colin Kelly moved that the Board of Trustees approve the following Board Meeting, Advisory Committee Meetings and Committee Meetings and Agenda Review dates for the 2013-2014 school year:

November 19, 2013	Committee Meetings & Agenda Review
November 26, 2013	Advisory Committee Meeting
November 27, 2013	Board Meeting
January 14, 2014 –	Committee Meetings & Agenda Review
January 22, 2014	Advisory Committee Meeting
January 23, 2014	Board Meeting
February 18, 2014	Committee Meetings & Agenda Review
February 26, 2014	Advisory Committee Meeting
February 27, 2014	Board Meeting
March 11, 2014	Committee Meetings & Agenda Review
March 19, 2014	Advisory Committee Meeting
March 20, 2014	Board Meeting
April 8, 2014	Committee Meetings & Agenda Review
April 30, 2014	Advisory Committee Meeting
May 1, 2014	Board Meeting
May 20, 2014	Committee Meetings & Agenda Review
May 28, 2014	Advisory Committee Meeting

May 29, 2014	Board Meeting
June 17, 2014	Committee Meetings & Agenda Review
June 25, 2014	Advisory Committee Meeting
June 26, 2014	Board Meeting
August 12, 2014	Committee Meetings & Agenda Review
August 20, 2014	Advisory Committee Meeting
August 21, 2014	Board Meeting

CARRIED

INTERNAL RESERVE
FOR SCHOOL
GENERATED FUNDS

23496/13 Colin Kelly moved that the Board of Trustees establish an Internal Reserve effective September 1, 2011 to reflect the restricted nature of the Surplus in School Generated Funds in the Financial Statements.

CARRIED

MEETING DATES FOR
AERR DISCUSSION

23497/13 Colin Kelly moved that the Board of Trustees set a special meeting on November 19, 2013 to discuss the 2014 – 16 Annual Plan and 2012-13 Annual Education Results Report for Northland School Division.

CARRIED

NSD JOINT C2
COMMITTEE ACTION
PLAN

23498/13 Colin Kelly moved that the Board of Trustees approve the NSD Joint C2 Committee Action Plan jointly developed by representatives from the Board and the Northland ATA Local, as required by the Assurance for Students Act as attached.

CARRIED

NSD / KTC 2nd TIER
SERVICES

23499/13 Colin Kelly moved that the Board of Trustees ratify the administrative action of the establishment of an IT Field Technician and a Student Services Coordinator to provide additional 2nd Tier supports to the KTC/NSD Partnerships and its schools.

CARRIED

TERMS OF REFERENCE
FOR A STRATEGIC
PLAN FOR HOUSING

23500/13 Colin Kelly moved that the Board of Trustees authorize the administration to work with the Quality of Work/Life Committee and representatives from the Advisory Board in developing a Terms of Reference for a Strategic Plan for housing to utilize the expected \$1,000,000 housing loan.

CARRIED

INFORMATION ITEMS

23501/13 Colin Kelly moved that the Board of Trustees receive the following information items:

- Grants Received From Alberta Education
- Aboriginal Teacher Education Program Final Report
- Teacher Assistant Classification
- ATEP Update
- Gift Lake Heating, Ventilation and Air Conditioning System
- Grouard Northland School Heating, Ventilation and Air Conditioning System

CARRIED

LSBC MEETING
MINUTES RECEIVED

23502/13 Colin Kelly moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

LSBC NAME	DATE OF MEETING
Athabasca Delta	June 17, 2013
Elizabeth	September 23, 2013
Fort McKay	September 30, 2013
Janvier	October 8, 2013
Keg River	September 17, 2013
Paddle Prairie	September 9, 2013
	October 1, 2013
Pelican Mountain	December 3, 2012

CARRIED

ADMINISTRATIVE
ACTION – LSBC
MEETING MINUTES
RECEIVED

23503/13 Colin Kelly moved that the Board of Trustees approve the action taken by the Administration with respect to Local Board Minutes received, as outlined below:

Committee	Motion No.	Action Taken
ADCS	561-06-17	Exclude
Elizabeth		As Presented
Fort McKay		As Presented
Fr. R. Perin		As Presented
Keg River		As Presented
Paddle Prairie	014:13/14	Exclude
Pelican Mountain		As Presented

CARRIED

COVERING MOTION –
AERR/ ANNUAL PLAN

23504/13 Colin Kelly moved that the Board of Trustees receive as information and refer to administration, all Local School Board motions which relate to the 2012-13 Annual Education Results Report and the 2013/14 Annual Plan.

INFORMATION ITEMS

23505/13 Colin Kelly moved that the Board of Trustees receive as information the following:

- a) List of Acronyms
- b) Payment of Accounts

Cheque Numbers	
287622 – 288071	\$2,047,047.94
400026272 – 400026439	\$311,755.21
Total	<u>\$2,358,803.15</u>

CARRIED

ADJOURN

The meeting adjourned at 5:45 p.m.

CLOSING PRAYER

Elmer Gullion gave the closing prayer.

Colin J. Kelly, Official Trustee

Dennis Walsh, Secretary-Treasurer