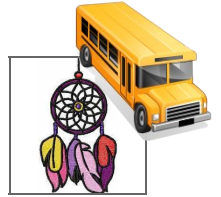


Northland School Division - Transportation



YAHKOHTEW



June 2014

Thank you!

Tansi,

Another school year is drawing to a close, summer holidays are almost here and it is time for drivers to enjoy a well deserved rest. 2013-2014 progressed very well. Drivers stepped forward and transported 2592 students over 1,226,640 km to school on regular routes. Through rain and snow and dark of night..... what a great job!! And the statistics prove it! In 2012-2013 Northland lost 1,116 bus days or 10% of operational days to a critical shortage of drivers. In 2013-2014 drivers stepped forward and as a result approx. 250 days or 4% of bus operational days were lost to driver shortages. That is a significant difference and each and every one of you contributed to the positive outcome. Summer is time for you. Time to get some sun, time to spend with your families and let the stress of winter slip away. Thank you so much!

The Transportation department is once again holding two, year end driver appreciation draws.

- The first draw is for regular route drivers and contractors who have been employed by Northland School Division for the entire year. In order to be eligible for the draw the driver or contractor must have been in attendance at the start up meeting and have completed all of the required paperwork. First prize is a \$100.00 gift card, second prize is a wooden school bus and third prize is a school bus planter.
- The second draw is for spare and temporary drivers who have been on payroll at any time during the year. The prize is a \$50.00 gift card.

Thank you!



Cleaning Schedule



Daily:

- * Driver's area must be neat and clean
- * sweep floors and remove garbage
- * daily cleaning is important for students with allergies (dust), smell, etc.
- * clean lights and windows (a.m. and p.m.)
- * critical to ensure all lights and signage at the rear of the bus are visible to motorists

Weekly:

- * mop floors
- * wash exterior
- * clean driver's window on the interior

Monthly:

- * remove debris from between seat/backrest and seat/wall
- * Wash all seats and interior of the bus

Annually: Busses are to be thoroughly cleaned and scrubbed inside and outside in accordance with the above standard immediately following the final day of school, prior to parking the bus for the summer.



Busses are checked over the summer. Drivers of clean busses will have their name entered in a draw.

Prizes will be awarded to lucky winners in September!



Year End Reminders:

- Please get all of your driver time sheets, special trip reports, field trip odometer readings and daily inspection reports in to the schools on the final day of school, this will ensure that you receive your pay on time.
- Scrub busses inside and out, remove personal possessions, fuel up and park as per summer schedule
- Transportation on Private Property applications should be sent to transportation immediately for processing over the summer
- CONTRACT BUS OPERATORS PLEASE SUBMIT COPIES OF YOUR RENEWED CVIP'S AND REGISTRATIONS ASAP!

SUMMER BUS PARKING

Once again this summer all busses will be moved to central parking facilities for storage immediately following the last day of school. This will enable transportation to assess the busses and determine the placement for next year. The busses must be washed inside and outside, and fueled up following the last day of school. Please remove all your personal possessions. If your bus requires a **CVIP or any repairs**, please write the information clearly on the attached green sheet and leave it clipped to the sun visor in the bus. All repairs, CVIPs and recalls will be done over the summer and busses assigned at the annual start up meetings. Thank you!

Storage Facility	Park Busses From	Storage Facility	Park Busses From
DT's in High Level (780) 926-8834	Paddle Prairie, Dr. Mary Jackson	Kinuso compound or High Prairie Shop if the bus requires CVIP or repairs. (780) 523-3654	Hillview, Gift Lake, Grouard
Peace Wapiti in Grande Prairie (780) 534-7734	Susa Creek	Kinuso compound or Slave Lake Yard if the bus requires CVIP or repairs. (780) 523-3654	St Theresa, Mistassiniy, Pelican Mountain, Chip Lake, Calling Lake,
Vince in Ft. McKay (780) 370-1881	Ft McKay, Father R. Perin, Conklin, Janvier	Silver Tip in Red Earth (780) 649-3925	Little Buffalo, Peerless Lake, Trout Lake
Tracey's (780) 594-7499	Elizabeth, J.F. Dion	<i>*Drivers please call garages to schedule bus parking</i>	



Dates to Remember



- June 2— submit driver daily logs & inspection sheets
- June 5 -Casual driver pay day
- June 13—regular driver advance
- June 16— submit driver daily logs & inspection sheets
- June 15—Father's day
- June 19—casual driver pay day
- June 21—National Aboriginal Day (National Aboriginal Day was first celebrated in 1996. The date, June 21st was declared by the Governor General to celebrate the contributions of Aboriginal peoples to Canada)
- June 26—Last Day for students
- June 27—regular driver pay day
- June 27—Last Day for staff
- June 27— submit final driver daily logs & inspection sheets

NORTHLAND BUSES THAT REQUIRE JUNE, JULY & AUGUST CVIP'S
 502, 506, 507, 508, 514, 521, 575, 501, 504, 509, 519, 531, 536, 558, 559, 565, 566, 571, 573, 580, 512, 515, 518, 525, 540, 550, 555, 561, 562, 563, 569
 Please ensure that these busses are taken to summer parking. Make certain that you indicate on the green form if the bus requires a CVIP or items repaired!

\$\$ Welcome Back Bonus \$\$

The Northland School Division Board has approved a welcome back bonus for all drivers and independent contractors employed this year who return to operate a Northland school bus route in September 2014. All drivers and contractors who return, drive for the entire month of September and complete their paperwork will receive a \$100.00 bonus!



TENTATIVE 2014-2015 START UP MEETING SCHEDULE

Aug 14, 10:00 am at Sparksman office	Ft Chip, Ft McKay, Father Perin, Conklin, Bill Woodward & Anzac
Aug 15, 9:00 am at Elizabeth School	Elizabeth & JF Dion
Aug 18, 10:30 am at Dr. Mary Jackson	Dr. Mary Jackson & Paddle Prairie
Aug 19, 9:00 am at High Prairie Tech Center	East Prairie, Peavine, Grouard, & Gift Lake
Aug 19, 2:00 pm at Red Earth Arena	Little Buffalo, Peerless Lake & Trout Lake
Aug 20, 9:00 am at Misstassiniy	Misstassiniy, St. Theresa, Pelican Mountain, Calling Lake & Chip Lake
Aug 22, 1:00 pm at Susa Creek School	Susa Creek