



I _____ (print name), living in Unit # _____ agree to the following terms and conditions respecting my agreement to rent premises from Northland School Division No. 61 and to the deduction of such rent and charges as are specified below from my earnings with Northland School Division No. 61.

1. I hereby authorize Northland School Division No. 61 (hereinafter the "Board") to deduct, from my earnings by way of monthly payroll deductions, the monthly rental rate as specified within the Residential Tenancy Agreement in place between myself and The Board of Trustees of the Northland School Division No. 61, commencing upon the date of my employment with the Board.
2. I further authorize the Board to deduct a security deposit equivalent to one month's rent from my wages over a two (2) month period starting in month two (2) and three (3) of employment as specified within the Residential Tenancy Agreement.
3. If, for any reason, while I remain an employee of the Board, I am not in receipt of my regular monthly earnings as a result of being in receipt of extended disability benefits or otherwise being on an unpaid leave of absence, I acknowledge and agree that I shall become immediately responsible for the payment of all monthly rental rates, utility charges, and any other form of charges as provided for under the Residential Tenancy Agreement, in accordance with the terms and conditions of that agreement.
4. I acknowledge and agree that in the event I fail to transfer, to my name, the power billing account for the premises rented by myself from Northland School Division No. 61, pursuant to the Residential Tenancy Agreement between myself and the Board, that the Board may deduct any resulting charges for the power billing and the monthly non-refundable administration fee of \$25.00 for the premises rented by myself, by way of a monthly payroll deduction from any subsequent employment earnings payable by the Board to myself. I acknowledge and agree that Northland School Division No. 61 will be able to deduct the amount properly payable by myself for power billings, from the effective date of possession of the premises to the date that I transfer the power billing account to my name.
5. I acknowledge and agree that in the event that any keys have been lost, stolen or misplaced, I agree to reimburse the Division by way of payroll deduction all costs incurred by the Division a minimum fee of \$25.00 to a maximum fee of \$150.00 depending on the type of lock that is required.
6. I acknowledge and agree that I will not be given possession of the rental premises until such time as I have signed and returned the Residential Tenancy Agreement with a properly executed Housing Deduction Authorization Form, which document must be returned to the attention of the Housing Coordinator on or before the first day of possession.

Tenant signature

Date Signed

Housing Coordinator or Designate signature

Date Signed