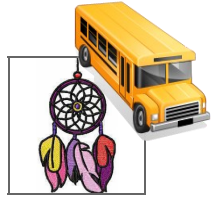




# Northland School Division - Transportation



# YAHKOHTEW



December 2014

Tansi & Merry Christmas,

Christmas is just around the corner and we are almost at the end of another year. 2014 will soon be behind us and 2015 is right around the corner. A big THANK YOU to all the Northland School Bus Drivers and Contractors. You are still the unsung heroes of the division. Thank you for the caring enough to get up in the wee hours of the morning..... to drive in the dark, cold, snow, ice and fog..... to get the students to school. Enjoy your well earned time off with friends and family.

Susanne, Tina and I wish you all a Merry Christmas and a Healthy and Happy New!



## Retirement

I'm sad to say that I will be leaving Northland School Division on January 31, 2015. I am retiring from my position and a new Transportation Manager will be hired. You will continue to have great support from central office as Susanne will be here in her position as Transportation Coordinator and Tina as Facilities & Transportation secretary. Thank you for a rewarding three years. I appreciate the time that we have worked together, grown together and laughed together. We have built a great transportation team at Northland and I have each and every one of you to thank for the success. School bus drivers are a special group of people with unique skills and community spirit.

Never underestimate yourselves, hold your head high, be proud of the job you do! The best school programs in the world are wasted if the children aren't there to learn. Thank you for your respect, trust and friendship, I will remember you with joy!



Safe driving and continued success for you and your precious cargo!

*Carmen*

## WELLNESS CORNER

HEALTH

### Hot Market Bonus!

**Great News for Northland School Bus Drivers!**  
Continuing from last year Northland School Division will pay the "Hot Market Bonus". What does this mean for you? This means extra \$\$\$\$ at the end of June for long term drivers. All regular route school bus drivers who have been employed by Northland School Division for 6 months or more will receive a year end bonus equivalent to \$100.00 per month for every month of employment.  
Drivers employed for the entire year you will receive a bonus of \$1000.00!

### Merry Christmas!



## Job Postings

### School Bus Driver Needed in Calling Lake

Northland School Division currently has an opening for a school bus driver for route #448 in Calling Lake. Please apply to Gloria Cardinal, Principal Calling Lake School or call Carmen at 780 624-2060

Northland is also currently hiring spare drivers for all of the Northland Communities. Please encourage friends and family to apply. Training is provided.

Thank you!



# Cold Weather Procedures

- ◆ At the beginning of the school year the driver will designate two (2) older students as helpers and make them aware of the duties they are to carry out in an emergency including evacuation procedures, operation of radio equipment and location of First Aid and safety supplies. (Form E115)
- ◆ The driver should consult with the Local School Board Committee and the Principal in cases of adverse weather and road conditions, or if this is not possible, use their own judgment and act accordingly. **Do not attempt the run if it would be considered unsafe.** Notify the Principal and parents of your intentions.
- ◆ If severe blizzard, other weather or road conditions have emerged overnight, refer to the local radio station in the early morning hours, before 0700 hours (7:00 a.m.). Drivers are asked to listen to these stations if in doubt. In the event a school is to be closed, the Principal will notify the radio stations.
- ◆ Drivers shall make arrangements so that the Principal can contact them throughout the day. In the event a school is to be closed early, the Principal of the school will advise the drivers concerned and the Principal will advise the radio stations to this effect.
  - ◆ Parents should be aware that during severe weather conditions their children could be arriving home early. Parents are requested to listen to radio stations on such days and make necessary alternate arrangements in the event their children arrive home ahead of the normal schedule.
  - ◆ Drivers shall consult with the Principal if they feel it necessary to make the homeward trip early.



SAFETY

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## NORTHLAND BUSES THAT REQUIRE DEC. CVIP'S

#502, #507 #508, #514, #521, #545, #568, #575

Please ensure that these busses are taken to an approved repair facility prior to the end of December.

DRIVERS PLEASE COMPLETE THE GREEN DEFECT FORM AND ATTACH TO THE VISOR TO ENSURE THE MECHANICS KNOW THE ITEMS THAT REQUIRE REPAIR!

## Dates to Remember

- Dec 12—regular driver pay advance
- Dec 16—submit time (Dec 1—15)
- Dec 20—regular and casual driver pay day
- Dec 22—Jan 5 — Christmas Break—no school all students
- Jan 5—submit time (Dec 16—31)



## Reminder!

**DRIVER MEDICALS  
DRIVER'S LICENCE  
RENEWALS**

Retroactive to Sept 1, 2012, Northland School Division will reimburse **regular route drivers** for their annual driver medical and drivers license renewal fee. Drivers are required to complete the expense form #E400. The receipt for the medical, the receipt for the renewal and a copy of the new PERMANENT driver's license must be submitted with the expense claim form for reimbursement.

For **new drivers** the cost of the driver medical, written test, road test and license upgrade will be reimbursed or paid up front by Northland School Division on the condition that the driver will remain with Northland School Division for the remainder of the current year.

**Spare drivers** who drive more than 10 hours per year for Northland will be reimbursed for the cost of the driver medical and license update. Drivers must complete form #E400 and attach receipts for reimbursement.



INFORMATION CORNER

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