

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES REGULAR MEETING ON NOVEMBER 21 & 22, 2014 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

MEMBERSHIP		
✓	Colin Kelly	• Official Trustee
x	Elmer Gullion	• Advisory Committee Member – Trout Lake
✓	Ken Shaw	• Advisory Committee Member – Gift Lake
✓	Kim Courtoreille	• Advisory Committee Member – Desmarais
X	Rachelle McDonald	• Advisory Committee Member – Susa Creek
✓	Robin Guild	• Advisory Committee Member – Wabasca
✓	Louie Cardinal	• Advisory Committee Member – Peerless Lake
x	Margaret Quintal	• Advisory Committee Member – Conklin
✓	Donna Barrett	• Superintendent of Schools
✓	Don Tessier	• Associate Superintendent
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	David Cox	• Division Facility Manager
✓	Wes Oginski	• Director of Human Resources
✓	Delores Pruden	• Director of FNMI Education
✓	Curtis Walty	• Communications Coordinator
✓	Krystal Potts	• Executive Assistant
✓	Melanie Mantai	• Executive Secretary - Finance
GUESTS		
✓	Brian Dewar	• Little Buffalo, Principal
✓	Crystal Colville	• Little Buffalo Teacher
✓	Joyce Hunt	• FNMI Education Coordinator
✓	Jason Bigcharles	• KTC Outdoor Education/Cree Culture Specialist
✓	Kim Bigcharles	•

CALL TO ORDER

Colin Kelly Official Trustee called the meeting to order at 7:04 p.m.

OPENING PRAYER

Louie Cardinal, Advisory Committee Member gave the opening prayer.

ADOPT AGENDA

23725/14 Colin Kelly Official Trustee moved that the Board of Trustees adopt the agenda as amended:

Add: 8:30 p.m. Presentation NSD Website, Curtis Walty Communications Coordinator

CARRIED

MINUTES – OCTOBER 31, 2014

23726/14 Colin Kelly Official Trustee moved that the Board of Trustees approve the minutes as presented.

October 31, 2014 – Regular Meeting

CARRIED

PRESENTATIONS SKILLS CAMP, BRIAN DEWAR, LITTLE BUFFALO PRINCIPAL

Brian Dewar Little Buffalo Principal and Crystal Colville Little Buffalo Teacher, presented a beautiful handmade quilt to Colin Kelly Official Trustee on behalf of Little Buffalo School LSBC members, staff and students.

Brian Dewar gave a presentation to the Board on the Skills Camp which was held at the Northern Lakes College Campus in Grouard.

The camp was a partnership between NSD, Northern Lakes College, KTC and Peace River School Division. Students took part in carpentry, welding, millwright, oilfield training and food. 43 students took part in the Skills camp and received 3 credits each.

Brian Dewar thanked the Board and NSD for their generous contribution towards the Skills Camp.

Brian Dewar and Crystal Colville left the meeting at 7:33 p.m.

PRESENTATIONS  
CULTURE CAMP,  
JASON  
BIGCHARLES &  
JOYCE HUNT

Jason Bigcharles, KTC Outdoor Education/Cree Specialist and Joyce Hunt, FNMI Education Coordinator gave a presentation to the Board on the Culture Camps held at Marten Lake with Atikameg and Grouard School from October 20-24, 2014 and with Little Buffalo School October 27 – 30, 2014.

Jason Bigcharles and Joyce Hunt left the meeting at 8:23 p.m.

RECESS

The meeting recessed at 8:23 p.m.  
The meeting reconvened at 8:31 p.m.

PRESENTATIONS  
NSD WEBSITE,  
CURTIS WALTY,  
COMMUNICA-  
TIONS  
COORDINATOR

Curtis Walty, Communications Coordinator presented the new Northland School Division website to the Board. The website was launched on November 19, 2014.

RECESS

The meeting recessed at 8:56 p.m. on November 21, 2014.  
The meeting reconvened at 9:04 a.m. on November 22, 2014.

OPENING  
PRAYER

Louie Cardinal, Advisory Committee Member gave the opening prayer.

EDUCATION  
QUARTERLY  
REPORT

23727/14

Colin Kelly Official Trustee moved that the Board of Trustees accept the Education Quarterly Report for information, as presented and attached.

Colin Kelly Official Trustee requests administration include a cumulative student attendance percentage by school and division report in the Education Quarterly Report.

Colin Kelly Official Trustee requests administration add custodians, bus drivers and cooks to the Staffing Update in the Education Quarterly Report.

CARRIED

RECESS

The meeting recessed at 9:47 a.m.  
The meeting reconvened at 9:54 a.m.

2013-2014 AERR AND THREE YEAR EDUCATION PLAN 2014-2017	23728/14	Colin Kelly Official Trustee moved that the Board of Trustees approve the 2013-2014 AERR and Three Year Plan 2014-2017 as attached with discussed amendments.  Colin Kelly Official Trustee requests administration draft communication to be sent to principals and LSBC members, laying out strategies to increase parent participation in completion of Alberta Education Surveys.  CARRIED
PROCEDURE 426 STAFF LEAVES AND ABSENCES	23729/14	Colin Kelly Official Trustee moved that the Board of Trustees approve of the attached change to Procedure 426, Staff Leaves and Absences.  CARRIED
RECESS		The meeting recessed at 10:48 a.m. The meeting reconvened at 10:53 a.m.
APPENDIX 2 – ORGANIZATION- AL CHART	23730/14	Colin Kelly Official Trustee moved that the Board of Trustees approve changes to Appendix 2 – Organizational Chart as presented and attached.  CARRIED
PROCEDURE 404 RECRUITMENT AND RE- ASSIGNMENT OF CERTIFICATED STAFF	23731/14	Colin Kelly Official Trustee moved that the Board of Trustees table changes to Procedure 404 – Recruitment and Re-Assignment of Certificated Staff.  CARRIED
NORTHLAND CERTIFICATED STAFF RECRUITMENT STRATEGY	23732/14	Colin Kelly Official Trustee moved that the Board of Trustees accept the attached Northland Certificated Staff Recruitment Strategy.  Colin Kelly requests administration to send out the Certificated Staff Recruitment Strategy to staff and LSBC members for feedback.  CARRIED
2014 – 2015 NOVEMBER REVISED BUDGET	23733/14	Colin Kelly Official Trustee moved that the Board of Trustees defer the 2014-2015 November Revised Budget to further in the agenda.  CARRIED



FIELD TRIP COST ANALYSIS 23739/14 Colin Kelly Official Trustee moved that the Board of Trustees approve allocating \$50,101.90 to the November 2014-15 Revised Budget to provide additional funding to schools to compensate for the increase to the per kilometer field trip cost.

Colin Kelly, Official Trustee requests administration to bring back an analysis which represents the impact to the budget when the allocation of money to cover the increased per kilometer rate is phased out.

CARRIED

RECESS The meeting recessed for lunch at 12:11 p.m.  
The meeting reconvened at 12:48 p.m.

2014 – 2015 NOVEMBER REVISED BUDGET 23740/14 Colin Kelly Official Trustee moved that the Board of Trustees approve the 2014-2015 November Revised Budget, as presented and attached.

CARRIED

LSBC MEETING MINUTES RECEIVED 23741/14 Colin Kelly Official Trustee moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

LSBC NAME	DATE OF MEETING
Anzac/Bill Woodward	September 16, 2014 October 21, 2014
Athabasca Delta	October 20, 2014
Conklin	October 27, 2014
East Prairie	September 10, 2014
Elizabeth	September 16, 2014 October 21, 2014
Fort McKay	October 20, 2014
Gift Lake	November 4, 2014
Grouard	October 6, 2014
J.F. Dion	November 4, 2014
Janvier	October 20, 2014
Keg River	September 2, 2014 October 14, 2014
Paddle Prairie	October 27, 2014 November 10, 2014
Peerless Lake	October 9, 2014
Trout Lake	September 16, 2014 October 2, 2014

CARRIED

ADMINISTRATIVE ACTION – CURRENT LSBC MEETING MINUTES RECEIVED 23742/14 Colin Kelly Official Trustee moved that the Board of Trustees approve the action taken by the Administration with respect to Local Board Minutes received, as listed below.

LSBC NAME	DATE OF MEETING	Motion No.	Action Taken
Anzac/Bill	Sep 16, 2014		As Presented
Woodward	Oct 21, 2014		As Presented
ADCS	Oct 20, 2014		As Presented
Conklin	Oct 27, 2014		As Presented
East Prairie	Sep 10, 2014		As Presented
Elizabeth	Sep 16, 2014		As Presented
	Oct 21, 2014		As Presented
Fort McKay	Oct 20, 2014		As Presented
Gift Lake	Nov 4, 2014		As Presented
Grouard	Oct 6, 2014		As Presented
J.F. Dion	Nov 4, 2014	346-11/14	Administration
Janvier	Oct 20, 2014	14-40	Administration
		14-37	Exclude
Keg River	Sep 2, 2014		As Presented
	Oct 14, 2014		As Presented
Paddle Prairie	Oct 27, 2014		As Presented
	Nov 10, 2014		As Presented
Peerless Lake	Oct 9, 2014		As Presented
Trout Lake	Sep 16, 2014	895649	Administration
	Oct 2, 2014	895648	Administration

CARRIED

ADMINISTRATIVE ACTION – FOLLOW UP LSBC MEETING MINUTES RECEIVED 23743/14 Colin Kelly Official Trustee moved that the Board of Trustees approve of the follow up action taken by Administration with respect to local board minutes received, as attached.  
CARRIED

COVERING MOTION IN-LIEU DAYS FOR ADMINISTRATORS 23744/14 Colin Kelly Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to the 2014-2015 in-lieu days for administrators.  
CARRIED

COVERING MOTION ANNUAL EDUCATION RESULTS REPORT/ANNUAL PLAN 23745/14 Colin Kelly Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relates to the 2013-2014 Annual Education Results Report, 2014-2015 Annual Plan.  
CARRIED

COVERING MOTION ORGANIZATIONAL PLANS 23746/14 Colin Kelly Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to Organizational Plans.  
CARRIED

SUPERINTENDENT’S REPORT 23747/14 Colin Kelly Official Trustee moved that the Board of Trustees accept as information the Superintendent’s Report as presented and attached.  
CARRIED

