

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES REGULAR MEETING ON FEBRUARY 27 & 28, 2015 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

MEMBERSHIP		
✓	Colin Kelly	• Official Trustee
x	Elmer Gullion	• Advisory Committee Member – Trout Lake
✓	Ken Shaw	• Advisory Committee Member – Gift Lake
✓	Kim Courtoreille	• Advisory Committee Member – Desmarais
x	Rachelle McDonald	• Advisory Committee Member – Susa Creek
✓	Robin Guild	• Advisory Committee Member – Wabasca
✓	Louie Cardinal	• Advisory Committee Member – Peerless Lake
x	Margaret Quintal	• Advisory Committee Member – Conklin
✓	Donna Barrett	• Superintendent of Schools
✓	Don Tessier	• Associate Superintendent
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	David Cox	• Division Facility Manager
✓	Wes Oginski	• Director of Human Resources
✓	Delores Pruden	• Director of FNMI Education
✓	Curtis Walty	• Communications Coordinator
✓	Krystal Potts	• Executive Assistant
✓	Melanie Mantai	• Executive Secretary - Finance

CALL TO ORDER

Colin Kelly Official Trustee called the meeting to order at 6:45 p.m.

OPENING PRAYER

Louie Cardinal, Advisory Committee Member gave the opening prayer.

ADOPT AGENDA

23777/15 Colin Kelly Official Trustee moved that the Board of Trustees adopt the agenda as amended.

Add to Item C: Presentations - Community Conversations

CARRIED

MINUTES – JANUARY 30, 2015  
FEBRUARY 23, 2015

23778/15 Colin Kelly Official Trustee moved that the Board of Trustees approve the minutes as amended:

January 30/31, 2015 – Regular Meeting  
Amend motion 23764/15 previously adopted to read:

Colin Kelly Official Trustee moved that the Board of Trustees approve the disposal of the following three (3) assets located in the community of Peerless Lake in accordance with *Section 200* of the *School Act*, seek Ministerial approval if required, and the units are to be transferred to the community of Peerless Lake.

Location	Residence #	Description	Year	Disposal Method
Peerless Lake	199/299	Mobile	1990	Sell/Demolish
Peerless Lake	201	Mobile	1990	Sell/Demolish
Peerless Lake	221	Mobile	Unknown	Sell/Demolish

February 23, 2015– Special Meeting  
Change Heading: Gift Lake School Furniture Tender to Mobile Home Project Tender

CARRIED

PRESENTATION  
ATTENDANCE  
IMPLEMENTATION  
PLAN UPDATE

Don Tessier, Associate Superintendent presented the Attendance Implementation Plan Update to the Board of Trustees.

RECESS

The meeting recessed at 8:00 p.m.  
The meeting reconvened at 8:14 p.m.

PRESENTATION  
SOUTH SLAVE  
PROFESSIONAL  
DEVELOPMENT  
DEBRIEF

Donna Barrett, Superintendent of Schools, Delores Pruden, Director of FNMI Education and Gail Sajo, Literacy Coordinator presented information to the Board of Trustees on their tour of South Slave School Division from February 1 – 6, 2015.

RECESS

The meeting recessed at 8:58 p.m. on February 27, 2015.  
The meeting reconvened at 9:14 a.m. on February 28, 2015.

OPENING  
PRAYER

Louie Cardinal, Advisory Committee Member gave the opening prayer.

PRESENTATION  
COMMUNITY  
CONVERSATIONS

Donna Barrett, Superintendent discussed the Community Conversations that Alberta Education will be facilitating to discuss the preamble to the Northland Act. These community conversations will be held from March 17 – 20, 2015 at the following locations:  
March 17, 2015 – 9:30 a.m. – 1:30 p.m. – Peace River, Holy Family Catholic Centre  
March 17, 2015 – 4:00 p.m. – 8:00 p.m. – Peavine, Bishop Routhier School  
March 18, 2015 – 10:00 a.m. – 2:00 p.m. – Wabasca, Mistassiniy School  
March 19, 2015 – 10:00 a.m. – 2:00 p.m. – Anzac, Bill Woodward School  
March 20, 2015 – 10:00 a.m. – 2:00 p.m. – Fishing Lake, J.F. Dion School.

EDUCATION  
QUARTERLY  
REPORT

23779/15

Colin Kelly Official Trustee moved that the Board of Trustees approve the Education Quarterly Report, as presented and attached.

CARRIED

RECESS

The meeting recessed at 10:26 a.m.  
The meeting reconvened at 10:41 a.m.

FINANCE  
QUARTERLY  
REPORT

23780/15

Colin Kelly Official Trustee moved that the Board of Trustees approve the Finance Quarterly Report, as presented and attached.

CARRIED

LOCALLY DEVELOPED COURSES – FILM STUDIES 15-5                      23781/15      Colin Kelly Official Trustee moved that the Board of Trustees approve the Locally Developed Courses from the Calgary School District #19, as foundation courses of study at the high school level: Film Studies 15-5 September 1, 2014 to August 31, 2016.

CARRIED

PROCEDURE 4XX – SCHOOL VOLUNTEERS                      23782/15      Colin Kelly Official Trustee moved that the Board of Trustees accept the attached draft of Procedure 4XX – School Volunteers, as information.

CARRIED

PROCEDURE 435 – CRIMINAL RECORDS CHECKS                      23783/15      Colin Kelly Official Trustee moved that the Board of Trustees accept the attached draft of Procedure 435 – Criminal Records Checks, as information.

CARRIED

POLICY 10, BOARD DELEGATION OF AUTHORITY                      23784/15      Colin Kelly Official Trustee moved that the Board of Trustees table third reading of Policy 10, Board Delegation of Authority, for further review in order to be consistent with the *Education Act*.

CARRIED

POLICY 15, SCHOOL LUNCH PROGRAMS                      23785/15      Colin Kelly Official Trustee moved that the Board of Trustees approve the attached changes to Policy 15, School Lunch Programs, in principle.

Colin Kelly Official Trustee requests that administration draft a letter to SFS Cooks indicating the role of the principal during the day and the role that SFS plays in the day to day operations.

CARRIED

DISPOSAL OF BUSES FOR 2014-2015                      23786/15      Colin Kelly Official Trustee moved that the Board of Trustees approve the disposal of the Buses #504, #540, #545 and #544 which are aged as per Board Policy and no longer economically viable for Northland.

CARRIED

LSBC MEETING MINUTES RECEIVED                      23787/15      Colin Kelly Official Trustee moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

LSBC NAME	DATE OF MEETING
Conklin	January 25, 2015
Elizabeth	December 16, 2014
	January 27, 2015
J.F. Dion	February 3, 2015
Janvier	December 9, 2014
Little Buffalo	January 13, 2015
Peerless Lake	January 20, 2015
Pelican Mountain	January 12, 2015
Trout Lake	December 15, 2014

Colin Kelly Official Trustee requests administration to review the current process for receiving the monthly Local School Board Committee meeting minutes.

CARRIED

RECESS

The meeting recessed for lunch at 12:01 p.m.  
The meeting reconvened at 1:03 p.m.

ADMINISTRATIVE  
ACTION –  
CURRENT LSBC  
MEETING  
MINUTES  
RECEIVED

23788/15 Colin Kelly Official Trustee moved that the Board of Trustees approve of the action taken by Administration with respect to Local School Board Committee minutes received, as listed below:

LSBC NAME	DATE OF MEETING	Motion No.	Action Taken
Conklin	01/24/2015	#0223-15 #0222-15	Administration Administration
East Prairie			
Elizabeth	12/16/2014		As Presented
	01/27/2015	#2015.01.828	Administration
J.F. Dion	02/03/2015		As Presented
Janvier	12/09/2014		As Presented
Little Buffalo	01/13/2015		As Presented
Peerless Lake	01/20/2015		As Presented
Pelican Mtn.	01/12/2015		As Presented
Trout Lake	12/15/2014	#895673	Administration

Colin Kelly Official Trustee acknowledges the great working relationship that Elizabeth School has with the Elizabeth Local School Board Committee members.

CARRIED

ADMINISTRATIVE  
ACTION –  
FOLLOW UP LSBC  
MEETING  
MINUTES  
RECEIVED

23789/15 Colin Kelly Official Trustee moved that the Board of Trustees approve of the follow up action taken by Administration with respect to local board minutes received, as attached.

Colin Kelly Official Trustee requests that administration hire a Consulting Firm be hired to develop a contouring plan for Gift Lake School grounds.

CARRIED

SUPERINTENDENT'S  
REPORT

23790/15 Colin Kelly Official Trustee moved that the Board of Trustees accept as information the Superintendent's Report as presented and attached.

CARRIED

CHAIRMAN'S  
REPORT

23791/15 Colin Kelly Official Trustee moved that the Board of Trustees accept as information the Chairman's Report as presented and attached.

CARRIED

SECRETARY –  
TREASURER’S  
REPORT    23792/15    Colin Kelly Official Trustee moved that the Board of Trustees accept as information the Secretary-Treasurer’s Report as presented and attached.

CARRIED

REPORTS FOR  
INFORMATION                                        23793/15    Colin Kelly Official Trustee moved that the Board of Trustees receive the following Reports for Information items:

- Mind Over Metal Summer Camp 2015
- KTC Marten Lake Winter Camp
- Staff Absenteeism Data
- Gift Lake School Update
- Mobile Home Project Update
- Copier Project Update
- List of Acronyms
- Payment of Accounts

CARRIED

ADJOURN    The meeting adjourned at 3:05 p.m.

CLOSING PRAYER    Louie Cardinal, Advisory Committee Member gave the closing prayer.

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Colin J. Kelly, Official Trustee

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Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary Finance