



NORTHLAND SCHOOL DIVISION NO. 61

REGULAR BOARD MEETING NO. 15 – 05

AGENDA

Time: 7:00 p.m March 27, 2015, 9:00 a.m. March 28, 2015
Location: Divisional Office, Peace River

Page No.

A. CALL TO ORDER

1. Opening Prayer

B. GENERAL BUSINESS

1. Approval of Agenda
2. Adopt Minutes
 - 2.1 February 27, 20155
 - 2.2 March 11, 2015 Special Meeting13

C. PRESENTATIONS

- 7:15 p.m. Attendance Initiative Update (Don Tessier, Associate Superintendent).....15
8:00 p.m. Literacy Update, Mid-Year Assessment (Gail Sajo, Literacy Coordinator)33

D. RECESS

E. ACTION ITEMS

1. Recommended Items

- 1.1 Cancellation of the May 1 & 2, 2015 Regular Board Meeting35

2. Education Committee Items

- 2.1 2014-2015 Pelican Mountain School Closure37
- 2.2 Procedure 206 – Early Childhood Services Programs49

3. Personnel Committee Items

- 3.1 Procedure 437, School Volunteers (2nd Reading).....57
- 3.2 Procedure 435, Criminal Records Checks (2nd Reading).....63
- 3.3 Elimination of ECS Instructor Position.....67

4. Finance Committee Items

- 4.1 Policy 15, School Lunch Programs (3rd Reading)71
- 4.2 2016-2017 Capital Plan75
- 4.3 Sale of 155 Acres of Land79
- 4.4 Disposal of Housing Units in Gift Lake.....83
- 4.5 Transfer of Housing Units in Gift Lake.....85
- 4.6 Disposal of Housing Units in Paddle Prairie87
- 4.7 Mobile Home Paddle Prairie Project Tender89

5. Local School Board Committee (LSBC) Items

- 5.1 LSBC Minutes Received91
- 5.2 LSBC Minutes Received, Administrative Action Current.....93
- 5.3 LSBC Minutes Received, Administrative Action Follow Up
- 5.4 Covering Motion, In Lieu Days for Administrators



NORTHLAND SCHOOL DIVISION NO. 61

REGULAR BOARD MEETING NO. 15-05

Page No.

5.5	Covering Motion, Annual Education Results Report/Annual Plan	
5.6	Covering Motion, Organizational Plans	
5.7	LSBC Meeting Minutes	
5.7.1	Anzac.....	97
5.7.2	ADCS.....	101
5.7.3	Bishop Routhier	109
5.7.4	Calling Lake	117
5.7.5	Chipewyan Lake	
5.7.6	Conklin	121
5.7.7	Desmarais	
5.7.8	East Prairie	125
5.7.9	Elizabeth	
5.7.10	Fort McKay	131
5.7.11	Gift Lake	135
5.7.12	Grouard	
5.7.13	J.F. Dion	
5.7.14	Janvier	
5.7.15	Keg River	139
5.7.16	Little Buffalo	
5.7.17	Paddle Prairie.....	143
5.7.18	Peerless Lake.....	147
5.7.19	Pelican Mountain	151
5.7.20	Susa Creek.....	157
5.7.21	Trout Lake	
5.7.22	Wabasca.....	161

F. REPORTS

1.1	Superintendent	169
1.1	Correspondence	
1.1.1	Elizabeth School Community Engagement Invite.....	171
1.1.2	Career Pathway Students Complete 5 Credit Course Bundle	173
1.1.3	Father R. Perin Students and the Winefred Lake Fish Camp	175
1.1.4	Amendments to Bill 10	177
1.1.5	Budget 2015 Overview	185
1.2	Attendance	
1.2.1	Division Attendance, February 2015	189
2.1	Chairman's Report.....	193
2.1	Expenses	
2.1.1	Local School Board Committee Expenditure Report (ending March 23, 2015)	195
2.1.2	Board Expenses (ending March 23, 2015).....	199
2.2	Correspondence	
2.2.1	Communications Now (March 2015)	201
2.2.2	Resources for Families (March 2015).....	213



NORTHLAND SCHOOL DIVISION NO. 61
REGULAR BOARD MEETING NO. 15-05

Page No.

3.1	Secretary-Treasurer's Report	215
3.1	Statement of Revenues and Expenses	217
3.2	Accounts Receivable – Federal Government & First Nations	219

G. IN-CAMERA SESSION

H. REPORTS FOR INFORMATION

1.1	Attendance Focus Group	
1.1.1	Attendance Improvement Planning Document (March 2015 – June 2016)	15
1.2	Education Committee	
1.2.1	Draft Standards for Education Service Agreements	221
1.3	Personnel Committee	
1.3.1	Teaching Staff by School	229
1.3.2	Voluntary Notice of Intent Form	233
1.4	Finance Committee	
1.4.1	(None)	
1.5	Acronyms	237
1.6	Accounts Payable	241

I. CLOSING PRAYER

J. ADJOURNMENT

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES REGULAR MEETING ON FEBRUARY 27 & 28, 2015 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

MEMBERSHIP		
✓	Colin Kelly	• Official Trustee
x	Elmer Gullion	• Advisory Committee Member – Trout Lake
✓	Ken Shaw	• Advisory Committee Member – Gift Lake
✓	Kim Courtoreille	• Advisory Committee Member – Desmarais
x	Rachelle McDonald	• Advisory Committee Member – Susa Creek
✓	Robin Guild	• Advisory Committee Member – Wabasca
✓	Louie Cardinal	• Advisory Committee Member – Peerless Lake
x	Margaret Quintal	• Advisory Committee Member – Conklin
✓	Donna Barrett	• Superintendent of Schools
✓	Don Tessier	• Associate Superintendent
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	David Cox	• Division Facility Manager
✓	Wes Oginski	• Director of Human Resources
✓	Delores Pruden	• Director of FNMI Education
✓	Curtis Walty	• Communications Coordinator
✓	Krystal Potts	• Executive Assistant
✓	Melanie Mantai	• Executive Secretary - Finance

CALL TO ORDER

Colin Kelly Official Trustee called the meeting to order at 6:45 p.m.

OPENING PRAYER

Louie Cardinal, Advisory Committee Member gave the opening prayer.

ADOPT AGENDA

23777/15

Colin Kelly Official Trustee moved that the Board of Trustees adopt the agenda as amended.

Add to Item C: Presentations - Community Conversations

CARRIED

MINUTES –
JANUARY 30,
2015
FEBRUARY 23,
2015

23778/15 Colin Kelly Official Trustee moved that the Board of Trustees approve the minutes as amended:

January 30/31, 2015 – Regular Meeting
Amend motion 23764/15 previously adopted to read:

Colin Kelly Official Trustee moved that the Board of Trustees approve the disposal of the following three (3) assets located in the community of Peerless Lake in accordance with *Section 200* of the *School Act*, seek Ministerial approval if required, and the units are to be transferred to the community of Peerless Lake.

Location	Residence #	Description	Year	Disposal Method
Peerless Lake	199/299	Mobile	1990	Sell/Demolish
Peerless Lake	201	Mobile	1990	Sell/Demolish
Peerless Lake	221	Mobile	Unknown	Sell/Demolish

February 23, 2015– Special Meeting
Change Heading: Gift Lake School Furniture Tender to
Mobile Home Project Tender

CARRIED

PRESENTATION
ATTENDANCE
IMPLEMENTATION
PLAN UPDATE

Don Tessier, Associate Superintendent presented the Attendance Implementation Plan Update to the Board of Trustees.

RECESS

The meeting recessed at 8:00 p.m.
The meeting reconvened at 8:14 p.m.

PRESENTATION
SOUTH SLAVE
PROFESSIONAL
DEVELOPMENT
DEBRIEF

Donna Barrett, Superintendent of Schools, Delores Pruden, Director of FNMI Education and Gail Sajo, Literacy Coordinator presented information to the Board of Trustees on their tour of South Slave School Division from February 1 – 6, 2015.

RECESS

The meeting recessed at 8:58 p.m. on February 27, 2015.
The meeting reconvened at 9:14 a.m. on February 28, 2015.

**OPENING
PRAYER**

Louie Cardinal, Advisory Committee Member gave the opening prayer.

**PRESENTATION
COMMUNITY
CONVERSATIONS**

Donna Barrett, Superintendent discussed the Community Conversations that Alberta Education will be facilitating to discuss the preamble to the Northland Act. These community conversations will be held from March 17 – 20, 2015 at the following locations:
 March 17, 2015 – 9:30 a.m. – 1:30 p.m. – Peace River, Holy Family Catholic Centre
 March 17, 2015 – 4:00 p.m. – 8:00 p.m. – Peavine, Bishop Routhier School
 March 18, 2015 – 10:00 a.m. – 2:00 p.m. – Wabasca, Mistassiniy School
 March 19, 2015 – 10:00 a.m. – 2:00 p.m. – Anzac, Bill Woodward School
 March 20, 2015 – 10:00 a.m. – 2:00 p.m. – Fishing Lake, J.F. Dion School.

**EDUCATION
QUARTERLY
REPORT**

23779/15 Colin Kelly Official Trustee moved that the Board of Trustees approve the Education Quarterly Report, as presented and attached.

CARRIED

RECESS

The meeting recessed at 10:26 a.m.
 The meeting reconvened at 10:41 a.m.

**FINANCE
QUARTERLY
REPORT**

23780/15 Colin Kelly Official Trustee moved that the Board of Trustees approve the Finance Quarterly Report, as presented and attached.

CARRIED

**LOCALLY
DEVELOPED
COURSES – FILM
STUDIES 15-5**

23781/15 Colin Kelly Official Trustee moved that the Board of Trustees approve the Locally Developed Courses from the Calgary School District #19, as foundation courses of study at the high school level: Film Studies 15-5 September 1, 2014 to August 31, 2016.

CARRIED

PROCEDURE 4XX
– SCHOOL
VOLUNTEERS 23782/15 Colin Kelly Official Trustee moved that the Board of Trustees accept the attached draft of Procedure 4XX – School Volunteers, as information.

CARRIED

PROCEDURE 435
– CRIMINAL
RECORDS
CHECKS 23783/15 Colin Kelly Official Trustee moved that the Board of Trustees accept the attached draft of Procedure 435 – Criminal Records Checks, as information.

CARRIED

POLICY 10,
BOARD
DELEGATION OF
AUTHORITY 23784/15 Colin Kelly Official Trustee moved that the Board of Trustees table third reading of Policy 10, Board Delegation of Authority, for further review in order to be consistent with the *Education Act*.

CARRIED

POLICY 15,
SCHOOL LUNCH
PROGRAMS 23785/15 Colin Kelly Official Trustee moved that the Board of Trustees approve the attached changes to Policy 15, School Lunch Programs, in principle.

Colin Kelly Official Trustee requests that administration draft a letter to SFS Cooks indicating the role of the principal during the day and the role that SFS plays in the day to day operations.

CARRIED

DISPOSAL OF
BUSSES FOR
2014-2015 23786/15 Colin Kelly Official Trustee moved that the Board of Trustees approve the disposal of the Busses #504, #540, #545 and #544 which are aged as per Board Policy and no longer economically viable for Northland.

CARRIED

LSBC MEETING
MINUTES
RECEIVED 23787/15 Colin Kelly Official Trustee moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

LSBC NAME	DATE OF MEETING
Conklin	January 25, 2015

Elizabeth	December 16, 2014
	January 27, 2015
J.F. Dion	February 3, 2015
Janvier	December 9, 2014
Little Buffalo	January 13, 2015
Peerless Lake	January 20, 2015
Pelican Mountain	January 12, 2015
Trout Lake	December 15, 2014

Colin Kelly Official Trustee requests administration to review the current process for receiving the monthly Local School Board Committee meeting minutes.

CARRIED

RECESS

The meeting recessed for lunch at 12:01 p.m.
The meeting reconvened at 1:03 p.m.

ADMINISTRATIVE
ACTION –
CURRENT LSBC
MEETING
MINUTES
RECEIVED

23788/15 Colin Kelly Official Trustee moved that the Board of Trustees approve of the action taken by Administration with respect to Local School Board Committee minutes received, as listed below:

LSBC NAME	DATE OF MEETING	Motion No.	Action Taken
Conklin	01/24/2015	#0223-15 #0222-15	Administration Administration
East Prairie			
Elizabeth	12/16/2014 01/27/2015	#2015.01.828	As Presented Administration
J.F. Dion	02/03/2015		As Presented
Janvier	12/09/2014		As Presented
Little Buffalo	01/13/2015		As Presented
Peerless Lake	01/20/2015		As Presented
Pelican Mtn.	01/12/2015		As Presented
Trout Lake	12/15/2014	#895673	Administration

Colin Kelly Official Trustee acknowledges the great working relationship that Elizabeth School has with the Elizabeth Local School Board Committee members.

CARRIED

ADMINISTRATIVE
ACTION –
FOLLOW UP LSBC
MEETING
MINUTES
RECEIVED

23789/15 Colin Kelly Official Trustee moved that the Board of Trustees approve of the follow up action taken by Administration with respect to local board minutes received, as attached.

Colin Kelly Official Trustee requests that administration hire a Consulting Firm be hired to develop a contouring plan for Gift Lake School grounds.

CARRIED

SUPERINTENDENT'S
REPORT

23790/15 Colin Kelly Official Trustee moved that the Board of Trustees accept as information the Superintendent's Report as presented and attached.

CARRIED

CHAIRMAN'S
REPORT

23791/15 Colin Kelly Official Trustee moved that the Board of Trustees accept as information the Chairman's Report as presented and attached.

CARRIED

SECRETARY –
TREASURER'S
REPORT

23792/15 Colin Kelly Official Trustee moved that the Board of Trustees accept as information the Secretary-Treasurer's Report as presented and attached.

CARRIED

REPORTS FOR
INFORMATION

23793/15 Colin Kelly Official Trustee moved that the Board of Trustees receive the following Reports for Information items:

- Mind Over Metal Summer Camp 2015
- KTC Marten Lake Winter Camp
- Staff Absenteeism Data
- Gift Lake School Update
- Mobile Home Project Update
- Copier Project Update
- List of Acronyms
- Payment of Accounts

CARRIED

ADJOURN

The meeting adjourned at 3:05 p.m.

CLOSING PRAYER

Louie Cardinal, Advisory Committee Member gave the closing prayer.

Colin J. Kelly, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary Finance

DRAFT

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD
OF TRUSTEES SPECIAL MEETING ON MARCH 11, 2015 AT THE
DIVISIONAL OFFICE IN PEACE RIVER, ALBERTA.

	MEMBERSHIP	
✓	Colin Kelly	• Chairman
✓	Donna Barrett	• Superintendent
✓	Trudy Rasmuson	• Secretary-Treasurer
X	Krystal Potts	• Executive Assistant
✓	Melanie Mantai	• Executive Secretary

CALL TO ORDER

Colin Kelly Official Trustee called the meeting to order at 10:10 a.m.

WAIVER

23794/15 Colin Kelly Official Trustee moved that the Board of Trustees waive Section 67 (4) of the School Act.

CARRIED

PROFESSIONAL
IMPROVEMENT LEAVE

23795/15 Colin Kelly Official Trustee moved that the Board of Trustees approve the professional improvement leave for Kayla Landry at Anzac School for the 2015-2016 school year, as per Clause 10.5 of the Collective Agreement.

CARRIED

ADJOURN

The meeting adjourned at 10:11 a.m.

Colin J. Kelly, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary Finance

THESE ARE THE RESULTS OF THE
ANALYSIS OF THE SAMPLES OF
THESE ARE THE RESULTS OF THE

1	2	3	4	5	6	7	8	9	10
1	2	3	4	5	6	7	8	9	10
1	2	3	4	5	6	7	8	9	10
1	2	3	4	5	6	7	8	9	10
1	2	3	4	5	6	7	8	9	10
1	2	3	4	5	6	7	8	9	10
1	2	3	4	5	6	7	8	9	10
1	2	3	4	5	6	7	8	9	10
1	2	3	4	5	6	7	8	9	10
1	2	3	4	5	6	7	8	9	10

THESE ARE THE RESULTS OF THE
ANALYSIS OF THE SAMPLES OF
THESE ARE THE RESULTS OF THE

THESE ARE THE RESULTS OF THE
ANALYSIS OF THE SAMPLES OF
THESE ARE THE RESULTS OF THE

THESE ARE THE RESULTS OF THE
ANALYSIS OF THE SAMPLES OF
THESE ARE THE RESULTS OF THE

THESE ARE THE RESULTS OF THE
ANALYSIS OF THE SAMPLES OF
THESE ARE THE RESULTS OF THE



PRESENTATION TO THE BOARD

ATTENDANCE
IMPLEMENTATION
PLAN UPDATE

PRESENTED BY: DON TESSIER, ASSOCIATE SUPERINTENDENT

MARCH 27, 2015

PRESENTATION TO THE BOARD

ATTENDANCE

AGREEMENT

BOARD

RECOMMENDATION

APPROVED



ATTENDANCE IMPROVEMENT PLANNING DOCUMENT MARCH 2015 TO JUNE 2016

[Click here to enter text.](#)

Principal

[Click here to enter text.](#)

LSBC Approval Motion #

[Click here to enter text.](#)

School

Together with the ongoing improvements in leadership, curriculum and instruction, the final attendance report and this planning tool – *Attendance Improvement Planning Document*, acknowledges recommendation #3 of the *Northland Inquiry Team Report* by setting into motion actions that further support student engagement by building bridges with our parents and school communities

Directions

1. The 'School Implementation Planning Document' is considered to be a living document that requires updating and reflects your school's current practices with improving student attendance.
2. The first section describes the two phases of implementation:
 - 2.1 Phase 1 (March to June 2015) – Building school capacity and community engagement. Reporting of progress to Central Office occurs once during Phase 1 – June 15, 2015.
 - 2.2 Phase 2 (September 2015 to June 2016) –
 - 2.2.1 Reporting of School Attendance Implementation to Central Office occurs three times during Phase 2 – end of September 2015, mid-February 2016 and June 2016.
 - 2.2.1.1 The end of September document will outline your targets, strategies/actions for the coming school year.
 - 2.2.1.2 Mid-February document – mid-year progress and reflection on targets and strategies / actions
 - 2.2.1.3 The June summary report document provides evidence of successful implementation of targets, strategies and actions.
- 3 Division and School Targets, Timelines and Responsibilities. Targets #1 & #2 are mandatory for each school. There is space to identify three additional targets and the corresponding strategies/actions. Please feel free to add other targets if deemed desirable.
- 4 Identify any barriers to implementation.
- 5 The final section of the planning document asks that you provide evidence of implementation. At June year-end, please provide a summary of your successful strategies/actions that have been implemented during the course of the school year. Examples of suitable evidence are provided.
- 6 The Local School Board Committee will review and approve the 'Attendance Improvement Planning Document' – at the June 2015 LSBC meeting; September 2015 LSBC meeting; February 2016 LSBC meeting and June 2016 LSBC meeting.

School Implementation Planning Document

Phase 1

March 2015 to June 2015

Distribute Attendance Improvement Planning Document to Schools

- March 31, 2015 – distribution to school administration
- May 7/8, 2015 – Principals Share Draft Attendance Plans at Administrators' Meeting
- June 15, 2015 – deadline for completed school planning document to Central Office

Community Attendance Improvement Engagement Meetings:

- March 2015 – Elizabeth, JF Dion, Conklin, Janvier, Anzac, Fort McKay
- April 2015 – ADCS, Susa Creek, DMJ, Paddle Prairie, Grouard & Hillview
- May 2015 – Little Buffalo, Peerless, Kateri, Gift Lake, & Peavine
- June 2015 – St. Theresa, Mistassiniy, Outreach, Chip Lakes, Pelican, & Calling Lake

(Note: Visitation dates will be coordinated with principals)

NSD61 Board Monthly Attendance Review & Progress

- March 27th & 28th, 2015 (Division Attendance Lead (DAL) to report to the Trustee & Board on progress to date)
- May 29th & 30th, 2015 (School Report: Conklin Community School – Bernard Woodfine)
- June 26th & 27th, 2015 (DAL to report to the Trustee & Board on progress to date)

Awards & Recognition from Central Office

- Year-end Certificates for outstanding student attendance (Marj & Curtis)

Advertise and Hire Maplewood Expert

- Assess the Maplewood Training needs of the Division. Organize and implement training for Secretaries, administrators, teachers for year-end rollover

September 2015 to
June 2016

- Completion of this planning document: (a) List of Attendance Improvement Targets, Strategies/Actions due end of September, report progress mid-February (b) List barriers to Implementation and (c) Provide evidence of successful Implementation due at year-end.

	Sept	Feb	June		Sept	Feb	June
Anzac/Bill Woodward	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Gift Lake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Athabasca Delta	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Grouard Northland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bishop Routhier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hillview	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calling Lake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	J.F. Dion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calling Lake Outreach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kateri	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Career Pathways	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Little Buffalo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chipewyan Lake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mistassiniy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conklin Community	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paddle Prairie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Mary Jackson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Peerless Lake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Elizabeth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pelican Mountain	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Father R. Perin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	St. Theresa	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fort McKay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susa Creek	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Central Office will offer data analysis support to schools. Division Attendance Lead will meet once a year with individual Principals and Local School Board Committees to review school data.

- Coordinate and Implement Maplewood training and in-service program for all schools and Central Office – where there is a need

Division Attendance Targets

To increase the number of students achieving 90 – 94% attendance by 5% by June 2015 & June 2016
To increase the number of students achieving 95 – 100% attendance by 5% by June 2015 & June 2016



School Attendance Target: Improving Attendance

(Prioritized List of Targets based on the Attendance Improvement Initiative)



Strategy #1

(With Timeline & Responsibility)

Implement fully Procedure 301 – Student Attendance. Until this Procedure is revised/ updated, the principal will ensure all aspects of the Procedure are implemented. The principal, in cooperation with staff, are responsible for immediate implementation. **Timeline:** Immediate implementation; **Responsibility:** Principal, Teachers, Support staff and Superintendent.

Strategy #2

(With Timeline & Responsibility)

Implement a "School Attendance Improvement Committee that meets monthly to discuss ongoing attendance initiatives, prevention and early intervention efforts. Each school will maintain a log of meeting dates and minutes. **Timeline:** Immediate implementation; **Responsibility:** Principal

Strategy #3

(With Timeline & Responsibility)

Click here to enter text.

Strategy #4

(With Timeline & Responsibility)

Click here to enter text.

Strategy #5

(With Timeline & Responsibility)

Click here to enter text.

Evidence that Strategy #1 is being implemented
(at year-end use the last two pages of this document to demonstrate specific success evidence)

**ACTIONS to
Support
Strategy#1
(Implement
Procedure 301)**

Action Components	Responsibility	Timelines
(a) The school establishes and implements an 'attendance action protocol'	Principal, Classroom teachers	Ongoing daily
(b) The school's attendance patterns are monitored, tracked and analyzed on a daily / weekly and monthly basis.	Principal, Classroom Teachers, Support Staff	Ongoing
(c) Teachers monitor and track student attendance on a daily basis. Unacceptable attendance or a student absent 20% of the days in any one month or more, the teacher reports this attendance information to the principal.	Classroom Teachers, Support Staff and Principal	Ongoing
(d) The principal acts on poor attendance reports from teachers. In cooperation with the school attendance committee, appropriate steps are taken to improve the student's attendance.	Principal, Attendance Improvement Committee and members of the school staff	Ongoing
(e) If every effort has been expended to the student's attendance fails then the Principal reports in writing the case(s) to the Superintendent (or designate) – identifying students by name and providing all interventions taken to remediate the poor attendance.	Principal, Superintendent	Ongoing
(f) The Superintendent contacts parents, seeks their support, discusses consequences if attendance doesn't improve.	Superintendent	Ongoing
(g) A continuation of poor attendance results in a referral to the Attendance Board or other appropriate local authority.	Superintendent	Ongoing

Evidence that Strategy #2 is being implemented
(at year-end use the last two pages of this document to demonstrate specific success evidence)

**ACTIONS to
Support
Strategy #2
(Implement
School
Attendance
Improvement
Committees**

Action Components	Responsibility	Timelines
(a) A School Attendance Improvement Committee (SAIC) is established at the start of the school year	Principal	Immediate implementation
(b) The SAIC is made up of school and school community representatives with the principal (or designate) as Chairperson	Principal (or designate)	Immediate implementation
(c) The School Attendance Improvement Committee meets at minimum once a month to discuss: (a) attendance initiatives, (b) ongoing attendance concerns, (c) support & follow-up on student early interventions and prevention strategies, (d) successes and challenges, (e) school community communication efforts and (f) other	Principal, Appointed Recorder	Immediate implementation
(d) The meeting agenda and minutes are maintained electronically and forwarded to the DAL following each meeting	Principal (or designate)	Immediate implementation

**ACTIONS to
Support Strategy
#3**

Enter Name of
Strategy

[illegible]

Evidence that Strategy #4 is being implemented
(at year-end use the last two pages of this document to demonstrate specific success evidence)

**ACTIONS to
Support
Strategy #4**

Enter Name of
Strategy

Action Components	Responsibility	Timelines
Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.

Enter Name of Strategy

[illegible]

List any Barriers to Implementation

[Click here to enter text.](#)

Evidence of Implementation: June Year End Summary that the implemented strategies are successful

Objective Evidence that Short/Long Term Strategies are being implemented –

For example:

- Student attendance is tracked and data shows that it increases,
- Processes are in place for follow-up with absent students to eliminate any barriers that may impact attendance such as transportation, food/clothing issues, homework support
- Students that were considered at risk or have transitioned back to school are now re-engaged in their learning,
- Each high school student has an academic plan and career options. They are tracked regularly for progress and success,
- Dates of school-based attendance committees are listed,
- Attendance meetings dates with the school community/parents, attendance initiatives

Click here to enter text.

Evidence of Implementation: June Year End Summary that the implemented strategies are successful
(continued)

Objective Evidence that Short/Long
Term Strategies are being
implemented –

For example:

- Initiatives are implemented to support cultural pride
- Initiatives are implemented to support a positive school climate & nutrition & wellness
- Students are engaged in CTS/CTF programs,
- 'Tell Them From Me' survey data analysis has resulted in a positive change to school programming,
- An elders program has been established and there is evidence that student attendance has improved as a result,
- An 'Attendance Action Protocol' is established and being implemented (i.e. Recommendation #13)

Click here to enter text.

If you need more space please go to the next page.



PRESENTATION TO THE BOARD

LITERACY UPDATE

MID-YEAR

ASSESSMENT

PRESENTED BY: GAIL SAJO, LITERACY COORDINATOR

MARCH 27, 2015



PRESENTATION TO THE BOARD

LITERACY UPDATE

MID-YEAR

ASSESSMENT

REPORT OF THE LITERACY UPDATE

MARCH 2003

BOARD OF TRUSTEES

**TO: COLIN KELLY,
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: CANCELLATION OF THE MAY 1 & 2, 2015 REGULAR BOARD MEETING

RECOMMENDATION

That the Board of Trustees approve cancelling the May 1 & 2, 2015 Regular Board Meeting.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: 2014-2015 PELICAN MOUNTAIN SCHOOL CLOSURE

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION

That the Board of Trustees recommends that administration commence the process in accordance with the School Act to consider the closure of Pelican Mountain School at the end of the 2014-15 school year.

BACKGROUND

Pelican Mountain School serves students from kindergarten to grade 6. The school has had low enrolment for the past five years. An enrolment history is attached.

Currently Northland provides bus transportation from Sandy Lake to St. Theresa for elementary students. Currently 24 students (13 provincial and 11 federal) from the area ride the bus.

Rationale for Considering Closure:

The enrolment of the school has remained low for a number of years. The students can be reasonably accommodated at St Theresa and many students from the community currently attend St. Theresa.

Based on 2013-14 expenses, the cost to operate the school was \$30,536.96 per student.

Pelican Mountain School has the capacity to have 107 students in attendance.

Required Process and Proposed Timeline:

The School Act and Closure of Schools Regulation outline a specific process for Boards to follow in the closure process. The school

closure process is required to be completed within a school year. The proposed timelines will allow this to occur and provide sufficient notice to families so that they can make plans for registration for September 2015.

1. Pass a motion at a regular board meeting indicating its intent to consider closure of a school. (March 2015)
2. Notify the parents of every child and student enrolled in the school who in the opinion of the board will be significantly affected by the closure of the school. (March 2015)
3. Notify parents and the community of the board's intention to host a public meeting to discuss the possible closure of Pelican Mountain. (mid-April 2015)
4. Host a public meeting to discuss the closure of the school including the rationale for and implications of the school closure. In addition the discussion will outline implications if the school is not closed. (early May 2015)
5. Board decision on closure. (late May –early June 2015)

		PROVINCIAL	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total	Home Schoolers	E.C.S.	Grand Total	Enrollment
		SCHOOL																	
2010-2011	1829	PELICAN MOUNTAIN	1	1	2	1	1								5		1	7	
2011-2012	1829	PELICAN MOUNTAIN	1	1	1	2	1	1							7		3	10	
2012-2013	1829	PELICAN MOUNTAIN	2	2	2	1	2	1	0						10	1	2	12	
2013-2014	1829	PELICAN MOUNTAIN	2	3	1	2	1	3							12		2	14	
2014-2015	1829	PELICAN MOUNTAIN	1	0	1	2	0	0	0	0	0	0	0	0	4		1	5	

		TREATY	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total	Home Schoolers	E.C.S.	Grand Total	Enrollment
		SCHOOL																	
2010-2011	1829	PELICAN MOUNTAIN				1	3	1							5			5	
2011-2012	1829	PELICAN MOUNTAIN	3	1			3	3							10			10	
2012-2013	1829	PELICAN MOUNTAIN	3	3	1			4							11		2	13	
2013-2014	1829	PELICAN MOUNTAIN	2	1	2	1									6		2	8	
2014-2015	1829	PELICAN MOUNTAIN	4	1	2	2	0	1	0	0	0	0	0	0	10		3	13	

		ALL STUDENTS	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total	Home Schoolers	E.C.S.	Grand Total	Enrollment
		SCHOOL																	
2010-2011	1829	PELICAN MOUNTAIN	1	1	2	2	4	1							11		1	12	
2011-2012	1829	PELICAN MOUNTAIN	4	2	1	2	4	4							17		3	20	
2012-2013	1829	PELICAN MOUNTAIN	5	5	3	1	2	5	0						21	1	4	26	
2013-2014	1829	PELICAN MOUNTAIN	4	4	3	3	1	3	0	0	0	0	0	0	18		4	22	
2014-2015	1829	PELICAN MOUNTAIN	5	1	3	4	0	1	0	0	0	0	0	0	14		4	18	



Province of Alberta

SCHOOL ACT

CLOSURE OF SCHOOLS REGULATION

Alberta Regulation 238/1997

With amendments up to and including Alberta Regulation 231/2012

Office Consolidation

© Published by Alberta Queen's Printer

Alberta Queen's Printer
5th Floor, Park Plaza
10611 - 98 Avenue
Edmonton, AB T5K 2P7
Phone: 780-427-4952
Fax: 780-452-0668

E-mail: qp@gov.ab.ca
Shop on-line at www.qp.alberta.ca

Copyright and Permission Statement

Alberta Queen's Printer holds copyright on behalf of the Government of Alberta in right of Her Majesty the Queen for all Government of Alberta legislation. Alberta Queen's Printer permits any person to reproduce Alberta's statutes and regulations without seeking permission and without charge, provided due diligence is exercised to ensure the accuracy of the materials produced, and Crown copyright is acknowledged in the following format:

© Alberta Queen's Printer, 20__.*

*The year of first publication of the legal materials is to be completed.

Note

All persons making use of this consolidation are reminded that it has no legislative sanction, that amendments have been embodied for convenience of reference only. The official Statutes and Regulations should be consulted for all purposes of interpreting and applying the law.

(Consolidated up to 231/2012)

ALBERTA REGULATION 238/97

School Act

CLOSURE OF SCHOOLS REGULATION

Table of Contents

- 1** Definitions
- 1.1** Non-application of sections
- 1.2** Exemption from requirements
- 2** Closure of schools, etc.
- 3** Policies and procedures for closure of schools
- 4** Notification of proposed closure
- 5** Public meetings
- 6** Decision on closure
- 7** Closure within school year
- 8** Expiry

Definitions

1 In this Regulation,

- (a) "closure" means any action referred to in section 2;
- (a.1) "Ministers" means, for the purposes of sections 6 and 7, the Ministers determined under section 16 of the *Government Organization Act* as the Ministers responsible for Part 7 of the *School Act*;
- (b) "school year" means the 12-month period beginning on September 1 and ending on the following August 31.

AR 238/97 s1;223/2002;257/2003

Non-application of sections

1.1(1) Sections 4 to 7 do not apply to a closure that occurs

- (a) in connection with the transfer by one board to another board or to the operator of a charter school of the ownership of real property on which a school building is located and the school building will continue to be used for the instruction or accommodation of students,

- (b) as a result of the Minister's having directed the board to dispose of the school building pursuant to section 200(3) of the Act, or
- (c) pursuant to section 2(b) if
 - (i) the school has more than one education program,
 - (ii) the students in the grades being closed are all in the same education program, and
 - (iii) the education program referred to in subclause (ii) is to be transferred to another school.

(2) Where a board plans to transfer an education program pursuant to subsection (1)(c)(iii), the board shall organize and convene an information meeting for the purpose of informing the parents of the students affected by the transfer of the transfer and the alternative arrangements for continuing the education program at another school.

AR 135/2003 s2;257/2003;170/2004

Exemption from requirements

1.2(1) The Minister may, on the written request of a board or on the Minister's initiative, exempt a board from the requirements of sections 4 to 7 in respect of a closure that occurs

- (a) as a result of the board's inability to comply with section 57(2) of the Act, or
- (b) for health or safety reasons.

(2) The Minister may, on the written request of a board, exempt the board from the requirements of sections 4 to 7 in respect of a closure if the Minister is satisfied that the board has consulted with the community regarding any change in grades and programs in one or more of the schools operated by the board.

AR 257/2003 s4;170/2004

Closure of schools, etc.

2 A board may

- (a) close a school permanently or for a specified period of time,
- (b) close entirely 3 or more consecutive grades in a school, or
- (c) repealed AR 257/2003 s5,

- (d) transfer all students from one school building to one or more other school buildings on a permanent basis.

AR 238/97 s2;257/2003

Policies and procedures for closure of schools

3 A board may develop and implement policies and procedures with respect to closure of schools that are not inconsistent with this Regulation.

AR 238/97 s3;257/2003

Notification of proposed closure

4(1) Where a board is considering the closure of a school, the board shall

- (a) raise the matter by way of a motion at a regular meeting of the board, and
- (b) in writing notify the parents of every child and student enrolled in the school who, in the opinion of the board, will be significantly affected by the closure of the school.

(2) A notice referred to in subsection (1)(b) shall set out the following:

- (a) how the closure would affect the attendance area defined for that school;
- (b) how the closure would affect the attendance at other schools;
- (b.1) information on the board's long-range capital plan;
- (c) the number of students who would need to be relocated as a result of the closure;
- (d) the need for, and extent of, busing;
- (e) program implications for other schools and for the students when they are attending other schools;
- (f) the educational and financial impact of closing the school, including the effect on operational costs and capital implications;
- (g) the educational and financial impact if the school were to remain open;
- (h) and (i) repealed AR 257/2003 s7;

- (j) the time and location of the public meeting referred to in section 5(1)(a).

(3) A notice referred to in subsection (1)(b) may set out the following:

- (a) the capital needs of the schools that may have increased enrolment as a result of the closure, and
- (b) the possible uses of the school building or space in the school building if
 - (i) the entire school is being closed, or
 - (ii) 3 or more consecutive grades in the school are being closed entirely.

AR 238/97 s4;257/2003;170/2004

Public meetings

5(1) Where a board has given notice of motion at a regular meeting of the board that it is considering the closure of a school, the board

- (a) shall organize and convene a public meeting for the purpose of discussing the information provided to the parents under section 4,
- (b) shall provide an opportunity for the council of the municipality in which the school is located to provide a statement to the board of the impact the closure may have on the community, and
- (c) may hold other meetings with respect to the closure at times and places as the board may determine.

(2) The date and place of the public meeting referred to in subsection (1)(a) shall be

- (a) posted in 5 or more conspicuous places in the area or areas of the school or schools affected by the closure, for a period of at least 14 days before the date of the public meeting, and
- (b) advertised in a newspaper circulating within the area or areas of the school or schools affected by the proposed closure, on at least 2 occasions as close as is practicable to the date of the meeting.

(3) At least 2 trustees of the board shall attend the public meeting referred to in subsection (1)(a).

- (4) A board shall ensure that minutes of all public meetings held under this section are prepared.

AR 238/97 s5;257/2003

Decision on closure

- 6(1) A board shall not make a final decision on the proposed closure until at least 3 weeks have passed since the date of the public meeting referred to in section 5(1)(a).

- (2) A board shall give due consideration to any written submissions on the proposed closure that it receives after the public meeting referred to in section 5(1)(a).

- (3) A board

- (a) shall by resolution decide whether to close the school, and
- (b) if the decision is to close the school, shall forthwith notify the Ministers in writing of the decision.

AR 238/97 s6;223/2002;257/2003

Closure within school year

- 7(1) All school closure procedures shall be initiated and completed within the school year in which the decision to close the school is made.

- (2) Notwithstanding subsection (1), on the written request of the board, the Ministers may extend the school closure procedures beyond one school year.

AR 238/97 s7;257/2003

Expiry

- 8 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be re-passed in its present or an amended form following a review, this Regulation expires on August 31, 2015.

AR 238/97 s8;223/2002;257/2003;163/2008;85/2010;150/2012;
231/2012

- 9 Repealed AR 223/2002 s5.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PROCEDURE 206 – EARLY CHILDHOOD SERVICES PROGRAMS

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION

The Board of Trustees recommends the attached changes to Procedure 206 – Early Childhood Services Programs as information, to align with changes to Alberta Early Childhood Regulations and to better align with forthcoming changes in the new Alberta Education Act, as attached.

CURRENT SITUATION: NSD has followed Procedure 206.– Early Childhood Services Programs as a guideline to outline how the communities can establish early childhood education programs, more commonly called Kindergarten.

BACKGROUND: Alberta regulations governing Early Childhood Services (ECS) programs were changed in 2012. NSD's current procedure is out of date with the required regulations and needs to be changed.

This is also an opportunity to think ahead and align the procedure with changes and regulations that will be approved under the new Alberta Education Act.

OPTIONS:

BOARD OF TRUSTEES

DATE: MAY 12, 1954

MEMORANDUM

TO: THE BOARD OF TRUSTEES

FROM: THE BOARD OF TRUSTEES

RE: [illegible]

SUBJECT: [illegible]

[illegible]

[illegible]

[illegible]

[illegible text block]

[illegible]

[illegible text block]

[illegible text block]

[illegible text block]

[illegible]

**Early Childhood
Services
Programs**

Background

An integrated Early Childhood Services Program (ECS) will be provided to children in order to facilitate the transition from home to the school setting. The intent of the ECS Program is to strengthen the sense of dignity and self worth of the child and permit parents with opportunities to actively participate in their children's education.

The ECS Program is a voluntary program and will be provided in accordance with provincial legislation and requirements.

Procedures

- ~~1. A minimum of five eligible children must be enrolled in a regular ECS Program in order to open and operate an ECS Center in a community.~~

An ECS Program will operate when an acceptable number of students are enrolled.

2. The ECS projected enrollment form shall be submitted by the principal to the superintendent, on or before June 30th of the preceding school term.
3. An eligible child may be admitted to an ECS program during the month of September in any school year provided that child's 5th birthday falls on or before the 1st day of March of that school year **(4½ years of age by September 1 of that school year)**.

3.1 ECS child with a mild/moderate disability/delay – a child who is assessed as having mild or moderate cognitive disabilities, visual or hearing impairments, emotional, behavioural, physical, medical or multiple disabilities, or communication delays, base instruction (maximum of 2 years of funding. The child is required to be 4 years of age by March 1st.

3.2 ECS child with a severe disabilities/delays. A child who is assessed and coded as having a severe disability/delay according to the criteria and

**Early Childhood
Services
Programs**

categories set out in the current Special Education Coding Criteria, base instruction (maximum of 3 years of funding. The child is required to be 3 years of age as of March 1st.

4. The principal, ~~in consultation with the Local School Board Committee,~~ shall submit notification of an intention to participate in an ECS Program to the superintendent, on or before January 31st of the preceding school term if they do not already have an ECS. Program in operation.
5. The 'per child served' count shall be submitted by principals on the last operating day of the beginning month in which the ECS Program commenced operation in order to verify enrollment for funding purposes.
6. Once an ECS Program is in operation, it will be allowed to continue for the remainder of the year provided enrollments remain at an acceptable level.
7. The superintendent will ensure that the following responsibilities will be completed within the appropriate time frames as set by the division or Alberta Education:
 - 7.1 Establish and maintain the legal status for each ECS Center.
 - 7.2 Employ a qualified ~~instructor/~~teacher to implement the ECS Program.
 - 7.3 Establish approved facilities.
 - 7.4 Procure assessments of special needs children in application for special government grants.
8. ~~A combined ECS/Playschool Program may be established where there are less than the five eligible ECS children that are required to operate an ECS Program if the Local School Board Committee approves.~~

~~In such cases the superintendent will make contact with the appropriate agency and establish a contract that includes a financial commitment from the agency that is responsible for playschool.~~

**Early Childhood
Services
Programs**

-
9. ~~In order for a playschool child to be eligible for the combined ECS/Playschool Program, the child must be 3 1/2 years of age on or before September 1st.~~
8. A combined ECS/Primary Grade Program may be established when there are not a **sufficient number of students** to operate regular ECS Program.
9. ECS centers will operate in accordance with the following:
- 9.1 ~~Provide services for at least nine months of the school year. The Local School Board Committee will recommend the hours, days, and months of operation in accordance with the policies and regulations governing teacher contracts and in the best interest of the child and school operation.~~
- 9.1 The instructional program shall consist of a minimum 475 instructional hours.
- 9.2 ~~ECS Centers should be open for **minimum of** three full days each week or the equivalent.~~
- 11.4 ~~Where the number of children enrolled at the ECS Center is 14 or more, and when the Local School Board Committee determines that the ECS or a combined ECS/Playschool enrollment at an ECS Center merits consideration for special programming, one of the two following options may be exercised:~~
- 9.3 The program **operate 5 half days every day of the week or** may be split and the groups cycled on a rotational basis of 3 days one week and 2 days the following week. Each group would receive the same number of instructional hours.
- 9.3.1 ~~An ECS assistant may be hired to assist the ECS instructor.~~
- 11.5 ~~Where special circumstances require some other type of program arrangement, the principal shall prepare a proposal describing the circumstances and the proposed program arrangement to the Local School Board Committee for consideration and approval~~
- 11.6 ~~An ECS assistant may be hired to assist the ECS instructor if an ECS class is in excess of 14 children.~~



Early Childhood Services Programs

- 9.4 Holidays for the students and staff will correspond to those of the school.
 - 9.5 Professional days, conventions and in-service training may coincide with those of teaching staff.
 - 9.6 In the absence of the ECS instructor **teacher**, the principal shall make arrangements to have the centre remain open with the children in attendance.
- ~~12. The Local School Board Committee shall act in the capacity of a Local Advisory Committee (LAC). The LAC Committee will make recommendations to the school principal in regard to the following items:~~
- ~~12.1—ECS facilities.~~
 - ~~12.2—Program needs.~~
 - ~~12.3—Hiring of the ECS instructor/teacher.~~
 - ~~12.4—Parent involvement.~~
 - ~~12.5—Program plans that involve school and community activities.~~
 - ~~12.6—Days of operation.~~
10. The ECS Program shall be recognized as a part of the school program and the principal shall:
- 10.1 Coordinate the activities of the ECS Center as part of the overall administration of the school including such areas as supervision, transportation, budgeting allocation and involvement in the implementation of the instructional program.
 - 10.2 Ensure that the identification and program development requirements of special needs children are met. Parents, local community members and central office staff may also make a contribution to the special needs requirements.
 - 10.3 In consultation with the ECS instructor/teacher, ensure that a minimum of one developmental checklist per student is completed during the school term and kept on file. **The recommended tool would be Early Years Evaluation Tool.**



**Early Childhood
Services
Programs**

- 10.4 Ensure that parent – teacher interviews are conducted throughout the school term.

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF THE HISTORY

OF THE UNITED STATES

AND OF THE WORLD

THE UNIVERSITY OF CHICAGO PRESS, CHICAGO, ILL. 60637

THE UNIVERSITY OF CHICAGO PRESS, CHICAGO, ILL. 60637
1974

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PROCEDURE 437 – SCHOOL VOLUNTEERS

ORIGINATOR: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

RECOMMENDATION
That the Board of Trustees approve in principle, the attached draft of Procedure 437 – School Volunteers.

REPORT OF TRUSTEES

DATE: MARCH 15, 1900

TO: THE BOARD OF TRUSTEES
OF THE UNIVERSITY OF CALIFORNIA

FOR THE YEAR ENDING DECEMBER 31, 1899

BY: THE TRUSTEES

AND BY: THE BOARD OF TRUSTEES

The following is a statement of the assets and liabilities of the University of California, as of December 31, 1899, and of the income and expenditures for the year ending on that date. The statement is prepared in accordance with the provisions of the Act of the Legislature of 1897, relating to the University of California, and is subject to the audit of the State Auditor.

**School
Volunteers**

Policy

The Board believes that volunteers are a valuable part of the school community and can enhance educational services.

Guidelines

1. The assignment of duties for a volunteer rests with the school principal.
2. For those volunteers who work with students in a school on a regular, ongoing basis, it is expected that volunteers will be entitled to:
 - 2.1 Know what is expected of them
 - 2.2 Be treated in a respectful manner.
3. Volunteers shall:
 - 3.1 Follow through with commitments,
 - 3.2 Abide by the directions of the principal/classroom teacher,
 - 3.3 Maintain confidentiality,
 - 3.4 Accept guidance and direction.

Procedures

1. The principal shall approve all volunteers expected to be working in the school.
2. Volunteers shall:
 - 2.1 Sign a Pledge of Confidentiality in a format acceptable to the Superintendent of Schools,
 - 2.2 Abide by Division and School policies and procedures,
 - 2.3 Where required, complete any safety training,
 - 2.4 Where the volunteer works with children unsupervised by a school staff member, the volunteer must "Criminal Records Check", "Local Indices Search (RCMP)", "Vulnerable Sector Search" and "Child Intervention Check", at the school's expense,
 - 2.5 Advise the school principal of any criminal charges that occur after the initial "Criminal Record Check" and/or "Child Family Services Authority Intervention Record Check" has been completed.
3. Volunteers whose services are no longer required will be notified in writing by the principal.



4. The school principal must communicate to staff if a volunteer may be left unsupervised with students. Unless staff are instructed otherwise, staff must ensure the volunteer is supervised where the volunteer is in contact with students.

**School
Volunteers****APPENDIX 1*****Pledge of Confidentiality***

I _____
(Name of Volunteer Taking Pledge)

understand that in the course of my volunteer work with Northland School Division No. 61 that I may possess information about the operations of the Division, and about its students, parents, and other staff ("confidential information"). I understand that the Division is subject to the *Freedom of Information and Protection of Privacy Act* ("FOIPP"), and that the release of confidential information may harm the interest of the Division, violate the FOIPP Act, or both. I agree that I will not, without authorization, disclose or make known confidential information which comes into my knowledge by reason of volunteering, either during the period of my volunteer work with the Division or afterwards. I understand that my right to access or make use of confidential information is restricted to my need to know that information to perform my responsibilities.

I understand that unauthorized disclosure, copying and/or misuse of confidential information is a serious breach of duty, and may result in termination of my volunteer work with Northland School Division No. 61.

Signed this _____ day of _____, 20____ A.D.

(Signature of Person Taking Pledge)

(Witness)

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PROCEDURE 435 – CRIMINAL RECORDS CHECKS

ORIGINATOR: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

RECOMMENDATION
That the Board of Trustees approve in principle, the attached changes to Procedure 435 – Criminal Records Checks.

**Criminal Records Checks**

Background

In order to ensure the safety of both students and staff within the division, all new employees must provide an RCMP check to the school/divisional office.

Procedure

~~As a condition of employment, all new staff must provide an updated RCMP check within 30 days of commencement of employment. Failure to provide all documentation may result in termination of employment.~~

- 1. Most positions with the Division involve contact with students. For this reason applications shall include a Criminal Check, Local Indices Search (RCMP), Vulnerable Sector Search and a Child Intervention Record Check, and shall be a condition of employment, which shall be submitted to Human Resources.**
- 2. Applicants must provide current documentation, dated within the previous six (6) months from the appropriate agency verifying his/her status. Documentation shall include:**
 - 2.1 Criminal Records Check**
 - 2.2 Local Indices Search (RCMP) – from the employee's home detachment**
 - 2.3 Vulnerable Sector Search**
 - 2.4 Child Intervention Check**
- 3. Applicants with criminal convictions are required to obtain and submit an official detailed statement in writing to the Superintendent or designate. Conviction of a crime does not automatically disqualify an applicant from employment. The Superintendent will consider the nature of any conviction in relation to the position.**

**Criminal Records Checks**

-
- 4. Any break in employment with the Division, longer than six (6) months, will require the submission of new documentation as stated in section 5.1.**

Should the RCMP check indicate a charge, all charges including the date of the occurrence must be disclosed in writing to the Superintendent.

- 5. A ~~current~~ staff member ~~may be required to~~ **must** provide additional RCMP **documentation** checks should a **charge or** conviction occur.**
- 6. Principals are to ensure that all casual and substitute staff working at the school, provide an ~~updated RCMP check~~ **updated documentation** which is to be filed at the school.**

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS
SUBJECT: ELIMINATION OF ECS INSTRUCTOR POSITION
ORIGINATOR: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

RECOMMENDATION
The Board of Trustees recommends the position of ECS Instructor be eliminated to align with changes in Alberta Early Childhood regulations.

CURRENT SITUATION: NSD has had ECS Instructors as a possible way to deliver and teach Kindergarten in our schools.

BACKGROUND: Changes to the Alberta Early Childhood Services regulations in 2012 now stipulate that ECS providers must be under the direction and supervision of a certified teacher. The ECS designation is no longer a valid role under the new regulations.

NSD has 4.17 FTE ECS Instructors. These employees would now have to become Educational Assistant I's. We recommend their salary be grandfathered for one year through this transition.

OPTIONS:

BOARD OF TRUSTEES

TO THE HONORABLE

THE SENATE

IN SENATE

THE SENATE

THE SENATE

THE SENATE

THE SENATE

THE SENATE

THE SENATE

THE SENATE

THE SENATE

THE SENATE

THE SENATE

**ECS Instructor****IDENTIFYING INFORMATION**

POSITION TITLE: ECS Instructor

CLASSIFICATION TITLE: Paraprofessional

DEPARTMENT: Instruction

IMMEDIATE SUPERVISOR'S TITLE: Principal

REASON FOR SUBMISSION: X
Creation Change Update

Date: May 2013

POSITION SUMMARY

To be in charge of the ECS classroom.

MAJOR DUTIES AND RESPONSIBILITIES:

1. Be responsible for daily long range and unit programming and assessment as outlined by the Divisional office and be responsible for keeping a daily plan book and Maplewood attendance.
2. Decide on the assistance needed from parent volunteers using an approach which will involve parents in this program.
3. Prepare, monitor and assess IPP'S as necessary.
4. Work closely with the Grade One Teacher and Divisional personnel.
5. Involve community and agencies for example (CASE, SHIP) in the E.C.S. program where applicable.
6. Be assigned to supervision duty
7. Attend all staff meetings.
9. Attend in-service programs as required and participate in divisional initiatives.
10. Knowledge in computer and technology.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: POLICY 15, SCHOOL LUNCH PROGRAMS

ORIGINATOR: TRUDY RASMUSON, SECRETARY TREASURER

RECOMMENDATION

That the Board of Trustees approve the attached changes to Policy 15, School Lunch Programs.

CURRENT SITUATION: Second reading of Policy 15, School Lunch Programs was deferred from the January 30/31, 2015 Regular Board Meeting to February 28, 2015, so Section 2 could be reviewed.

Policies and Procedures related to the governance and day to day operation of School Food Services need to be revised to align and better reflect current direction set by the Northland School Division Enquiry Team Recommendations, priorities and goals.

NSD has two policies that govern School Food Services:

Policy 10 – Board Delegation of Authority (6)

Policy 15 – School Lunch Programs

These procedures are out of step with revisions to Policy 7 – Local School Board Committees.

BACKGROUND: The first School Lunch Program started at Conklin School in October 1973. Four communities were selected as a result of a request by the Metis Association of Alberta to the Alberta Government to fund a nutritional hot lunch program for children in northern Alberta.

The Program was founded on a community development concept allowing individual programs to be managed and operated by people in each of the designated communities. It initially operated under Alberta Health, transferred to Alberta Education, then was absorbed by Northland School Division in the 1990s. There are currently 26 School Lunch Programs operating in 29 communities.

School Food Services operates as a separate entity within Northland School Division. It provides consulting services for 26 hot lunch programs (24 of which are Northland schools) and employs approximately 65 kitchen staff / book keepers, 3 office staff and 1 driver.

**School Lunch Programs**

The school lunch program is an important component of the services provided to students by the Division. The Board believes that the Local School Board Committees should play an integral role ~~in the liaison with the School Lunch Program Associations~~. The Board also recognizes that the administration of the lunch program is a difficult and complex task and has established the following conditions under which it will operate.

Specifically

1. The Board may enter into a contract with a Local School Lunch Program Association, which will be a non-profit community based association, to operate the lunch program in a community **outside the Division**.
2. **When a School Lunch Program operates in a community outside the Division, the Local School Board Committee Lunch Program Association** is able to determine the overall policy under which the Local School Lunch Program ~~Association~~ will operate within the school facility. Such a policy shall be consistent with the policies of the **Board's School Food Services**.
3. ~~The Board may enter into a contract with a Local School Board Committee to operate the Local School Lunch Program should the Committee make such a request to the Board. The Local School Board Committee will be subject to the same terms and conditions as is the case with the School Lunch Program Association.~~

The Board will provide a School Lunch Program in Division schools.

4. The School Lunch Program will be operated in accordance with the requirements and procedures specified in the School Lunch Procedures Handbook that has been prepared to guide and administer the Program throughout the Division.

Legal Reference: Section 61, School Act – RSA 2000

The first of these is the fact that the
 second of these is the fact that the
 third of these is the fact that the
 fourth of these is the fact that the
 fifth of these is the fact that the

The first of these is the fact that the
 second of these is the fact that the
 third of these is the fact that the
 fourth of these is the fact that the
 fifth of these is the fact that the

The first of these is the fact that the
 second of these is the fact that the
 third of these is the fact that the
 fourth of these is the fact that the
 fifth of these is the fact that the

The first of these is the fact that the
 second of these is the fact that the
 third of these is the fact that the
 fourth of these is the fact that the
 fifth of these is the fact that the

The first of these is the fact that the
 second of these is the fact that the
 third of these is the fact that the
 fourth of these is the fact that the
 fifth of these is the fact that the

The first of these is the fact that the
 second of these is the fact that the
 third of these is the fact that the
 fourth of these is the fact that the
 fifth of these is the fact that the

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: 2016-2017 CAPITAL PLAN

ORIGINATOR: TRUDY RASMUSON, SECRETARY-TREASURER

RECOMMENDATION
That the Board of Trustees approve the 2016-2017 Capital Plan, as attached.

CURRENT SITUATION: The attached capital plan lists the proposed projects for the division along with detailed information on each project.
This must be submitted to the department by April 1.

BACKGROUND:

BLIMS Projects - Web Access for Capital Plan Submission

WAP2000 - Summary Report

Printed: March 26, 2015 11:11:26 AM

EPR Id	Location	Title	Key Driver(s)	Asset Name	Submission Status	Project Sub - Category	Client Ranking File #	Scheduled Start Date	Capital Plan Submission Year	Total Project Cost	Total Provincial Support (GOA/Fed/Private)	Other
7859	PADDLE PRAIRIE	Paddle Prairie School - Modernization	Infrastructure condition	Paddle Prairie School	Unsubmitted	Preservation - Facility	1	2010	2017	\$9,230,334.80	\$9,230,334.80	\$0.00
7881	WABASCA - DESMARAIS	Wabasca New School	Demographics, Economic growth, Environmental factors, Infrastructure condition, Social changes	Wabasca Middle School	Unsubmitted	New - New Facilities	2	2011	2017	\$17,097,717.39	\$17,097,717.39	\$0.00
7872	CALLING LAKE	Calling Lake - Modernization	Infrastructure condition, Social changes	Calling Lake School	Unsubmitted	Expansion - Site Servicing Costs	3	2010	2017	\$10,232,200.01	\$10,232,200.01	\$0.00
7890	COLD LAKE	Elizabeth - Gym Addition and conversion of Activity Room	Infrastructure condition, Social changes	ELIZABETH COMMUNITY SCHOOL	Unsubmitted	Preservation - Facility	4	2010	2017	\$5,990,742.40	\$5,990,742.40	\$0.00
7886	WABASCA - DESMARAIS	Mistassiny - Modernization	Economic growth, Infrastructure condition, Program changes	Mistassiny School	Unsubmitted	Preservation - Facility	5	2011	2017	\$14,794,708.50	\$14,794,708.50	\$0.00
9303	CONKLIN	Conklin School - New School	Demographics, Economic growth, Infrastructure condition, Social changes	CONKLIN COMMUNITY SCHOOL	Unsubmitted	New - Replacement Facilities	6	2012	2017	\$8,195,959.22	\$8,195,959.22	\$0.00
7878	FORT CHIPEWYAN	Athabasca Delta Community School - Modernization	Environmental factors, Infrastructure condition, Social changes	Athabasca Delta Community School	Unsubmitted	Preservation - Facility	7	2013	2017	\$11,816,318.14	\$11,816,318.14	\$0.00
7879	CHARD	Father R. Perin - Modernization	Infrastructure condition, Social changes	Father R Perin School	Unsubmitted	Preservation - Facility	8	2013	2017	\$4,802,309.37	\$4,802,309.37	\$0.00
7891	SPUTINOW	J.F. Dion School - Modernization	Infrastructure condition, Social changes	J. F. Dion School	Unsubmitted	Preservation - Facility	9	2010	2017	\$6,504,655.52	\$6,504,655.52	\$0.00
7881	FORT MACKAY	Fort McKay - Modernization	Infrastructure condition, Social changes	Fort McKay School	Unsubmitted	Preservation - Facility	10	2013	2017	\$3,135,342.47	\$3,135,342.47	\$0.00
Total					10 Project(s)					\$91,600,285.63	\$91,600,285.63	\$0.00

Final Submission Sign-off:

Representative Name Signature Date

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: SALE OF 155 ACRES OF LAND

ORIGINATOR: TRUDY RASMUSON, SECRETARY-TREASURER

RECOMMENDATION
That the Board of Trustees approve the sale of 155 acres of land, located at SW 1-83-20-W5M, in Northern Sunrise County, subject to Section 9 of the Disposition of Property Regulation and Ministerial approval.

CURRENT SITUATION: Northland School Division owns 155 acres, located 20 km east/south-east of Peace River. The land is currently being rented for agricultural purposes.

BACKGROUND: An appraisal dated March, 2015, places the market value of the parcel at \$201,400. A second appraisal has been requested as per Section 9 of the Disposition of Property Regulation.

BOARD OF TRUSTEES

DATE: MARCH 10, 1915

OF THE
THE BOARD OF TRUSTEES

OF THE BOARD OF TRUSTEES

OF THE BOARD OF TRUSTEES

OF THE BOARD OF TRUSTEES

OF THE BOARD OF TRUSTEES

OF THE BOARD OF TRUSTEES

OF THE BOARD OF TRUSTEES

RESOLVED, That the Board of Trustees do hereby authorize the Treasurer to pay out of the funds of the Board the sum of \$100.00 to the order of the Board of Trustees for the purpose of purchasing a new set of books for the library.

IN WITNESS WHEREOF, the Board of Trustees has hereunto set its hand and seal this 10th day of March, 1915.

Miller & Associates

Consulting Real Property & Business Valuers

P.O. Box 1747
Fairview, Alberta
T0H 1L0

Phone: (780) 835-4520
Fax: (780) 835-5001
Email: milled@telusplanet.net

March 4th, 2015

File No. FV2294.15

Northland School Division No. 61
Bag 1400
9909-77th Avenue
Peace River, Alberta
T0H 2X0

**RE: SW 1-83-20-W5M
NORTHERN SUNRISE COUNTY**

As requested I have completed an appraisal estimating the market value, as at February 17th, 2015 of the above referenced property located within Northern Sunrise County, approximately 20 kilometers northeast of the Town of Peace River and approximately of 10 kilometers southeast of the Hamlet of St. Isidore.

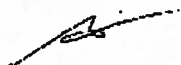
It is hereby certified that I inspected the subject property on February 17th, 2015. To the best of my knowledge and belief, statements contained in this appraisal report, subject to the limiting conditions set forth, are true and correct.

I hereby certify that I have no present or contemplated interest in the subject property, which would in any way affect statements of value expressed. Employment in and compensation for making this appraisal are in no way contingent upon the values reported.

After considering all of the factors herein described, it is the opinion of the appraiser that the market value of the fee simple estate in the within described property, as at February 17th, 2015 is: **TWO HUNDRED AND ONE THOUSAND FOUR HUNDRED DOLLARS (\$201,400).**

For information in support of this opinion, the reader is invited to review the attached summary appraisal report containing the appraiser's findings, analyses and conclusions.

Yours truly,
MILLER & ASSOCIATES



Edward C. Miller, AACI, P. App.
Enclosures

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: DISPOSAL OF HOUSING UNIT IN GIFT LAKE

ORIGINATOR: TRUDY RASMUSON, SECRETARY-TREASURER

RECOMMENDATION
That the Board of Trustees approve the disposal of housing unit #117 in Gift Lake.

CURRENT SITUATION: The house is currently being used to house an office and part of the library while the new school is being built.

INFORMATION: The house has not been rented by a teacher for some time, and is surplus to the needs of the division.

BACKGROUND:

BOARD OF TRUSTEES

MEMORANDUM FOR THE BOARD OF TRUSTEES

DATE: 10/1/84
TO: THE BOARD OF TRUSTEES

FROM: THE BOARD OF TRUSTEES

SUBJECT: [REDACTED]

RE: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: TRANSFER OF HOUSING UNITS IN GIFT LAKE

ORIGINATOR: TRUDY RASMUSON, SECRETARY-TREASURER

RECOMMENDATION
That the Board of Trustees approve the transfer of three housing units, #114, #115, and #117 and three mobile homes, units #69, #197 and #297 to the Gift Lake Metis Settlement, after market and valuations and Ministerial approval of the housing units.

CURRENT SITUATION: The three housing units are surplus to the needs of the Division, and the three mobile homes are being replaced with newer homes. We are currently awaiting a Real Property Report from an appraiser on the three housing units.

INFORMATION: The Division received a letter from the Gift Lake Metis Settlement, in March, requesting the six units.

BACKGROUND:

REPORT OF PROGRESS

DATE: MARCH 17, 1944

TO: DIRECTOR

FROM: J. H. HARRIS

SUBJECT: PROGRESS REPORT

RE: [illegible]

1. [illegible]

[illegible]

2. [illegible]

[illegible]

[illegible text block]

[illegible]

[illegible text block]

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: DISPOSAL OF HOUSING UNITS IN PADDLE PRAIRIE

ORIGINATOR: TRUDY RASMUSON, SECRETARY-TREASURER

RECOMMENDATION
That the Board of Trustees approve the disposal of three mobile homes, #223, #194/294 and #211, used as teacherages in Paddle Prairie.

CURRENT SITUATION: The three mobile homes are at the end of the lifecycle, and have been replaced with three newer mobile homes. We have received verbal market value quotes on the units from two mobile home dealers. The single family units are valued between \$10,000 - \$12,000 and the double-ender valued at between \$12,000 - \$15,000.

BOARD OF TRUSTEES

DATE: JANUARY 12, 1912

RESOLUTION

RESOLUTION OF THE BOARD

RESOLUTION OF THE BOARD

RESOLUTION

RESOLUTION OF THE BOARD

RESOLUTION

RESOLUTION OF THE BOARD

RESOLUTION

RESOLUTION OF THE BOARD

RESOLUTION OF THE BOARD

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: MOBILE HOME PADDLE PRAIRIE PROJECT TENDER

ORIGINATOR: TRUDY RASMUSON, SECRETARY-TREASURER

RECOMMENDATION

That the Board of Trustees accept the following bids for the three mobile homes in Paddle Prairie:

<u>Unit</u>	<u>Name</u>	<u>Bid</u>
1995 mobile home	Abe and Mary Zacharias	\$27,500
1994 mobile home	Keith and Sarah Price	\$27,000
1990 mobile home	Keith and Sarah Price	\$17,000

CURRENT SITUATION: Initiation to participate in Northland's tender for the purchase of three used mobile homes in Paddle Prairie was advertised and were received by the Secretary-Treasurer at 2:00 p.m. on March 18, 2015.

Other Bids Received:

1995 Mobile Home

Irvin and Sara Zacharias - \$8,500
Glen Thiessen - \$6,000
Andrew Zacharias - \$6,000
Paddle Prairie Metis Settlement - \$4,000
Gerard and Cathy Gillis - \$1,500
Chester Omoth - \$1,000

1994 Mobile Home

Abe and Mary Zacharis - \$21,500
Irvin and Sarah Zacharias - \$10,500
Glen Thiessen - \$6,000
Andrew Zacharias - \$6,000
Gary and Jean These - \$5,100

Paddle Prairie Metis Settlement - \$4,000
Colin McKay - \$2,000
Chester Omoth - \$1,000

1990 Moible Home

Glen Thiessen - \$6,000
Andrew Zacharias - \$6,000
Chester Omoth - \$5,051
Paddle Prairie Metis Settlement - \$4,000

**LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
INCLUDED IN THE NORTHLAND SCHOOL DIVISION NO. 61
BOARD MEETING AS OF MARCH 16, 2015**

P. 91

LSBC NAME	DATE(S) OF MEETING	DATE(S) RECEIVED
Anzac/Bill Woodward	Dec 9, 2014	Feb 23, 2015
Athabasca Delta	Jan 19, Jan 26, Feb 16, 2015	Feb 19, Mar 4, 2015
Bishop Routhier	Nov 3, Dec 1, 2014	Feb 2, 2015
Calling Lake	Feb 26, 2015	Mar 13, 2015
Chipewyan Lake		
Conklin	Feb 17, 2015	Feb 18, 2015
Desmarais		
East Prairie	Dec 10, 2014/Jan 14, 2015	Mar 12, 2015
Elizabeth		
Fort McKay	Feb 23, 2015	Feb 25, 2015
Gift Lake	Feb 23, 2015	Feb 24, 2015
Grouard		
J.F. Dion		
Janvier		
Keg River	Jan 6, 2015	Mar 3, 2015
Little Buffalo		
Paddle Prairie	1Feb 23, 2015	Feb 24, 2015
Peerless Lake	Feb 26, 2015	Mar 12, 2015
Pelican Mountain	Feb 17, Mar 3, 2015	Mar 4, 2015
Susa Creek	Feb 25, 2015	Mar 11, 2015
Trout Lake		
Wabasca	Jan 13, Feb 17, Mar 10, 2015	Feb 19, Mar 12, 2015

LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES NOT RECEIVED AS OF MARCH 16, 2015

Local School Board	Last Minutes Submitted
Anzac/Bill Woodward	
Athabasca Delta	
Bishop Routhier	
Calling Lake	
Chipewyan Lake	Nov 6, 2014
Conklin	
Desmarais	June 3, 2014
East Prairie	
Elizabeth	Jan 27, 2015
Fort McKay	
Gift Lake	
Grouard	October 6, 2014
J.F. Dion	Feb 3, 2015
Janvier	Dec 9, 2014
Keg River	
Little Buffalo	Jan 13, 2015
Paddle Prairie	
Peerless Lake	
Pelican Mountain	
Susa Creek	
Trout Lake	Feb 2, 2015
Wabasca	

Date		Description		Amount	
1890	Jan 1	Balance		100.00	
1890	Jan 15	Received from John Doe		50.00	
1890	Feb 1	Received from Jane Smith		25.00	
1890	Mar 1	Received from Mr. Brown		75.00	
1890	Apr 1	Received from Mrs. White		30.00	
1890	May 1	Received from Mr. Green		40.00	
1890	Jun 1	Received from Mr. Black		60.00	
1890	Jul 1	Received from Mr. Grey		20.00	
1890	Aug 1	Received from Mr. Blue		15.00	
1890	Sep 1	Received from Mr. Yellow		10.00	
1890	Oct 1	Received from Mr. Purple		5.00	
1890	Nov 1	Received from Mr. Pink		3.00	
1890	Dec 1	Received from Mr. Brown		2.00	
1890	Total			405.00	

THE ABOVE IS A TRUE AND CORRECT STATEMENT OF THE ACCOUNTS OF THE ABOVE NAMED PARTY FOR THE YEAR 1890.

Witness my hand and seal this 1st day of January 1891.

Notary Public for the State of New York

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ADMINISTRATIVE ACTION – CURRENT
LOCAL SCHOOL BOARD COMMITTEE MINUTES RECEIVED

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

That the Board of Trustees approve of the action taken by Administration with respect to local board minutes received, as attached.

BOARD OF TRUSTEES

MEETING OF 1912

1912

REPORT OF THE BOARD

REPORT OF THE BOARD

1912

REPORT OF THE BOARD

1912

REPORT OF THE BOARD

REPORT OF THE BOARD

1912

REPORT OF THE BOARD

1912

Meeting	Date of Meeting	Agenda Item	Task
LSBC (03/10/2015)	3/17/2015	Wabasca	Comment: Attendance - Need an extra body in the school to help with the attendance issues. Need to draft a job description.
LSBC (02/17/2015)	3/17/2015	Wabasca	Motion 2997/02/15 Jeff moved to host the New Teacher Orientation in Wabasca that is taking place in August of 2015.
LSBC (02/17/2015)	3/17/2015	Pelican Mountain	February 17 minutes are almost identical to January 12 minutes. Follow up with secretary.
LSBC (02/23/2015)	3/17/2015	Paddle Prairie	Motion 046:14/15 moved to convert the science lab into a foods lab.
LSBC (02/17/2015)	3/17/2015	Conklin	Motion 0224-15 Conklin LSB motions to financially assist with snow clearing by periodically hiring community members to clear snow at Conklin Community School.
LSBC (11/03/2014)	3/17/2015	Bishop Routhier	Motion 779/14 Brad moves to seek explanation from the executive level regarding the legislation from which NSD has authority to form the attendance committee an clarification as to the level of authority the committee shall have.
LSBC (02/16/2015)	3/17/2015	ADCS	Pull comment 10: Water Coolers - Kerri Contacting Dave to get costs of water coolers in each class to ensure good drinking water for all and reduce students in hallway.
LSBC (02/16/2015)	3/17/2015	ADCS	Pull comment 12: Literacy School - Kerri will seek funds for 25K to see if a literacy program (for all ages) could be set up at ADCS to run in July and beg of August. Recommended Kerri write letter for 5K to the various community partners.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ANZAC LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- DECEMBER 9, 2014

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

Anzac Local School Board Meeting Minutes– December 9

Dec. 9, 2014 6:35 pm

Attendees: Geoff Petley-Jones, Jamie Landry, Cleo Reece, Brian Knutson, Kayla Landry, Kelsey Sheehan, Rachel Conrod

Meeting called to order at 6:35pm.

Agenda Items

1. Principal's Report

Reviewed the attendance report and suspensions from the month of November. Still having issues with the heat, but it is being looked into by Brewster Electric.

2. Logo Change

Two teachers want to change the Anzac School Raven mascot to something that is more relatable to the Woodward Wolves. They are suggesting that we use Anzac Wolf Cubs or Anzac Wolf Pups. One person mentioned from the board that having Anzac LIL'Wolves would be a good idea.

The Anzac Local School Board unanimously makes a motion as follows:

Motion 4000: Brian makes a motion that Anzac Community School changes their school team name to Anzac LIL'Wolves and the school colors changed to red on black.

The motion is carried.

3. Sporting Equipment

Two coaches/teachers are requesting to have approximately \$7600 plus shipping for pieces of equipment in the gym. Most of the equipment will be for the volleyball programs- Acuspike to help with serving and spiking, volleyballs, badminton racquets, and 25-30 basketballs for Anzac School.

Motion 4001: Brian makes a motion that from the Nexen fund we utilize a maximum of \$8000 for sporting equipment.

The motion is carried.

Meeting is adjourned at 7:30pm.

FILED IN
B9CUSHARE

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ADCS LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES

- JANUARY 19, 2015
- JANUARY 26, 2015
- FEBRUARY 16, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

REAR VIEW

DATE: 10/10/1962

TIME: 10:00 AM

LOCATION: 1000 N. 10th St., Phoenix, Arizona

REMARKS: 1. 1000 N. 10th St. is a 2-story building.

2. 1000 N. 10th St. is a 2-story building.

3. 1000 N. 10th St. is a 2-story building.

4. 1000 N. 10th St. is a 2-story building.

1000 N. 10th St. is a 2-story building.

**Athabasca Delta Community School
Local School Board Meeting Minutes
Monday January 19 2015**

Attending:

Julia Cardinal
Tania Dashcavich
Margot Simonot
Lorraine Cardinal
Kerri Ceretzke

Helen Shirley
Elder Joe Ratfat
Beverley Lambert
Wes Oginski
Stephanie Ritcey

Regrets: Dan Mercredi
Claris Voyageur

1. Prayer: Tania Dashcavich 6:40 p.m.
2. Review of the Agenda 625-15-01-19 Tania Dashcavich
3. Approval of the November Minutes: 626-15-01-19 Lorraine Cardinal
Addition of 'regrets' onto the minutes.
4. Principal's Report
 - a. Staffing

_____ has given _____ resignation and Donna accepted. Last day to be Feb 7. Main concern being the state of the housing.
Set up a meeting with Donna ASAP regarding staffing and housing.
Motion: 634-15-01-19 Tania Dashcavich

 - Grade 6/7 teacher looking into a transfer within Northland.
 - Rose Desjarlis resigned due to housing. Open position at school.
 - Career counselor possibility because of funding through industry.

More details to come.

 - 5 out 6 staff evaluations are complete.
 - b. Budgets
 - Updated ADCS budget given out. No questions.
 - c. Maintenance

Heater and duct cleaners have been hard at work for both the school and in the future the houses.
Looking into replacing doors especially the gym and bathrooms.
Need to get gym bathrooms in working order. Currently a public health concern because of the high community usage of the gym.
Discussion about school gym fee.
Action: Please email school use policy to board before next meeting.
(Done Tuesday Jan 20)
Discussion: Vandalism - Families and students to pay for vandalism.
 - d. Food Services

Maria from NSD was present. She gave an update: any changes in the menu are due to lack of ingredients or using up old items.
 - e. Other

**FILED IN
DOCUSHARE**

School truck has no reverse and ADCS will be rental a local vehicle until the 'new-used' truck arrives. Expected now middle of March.
Idea to approach industry for a new-old truck.

Wes Topics: Teacher Career Fair – NSD is looking for board members to assist at the career fairs in Edmonton, Calgary and Regina.

Helping Hands: Roles of Helping Hands were reviewed. Board is requiring more information on the program and an evaluation of its effectiveness.

5. ADCS Science Fair March 20 – Come out and participate!
6. Indspire – Suncor Sponsored 2 Chaperones & 6 Youth End of Feb 27 - 29
627-15-01-19 Lorraine Cardinal
7. Suncor Trip Redo March 4 & 5 (using motion from fall; update only)
8. Winter Camp Grade 4/5 and Up – Date Range Feb 27 to Mar 6
630-15-01-19 Lorraine Cardinal
21000 donates to ADCS from Shell
9. Hand Games Trip Grade 9 631-15-01-19 Tabled till More Details
10. NWT Boys Hand Games 632-15-01-19 Tabled till More Details
11. Permanent Camp Site 633-15-01-19 Tabled till More Details
12. Summer School Ideas – Interested have ideas ready for the next meetings.
13. Counselor Update & Introduction to Elder Joe Ratfat and Beverley Lambert
Discussions around Scared Circles, Education Success Mapping, Suicide Prevention Guests, etc.
12. In Camera 8:20 p.m. Julia Cardinal 634-15-01-19
Out of In-Camera 9:25 p.m. Tania Dashcavich 635-15-01-19
15. Adjournment 9:35 p.m.
16. Next Meeting February 16 2015

**Athabasca Delta Community School
Local School Board Meeting Minutes
Special Meeting
Monday January 26 2015**

Attending:

Julia Cardinal
Tania Dashcavich
Margot Simonot

Kerri Ceretzke
Helen Shirley
Danny Mercredi
Clariss Voyageur

Regrets: Lorraine Cardinal

1. Prayer: Danny Mercredi 6:35 p.m.
2. Review of the Agenda 635-15-01-26 Tania Dashcavich
3. Approval of the January 19 minutes (to be done in Feb with these Special Meeting minutes).
4. School Use Decision 636-15-01-26 Tania Dashcavich
Formal school use package will be created for next meeting.
If profit group \$200 will be charged. Non-profit groups no charges.
5. Overnight 3 Day Camp Grade 8/9 (4 students) Jan 28-30 637-15-01-26
Tania Dashcavich
6. Overnight 3 Day Camp Grade 7- 9 (full class) Feb 4 – 6 638-15-01-26
Danny Mercredi
7. Fort Smith Trip Grade 2 Day Trip (private vehicles with insurance) end of February 639-15-01-26 No Motion – more details required. Tabled to Feb 16.
8. Staff Update
retracted resignation and will be staying until June 26, 2015.
- Robert Stepaniuk Grade 6/7 has taken a new position at Little Buffalo and last day at ADCS Jan 30, 2015.
- Helping Hands position is open and interviews will be mid Feb.
- Brian Evans, PE Teacher, now going to move into Grade 6/7.
- PE Position 639-15-01-26 Danny Mercredi
- Secondary Math and Science 640-15-01-26 Danny Mercredi
- SA 641-15-01-26 Danny Mercredi
9. In Camera 641-15-01-26 7:18 p.m. Julia Cardinal
Out of In-Camera 7:50 p.m. 642-15-01-26 Clariss Voyageur
15. Adjournment 8:00 pm
16. Next Meeting February 16 2015

Telephone Motion 642-15-02-02 Assembly of Chiefs Trip for Second Chance Students

Requests: reports from Community Liaison, Counselor and Kitchen Staff for the next meeting

**FILED IN
DOCUSHAPE**

**Athabasca Delta Community School
Local School Board Meeting Minutes
Monday February 16, 2015**

Attending:

Tania Dashcavich
Lorraine Cardinal
Kerri Ceretzke
Dan Mercredi

Regrets: Julia Cardinal
Margot Simonot
Claris Voyageur

1. Prayer: Tania Dashcavich 6:50 p.m.
2. Review of the Agenda 641-15-02-16 Lorraine Cardinal
3. Approval of the January 19 Minutes: 642-15-02-16 Dan Mercredi
January 26 Minutes: 643-15-02-16 Dan Mercredi
4. Principal's Report
 - a. Staffing
 - Margot away until first week of March. Don Tessier filling in.
 - Ben Martin hired for PE position. Julia assisted in interviews.
 - Bailey Campbell for math/science position. Claris assisted in interviews.
 - b. Budgets
 - Budget print out given. No questions.
 - c. Maintenance
 - 25 trailers from the Slave Lake fires were donated to Northland
 - d. Food Services
 - Windows please pass onto Division staff that they must be moved immediately from Fort Smith. Winter road allows for that weight.
 - e. Outside Funds, Partners & Programs
 - Kerri spoke with cooks regarding donation. They will be giving one if using the kitchen for any catering.
 - Application for 85K per year for 3 years submitted to Shell to expand Experiential learning at the school with the support of a resource writer. Able to design local resources for ADCS and future new school use.

**FILED IN
DOCUSHAPE**

5. ADCS Counselor & Community Liaison Report
 - Reports shared. No questions.
6. Experiential Learning Update
 - Sustainable Communities Initiative and Experiential Learning Initiative continue to support ADCS with camp programing. Sticking to small focused groups.
 - No cost to ADCS.
 - Kerri met with educators and Mike Mercredi to discuss and emphasize the importance of literacy and numeracy at camps. Teachers are making it one of the priorities now.
7. Fort Smith Grade 2 March 13 (Educational Program & Swimming)
644-15-02-16 Dan Mercredi
 - Question around Private Vehicles. They all must complete a Northland Private Vehicle form. This is allowed.
8. Winter Camp for Grade 6/7 to Week of March 9
644-15-02-16 Dan Mercredi
9. Discipline Policy Update
 - Secondary Draft Shared – to be review in detail next meeting
 - Elementary Draft waiting for committee
10. Water Coolers
 - Kerri contacting Dave to get costs of water coolers in each class to ensure good drinking water for all and reduce students in hallway.
11. Helping Hands Interview
 - A board member was requested to support the Success Coach interviews, Tania volunteered to support.
12. Literacy School
 - Kerri will seek funds for 25 K to see if a literacy program (for all ages) could be set up at ADCS to run in July and beg of August. Recommended Kerri write letter for 5K to the various community partners.
13. In Camera 8:15 p.m. 646-15-02-16 Dan Mercredi
Out of In-Camera 8:55 p.m. 647-15-02-16 Dan Mercredi
15. Adjournment 9:00 p.m.
16. Next Meeting March 16 2015

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: BISHOP ROUTHIER LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES

- NOVEMBER 3, 2014
- DECEMBER 1, 2014

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

REPORT OF TRUSTEES

DATE: 12-15-1917

REPORT OF TRUSTEES

THE TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

TRUSTEES OF THE

Bishop Routhier School Meeting Minutes

November 3, 2014

I. Call to order

Greg Gauchier called to order the regular meeting of the Bishop Routhier School Board Committee at 12:14 PM on November 3, 2014 at Bishop Routhier School.

II. Roll call

Greg conducted a roll call. The following persons were present: Greg Gauchier, Bruce Joudrey, Don Cunningham, Brad Cunningham and Leanne Gauchier. Regrets: Davis Cunningham.

III. Agenda

775/14 Leanne Moves to adopt the agenda as presented Don Seconds 4 in favor passed.

IV. Approval of minutes from last meeting

Review of the minutes from the last meeting.

776/14 Don Moves to accept the minutes with changes Leanne Seconds 4 in favor passed.

V. Open issue

- a) Time of meetings - discussion

VI. Chair Report (Greg)

- a) Engagement team – discussion

777/14 Leanne Moves to accept the chair report Brad Seconds 4 in favor passed.

VII. Principal's Report

- a) Attendance – 84% for October
- b) Attendance committee
- c) Metis Cultural Week/ Harvest Festival
- d) Moccasin making
- e) Dare

**FILED IN
DOCUSHARE**

- f) Parent teacher interviews
- g) Book fair
- h) Nature walk
- i) Skating/Hockey
- j) Emily Charelsen – Positive behavior
- k) Shop class
- l) Music class

778/14 Leanne Moves to accept the Principal's report Don Seconds 4 in favor passed.

VIII. Other

Leanne formally thanks Bruce for all his hard work with the Harvest festival.

Brad questions the need of an attendance committee – discussion.

Don would like more information on the attendance committee and the legislation drafted concerning it – discussion.

779/14 Brad moves to seek explanation from the executive level regarding the legislation from which Northland School Division has authority to form the attendance committee and clarification as to the level of authority the committee shall have Don Seconds 4 in favor passed.

Next meeting December 1st

IX. Adjournment

Greg Gauchier adjourned the meeting at 1:05 PM.

Bishop Routhier School

Meeting Minutes

December 1, 2014

I. Call to order

Greg Gauchier called to order the regular meeting of the Bishop Routhier School Board Committee at 12:07 PM on December 1, 2014 at Bishop Routhier School.

II. Roll call

Greg conducted a roll call. The following persons were present: Greg Gauchier, Bruce Joudrey, Don Cunningham, Brad Cunningham, Leanne Gauchier, Davis Cunningham, Norma Noskey (WWAH) and Joanne Cunningham (guest).

III. Approval of minutes from last meeting

Tabled

IV. Norma Noskey Special report (When We Are Healthy)

- a) Helping grade six class fundraise for class trip
- b) Reaching out to other programs offered in the community
- c) Mock trial – explanation provided
- d) Nutrition program with the help of Alberta Health Services
- e) Explanation and update of the Healthy Relationships program
- f) Bullying prevention program
- g) Cow Bus explanation (March 3rd)
- h) Leaps and Bounds program explanation
- i) Home visit update
- j) Training, walking circle with Brad Cunningham
- k) Non violence training
- l) Community kitchens and fitness program are possible in future

Don asks about the funding provider for Norma's programs – discussion/explanation

V. Chair Report (Greg)

**FILED IN
DOCUSHARE**

- a) Ward system – discussion
- b) Discussion on current governance system
- c) Attendance questionnaire - discussion
- d) Attendance - discussion

VI. Principal's Report

- a) Dare program update
- b) Moccasin making update
- c) Skating program (each Wednesday)
- d) CTFS grade 4,5 and 6
- e) Music program (Don Cunningham)
- f) AERR (Annual Education Results Report) - discussion
- g) Parent Teacher Interviews (40% attended)
- h) Christmas concert – Scheduled @ 6 PM the 18th
 - a. Greg to give a few words to kick off the night
- i) School volunteer discussion (Joanne Cunningham)
- j) Community member coming in for work experience
- k) Book fair
- l) Movie pass attendance award – discussion
- m) Staff Christmas dinner
- n) Visitors from other schools and central office update

780/14 Brad moves to accept the Principal's report Don Seconds 5 in favor passed.

VII. Members Concerns

-Don gives insight on his experience at other Northland School Division schools as a member of the RCMP

-Open discussion on ways the board could support the teachers in keeping decorum within our school

-Discussion on abusive behavior experienced by teachers at the hands of students and parents

-Discussion on parent committee

781/14 Don moves to accept and endorse the Annual Education Results Report Leanne Seconds 5 in favor passed.

-Joanne Cunningham request that report cards are released prior to the parent teacher interview night

-Education assistant discussion

Bruce Joudrey explain training offered to staff

VIII. Adjournment

Greg Gauchier adjourned the meeting at 1:15 PM.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: CALLING LAKE LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES
- FEBRUARY 26, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

23 JUL 1970

DATE: 23 JUL 1970

TIME: 10:00

LOCATION: 10:00

REMARKS: 10:00

10:00

10:00

10:00

February 26, 2015

Present: Cora Weber-Pillwax on the phone, Louise Gambler, Gwen Schmidt, Gloria Cardinal

Playground

- Discuss playground, there is rumor that the MD has playground, ask John to check into it.

Motion 260215-01

Louise Gambler moved to direct the Principal to write a letter to the MD requesting available playground equipment. Furthermore, the Principal to write another letter to Bigstone Cree nation to ask for a contribution for the new playground equipment. Write another letter to the Superintendent, Donna Barrett and ask where to apply for grants for playground costs.

Seconded by Gwen Schmidt

All in favor

Accountability surveys – going out to parents for grade 5 – 12 students

Get data analysis up to five years back so LSBC can review.

New NSD Act consultation meetings – More info and meeting dates will be shared soon.

Meeting adjourned

**FILED IN
DOCUSHARE**

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: CONKLIN LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- FEBRUARY 17, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

WEDNESDAY, JULY 11, 1906

MINUTES OF THE BOARD OF TRUSTEES

REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDING DECEMBER 31, 1905

RESOLUTIONS
AND
MATTERS
FOR THE YEAR ENDING DECEMBER 31, 1905

**CLSB
Conklin Local School Board
Meeting Minutes
February 17, 2015**

Present:

Margaret Quintal
Verna Quintal-Janvier
Shirley Tremblay
Kathy Quintal
Bernard Woodfine – School Principal

Excused Regrets

Stacey Atkinson

Opening Prayer: Margaret Quintal

Call to order:

Margaret Quintal called the meeting to order at 7:40 p.m. at Conklin Community School.

Motion # 0224-15

Conklin Local School Board motions to accept January 24, 2015 regular meeting minutes and as presented.

All in favor, motion carried

Oaths of Office Act Form, swearing in and welcome of new board member Shirley Tremblay.

Motion # 0225-15

Conklin Local School Board motions to financially assist with snow clearing by periodically hiring community members to clear snow at Conklin Community School.

All in favor, motion carried

Motion # 0226-15

Conklin Local School Board recommends approval of Application for Education Placement/Boarding Home Program 2014/2015 school year as presented.

All in favor, motion carried

Shirley Tremblay excused herself from discussing boarding home application.

Meeting adjourned at 9:25 p.m.

**FILED IN
DOCUSHARE**

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
PART II. 1904

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: EAST PRAIRIE LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES

- DECEMBER 10, 2014
- JANUARY 14, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

DATE: 10/1/1911

10/1/1911

10/1/1911

10/1/1911

10/1/1911

10/1/1911

10/1/1911

10/1/1911

10/1/1911

10/1/1911

East Prairie Local School Board Committee

December 10, 2014 @ 4:30 pm

At Hillview School

Present: Vic Prinz – board member, Karen L'Hirondelle – board member, Rhonda Desjarlais – board member, Karen Lemay – Acting Principal

Absence: Shelly Auger – Chairperson, Joan Haggerty – secretary (late)

Vic was designated chairperson for this meeting.

1. Call To Order

Vic calls the meeting to order at 4:40 pm

2. Adopt Agenda

Rhonda moves to adopt as amended. 3 in favour – Motion Carried **MOTION 12.14.045**

3. Read & Adopt Minutes

Rhonda moves to adopt November 12, 2014. 3 in favour – Motion Carried **MOTION 12.14.046**

4. Business Arising from Previous Minutes

- Door bell being worked on today/tomorrow. All bells and intercoms should be working by new year.
- Request for gym use – independent use /waivers/fees/deposits/equipment/insurance.

Note: Joan joined the meeting at 4:46 pm

5. Principal's Report

- a) Student enrollment – we lost 4 students to High Prairie. It won't affect us this year but it will affect us next year. Most likely we will potentially have one full time teacher/principal, ½ time receptionist ½ teachers aid. Not sure what that will do for the cree class. We will lose three (3) to grade seven (7), not sure the numbers for ECS.
- b) Attendance – not in the 90's like were used to seeing. Basically three families not sick related.
- c) Monthly Family Nights – Parent /teacher interviews not many parents attended.
- d) Maintenance – ~~Alvin~~ Alvin made the request for the snow blower. The division will transport the bob cat here.

EPMS needs to let the teachers know when the grader is coming so they can move their vehicles. Grader needs to pick the icy patches.

Barriers to the hill – there is still a spot that people can go down the hill.

**FILED IN
DOCUSHARE**

East Prairie Local School Board Committee

- e) Calendar – January 29/15 regular school day
- f) Web page – Hillview school. Ca Karen L said to put minutes, calendar, bus runs, teacher will put homework, etc.
- g) PAT's/SLA's – Jeannette was going to come but shes covering in Grouard as acting principal. The SLA official results were released to the teachers today but not putting it out publically. The results are so late but ironing out the bugs. The task portion is five (5) partand redundant. Karen L'H moves to table the PAT results till January 14th, 2015 meeting. 4 in favour – Motion Carried **MOTION 12.14.047**
- h) Lunch Tickets – we are out of lunch tickets for the board meetings. Whose responsible for the budget. Consensus of the board for the principal to purchase some more lunch tickets if there is a budget.
- i) Volunteers – send Karen Lemay a list of suggested elders for cultural events.
- j) Mental Health Wellness Worker – not supposed to work with individual students but can do groups. Consensus of the committee to invite this position to the next meeting.

6. LSBC Concerns

Vic

- Is one bus driver on leave? The position was posted as a sub and has been filled.
Karen L'H moves to go into camera. 4 in favour – Motion Carried **MOTION 12.14.048**
Karen L'H moves to come out of camera. 4 in favour – Motion Carried **MOTION 12.14.049**
Still looking for sub drivers for temporary positions. Anyone wanting their class 2 to sub for the bus driver, Corporate will train & cover the costs along with the S endorsement and first aid.
Karen Lemay to put his on the facebook page and web page.
Does transportation require drug & alcohol testing? No

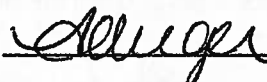
Karen L'H – none

Rhonda – none

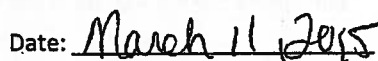
Vic – ATB? Karen L said not all the positions have been filled.

- 7. Next Meeting
January 14/15 at 4:30pm
- 8. Adjournment
Meeting adjourned at 5:41 pm.

Signature of Chairperson:



Date:



East Prairie Local School Board Committee

January 14, 2015 @ 4:30 pm

At Hillview School

Present: Shelly Auger – Chairperson, Joan Haggerty – secretary, Rhonda Desjarlais – board member, Karen Lemay – Acting Principal

Absence: Vic Prinz – board member, Karen L'Hirondelle – board member (both called Karen Lemay prior to the meeting to state their absence)

1. Call To Order

Shelly Auger calls the meeting to order at 4:50 pm

2. Adopt Agenda

Rhonda moves to adopt as amended. 3 in favour – Motion Carried **MOTION 14.01.050**

3. Read & Adopt Minutes

Joan didn't have them ready and will bring to February 18/15 meeting.

4. Business Arising from Previous Minutes

No minutes, no business arising

5. Principal's Report

a) Student enrollment – was down to 24 but coming up.

b) Attendance – some kids left early for holidays.

c) Monthly Family Nights – dinner meeting to talk about home work night, attendance and programs. Karen sent out a homework policy to the committee members.

Lana was invited but she declined due to her busy schedule this month. She was going to send a report but when Karen L emailed her last night Lana said she forgot. Karen L will invite her to the next meeting and if she doesn't attend then maybe invite her supervisor.

d) Maintenance – Door bells and intercoms are installed. The door bell can only be heard in the office area. Karen put in a maintenance request before Christmas on the outside of the building by the main doors.

e) There IS school on January 29/15

f) Web page – Hillviewschool.ca

g) PAT's/SLA's

Joan moves to go into camera.3 in favour – Motion Carried **MOTION 15.01.051**

FILED IN
DOCUSHARE

East Prairie Local School Board Committee

Joan moves to come out of camera.3 in favour – Motion Carried **MOTION 15.01.052**

- h) Other – Karen L asked Lana to participate in the dinner meeting with the public. Karen is to email the committee

6. LSBC Concerns

Shelly

- Bus driver double run – the sub was unavailable on these days and it was pre-arranged.

Rhonda – none

Joan

- FM Radio station – Karen L said they have until the end of January 99.9. students are running it, it helps with their development, leadership qualities, gets the kids to read and do interviews. Right now they recorded the kids say their name and where this station is based out of. This is a KTC project. If we want to keep the station longer it will cost at minimum \$3,000 for basic equipment. Karen is hoping that she can ask EPMS to use the recording equipment that EP owns.
- Gym Use – Karen said she has been busy with the FM station that she didn't have time to work on it.
- ATB – Karen L said there has not been much interest. Joan recommends to hire the positions with the ones that applied that way she doesn't lose interest in the ones that applied then they can repost the vacant positions.
- Lunch tickets – Karen said no motion is required and she took care of it.

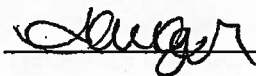
7. Next Meeting

February 18/15 at 4:30pm

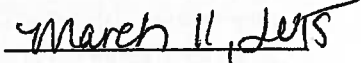
8. Adjournment

Meeting adjourned at 5:38 pm.

Signature of Chairperson: _____



Date: _____



BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: FORT MCKAY LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES
- FEBRUARY 23, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**Fort McKay
Local School Board Committee
Meeting Minutes
February 23, 2015
12:00 PM**

Call LSB Meeting to Order @12:10

Board Members Present:

Shelley Harte
Tina Black
Janet McDonald

Administration Present:

Ruth Ryan

Absent:

Additions to Agenda...

1. Approval of Agenda

Adopt Agenda: Recommendation #04-15 Shelley Harte moved to adopt the agenda as presented/with additions.

2. Approval of Previous Minutes

Adopt Minutes: Recommendation #05-15 Tina Black moved to adopt minutes of Jan.8, 2015.

3. Business Arising from the Minutes- Dene Instructor – this was discussed

4. Maintenance Report-

See report- discussed

5. Correspondence – Accountability Pillar Survey ...students Grade 4-8, parents, and teachers.

6. Principal's Report ... see attachment Recommendation #06-15 Tina Black moved to adopt the Principal's Report as presented.

**FILED IN
DOCUSHARE**

7. FMS Counselling Update- The Family Support Centre...Tuesdays and Thursdays/ bullying presentations...Fort McMurray Collaborate Services – counselling...Irina

8. New Business –

In Camera @ 12:25- @12:45

- Dene Instructor- discussed
- Staffing- this was discussed...plus there is a certified teacher living in the community who is available for subbing...she will be put on the sub list for March...
- Keyano College –Theatre presentation March 24th?- discussed
- SOS presentations- not at the present time – focus on the positive
- DiscoverE- presentations in May for the school
- Swimming- due to few instructors McDonald Island is not able to provide swimming lessons to the school, so teachers will be taking their individual classes swimming
- Science Fair- May 12th – this was discussed
- Andrew – Ski Fit Feb. 25- discussed
- Local School Council Meeting – Feb. 26th – 4:00PM- discussed
- LSB Budget- can be used for other items and they are going to think about what this money can be used for...
- Calendar for 2014-2015...the two versions were discussed and calendar B was preferred...this discussion will continue
- ATC presentation...bullying free presentation on Friday Feb. 27th
- Culture Field Trips...Cultural Area behind the school...this was discussed
- AERR discuss...Attendance Improvement Committee Report- this was discussed

Additions to Agenda:

- Peanut Free Zone- this was discussed and one items need to be pulled from the morning snack program
- Staff dinner... a date will be set at a later time
-

9. Any other business...nothing at this time

Next Meeting March 26th, 2015

Adjournment @1:20 PM

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: GIFT LAKE LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- FEBRUARY 23, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

CLARK COUNTY

CLARK COUNTY

CLARK COUNTY

CLARK COUNTY

CLARK COUNTY

CLARK COUNTY

CLARK COUNTY

CLARK COUNTY

CLARK COUNTY

Gift Lake School Board Meeting
February 23, 2015

Present: Ken Shaw
Dale Laderoute
Dave Chalifoux
Gordon Belcourt
Bob Heyde
Barb Laderoute

Regrets: Howard Shaw

Meeting called to order at 4:37 P.M.

396.15 Gordon moves to approve agenda as presented. Sec onded by Dave. AIF. Carried.

397.15 Dale moves to approve minutes as presented. Seconded by Dave. AIF. Carried.

398.15 Dave moves to accept Principal's oral reports from Bob and Barb. Seconded by Gordon. AIF. Carried.

399.15 Gordon moves to accept PM benchmarks testing data as information. Seconded by Dave. AIF. Carried.

400.15 Dale moves to request presenter for PAT testing analysis. Seconded by Gordon. AIF. Carried.

401.15 Gordon moves to accept calendar dates for 2015-2016 school years as information. Seconded by Dale. AIF. Carried.

402.15 Dale moves to go in-camera at 5:55 P.M. Seconded by Gordon. AIF. Carried.

403. 15 Gordon moves to come out of camera at 6:06. Seconded by Dale. AIF. Carried.

404. 15 Gordon moves to adjourn at 6:11 PM. Seconded by Dale. AIF. Carried.

Next meeting is set for April 20th at 4:30.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: KEG RIVER LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- JANUARY 6, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

MEMORANDUM

DATE: 10/10/50
TO: BOARD OF TRUSTEES

SUBJECT: PROPOSED CHANGES TO THE BY-LAWS

1. The Board of Trustees has received a proposal from the

management to amend the By-Laws of the Corporation.

2. The proposed changes are as follows:

a. To increase the number of members of the Board of Trustees

**KEG RIVER LOCAL SCHOOL BOARD COMMITTEE
REGULAR MEETING #65**

January 6, 2015

@ 7:00 PM. AT DMJ. SCHOOL

- PRESENT:** Kathy Omoth, Delores Mosure, Mike Fischer, Acting Principal Darren Weir
- CALL TO ORDER:** Meeting to order @ 7:10 p.m.
- ADOPT AGENDA:** 4439 Delores moved to adopt agenda carried
- ADOPT MINUTES:** 4440 Kathy moved to adopt minute's #64 Carried
- Cooks Report:** 4441 Kathy moved to accept cooks report as information carried
- Principal's Report:** 4442 Kathy moved to reimburse Mr. Weir \$211.51 for supplies for Christmas tea from KRLSB budget, 2nd by Delores Carried
- 4443 Delores moved to accept principals report as information Carried
- New Business:** None
- Reimbursement:** 4444 Delores moved to reimburse Kathy Omoth \$282.48, out of the KRLSB budget, for supplies to make up candy bags for Christmas concert carried
- Next KRLSBC Meeting Date:** February 3, 2015
- ADJOURNMENT:** Meeting adjourned @ 8:09 pm

**FILED IN
DOCUSHARE**

10/10/01
10/10/01
10/10/01

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES
- FEBRUARY 23, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE
REGULAR BOARD MEETING
February 23, 2015**

P. 145

In Attendance: Candice Calliou, Chairperson
Nelson Auger, Board Member
Kristin Ghostkeeper, Secretary/Treasurer
Priscilla Christian, Board member
Jill Gaudet, Principal
Reta Nooskey, Recording Secretary

Absent: Doreen Poitras, Board Member(excusable)

Call to Order: the meeting was called to order at 4:05 p.m., after interviews.

Agenda:

Motion #042:14/15 Kristin Ghostkeeper moved to approve the agenda as presented. **Carried.**

Minutes:

Motion #043:14/15 Kristin Ghostkeeper moved to approve the minutes of January 12th regular meeting as read. **Carried.**

Principal's Report:

Motion #044:14/15 Nelson Auger moved to table the decision on NSD Attendance Initiative until next meeting, giving the Board a chance to go over them. **Carried.**

Motion #045:14/15 Nelson Auger moved to pay Canadian School Presenters from the FMNI budget; not to exceed \$1806.00 for two performances. **Carried.**

Motion #046:14/15 Kristin Ghostkeeper moved to convert the science lab into a Foods lab. **Carried.**

Motion #047:14/15 Nelson Auger moved to hire Candidate "M" the EA position. **Carried.**

Motion #048:14/15 Kristin Ghostkeeper moved to accept the Principal's report as information. **Carried.**

Board Concerns:

Motion #049:14/15 Nelson Auger moved to go in camera with the principal at 5:05 p.m. **Carried.**

Motion #050:14/15 Kristin Ghostkeeper moved to return to regular format at 5:15 p.m. **Carried.**

Meetings:

Regular Board Meeting: Monday, March 09, 2015 at 3:30 p.m.

Adjournment: the meeting adjourned at 5:15 p.m.

Signatures:

Candice Calliou, Chairperson

Reta Nooskey, Recording Secretary

**FILED IN
DOCUSHARE**

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PEERLESS LAKE LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES
- FEBRUARY 26, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF DISTRICT

STATE OF NEW YORK

IN SENATE

January 1, 1900

REPORT OF THE

COMMISSIONER OF

THE STATE OF NEW YORK

FOR THE YEAR 1899

ALBANY: J. B. LIPPINCOTT & CO., 1899.

PRINTED BY THE STATE OF NEW YORK

AT THE STATE PRINTING OFFICE

ALBANY, N. Y.

Peerless Lake School Board Committee Meeting
February 26, 2015
Time: 7:00PM

Board Members Present: Louie Cardinal, William Houle, Marcel Noskiye, Marie Alook

Administration Present: Audrey Anderson, Corrine Alook – RS

Absent: Laurel Noskiye

1. Call meeting to Order: Louie Cardinal called the meeting to order at 7:26PM.
2. Adopt Agenda: **Motion#24-14/15:** Marcel Noskiye moved to adopt the agenda. Seconded by Marie Alook. Carried.
3. Adopt minutes: **Motion#25-14/15:** Marie Alook moved to adopt minutes with corrections to j subsections b, c and #8. Marcel Noskiye seconded. Carried.
4. Chairman's report: No Report.
5. Principal's report: **Motion#26-14/15:** Marie Alook moved to accept the principal's report. Seconded by Marcel Noskiye. Carried.
6. Old Business:
 - a. 2013-2014 Educational Annual Report Update. Info only
 - b. PLS 2013-2014 PAT and diploma results. Info only
 - c. Staff/student dress code. Tabled –
 - d. ARRE Plan – Info only
7. New Business:
 - a. Motion#21-14/15: clarification
 - b. Radio: Info only
 - c. Procedure 303- Homework: recommendation: weekly homework for core courses with monthly awards.
 - d. Parent Accountability Pillar Survey- info only
 - e. Playground- info only
 - f. KTC fieldtrip: **Motion#27-14/15:** William Houle moved to approve an overnight fieldtrip to Edmonton with KTC career councillor on March 2-6, 2015 with SHS students. Marcel Noskiye seconded. Carried.
 - g. Attendance- info only
 - h. Pedagogical supervisor for our school – Janette Cavanaugh. Info only
 - i. WIN program – Info only
 - j. 2015-2016 School calendar – info only
 - k. Procedure 430: Principal in-lieu days: **Motion#28-14/15:** William Houle move to approve principal's in-lieu days. Seconded by Marcel Noskiye. Carried.

Next meeting: March 19, 2015 at 7PM.

Adjournment: Louie Cardinal adjourned the meeting at 10:25 PM.

**FILED IN
DOCUSHARE**

100-100000
100-100000

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PELICAN MOUNTAIN LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES

- FEBRUARY 17, 2015
- MARCH 3, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

LSBC Pelican Mountain School
Organizational Meeting/Regular Monthly Meeting
February 17, 2015

Attendance: Linda-Principal, Violet-Board Chair, Sandra and Heather-absent

Call meeting to order 7:05 pm by Violet.

1. **New Business**-getting a teacher by the end of the month
2. **Board chairpersons' Report**-received a letter about missing minutes (they have been sent). Violet sent a letter to Angie Rathbone from MD No. 17
3. **Principal's Report**-1 girl had perfect attendance, budget over \$5000.00 remaining. There will be a conference Monday or Tuesday next week in Grande Prairie. Students will be selling chocolate for fundraising.
4. **Other business**-will be having a meeting every second Monday of every month start in February 2015.

Next meeting-March 3, 2015

Adjournment-at 7:17 pm

FILED IN
DOCUSHARE

LSBC Pelican Mountain School
Organizational Meeting/Regular Monthly Meeting
March 3, 2015

Attendance: Linda-Principal, Violet-Board Chair, Sandra and Heather

Call meeting to order 7:15 pm by Violet.

1. **New Business-A motion needed for Bank signing Authority**-(last people on signing authority are no longer with Northland anymore) Heather makes a motion to have Linda Foster and Violet Carlson to have signing authority, seconded by Sandra **Motion #1303032015**
2. **Board chairpersons' Report**-received a maintenance report by mail.
3. **Principal's Report**-attendance is 77%, request to use gym by outreach but haven't heard anything back from them, budget is the same. Violet makes a motion to approve Principal's report, Heather seconds. **Motion #1403032015**
4. **Other business**-will be having a meeting every second Monday of every month start in February 2015.

Next meeting-April 14, 2015
Adjournment-at 8 pm

**FILED IN
DOCUSHAPE**

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: SUSAN CREEK LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- FEBRUARY 25, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF DIRECTORS

THE BOARD OF DIRECTORS

OF THE COMPANY

RESOLVED, THAT THE BOARD OF DIRECTORS

DO hereby

APPROVE AND CONSENT TO THE

ADOPTION

OF THE

RESOLUTIONS

HEREIN

SUSA CREEK LOCAL SCHOOL BOARD COMMITTEE
MEETING
February 25/15

PRESENT: Rachelle McDonald, Chairperson
Charles McDonald, Member (excusable absence)
Robert Wanyandie, Member
Cathy Wanyandie, Member
Maryanne Moberly, Secretary/Treasurer

OTHERS: Mark McGimpsey, Principal
Tammy Smith, Recording Secretary

CALL TO ORDER: Rachelle called the meeting to order at 4:12 p.m.

OPENING PRAYER: Robert gave the opening prayer.

ADOPT AGENDA: 63/15 Maryanne moved to adopt the meeting agenda.
Carried.

ADOPT PAST MINUTES: 64/15 Rachelle moved to adopt the S.C.L.S.B.C. meeting
minutes of Nov. 17/14 as presented.
Carried.

PRINCIPAL'S
REPORT: Written.
65/15 Rachelle moved to accept the written Principal
Report as presented.
Carried.

STUDENT READING
LEVELS: Mark shared with the local board members the
success we have been having with students reading
levels going up consistently throughout the school
year. We test the students in the fall, winter and
spring. We have been very pleased with all students
reading levels this year.

**FILED IN
DOCUSHARE**

S.C.L.S.B.C. Feb. 25/15

HOMEWORK CONNECTION
PROGRAM: 66/15

Rachelle moved to have the school write a letter of support to the Grande Cache Homework Connection program that is offered to our students. They do a lot of great things with the kids. Carried.

COMMUNITY
CONSULTATION:

Rachelle received a call from Mr. Kelly recommending a community consultation. The S.C.L.S.B.C. agreed with this recommendation and will make a request for consultation to our MLA.

SUSA CREEK SCHOOL
25TH ANNIVERSARY:

It has already been 25 years since the school first opened.. we will host a anniversary function in June. We will have a meeting next month to start planning some activities and such to make this a great event. A brief discussion was held on this.

NEXT MEETING DATE:

March 25, 2015 @ 3:30 p.m.

ADJOURNMENT:

The meeting was adjourned at 5:37 p.m.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: WABASCA LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES

- JANUARY 13, 2014
- FEBRUARY 17, 2015
- MARCH 10, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF DIRECTORS

DATE: 12/15/2011

TIME: 10:00 AM

LOCATION: BOARD ROOM

AGENDA: 1. APPROVAL OF MINUTES

2. FINANCIAL REPORT

3. NEW BUSINESS

4. ADJOURN

ATTENDANCE: 10

ABSENT: 0

Wabasca Local School Board Committee Meeting

St. Theresa School

January 13, 2015

Attendance:

Robin Guild

Anthony Rathbone

Robert Gullion

Thomas Bissell

Jeff Junkin

Mandi MacLennan

Shelley Stevenson

1. CALL MEETING TO ORDER: Robin called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA: Recommendation #2986/01/15.

Anthony moved to adopt the agenda with the following additions: Counseling under Principal's report and 6V proposal for field trip. Carried.

3. ADOPTION OF MINUTES: Recommendation# 2987/01/15.

Robert moved to accept the minutes of November 12, 2014 as presented. Carried.

4. REQUEST FOR PERSONAL LEAVE: Recommendation #2988/01/15. Robert moved to approve SK's request for personal leave without pay from February 5th to the 18th for family obligations. Carried.

5. FIELD TRIP REQUEST: Recommendation #2989/01/15.

Jeff moved to approve 6V's request for the field trip.

6. CHAIRPERSON'S REPORT: Recommendation #2990/01/15.

Robert moved to accept the Chairperson's report as Information. Carried

7. ASSISTANT PRINCIPAL'S REPORT: Recommendation #2991/01/15.

Jeff moved to accept the Assistant Principal's report as Information. Carried.

**FILED IN
DOCUSHARE**

8. PRINCIPAL'S REPORT: Recommendation #2992/01/15.

Thomas moved to accept the Principal's report as Information. Carried.

9. CORRESPONDENCE: Recommendation #2993/01/15.

Anthony moved to accept the Correspondence as Information. Carried.

10. Next meeting: February 17, 2015

11. ADJOURN MEETING: Recommendation #2994/01/15/.

Jeff moved to adjourn the meeting at 8:01 p.m. Carried

TOPICS OF DISCUSSION:

Parking lot- environmental issue.

Literacy – there was a 23% growth last year and we are aiming for 5% next year.

More to be done on oral literacy for the lower grades.

Family literacy night – there will be canteen and door prizes.

Community /Cultural Engagement – Another meeting will be held in late November.

We will be meeting with Chester more often and we have also invited him to our local school board meeting.

Cold days – Recommendation for busses not to run at -40 or colder.

Other schools are going with the 4 day week which consists of longer work days.

Field trip cost increase – Where is the reimbursement from the bus costs that we were supposed to get. We also haven't received the reimbursement for the attendance initiative funding yet.

Attendance award – for last month's perfect attenders, they will be getting a ½ hour of sliding along with a wiener roast and hot chocolate.

New school.

Wabasca Local School Board Meeting

St. Theresa School

February 17, 2015

Attendance:

Robin Guild

Anthony Rathbone

Robert Gullion

Thomas Bissell

Jeff Junkin

Mandi MacLennan

Shelley Stevenson

1. **CALL MEETING TO ORDER:** Robin called the meeting to order at 6:58 p.m.
 2. **ADOPTION OF AGENDA:** Recommendation # 2995/02/15.
Anthony moved to adopt the agenda as presented. Carried.
 3. **ADOPTION OF MINUTES:** Recommendation #2996/02/15.
Anthony moved to accept the minutes from the January 13 meeting as presented. Carried.
 4. **NEW TEACHER ORIENTATION:** Recommendation #2997/02/15.
Jeff moved to host the New Teacher Orientation in Wabasca that is taking place in August of 2015. Carried.
 5. **CHAIRMAN'S REPORT:** Recommendation 2998/02/15.
Anthony moved to accept the Chairman's report as Information. Carried.
 6. **ASSISTANT PRINCIPAL'S REPORT:** Recommendation 2999/02/15.
Jeff moved to accept the Assistant Principal's report as Information. Carried.
 7. **PRINCIPAL'S REPORT:** Recommendation 3000/02/15.
Robert moved to accept the Principal's report as Information. Carried.
 8. **ATTENDANCE INITIATIVE:** Recommendation 3001/02/15.
Anthony moved to accept the Attendance Initiative – Every Day Counts – Report as Information. Carried.
 9. **ADJOURN MEETING:** Recommendation 3002/02/15.
Robert moved to adjourn the meeting at 7:44 p.m. Carried.
- TOPICS OF DISCUSSION:**

**FILED IN
DOCUSHARE**

Attendance Initiative funding has been received

Bus Field Trips– No word on this reimbursement as of today

Attendance Improvement Initiative

Robin attended the Career Fair in Grande Prairie. It was awesome.

Assistant Principal – Filing, classroom visits, assessing students.

Principal – PM Benchmarks, school website will be launched soon, 4 students from Student Council will be attending the interagency meeting with the Principal, extracurricular activities.

Wabasca Local School Board Meeting

St. Theresa School

March 10, 2015

ATTENDANCE:

Anthony Rathbone

Robert Gullion

Jeff Junkin

Mandi MacLennan

Shelley Stevenson

ABSENT:

Robin Guild

Thomas Bissell

1. **CALL MEETING TO ORDER:** Anthony called the meeting to order at 7:02 p.m.
2. **ADOPTION OF AGENDA:** Recommendation 3003/03/15.
Robert moved to adopt the agenda as presented. Carried.
3. **ADOPTION OF MINUTES:** Recommendation 3004/03/15.
Jeff moved to accept the minutes from February 17, 2015 as presented. Carried.
4. **CHAIRPERSON'S REPORT:** Recommendation 3005/03/15.
Robert moved to accept the Chairperson's report as Information. Carried.
5. **ASSISTANT PRINCIPAL'S REPORT:** Recommendation 3006/03/15.
Robert moved to accept the Assistant Principal's report as Information. Carried.
6. **PRINCIPAL'S REPORT:** Recommendation 3007/03/15.
Robert moved to accept the Principal's report as information. Carried.

**FILED IN
DOCUSHAPE**

7. CORRESPONDENCE: Recommendation 3008/03/15.

Jeff moved to accept the correspondence as Information. Carried.

8. CALENDAR OPTION: Recommendation 3009/03/15.

Robert moved to accept Calendar option B for the 2015 – 2016 school year. Carried.

9. ADJOURN MEETING: Recommendation 3010/03/15.

Jeff moved to adjourn the meeting at 7:40 p.m. Carried.

TOPICS OF DISCUSSION:

Hats are not allowed in school unless there is a special circumstance.

New Teacher Orientation – haven't heard anything yet.

St. Theresa School Website has been launched.

Spelling Bee

Literacy

Community/Cultural Engagement

Boys club

Attendance – Need an extra body in the school to help with the attendance issues. Need to draft a job description.

Absolutely no tolerance for student violence.

Northland Act meeting on March 18th, from 10 until 2.

Busses will run up to -40, has been approved.

Online session on FASD

Observations and walk throughs.

March writing is a St. Patrick Day theme.

Superintendent's Report March 27, 2015

March, 2015

2	Keg River	Dr. Mary Jackson School Visit
	Paddle Prairie	Paddle Prairie School Visit
3	Slave Lake	Meeting with ATA
4	Anzac	Anzac Community School and Bill Woodward School Visits
	Janvier	Father R. Perin School Visit
	Fort McMurray	Sustainable Communities Initiative Teleconference
5-6	Fort McMurray	Athabasca Tribal Council Regional Education Conference
10	Peace River	Divisional Leadership Team Meeting
		Professional Improvement Leave Teleconference
11	Peace River	Special Board Meeting
12-13	Edmonton	CASS Conference
16	Edmonton	Metis Settlements Education Initiative Meeting
17	Peace River	Staff Breakfast
		Committee Meetings and Agenda Review
18-19	Gift Lake	Gift Lake School Visit
23	Edmonton	Meeting with Felix Schroeder
24	Gift Lake	Gift Lake New School Meeting
25	Wabasca	Mistassiniy School Visit
		Long Term Education Planning Meeting
26	High Prairie	ASBA Meeting
	Gift Lake	Gift Lake School Visit
27-28	Peace River	Corporate Board Meeting

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
VOLUME 100 PART 1 2000
CONTENTS
The Journal of the Royal Anthropological Institute is a peer-reviewed journal of research in human evolution, primatology, and human biology. It is published by the Royal Society of London. The journal is a key source of information for researchers in these fields. The contents of the journal are listed below.

1. The Journal of the Royal Anthropological Institute is a peer-reviewed journal of research in human evolution, primatology, and human biology. It is published by the Royal Society of London. The journal is a key source of information for researchers in these fields. The contents of the journal are listed below.

2. The Journal of the Royal Anthropological Institute is a peer-reviewed journal of research in human evolution, primatology, and human biology. It is published by the Royal Society of London. The journal is a key source of information for researchers in these fields. The contents of the journal are listed below.

3. The Journal of the Royal Anthropological Institute is a peer-reviewed journal of research in human evolution, primatology, and human biology. It is published by the Royal Society of London. The journal is a key source of information for researchers in these fields. The contents of the journal are listed below.

4. The Journal of the Royal Anthropological Institute is a peer-reviewed journal of research in human evolution, primatology, and human biology. It is published by the Royal Society of London. The journal is a key source of information for researchers in these fields. The contents of the journal are listed below.

5. The Journal of the Royal Anthropological Institute is a peer-reviewed journal of research in human evolution, primatology, and human biology. It is published by the Royal Society of London. The journal is a key source of information for researchers in these fields. The contents of the journal are listed below.

6. The Journal of the Royal Anthropological Institute is a peer-reviewed journal of research in human evolution, primatology, and human biology. It is published by the Royal Society of London. The journal is a key source of information for researchers in these fields. The contents of the journal are listed below.

7. The Journal of the Royal Anthropological Institute is a peer-reviewed journal of research in human evolution, primatology, and human biology. It is published by the Royal Society of London. The journal is a key source of information for researchers in these fields. The contents of the journal are listed below.

8. The Journal of the Royal Anthropological Institute is a peer-reviewed journal of research in human evolution, primatology, and human biology. It is published by the Royal Society of London. The journal is a key source of information for researchers in these fields. The contents of the journal are listed below.

9. The Journal of the Royal Anthropological Institute is a peer-reviewed journal of research in human evolution, primatology, and human biology. It is published by the Royal Society of London. The journal is a key source of information for researchers in these fields. The contents of the journal are listed below.

10. The Journal of the Royal Anthropological Institute is a peer-reviewed journal of research in human evolution, primatology, and human biology. It is published by the Royal Society of London. The journal is a key source of information for researchers in these fields. The contents of the journal are listed below.

When we had our Parent Teacher interview night in November as a stand alone evening, we had a very poor turn out with only a handful of parents showing up. We decided as a staff, that we needed to do something different to not only get the parents and care givers into the school for the interviews, but to attract the whole family from the community into the school. We published the attached poster and promoted the evening as a family event. We hired a face painter and balloon artist to entertain the kids. We provided free hamburgers and hot dogs for everyone that showed up. We had a Scholastic Book Fair in the library to promote literacy. We also included handing out the report cards and the opportunity for the parent teacher interviews as part of the night.

Firstly, we served over 200 hamburger and hot dogs and ran out as the crowd exceeded our expectations.

Over 100 of our 140 students had their report cards picked up by a parent or care giver and had interviews with the teachers.

Please Join Us
"Community Engagement Night"
March 17 4:00 to 7:00 pm
PARENT TEACHER INTERVIEWS (GYM)



**FREE HAMBURGERS AND HOT DOGS FOR THE
WHOLE FAMILY**



FACE PAINTER & BALLOON ARTIST (FOR THE KIDS)



BOOK FAIR IN THE LIBRARY



Both the face painter and the balloon artist were big hits and worked non stop for the whole evening catering to the kids wishes.

In our book fair, we set a goal of \$1500.00 in sales before its finished with its one week run next Monday, but sold more than \$2500.00 yesterday alone.

All in all, it was a very successful evening and event and we just look forward to bigger and better events.

Unfortunately, since all of our staff were so busy making sure that everything was running smoothly, I'm not sure if we have any pictures.

I just wanted to let you know of a real positive community event that we had at our school.

Thanks,
Rick

Rick Horon
Principal - Elizabeth School
Elizabeth Metis Settlement

THE COMMUNIQUE

Friday March 20, 2015

Career Pathway Students Complete 5 Credit Course Bundle

Career Pathways School students recently completed a 5 credit course bundle in Nail Art with local Nail Technician Kim Dillion and teacher, Angela Bigstone. Students spent several weeks learning proper procedures of manicures, pedicures, gel nail polish and the art of nail stamping designs. Students practiced their newly acquired nail art skills on peers and staff within school. There were 14 students who were successful in completing the 5 credit bundle course earning a total of 70 credits as a group.





Name: Angela Bigstone
Title: Teacher, Career Pathways School
Phone: 780-773-9136
Email: Angela.Bigstone@nsd61.ca

THE COMMUNIQUE

Friday March 20, 2015

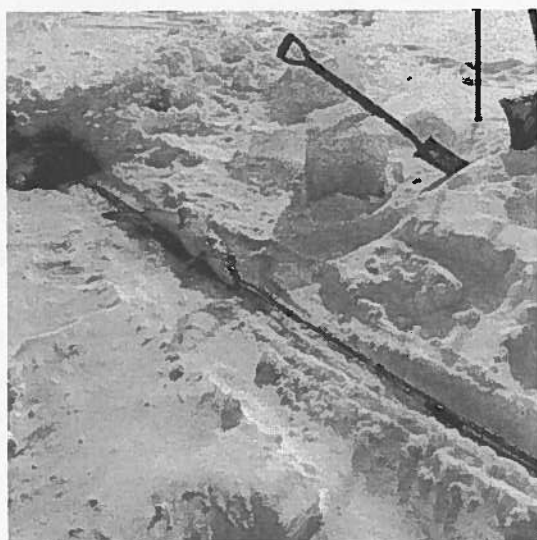
Father R. Perin Students and the Winefred Lake Fish Camp

The first week of March was an exciting time for Father R. Perin Students. All classes had the opportunity to experience a fish camp on their ancestral lands at Winefred Lake. Community members and elders came together to teach our students about the traditional ways of fishing using a jigger and nets. The children had the opportunity to hear tales of long ago from the elders and learn about how to clean fish, among other traditional activities.

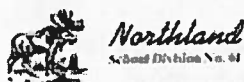
On Monday and Tuesday, Ms. Cole's ECS class, Mrs. Hammond's 6/7 class and Miss Best's gr. ½ class sorted fish and learned how to identify them from their external characteristics. The 6/7 class extended the activity and measured the fish and related it to fractions. Other classes throughout the week learned about the use of the internal organs and how they are traditionally cooked. They were very impressed to learn that all parts of the fish are used for specific purposes. All the students enjoyed traditionally cooked meals prepared by Norma Black and her helpers from Sekwekha. Brian Janvier, the ELI (Experiential Learning Initiative) rep and various community members assisted with the activities and several older students like John Harpe, went every day to help with the younger children.

It was a wonderful week in spite of the bitter cold. Our kids learned a lot about their traditional ways, ate some great food, and it was all curriculum linked!





Name: Priscilla Gagnon
Title: Acting Principal, Father R. Perin School
Phone: 780-624-2060 Extension: 2701
Email: Priscilla.Gagnon@nsd61.ca



Donna Barrett <donna.barrett@nsd61.ca>

Amendments to Bill 10

1 message

 Education Minister <Education.Minister@gov.ab.ca>

Fri, Mar 20, 2015 at 10:58 AM

Resending to corrected email address.

From: Education Minister
Sent: Wednesday, March 11, 2015 2:50 PM
Subject: Amendments to Bill 10

To: Board Chairs of Public, Separate, Francophone and Charter School Boards
 Private Schools Presidents

Presidents of Stakeholder Associations

ACSTA (Alberta Catholic School Trustees' Association)

AEFAA (Alberta Educational Facilities Administrators Association)

ASBA (Alberta School Boards Association)

AHEA (Alberta Home Education Association)

ASCA (Alberta School Councils' Association)

ATA (Alberta Teachers' Association)

AAPCS (Association of Alberta Public Charter Schools)

ACFA (Association canadienne-française de l'Alberta)

AISCA (Association of Independent Schools & Colleges in Alberta)

ASBOA (Association of School Business Officials of Alberta)

CASS (College of Alberta School Superintendents)

CCSSA (Council of Catholic Superintendents of Alberta)

Federation des parents francophones de l'Alberta

Federation des conseils scolaires francophones de l'Alberta

Learning Disabilities Association of Alberta

PSBAA (Public School Boards' Association of Alberta)

Promoting safe, dignified and respectful education environments is a priority for Albertans and for this government. I remain committed to working with school boards—and our other education partners—to ensure we achieve this goal.

Since December 2014, government has been discussing gay-straight alliances with various groups throughout the province, including students, parents, teachers, principals, school boards, the Alberta Teachers' Association (ATA) and community leaders. Through these conversations, Albertans have sent a clear message: students who want GSAs should be able to have them on school property.

During these conversations, Albertans have also made it clear that they expect government to have a clear and definitive role in supporting GSAs.

I am pleased to provide you with information on how the amendments to Bill 10 will seek to accomplish all of this.

Establishment of groups and activities including GSAs and QSAs

The amendments to Bill 10 will make it clear that school authorities are required to allow groups to be formed, including gay-straight alliances (GSAs) or queer-straight alliances (QSAs) on school property if students express an interest in forming these peer-support groups.

We believe these amendments are in the best interests of our students and demonstrate the importance we place in ensuring safe and positive learning environments for all of Alberta's children.

Next Steps

Over the next few weeks, Education will be putting supports in place to help school authorities fulfill their obligations under the amended legislation. We will be sharing more information on these supports very soon.

Please find attached the amendment to Bill 10.

Sincerely,

Gordon Dirks

Minister
MLA, Calgary – Elbow

Attachment: Amendment

cc: Superintendents of Public, Separate, Francophone and Charter School Boards
Executive Directors of Stakeholder Associations
School Divisions Communications Contacts

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

 **Amendment.pdf**
1658K

PP

GOVERNMENT AMENDMENT

AMENDMENTS TO BILL 10

AN ACT TO AMEND THE ALBERTA BILL OF RIGHTS TO PROTECT OUR CHILDREN

The Bill is amended as follows:

A Section 1(2)(a) is struck out and the following is substituted:

- (a) by striking out "or sex" and substituting ", sexual orientation, sex, gender identity or gender expression";

B Section 2(2) is amended in the the proposed clause (d) by striking out "sections 35.1 and" and substituting "section".

C Section 2(4) is amended by striking out the proposed section 35.1 and substituting the following:

Support for student organizations

35.1(1) If one or more students attending a school operated by a board request a staff member employed by the board for support to establish a voluntary student organization, or to lead an activity intended to promote a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging, the principal of the school shall

- (a) permit the establishment of the student organization or the holding of the activity at the school, and
- (b) designate a staff member to serve as the staff liaison to facilitate the establishment, and the ongoing operation, of the student organization or to assist in organizing the activity.

(2) For the purposes of subsection (1), an organization or activity includes an organization or activity that promotes equality and non-discrimination with respect to, without limitation, race, religious belief, colour, gender, gender identity, gender expression, physical disability, mental disability, family status or sexual orientation, including but not limited to organizations such as gay-straight alliances, diversity clubs, anti-racism clubs and anti-bullying clubs.

(3) The students may select a respectful and inclusive name for the organization, including the name "gay-straight alliance" or "queer-straight alliance", after consulting with the principal.

(4) The principal shall immediately inform the board and the Minister if no staff member is available to serve as a staff liaison referred to in subsection (1), and if so informed, the Minister shall appoint a responsible adult to work with the requesting students in organizing the activity or to facilitate the establishment, and the ongoing operation, of the student organization at the school.

D Section 3(5) is amended by striking out the proposed section 16.1 and substituting the following:

Support for student organizations

16.1(1) If one or more students attending a school operated by a board request a staff member employed by the board for support to establish a voluntary student organization, or to lead an activity intended to promote a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging, the principal of the school shall

- (a) permit the establishment of the student organization or the holding of the activity at the school, and
- (b) designate a staff member to serve as the staff liaison to facilitate the establishment, and the ongoing operation, of the student organization or to assist in organizing the activity.

(2) For the purposes of subsection (1), an organization or activity includes an organization or activity that promotes equality and non-discrimination with respect to, without

limitation, race, religious belief, colour, gender, gender identity, gender expression, physical disability, mental disability, family status or sexual orientation, including but not limited to organizations such as gay-straight alliances, diversity clubs, anti-racism clubs and anti-bullying clubs.

(3) The students may select a respectful and inclusive name for the organization, including the name "gay-straight alliance" or "queer-straight alliance", after consulting with the principal.

(4) The principal shall immediately inform the board and the Minister if no staff member is available to serve as a staff liaison referred to in subsection (1), and if so informed, the Minister shall appoint a responsible adult to work with the requesting students in organizing the activity or to facilitate the establishment, and the ongoing operation, of the student organization at the school.

E Section 3(7) is amended in the proposed subsection (7) by striking out "sections 16.1 and" and substituting "section".

F Section 5 is amended by striking out "March 1, 2015" and substituting "June 1, 2015".

Budget 2015

1 message

Education Minister <Education.Minister@gov.ab.ca>

Thu, Mar 26, 2015 at 3:20 PM

To: Board Chairs of Public, Separate, Francophone and Charter School Boards**Presidents of Stakeholder Associations**

ACSTA (Alberta Catholic School Trustees' Association)

ASBA (Alberta School Boards Association)

ASCA (Alberta School Councils' Association)

ATA (Alberta Teachers' Association)

AAPCS (Association of Alberta Public Charter Schools)

AISCA (Association of Independent Schools & Colleges in Alberta)

ASBOA (Association of School Business Officials of Alberta)

CASS (College of Alberta School Superintendents)

PSBAA (Public School Boards' Association of Alberta)

With Budget 2015, the Minister of Treasury Board and Finance outlined a long-term fiscal plan for Alberta that provides a blueprint for our government and all Albertans to live within our means. We take our responsibility for supporting our students seriously and are committed to funding education in a fiscally prudent manner. As such, we will work with our stakeholders to manage our commitments within the funding envelope we have been allotted, while maintaining a focus on student success. It is a priority to protect our front-line teachers in order to help ensure our long-term success, while providing minimal disruption to students as Alberta adjusts to our new economic realities. After parents, teachers are the single most important contributor to student success.

While we can be proud of our education system, we must also be aware of the significant fiscal challenges facing us. Collectively, as system leaders, we must commit to working together during this period of transition and toward a new fiscal structure. Alberta's per-student spending is approximately 10 per cent above the national average. Under the current fiscal realities, this is not sustainable.

Budget 2015 Overview

- Despite a very challenging fiscal situation, Education's total operating budget increases by \$125 million, or 1.9 percent. To complete the final year of the framework agreement with teachers, Alberta Education will fund a two per cent increase in the average teacher compensation

P. 188 costs reported by school boards in November 2014. Funding for the one per cent lump sum payment to teachers in November 2015 will also be provided.

- In addition, Education's budget will support the completion of the 2014/2015 school year and the associated enrolment and grant increases that occurred last September. There will be no funding adjustments on April 1, 2015.
- However, government must reduce spending, given the fiscal position Alberta is facing. Therefore, enrolment growth will not be funded in the upcoming school year. In addition, a 3.1 per cent reduction is required in the remaining non-teacher cost areas. I have been able to mitigate this reduction to an average of 2.7 per cent across school boards by insulating certain grants from any reduction; by reducing funding to private schools by an equivalent amount; and by reallocating \$10 million of my department's administration spending to Inclusive Education and Transportation funding. To reiterate, school boards will be required to reduce non-classroom teaching budgets by approximately 2.7 per cent.
- School jurisdictions and charter schools are required to deliver balanced annual operating budgets and not reduce classroom-based, full-time equivalent (FTE) teacher positions from the level projected in their 2014/2015 fall budget updates. Classroom-based teacher FTEs may only be reduced if a decline in funded enrolments occurs.

The Government of Alberta's fiscal management plan is a multi-year plan. The five-year fiscal plan is based on a flat funding profile for the next three years, with potential funding increases in years four and five. Given that the constrained circumstances will exist beyond 2015/2016, financial management approaches will need to encompass strategies that are sustainable for the longer term.

Accessing Accumulated Surplus from Operations (ASO) for One Year

- The total of ASO funds for all school boards at August 31, 2014 was \$461 million. These ASO funds can be part of a transition strategy, but should be viewed as a one-year bridge to a revised financial/cost structure. To that end, utilization of your ASO is subject to obtaining my prior approval and will require you to have a transition plan in place that describes appropriate rationale for the use of the funds. It is expected that your revised financial cost structure will be fully implemented for the 2016/2017 school year.
- Further, the expectation is that boards' August 31, 2015 ASO balances will not be less than the level projected by each jurisdiction in their fall 2014 budget update.
- I recognize that in some cases these funds have been set aside for specific or planned purposes. While government respects local school board decisions, given the need to transition to a new fiscal approach, you will have to prioritize and justify any previously identified uses of your ASO in the context of the aforementioned transition planning. Therefore, no expenditures, even those already planned, are to be funded through your ASO without prior ministerial approval.
- School boards are required to seek permission of the Minister to use any ASO amount that exists as of August 31, 2015 via your 2015/2016 budget report submission that is due May 31, 2015.

The budget report template has been expanded to allow for inclusion of the information required to monitor classroom-based teacher retention and to seek approval for use of ASO funds. I will provide your board with a decision on a request for use of ASO funds no later than June 30, 2015. Therefore,

it is imperative that the May 31, 2015 budget report submission deadline be met.

P. 187

If an emergency situation arises that requires your board to access its ASO after your board has submitted its 2015/2016 budget report, please contact my office in writing to describe the action taken and the amount of ASO expended. These expenditures will be reviewed and commentary provided on whether they are deemed appropriate.

Deputy Minister Lorna Rosen will be providing expanded budget information and the revised budget report template to your superintendents in a separate email.

I want to thank you in advance for the leadership I know you will provide in ensuring that students are our first priority as we deal with this difficult fiscal situation. Your leadership in implementing strategies that will allow for economies of scale, alternate delivery methods and spending focused on performance and student achievement is critical to our collective success.

Sincerely,

Gordon Dirks

Minister

MLA, Calgary – Elbow

cc: Superintendents of Public, Separate, Francophone and Charter School Boards

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

DIVISION ATTENDANCE FEBRUARY 2015

	95% - 100%	90% - 94%	80% - 89%	70% - 79%	Below 70%	Total
ECS	64	43	68	39	89	303
Gr. 1	77	45	59	44	66	291
Gr. 2	74	47	61	39	55	276
Gr. 3	69	52	43	33	48	245
Gr. 4	77	49	54	23	35	238
Gr. 5	71	42	49	30	47	239
Gr. 6	70	34	46	29	46	225
Gr. 7	79	34	42	21	48	224
Gr. 8	51	28	34	32	62	207
Gr. 9	51	13	24	16	57	161
Gr. 10	39	18	22	22	65	166
Gr. 11	35	12	18	11	47	123
Gr. 12	45	16	20	18	49	148
Student Totals	802	433	540	357	714	2846

90%+ Attendance Summary (K-12)

P. 191

September 2014 – February 2015

	<u>90-94%</u>	<u>95-100%</u>
September	356 (12%)	1352 (47%)
October	394 (14%)	1179 (41%)
November	458 (16%)	799 (28%)
December	441 (15%)	602 (21%)
January	224 (8%)	911 (32%)
February	<u>433 (15%)</u>	<u>802 (28%)</u>
Total (Avg.)	385 (13%)	941 (33%)

46% of our students have achieved 90% or better attendance for the first 6 months of the school year



Chairman's Report

March 27, 2015

P. 193

February, 2015

25 (PM)	Edmonton	McLennan – Ross Legal Services Re: Joint Use Agreements
		Meeting with the Kee Tas Kee Now Tribal Council CEO
26	Edmonton	Meeting with Assistant Deputy Ministers Re: Community Conversations
	High Prairie	Travel
27	Gift Lake	Signing of Agreements
	Peace River	Corporate Board Meeting
28	Peace River	Corporate Board Meeting

March, 2015

3	Fishing Lake	Local School Board Committee Meeting
	Lac La Biche	Overnight
4	Slave Lake	Meeting with the President, Northern Lakes College
	Sandy Lake	Set Up Local School Board Committee Meeting
	Leduc	Travel
6	Edmonton	Meeting with a Literacy Consultant
		Treaty 8 First Nations of Alberta
		Pick up signed Joint Development Agreements
10 (PM)	Edmonton	Meeting with the Director, Alberta Education Re: Community Conversations and Northland School Division Update
		Capital Planning; Joint Development Agreements
11	Leduc	Special Meeting of the Corporate Board Re: Education Leaves
	Calling Lake	School Visit
	Sandy Lake	Local School Board Committee Meeting
	Slave Lake	Overnight
12	Gift Lake	Air Quality Issues at Temporary School Facility
		Tour of New School
	Leduc	Travel
13	Edmonton	Alberta Education Presentation/Workshop on Education Services Agreement (ESA) Draft Standards
16 (PM)	Peace River	Travel
17	Peace River	Personnel Committee Meeting
		Education Committee Meeting
		Finance/Maintenance/Transportation Committee Meeting
		Agenda Review
	High Level	Overnight
18	High Level	Meeting with MD Representative
	Paddle Prairie	School Visit
		Metis Settlement Council Office
	Keg River	School Visit
	Peace River	Office
		Overnight
19	Gift Lake	Air Quality Issues at Temporary School Facility
		Tour of New School Related to Substantial Completion
	Travel	Leduc
20	Edmonton (PM)	Meeting with Alberta Infrastructure Regarding Gift Lake School Completion



Chairman's Report

March 27, 2015

21	Edmonton	Meeting with Developer Regarding Housing/Teacherages
		Meeting with the Kee Tas Kee Now Tribal Council CEO
22	Gift Lake	New School Planning Meeting

Committed Dates

April, 2015

8	Grouard	Northern Lakes College
15	Fort Chipewyan	Mikisew Cree School Meeting

**NORTHLAND SCHOOL DIVISION NO. 61
LOCAL SCHOOL BOARD COMMITTEE REPORT
2014/2015 SCHOOL YEAR
PERIOD ENDING - MARCH 23, 2015**

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>Anzac</u>						
Quarterly Honorarium	4,405.19	743.33	5,148.52	4,920.00	(228.52)	
Travel & Subsistence		-	-	5,032.00	5,032.00	
In - Service			-		-	
Prior Year Carryover			-	2,662.30	2,662.30	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	4,405.19	743.33	5,148.52	12,864.30	7,715.78	40.0%
<u>Athabasca Delta</u>						
Quarterly Honorarium	3,151.94	1,796.59	4,948.53	4,920.00	(28.53)	
Travel & Subsistence		3,550.57	3,550.57	5,340.00	1,789.43	
In - Service			-		-	
Prior Year Carryover			-	7,420.88	7,420.88	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	3,151.94	5,347.16	8,499.10	17,930.88	9,431.78	47.4%
<u>Bishop Routhier</u>						
Quarterly Honorarium	2,459.50	2,459.50	4,919.00	4,920.00	1.00	
Travel & Subsistence			-	1,992.00	1,992.00	
In - Service			-		-	
Prior Year Carryover			-	1,234.38	1,234.38	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	2,459.50	2,459.50	4,919.00	8,396.38	3,477.38	58.6%
<u>Calling Lake</u>						
Quarterly Honorarium	5,152.06	1,478.85	6,630.91	4,920.00	(1,710.91)	
Travel & Subsistence			-	3,060.00	3,060.00	
In - Service			-		-	
Prior Year Carryover			-	4,943.17	4,943.17	
Casual Labour, Supplies & Awards		57.13	57.13	250.00	192.87	
Total	5,152.06	1,535.98	6,688.04	13,173.17	6,485.13	50.8%
<u>Chippewyan Lakes</u>						
Quarterly Honorarium	1,747.50	1,494.50	3,242.00	4,920.00	1,678.00	
Travel & Subsistence			-	2,740.00	2,740.00	
In - Service			-		-	
Prior Year Carryover			-	4,961.85	4,961.85	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	1,747.50	1,494.50	3,242.00	12,871.85	9,629.85	25.2%
<u>Conklin</u>						
Quarterly Honorarium	3,198.86	2,218.25	5,417.11	4,920.00	(497.11)	
Travel & Subsistence			-	4,144.00	4,144.00	
In - Service			-		-	
Prior Year Carryover			-	4,006.36	4,006.36	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	3,198.86	2,218.25	5,417.11	13,320.36	7,903.25	40.7%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>Dr. Mary Jackson</u>						
Quarterly Honorarium	2,700.75	2,459.50	5,160.25	4,920.00	(240.25)	
Travel & Subsistence			-	2,184.00	2,184.00	
In - Service			-		-	
Prior Year Carryover			-	1,201.81	1,201.81	
Casual Labour, Supplies & Awards		210.35	210.35	250.00	39.65	
Total	2,700.75	2,669.85	5,370.60	8,555.81	3,185.21	62.8%
<u>East Prairie</u>						
Quarterly Honorarium	2,459.50	2,459.50	4,919.00	4,920.00	1.00	
Travel & Subsistence		-	-	2,128.00	2,128.00	
In - Service			-		-	
Prior Year Carryover			-	461.52	461.52	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	2,459.50	2,459.50	4,919.00	7,759.52	2,840.52	63.4%
<u>Elizabeth</u>						
Quarterly Honorarium	3,159.75	2,033.93	5,193.68	4,920.00	(273.68)	
Travel & Subsistence			-	3,816.00	3,816.00	
In - Service			-		-	
Prior Year Carryover			-	3,703.01	3,703.01	
Casual Labour, Supplies & Awards		36.52	36.52	250.00	213.48	
Total	3,159.75	2,070.45	5,230.20	12,689.01	7,458.81	41.2%
<u>Father R Perin</u>						
Quarterly Honorarium	2,459.50	2,459.50	4,919.00	4,920.00	1.00	
Travel & Subsistence		3,018.38	3,018.38	4,144.00	1,125.62	
In - Service			-		-	
Prior Year Carryover			-	3,365.39	3,365.39	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	2,459.50	5,477.88	7,937.38	12,679.39	4,742.01	62.6%
<u>Fort McKay</u>						
Quarterly Honorarium	1,471.00	1,471.00	2,942.00	4,920.00	1,978.00	
Travel & Subsistence			-	4,144.00	4,144.00	
In - Service			-		-	
Prior Year Carryover			-	6,372.00	6,372.00	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	1,471.00	1,471.00	2,942.00	15,686.00	12,744.00	18.8%
<u>Gift Lake</u>						
Quarterly Honorarium	2,436.00	2,835.59	5,271.59	4,920.00	(351.59)	
Travel & Subsistence		298.48	298.48	2,292.00	1,993.52	
In - Service			-		-	
Prior Year Carryover			-	2,741.49	2,741.49	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	2,436.00	3,134.07	5,570.07	10,203.49	4,633.42	54.6%
<u>Grouard</u>						
Quarterly Honorarium	3,448.00	854.25	4,302.25	4,920.00	617.75	
Travel & Subsistence		43.56	43.56	2,028.00	1,984.44	
In - Service			-		-	
Prior Year Carryover			-	1,123.41	1,123.41	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	3,448.00	897.81	4,345.81	8,321.41	3,975.60	52.2%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>J.F. Dion</u>						
Quarterly Honorarium	2,459.50	2,218.25	4,677.75	4,920.00	242.25	
Travel & Subsistence		-	-	4,052.00	4,052.00	
In - Service			-		-	
Prior Year Carryover			-	3,144.60	3,144.60	
Casual Labour, Supplies & Awards		969.34	969.34	250.00	(719.34)	
Total	2,459.50	3,187.59	5,647.09	12,366.60	6,719.51	45.7%
<u>Kateri</u>						
Quarterly Honorarium	3,689.25	1,467.09	5,156.34	4,920.00	(236.34)	
Travel & Subsistence		-	-	2,416.00	2,416.00	
In - Service			-		-	
Prior Year Carryover			-	2,765.25	2,765.25	
Casual Labour, Supplies & Awards		100.96	100.96	250.00	149.04	
Total	3,689.25	1,568.05	5,257.30	10,351.25	5,093.95	50.8%
<u>Little Buffalo</u>						
Quarterly Honorarium	3,159.75	2,194.75	5,354.50	4,920.00	(434.50)	
Travel & Subsistence		842.64	842.64	1,880.00	1,037.36	
In - Service			-		-	
Prior Year Carryover			-	1,050.64	1,050.64	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	3,159.75	3,037.39	6,197.14	8,100.64	1,903.50	76.5%
<u>Mistassini</u>						
Quarterly Honorarium	3,159.75	2,194.75	5,354.50	4,920.00	(434.50)	
Travel & Subsistence		352.14	352.14	2,836.00	2,483.86	
In - Service			-		-	
Prior Year Carryover			-	1,864.66	1,864.66	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	3,159.75	2,546.89	5,706.64	9,870.66	4,164.02	57.8%
<u>Paddle Prairie</u>						
Quarterly Honorarium	2,459.50	2,049.59	4,509.09	4,920.00	410.91	
Travel & Subsistence		420.00	420.00	2,288.00	1,868.00	
In - Service			-		-	
Prior Year Carryover			-	3,517.80	3,517.80	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	2,459.50	2,469.59	4,929.09	10,975.80	6,046.71	44.9%
<u>Peerless Lake</u>						
Quarterly Honorarium	2,436.00	2,459.50	4,895.50	4,920.00	24.50	
Travel & Subsistence		-	-	2,340.00	2,340.00	
In - Service			-		-	
Prior Year Carryover			-	230.65	230.65	
Casual Labour, Supplies & Awards		678.81	678.81	250.00	(428.81)	
Total	2,436.00	3,138.31	5,574.31	7,740.65	2,166.34	72.0%
<u>Pelican Mountain</u>						
Quarterly Honorarium	1,735.75	1,494.50	3,230.25	4,920.00	1,689.75	
Travel & Subsistence		766.71	766.71	3,096.00	2,329.29	
In - Service			-		-	
Prior Year Carryover			-	3,454.97	3,454.97	
Casual Labour, Supplies & Awards		708.27	708.27	250.00	(458.27)	
Total	1,735.75	2,969.48	4,705.23	11,720.97	7,015.74	40.1%

St. Theresa

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
Quarterly Honorarium	2,459.50	2,459.50	4,919.00	4,920.00	1.00	
Travel & Subsistence		-	-	2,860.00	2,860.00	
In - Service			-		-	
Prior Year Carryover			-	(284.48)	(284.48)	
Casual Labour, Supplies & Awards		389.72	389.72	250.00	(139.72)	
Total	2,459.50	2,849.22	5,308.72	7,745.52	2,436.80	68.5%

Susa Creek

Quarterly Honorarium	3,183.25	1,222.84	4,406.09	4,920.00	513.91	
Travel & Subsistence			-	2,984.00	2,984.00	
In - Service			-		-	
Prior Year Carryover			-	3,275.00	3,275.00	
Casual Labour, Supplies & Awards		509.86	509.86	250.00	(259.86)	
Total	3,183.25	1,732.70	4,915.95	11,429.00	6,513.05	43.0%

GRAND TOTAL

62,991.80	55,478.50	118,470.30	244,752.66	126,282.36
-----------	-----------	------------	------------	------------

TOTAL NUMBER OF LSBC WITHIN BUDGET	22	126,282.36
TOTAL NUMBER OF LSBC OVER BUDGET	0	-
TOTAL NUMBER OF LSBC	22	126,282.36

NORTHLAND SCHOOL DIVISION NO. 61
BOARD REPORT
2014/2015 SCHOOL YEAR
PERIOD ENDING - MARCH 23, 2015

ELECTIONS

	ACTUAL	BUDGET	VARIANCE
REMUNERATION TRUSTEES	-	-	-
EMPLOYEE BENEFITS-TRUSTEES	60.00	-	-
LEGAL FEES	6,271.27	-	-
POSTAGE-ELECTIONS	-	-	-
INSERVICE-ELECTIONS	-	-	-
RENUMERATION-ELECTIONS	2,116.25	80,000.00	77,883.75
TRAVEL & SUBSISTENCE-ELECTIONS	652.03	-	(652.03)
PRINTING & BINDING-ELECTIONS	958.62	-	(958.62)
ADVERTISING-ELECTIONS	5,042.62	-	(5,042.62)
OFFICE SUPPLIES-ELECTIONS	25.17	-	(25.17)
SUB-TOTAL	15,125.96	80,000.00	71,205.31

COMMITTEES

REMUNERATION TRUSTEES	-	-	-
EMPLOYEE BENEFITS - TRUSTEES	-	-	-
TRAVEL & SUBSISTENCE - PERSONNEL	-	-	-
TRAVEL & SUBSISTENCE - EDUCATION	-	-	-
TRAVEL & SUBSISTENCE - FINANCE	-	-	-
TRAVEL & SUBSISTENCE - NEGOTIATION	-	-	-
TRAVEL & SUBSISTENCE - PAC	-	-	-
TRAVEL & SUBSISTENCE - AD HOC	13,771.58	60,000.00	46,228.42
TRAVEL & SUBSISTENCE - QUALITY OF WORK LIFE	350.24	-	(350.24)
TRAVEL & SUBSISTENCE - KTC PARTNERSHIP	265.81	-	(265.81)
TRAVEL & SUBSISTENCE - RECRUITMENT	1,302.29	-	(1,302.29)
TRAVEL & SUBSISTENCE - POLICY 1 REVIEW	88.89	-	(88.89)
TRAVEL & SUBSISTENCE - COMMUNITY ENGAGEMENT	21,922.91	-	(21,922.91)
TRAVEL & SUBSISTENCE - RED EARTH TRANSFER	-	-	-
SUB-TOTAL	37,701.72	60,000.00	22,298.28

OTHER EXPENSES

REMUNERATION TRUSTEES	-	-	-
RENUMERATION - RECRUITMENT	-	-	-
REMUNERATION TRUSTEES - RETREAT	-	-	-
EMPLOYEE BENEFITS - TRUSTEES	1,779.54	4,000.00	2,220.46
EMPLOYEE BENEFITS - RECRUITMENT	-	-	-
PROFESSIONAL SERVICES	57,654.24	200,000.00	142,345.76
IN-SERVICE - BOARD	186.24	90,000.00	89,813.76
IN-SERVICE - BOARD (ORIENTATION)	-	-	-
IN-SERVICE - N.S.D. P.D. - TRUSTEES	-	-	-
LEGAL FEES - BOARD TRUSTEES	15,178.92	25,000.00	9,821.08
RENUMERATION ALTERNATES	-	-	-
VISA PURCHASES - TRUSTEE	34.36	-	(34.36)
TELEPHONE - TRUSTEE	1,282.55	3,000.00	1,717.45
TELEPHONE - VICE CHAIRMAN	-	-	-
TRAVEL & SUBSISTENCE - BOARD/OTHER	30,395.42	80,000.00	49,604.58
TRAVEL & SUBSISTANCE - PSBA	-	-	-
TRAVEL & SUBSISTANCE - ASBA	-	-	-
TRAVEL & SUBSISTENCE - TRUSTEE	-	-	-
TRAVEL & SUBSISTENCE - VICE CHAIRMAN	-	-	-
TRAVEL & SUBSISTENCE - RECRUITMENT	-	-	-
A.S.B.A. & P.S.B.A. FEES - BOARD	29,040.88	38,000.00	8,959.12
PRINTING & BINDING	1,663.10	3,500.00	1,836.90
INSURANCE - BOARD OF TRUSTEES	169.14	250.00	80.86
ADVERTISING - BOARD	172.87	3,000.00	2,827.13
OFFICE SUPPLIES	661.06	5,000.00	4,338.94
AWARDS	381.97	25,000.00	24,618.03
POSTAGE - BOARD	1,045.82	4,000.00	2,954.18
FURNITURE& EQUIPMENT	-	1,000.00	1,000.00
SUB-TOTAL	139,646.11	481,750.00	342,103.89

TOTAL **192,473.79** **621,750.00** **435,607.48**



A · S · B · A
Alberta School Boards
Association

For members of the Alberta School Boards Association

Communications Now

March 2015

Being sensitive to cultural differences 4

Establishing rapport with your new reporter 6

Tips for strengthening your volunteer program 9

In *Weblinks*

"Shakespeare Selfie" youth writing challenge 11

In *Resources for Families*

Teaching kids goal setting skills

Tips for getting the public to attend your public meetings

A big turn-out for controversial school board meetings is guaranteed. The challenge is to get as many people to come to meetings about issues that are just as important but not as controversial.

Good attendance requires some planning and work. Be aware of possible scheduling conflicts. Your meeting is competing for time with other events in your community and the daily demands in your community members' lives.

Consider community events

Make sure your meeting time doesn't conflict with major sporting events, church services or other community events. For instance in your community, maybe Wednesdays are popular church nights and high school sports dominate Thursday and Friday. If this community was yours, Monday and Tuesday evenings are better choices for meetings.

Retirees and seniors may be interested in afternoon meetings. They have the freedom to attend during normal work hours, and some would prefer to be back at home before dark. Often, earlier meetings offer a less formal way for staff and patrons to connect and start fleshing out issues in preparation for meetings in the prime time evening hours.

For most parents, meetings need to be scheduled well after work is over and the family has been fed. Starting too early in the evening is not advised for an event with parents involved.

Think about the location

Make sure the location is convenient for the maximum number of participants. Car ownership may vary by neighborhood, so choose a location where walkers and bus riders will have an easy time getting there. People often feel more welcome in their neighborhood schools, so hold meetings in a number of locations throughout your school jurisdiction if possible.

Some patrons may feel more welcome in a local church or other meeting place. Too often, the default is to hold all of our meetings in schools or in the jurisdiction office because we own those facilities and manage their after-hour use. While this is true, there are times when the venue should be more neutral than a school or jurisdiction office.

Communications Now is prepared for the Alberta School Boards Association by the Washington State School Directors' Association and edited for use in Alberta. Members of the ASBA may reproduce and distribute this package as part of a local communications program. Contact ASBA Communications at 1.780.482.7311.



Communications Now

Accommodate foreign language speakers

Whenever possible, accommodate foreign languages. Translate materials and have live translation service available. These accommodations show speakers of other languages that their participation is important to you. They will feel more welcome and will encourage friends and colleagues to attend future meetings.

If you are translating into a foreign language, don't simply advertise that fact in English. Find community groups and media outlets that cater to the speakers of that language and ask them to help you get the word out. Paying a few dollars for advertising in foreign language media not only gets you better attendance, it can also result in more news coverage in those non-English news outlets.

Consider providing child care

If your budget allows, provide child care during the meeting. Many parents will be more likely to attend if they know they will not have to worry about leaving their kids with someone else for the evening.

Invite your internal audience

Encourage staff to attend. Think of the attendance boost at your meetings if even 10 per cent of your jurisdiction's employees showed up.

You can encourage staff attendance in a variety of ways. Structure the meeting to provide a venue for in-depth discussion of issues they care about, and ask them to participate in the meeting.

Let the staff know why you want to hear their thoughts and concerns. For instance, you could let staff know that your budget information meetings will be a great place to hear from staff about impacts that only they would know.

For six years, the Salem-Keizer school district in Oregon hosted an annual School Talk Summit, a districtwide meeting a different high school each year. Speeches at the meeting addressed student achievement, the district strategic plan and other hot topics. It also gave the district an opportunity to hear from staff, students and patrons. The district used handheld classroom response units to reveal audience answers to a variety of questions on a large movie screen. And it included an open-mic session where the superintendent would field any and all questions from the audience.

Salem-Keizer felt the key to making the event meaningful each year was ensuring ample attendance. Its messages would not have reached many people and the audience feedback would not have been very helpful if the crowd was tiny.

You can also expand your reach by using social media channels, including live tweeting the event.

In order to maximize attendance, Salem-Keizer invited all district administrators to come and bring the following guests with them: A teacher, a parent, another school staff member and a key communicator or neighbor without children in school. This became a tradition in the district, with principals expecting the invitation from our superintendent and planning ahead regarding whom to bring. As the years went by, additional staff and parents joined principals and attendance was good.

Advertise

All of the planning and preparation doesn't matter if people don't know about your event. Therefore, you must advertise in the widest possible variety of media to get a decent crowd.



Communications Now

Paid newspaper advertising helps draw a crowd, especially among older patrons. But many younger people have switched to digital media. So the jurisdiction website, Facebook and Twitter are essential.

People do not simply need to be informed about an upcoming meeting; they need to be invited. Give all the basic information, but be sure to add why you want people to attend. What is it you want to tell them in person? What is it you need to hear from them in person?

People are more likely to attend a session if they know you want to hear their opinions and concerns.

Gather feedback

Feedback during meetings may be mostly verbal, but let patrons know that you will have comment cards for patrons who do not wish to speak or who do not have time to stay for the entire meeting.

Feedback sheets can be as simple as a few blank lines with a spot for optional name and contact information. They can also be more complex, including survey questions or multiple choice prioritizing exercises. Keep in mind that everyone has opinions but some people will never speak in public.

Report what you heard

After the meeting, it is critical to close the feedback loop with participants. Circulate a sign-in sheet and gather email addresses for participants. Sending out a brief summary soon after the meeting proves that you cared that people took the time to share. It increases their trust in you as well.

It's also a good thing to tell participants how the board or the administration will use their feedback.

Invite some key people by phone

A personal phone call is probably the best way to invite someone to a meeting; however, staff time is limited. Make a few key personal invites, and then plan your meeting to maximize your attendance.

The jurisdiction should structure the time, place, content and audience accommodations to generate public interest and ensure high turnout. Once the basic structure is sound, use a wide variety of communication media to get the word out.

Plan a good meeting, get the word out and close the loop with stakeholders who offered feedback. A few basic steps can mean the difference between success and failure in a competitive environment to get a decent turnout at your next meeting.

*Contributed by Jay Remy, communications director,
Salem-Keizer Public Schools*



Communications Now

Being sensitive to cultural differences

In Canada, we appreciate the many nationalities and cultures that make up our population. Our schools are a wonderful reflection of that.

In some jurisdictions, multiple languages are spoken in a single school. This diversity offers a rich learning environment, but it also poses challenges in trying to create a cohesive school community.

Create a welcome environment

There is no “one size fits all” way of communicating so that you successfully reach people from all of these cultures. Each comes with its own set of family values and its own preferred methods of communication. A good place to start is by creating a welcoming, inclusive environment.

Parents are sometimes nervous about coming to school for any reason. They need all the visual and verbal help you can provide to make them feel welcome and comfortable. They “scan” offices, classrooms and hallways for clues about how inclusive your school may be.

How to make your building more inclusive:

- Post photos of students and student artwork on the walls
- Include lessons in the classroom that incorporate various cultures and traditions
- Offer school-wide cultural activities
- Recruit staff and volunteers who come from different backgrounds

Becoming familiar with the cultural traditions of all of your families and including them in the school culture enhances your ability to create a welcoming and respectful school environment.

Go to the families

Sometimes, when families can't come to the school, the school has to go to the families. Meeting families in other settings, such as

community centers or churches, can provide an informal way to start building a relationship, especially if your non-English speaking families feel shy or nervous about going to the school.

You might also try planning parent or family events around the schedules of the families, especially if there are a number of parents who work more than one job.

Reaching out to parents:

- Visit your students' neighborhoods. Find out where families are congregating and who local community leaders are that can connect you with parents.
- Consider contacting parents' employers about parent schedules or holding conferences closer to parents' workplaces.
- Don't limit yourself to meetings. Ask your families what kinds of events they would find enjoyable, beneficial and convenient.

10 tips for reaching out to families

There are big and small actions that you can take in order to reach families effectively. Here are 10 tips to help build communication bridges to the cultures in your school community:

1. Avoid scheduling important events such as conferences or tests on major holidays and celebrations that large numbers of students are likely to miss.
2. Do an “inventory” of your student population to find out the countries and cultures they represent. If most are English speakers and Canadian-born, they may be acclimated to the culture and would resent being singled out for any special attention.



Communications Now

If they aren't English speakers or Canadian-born, then find out more about their family values and who the primary person to contact is. For example, in some cultures, involving fathers as well as mothers is essential.

3. Share information about cultural celebrations with teachers so that they are able to positively support them and incorporate them into lessons. Even a simple memo that explains why students will be away from their school on certain dates, and perhaps even offers some ideas for follow-up activities, will be helpful.

Use the diversity of your school population as a teaching opportunity. Invite families to share their cultural celebrations, plan an International Day, encourage teachers to include lessons in other cultures and diversity as part of the curriculum.

4. Create a parent room (such as a lounge or classroom) with bilingual information and magazine subscriptions, a bulletin board, a lending library and a computer.
5. Invite parents to share food, activities, and music at school events and in the classroom. Encourage students to share traditions in school assemblies, talent shows, potlucks, and fairs.
6. Offer cafeteria food that reflects the cultural influences of your families.
7. Explore a variety of options for communicating with diverse populations, such as a French (or other) language newspapers, radio and television stations.
8. Create a welcome DVD in multiple languages. This may even be a great student project!

9. Connect new families with a contact person who speaks their language as soon as they enroll in the school for guidance and information.
10. Create an "ambassador" program in which students and parents are trained to give tours.

Web resources:

- Government of Canada resources for new immigrants:
www.cic.gc.ca/english/residents/new_immigrants.asp
- Community Resources Serving Immigrant and Refugee Families:
www.kidsnewtocanada.ca/beyond/resources
- A Newcomer's guide to elementary education in Alberta
(Grasslands School Division):
www.teachingrefugees.com/wp-content/uploads/2011/05/Newcomer-Parent-Guides.pdf

*Contributed by Connie Potter, chief of staff,
Forest Grove School District, Ore.*



Communications Now

How to establish rapport with your new reporter

Turnover is a fact of life in the media. Young reporters move around in order to move up.

That mobility is good for the reporters' careers but it can be frustrating for school jurisdiction leaders who feel like they are constantly "breaking in" a new education reporter.

It takes time to develop any working relationship, but the following tips can reduce the time it takes to get the new reporter up to speed and your media relations firing on all cylinders just like it was with the previous reporter.

Connect with the editor

The period between education reporters is the time to reconnect with the editor. Reporters come and go much more frequently than the editors who supervise them.

Send your news items to the editor until a new reporter is hired. Let the editor know how much you appreciate their paper or station's commitment to covering your schools. Express your excitement about the opportunity to meet a new reporter and help get them cranking out stories as soon as possible.

Be proactive

When a new reporter is hired, take the first step.

Call and introduce yourself. Let them know how happy you are that they are going to be covering your schools and offer your help in any way possible.

Reporters are like anyone else. Some have outgoing personalities and others are more introverted. An outgoing reporter will engage right away in light conversation and will appreciate your outreach. A quieter journalist may tend to keep conversations very short and to the point as they get to know you.

Remember, you have probably had your job and lived in your community much longer than the new reporter, so even if the new reporter is quiet, you could comfortably reach out a hand of welcome first.

Offer a tour of your schools

During your introductory conversation offer the new reporter a guided tour of your schools and review the organization chart. Pick them up at their office and drive them to key buildings including the school board meeting room and central office.

If you have a communications department, show them that office and introduce them to staff. Introduce them to other key staff.

Drive the reporter to some of your schools. Show them the variety of neighborhoods and the age of your buildings. If you take them to a brand new building, be sure to take them to an older one as well. Take them to the schools in your most well-off neighborhood and your least well-off so they can get a sense of the range of students you work with.

Depending on your jurisdiction's size, that might be enough for the first meeting.

Consider scheduling another time to meet at the reporter's office or a coffee shop to talk about common issues and protocols. Your goal shouldn't be to "tell the reporter how it is" but to share what has worked in the past with other reporters and why it works from the jurisdiction's perspective.

Talk about how you handle 'good news' stories

Your second meeting is a good time to share pride points. Let the reporter know some good things that have happened recently and that are coming up soon. Share stories that have been covered by the media and a few ideas that have not been covered yet.



Communications Now

Then move into a discussion about how the jurisdiction and your schools share their good news with the media. Explain that some principals are skilled at sending good news to the media, but others are more modest, or get caught up in their daily school schedules and forget to inform the media of events. Great things are going on, but the local news media might not learn about it from each of the principals. Share your commitment to helping them get good stories from your schools.

Ask the reporter how they like to work. Ask what kinds of stories they are interested in. Ask what their daily deadline is and discuss how that aligns with jurisdiction and school workday schedules.

From a jurisdiction perspective, explain how you share highlights with the media. Do you post success stories on your website? So you send an email? Tell the reporter who the best sources for news stories are and who can help hunt for stories. Invite the reporter to call you when they need story ideas and then honor that commitment when they do call.

Help a new reporter understand the way your jurisdiction deals with Freedom of Information and Protection of Privacy (FOIPP), and how that applies to their interactions with students.

Explain your work flow

If the reporter has never covered a school jurisdiction before, the monthly and annual work routine will be foreign to them. Even if they covered another school board they may have had other protocols and norms.

A discussion about the jurisdiction business functions and timelines can help set realistic expectations and prevent wasted effort and frustration.

- Discuss your school board proceedings and your budget process. Ask if they have covered budget processes in other public agencies. Find out what kind of budget stories interest them.
- Talk about your school board meeting format and your school board's role in media relations.
- Provide an overview of timelines for the release of provincial achievement test / diploma exam results which the reporter will probably want to localize.
- Share contact information for your internal experts on each issue unless you have a designated contact for all media requests.

And if there is bad news

As much as we'd rather it not be true, bad things do happen every year in schools.

Seasoned education reporters have a sense of how to cover a bomb threat or a teacher being arrested because they have covered similar issues in the past.

A new reporter may have no idea what to expect and how to pursue the story when things go awry at school.

If a reporter comes from the police beat, they are used to receiving fairly detailed police reports on incidents. They may not be prepared for the smaller amount of detail your jurisdiction may provide on discipline issues involving students or personnel issues involving staff.

A frank conversation at the beginning of your working relationship is better than a heated discussion during an incident or crisis later.



Communications Now

Share past incidents and what you released versus what you could not release. Share your reasons. Talk about FOIPP which protects student academic records and discipline records. Talk about employment law that protects staff personnel information.

Common occurrences that you might consider discussing include:

- bomb threats
- fights
- students arrested / staff arrested
- lawsuits against the jurisdiction
- parent complaints and inflammatory testimony at board meetings

Discuss how you handle each of these issues and what kind of information you release versus withhold. Offer to follow up anytime if the reporter questions why the jurisdiction handles certain types of incidents in a certain way.

After hours stories

Nobody looks forward to media calls on the weekend or in the evening. But sometimes, it benefits the jurisdiction to get messages out after hours, so that the morning paper or the evening news has your side of the story right away.

Consider sharing your home phone number or cell number with the reporter and discuss what kinds of issues you can help with during off hours.

If you have a young family, let the reporter know that nights and weekends can be very busy so those calls should be reserved for emergencies.

It is a matter of time

No amount of preparation can take the place of simply spending time with someone and working through issues. But by reaching out right away and setting the stage for a positive relationship, a jurisdiction and a new reporter can get off to a better and quicker start than by simply just letting time pass.

*Contributed by Jay Remy, communications director,
Salem-Keizer Public Schools*



Communications Now

12 tips for strengthening your volunteer program

1. **Examine your needs.** Know why you want volunteers and how you'll use their skills before you issue a blanket invitation to parents and others in your community to volunteer. What tasks can volunteers perform to help your staff become more effective?
2. **Set objectives** for having a volunteer program at your school. Volunteers can enrich specific educational programs. They can also become key school supporters in the community.
3. **Pave the way internally.** Be sure that your teachers are comfortable with the thought of working with volunteers and committed to spending the extra time planning so the volunteers' time will be well-used.
4. **Have a volunteer coordinator.** That person could be a staff member or a volunteer who agrees to serve in the position. Create a job description for this person who will supervise the program, interview and screen applicants and coordinate school needs with volunteers' schedules.
5. **Recruit creatively.** Look in new places for volunteers. By first identifying the long- and short-term tasks with which volunteers can assist at school or at home, you provide a better match of people's available time, skills and commitment level to what needs to be done.

Senior citizens, business people, working parents, even high school students can be motivated to help if they can see a benefit that is meaningful.
6. **Provide an orientation** for volunteers. Introduce them to your site, the resources available to them and the people with whom they'll be working. Be sure they know what kind of work they will be doing and how their time and help will benefit both them and students.
7. **Provide opportunities** for volunteers to learn new skills. Volunteers are like employees; most like to stretch and grow in their job. Think about bringing volunteers from all over the jurisdiction together two or three times a year for a special program that will not only interest them as volunteers, but as parents, too.
8. **Create a friendly, welcome environment** for volunteers. This can be done by assigning a "buddy" to a new volunteer, making sure volunteers feel comfortable in the staff room and/or providing volunteers with their own work room.
9. **Evaluate your program.** How do teachers and the volunteers feel about the program? Is the training adequate? Do the volunteers feel a sense of responsibility toward the program? Is there proper communication between teachers and volunteers? Knowing this information can help you improve your program.
10. **Keep in touch.** Recognize and acknowledge volunteers and establish a warm rapport with them. Ask for their advice and impressions. Listen and you might find out what frustrates them, allowing you to address concerns before they stop volunteering.
11. **Recognize them.** Be sure volunteers have nametags and are periodically spotlighted in your school and jurisdiction newsletters. Keep alert for an interesting story for the local media concerning volunteers.



Communications Now

12. **Express your appreciation.** Recognize volunteers in the fall and spring with a tea, breakfast or staff-prepared luncheon. Give them lapel pins or special coffee mugs.

Honor them at a school assembly with student performances and certificates of appreciation. Write their spouses notes thanking them for sharing their partners with your school. Ask the local newspaper to sponsor a page listing the names of all the volunteers in your school. Write letters to volunteers' employers, thanking them for their indirect support and requesting future cooperation.

Contributed by: Judy McDaniel, communications consultant



Communications Now

Weblinks

Try the Spirit Runner Wellness App

The ASBA's First Nations, Metis and Inuit Student Success and Wellbeing Task force and the Student Health and Wellness Task force have endorsed a free app which tracks physical activity and honours Aboriginal culture.

Designed and tested by Aboriginal youth and artists, the app can be used by anyone. The Spirit Runner Wellness App features Aboriginal art, inspirational quotes, a GPS, a step counter and it records over 30 activities. You can find the app here: www.spiritrannerapp.com.

5th Annual Speak Out Conference

The 5th annual Speak-Out Conference will be held April 17 - 19, 2015 in Edmonton. The event will bring about 200 students aged 14-19 together, along with their chaperones, and Alberta Education staff and other partners talk about the future of education in Alberta. Application forms will soon be available at: www.speakout.alberta.ca/Conference/tabid/64/Default.aspx

Celebrate an outstanding first-year teacher

March 20, 2015

Nominate a first-year teacher for the Edwin Parr Award.

For more information:

www.asba.ab.ca/services/awards.asp

Celebrate an outstanding FNMI student

March 20, 2015

The Indigenous Shining Student Award is presented to a grade 10 to 12 student of First Nations, Metis or Inuit heritage who demonstrates leadership and inspires others, through embracing and respecting an aboriginal perspective.

For more information:

www.asba.ab.ca/services/awards.asp

"Shakespeare Selfie" youth writing challenge

April 13 – May 1, 2015

This year's CBC "Canada writes" challenge involves writing a modern-day soliloquy or monologue by a Shakespearean characters. Modern syntax or iambic pentameter accepted.

The competition is for students in grades 7-9 or 10-12. Kenneth Oppel, a Canadian writer from British Columbia, is the competition's judge this year. For more information:

www.cbc.ca/books/canadawrites/challenges/shakespeareselfie/index.html

International Children's Book Day

April 2, 2015

Theme: "Many Cultures, One Story"

www.ibby.org (click on activities, then on International Children's Book Day)

Administrative Professionals' Week

April 19 – 25, 2015

www.iaap-hq.org/events/apw



A monthly publication provided by your child's school in recognition of your role as a partner in education.

Resources for Families

Teaching kids how to set goals

The beginning of the year is one of the best times to evaluate personal and professional priorities and set goals for the new year. Unfortunately, many people abandon their New Year's resolutions shortly after they make them.

The problem isn't a lack of commitment but, rather, the need for a better process for identifying goals.

Goal setting is a good skill for anyone, but can be especially helpful for children and teens who can benefit from learning how to set goals and follow through on them.

Kidshealth.org outlines five facts about setting goals. Use these to help your children at school and help them establish life-long habits:

1. Specific, realistic goals work best.

When it comes to making a change, the people who succeed are those who set realistic, specific goals. "I'm going to recycle all my plastic bottles, soda cans, and magazines" is a much more doable goal than "I'm going to do more for the environment." And that makes it easier to stick with.

2. It takes time for a change to become an established habit.

It will probably take a couple of months before any changes become a routine part of your life. That's because your brain needs time to get used to the idea that this new thing you're doing is part of your regular routine.

3. Repeating a goal makes it stick.

Say your goal out loud each morning to remind yourself of what you want and what you're working for. (Writing it down works, too.) Every time you remind yourself of your goal, you're training your brain to make it happen.

4. Pleasing other people doesn't work.

The key to making any change is to find the desire within yourself — you have to do it because you want it, not because a girlfriend, boyfriend, coach, parent, or someone else wants you to. It will be harder to stay on track and motivated if you're doing something out of obligation to another person.

5. Roadblocks don't mean failure.

Slip-ups are actually part of the learning process as you retrain your brain into a new way of thinking. It may take a few tries to reach a goal. But that's OK — it's normal to mess up or give up a few times when trying to make a change. So remember that everyone slips up and don't beat yourself up about it. Just remind yourself to get back on track. - http://kidshealth.org/teen/drug_alcohol/getting_help/goals_tips.html

Habits move us toward our goals

Establishing good habits is the basis for the goals we set. Some researchers estimate that actions become habits after anywhere from 21-66 days.

<http://blogs.psychcentral.com/adhd/2010/05/how-long-does-it-take-an-action-to-become-a-habit-21-28-or-66-days/>



Resources for Families

The specific number of days isn't as important as the repetition. Goal-related actions become habits after doing that action regularly. This sounds easier than it actually is, especially for children. There are tools that can help with setting and reaching goals. Worksheets can be useful for younger kids and teens. And there are apps that offer reminders, timers, calendars, checklists and tracking resources.

Printables

Sometimes the key to success is finding the right tools. Worksheets are helpful tools, especially for young kids. Simplekids.net suggests using simple charts, displaying them in an accessible area at home, starting small, clearly stating the goal with an "I" statement (e.g., I will make my bed.) and celebrating successes.

www.simplekids.net/goal-setting-charts-for-young-kids-2013/

An online search will provide hundreds of sample worksheets, such as these for young kids:

My goals: Three boxes for three goals with space for listing "things I can do to reach my goals."

www.teacherspayteachers.com/Product/Planning-Out-My-Goals-532264

Setting goals worksheet: This worksheet would work for older students. It provides boxes for stating the goal, the target date, three things to do to reach the goal, space to describe what reaching the goal looks like, and two things to help with sticking to the goal. www.specialed.about.com/od/worksheets/ss/goalsetting_2.htm

Parents and students can make worksheets, too. Students may feel a greater sense of ownership for the goals if they help personalize the worksheet, chart, poster or list with their own terms, colors or art.

Apps

Many students have devices with them at all times. Their phones and tablets may be a key to their success in setting and reaching their goals. There are hundreds of apps that fit the bill on both Apple and Android devices. These are a few that may help your child:

Calendar: The most basic goal-setting tool that is pre-loaded on your phone or tablet. Add your daily tasks, color code and/or set alarms. A calendar of tasks also lets students review what they have accomplished in the day, month or week.

Evernote: This app stores notes, reminders, photos, website URLs, and files. It allows easy sharing and is accessible on computers and devices.

<https://evernote.com/>

Reminders: This comes pre-loaded on most devices. It allows list-making, color coding and alarms for reminders.

Readometer: This is a study-specific app. Developed by a library, this app tracks reading like a pedometer tracks walking. If the goal is to increase reading and homework time, this one will help measure it.

Android:

www.play.google.com/store/apps/details?id=com.readometer&hl=en

Apple:

www.itunes.apple.com/us/app/readometer/id658819682?mt=8

Secretary-Treasurer's Report
For the Period Ending February 28, 2015

REVENUE

- Revenue received to date is in line with historical numbers, despite the changes discussed in last month's report (provincial revenue adjusted upwards by \$1.1 million, federal revenue adjusted downwards of \$500,000). Revenue received to date is slightly less than 50% of budgeted.

EXPENSES**Salaries and Benefits**

- Less than 50 % (48.9%) of the salaries and benefits have been expensed; however, we have some positions that haven't been filled...and may not be filled until September.

OTHER BUSINESS**Receivables**

- Mikişew hasn't met its payment commitments. As of the end of February, almost \$2 million remains outstanding from the last school year, and \$745,000 is owed for this school year.

2015-2016 BUDGET

- Some preliminary work has been done on the budget; however, we are on hold until the provincial budget is released and we have an opportunity to understand the impact it will have on our operations.

STATEMENTS OF OPERATIONS

For the Period Ending February 28, 2015 (in dollars)

	Actual 2011-2012 (Restated)	Actual 2012-2013	Actual 2013-2014	Actual YTD Feb 28 2014-2015	Budget 2014-2015 June Approved	Budget 2014-2015 Nov. Revised	Balance to be received or spent
REVENUES							
Alberta Education	\$37,455,386	\$37,200,087	\$34,930,635	\$17,294,978	\$36,668,698	\$37,011,527	\$19,716,549
Other - Government of Alberta	\$1,095,583	\$966,929	\$699,650	\$286,752	\$930,824	\$930,824	\$644,072
Federal Government and First Nations	\$20,845,936	\$20,862,392	\$20,962,847	\$11,966,353	\$20,966,622	\$23,696,172	\$11,729,819
Other Alberta school authorities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Out of province authorities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other sales and services	\$565,572	\$656,887	\$3,631,096	\$138,817	\$1,274,650	\$1,494,069	\$1,355,252
Investment income	\$39,891	\$10,292	\$67,600	\$34,271	\$40,000	\$40,000	\$5,729
Gifts and donations	\$693,754	\$665,555	\$154,469	\$285,539	\$450,000	\$450,000	\$164,461
Rental of facilities	\$1,000,651	\$973,522	\$832,864	\$484,115	\$957,530	\$957,530	\$493,415
Fundraising	\$347,164	\$251,134	\$489,715	\$0	\$0	\$0	\$0
Gains (losses) on disposal of capital assets	\$1,260	\$156,458	\$200	\$163,245	\$0	\$0	(\$163,245)
Other revenue	\$0	\$0	\$1,365,154	\$213,786	\$0	\$0	(\$213,786)
TOTAL REVENUES	\$62,045,197	\$61,743,256	\$63,134,231	\$30,847,855	\$61,288,324	\$64,580,122	\$33,732,267
EXPENSES							
Certificated salaries	\$21,544,783	\$21,031,068	\$20,878,113	\$10,461,905	\$20,940,642	\$20,974,112	\$10,512,207
Certificated benefits	\$4,218,552	\$4,092,469	\$4,390,192	\$2,314,788	\$4,351,911	\$4,172,140	\$1,857,352
Non-certificated salaries and wages	\$13,536,225	\$13,282,741	\$12,583,963	\$6,491,528	\$13,306,691	\$13,602,297	\$7,110,769
Non-certificated benefits	\$2,959,078	\$2,916,643	\$2,805,020	\$1,409,056	\$3,642,980	\$3,473,654	\$2,064,598
SUB - TOTAL SALARIES AND BENEFITS	\$42,258,638	\$41,322,920	\$40,657,288	\$20,677,278	\$42,242,224	\$42,222,203	\$21,544,925
Services, contracts and supplies	\$16,204,273	\$15,450,160	\$16,819,789	\$7,614,368	\$14,683,930	\$17,777,838	\$10,163,470
Amortization of supported tangible capital assets	\$3,138,632	\$3,192,543	\$3,526,233	\$0	\$3,272,623	\$3,272,623	\$3,272,623
Amortization of unsupported tangible capital assets	\$995,957	\$1,609,872	\$2,232,457	\$0	\$1,208,400	\$1,208,400	\$1,208,400
Supported interest on capital debt	\$40,429	\$23,193	\$9,178	\$0	\$0	\$0	\$0
Unsupported interest on capital debt	\$650	\$433	\$216	\$0	\$0	\$0	\$0
Other interest and finance charges	\$4,690	\$29,008	\$2,430	\$512	\$45,162	\$45,162	\$44,650
Losses on disposal of tangible capital assets	\$33,167	\$67,735	\$52,002	\$0	\$0	\$0	\$0
Other expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENSES	\$62,676,435	\$61,695,864	\$63,299,592	\$28,292,158	\$61,452,339	\$64,526,226	\$36,234,068
OPERATING SURPLUS (DEFICIT)	(\$631,238)	\$47,392	(\$165,361)	\$2,555,697	(\$164,015)	\$53,896	(\$2,501,801)
EXPENSES							
Instruction	\$40,504,149	\$39,872,808	\$39,459,882	\$18,818,439	\$39,379,882	\$40,608,362	\$21,789,923
Plant operations and maintenance	\$9,968,293	\$9,696,288	\$11,636,159	\$3,897,175	\$9,438,207	\$10,187,496	\$6,290,321
Transportation	\$3,753,651	\$3,721,237	\$3,578,213	\$1,612,009	\$3,572,676	\$3,555,872	\$1,943,863
Administration	\$3,173,874	\$3,233,159	\$3,532,499	\$1,564,376	\$3,774,411	\$3,933,415	\$2,369,039
External services	\$5,274,639	\$5,172,372	\$5,092,839	\$2,400,159	\$5,287,162	\$6,241,081	\$3,840,922
TOTAL EXPENSES	\$62,674,606	\$61,695,864	\$63,299,593	\$28,292,158	\$61,452,339	\$64,526,226	\$36,234,068
OPERATING SURPLUS (DEFICIT)	(\$629,409)	\$47,392	(\$165,361)	\$2,555,697	(\$164,015)	\$53,896	(\$2,501,801)

Northland School Division
Federal Accounts Receivable

Aged Summary

Months Outstanding	ACFN	Indian Education Authority	Mikisew	Peerless Kateri First Nation	Bigstone	Chip Prairie	Lesser Slave Lake	Lubicon Cree	Indian Affairs	Woodland Cree	Aging by Month
Feb-15	71,773.40	-	248,573.14	392,881.86	695,373.98	113,474.06	6,705.70	184,095.94	230,027.84	0.00	1,942,905.92
Jan-15	-	-	248,573.14	-	-	-	6,705.70	-	-	63,541.24	319,820.08
Dec-14	-	-	248,573.14	-	-	-	-	-	0.00	63,541.24	312,114.38
Nov-14	-	-	-	-	-	-	-	-	0.00	63,541.24	63,541.24
Oct-14	-	-	-	-	-	-	-	-	0.00	63,541.24	63,541.24
Sep-14	-	-	-	-	-	-	-	-	0.00	63,541.24	63,541.24
Aug-14	70,366.40	-	248,074.20	78,688.60	216,791.96	23,120.50	-	37,753.80	39,586.31	(387,280.68)	325,101.09
Jul-14	-	-	-	-	-	-	-	-	-	0.00	-
Jun-14	-	-	248,573.14	-	-	-	-	0.30	-	63,541.24	312,114.68
May-14	-	-	248,573.14	-	-	-	-	-	-	63,541.24	312,114.38
Apr-14	-	-	-	-	-	-	-	-	-	63,541.24	63,541.24
Mar-14	-	-	243,116.62	-	-	-	-	-	-	(176,120.18)	66,996.44
Feb-14	-	-	249,482.56	-	-	-	-	-	-	103,485.51	352,968.07
Jan-14	-	-	249,482.56	-	-	-	-	-	-	103,485.51	352,968.07
Dec-13	-	-	249,482.56	-	-	-	-	-	-	43,485.51	292,968.07
Nov-13	-	-	157,337.48	-	-	-	-	-	-	116,109.45	273,446.93
Oct-13	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Sep-13	5,208.60	-	-	-	-	-	-	-	-	7,172.94	12,381.54
Aug-13	-	-	-	-	-	-	-	-	-	(112,640.40)	(112,640.40)
Jul-13	-	-	-	-	-	-	-	-	-	(115,756.16)	(115,756.16)
Jun-13	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
May-13	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Apr-13	-	-	-	-	-	-	-	-	0.37	7,172.94	7,173.31
Mar-13	-	-	-	-	-	-	-	-	4,820.01	7,172.94	11,992.95
Feb-13	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Jan-13	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Dec-12	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Nov-12	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Oct-12	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Sep-12	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Dec 2005 & older	-	61,333.22	-	-	-	-	-	-	-	-	61,333.22
	75,575.00	61,333.22	2,389,268.54	78,688.60	216,791.96	23,120.50	6,705.70	37,754.10	44,406.69	162,000.82	3,095,645.13
Current	71,773.40	-	248,573.14	392,881.86	695,373.98	113,474.06	6,705.70	184,095.94	230,027.84	63,541.24	2,006,447.16
30 days	-	-	248,573.14	-	-	-	6,705.70	-	0.00	63,541.24	318,820.08
60 days	-	-	248,573.14	-	-	-	-	-	0.00	63,541.24	312,114.38
90 days	-	-	-	-	-	-	-	-	0.00	63,541.24	63,541.24
120 days	-	-	-	-	-	-	-	-	0.00	63,541.24	63,541.24
180 days	-	-	-	-	-	-	-	-	0.00	(387,280.68)	(387,280.68)
181 - 365	70,366.40	-	1,892,122.26	78,688.60	216,791.96	23,120.50	-	37,754.10	39,586.31	388,242.5	2,746,672.59
1 yr - 2 yr	5,208.60	-	-	-	-	-	-	-	4,820.38	(156,667.16)	(146,638.18)
Over 2 yr	-	61,333.22	-	-	-	-	-	-	-	0.00	61,333.22
Current	147,348.40	61,333.22	2,637,841.68	471,570.46	912,165.94	136,594.56	13,411.40	221,850.04	274,434.53	162,000.82	5,038,551.05
Long Term	-	-	-	-	-	-	-	-	-	-	-
Total Aging	147,348.40	61,333.22	2,637,841.68	471,570.46	912,165.94	136,594.56	13,411.40	221,850.04	274,434.53	162,000.82	5,038,551.05

Northland School Division No. 61

23-Mar-15

Accounts Receivable
Federal Government and First Nations

Student Counts 13-14 Student Count Reg E.C.S.		Prior to & 2004/2005	Outstanding Aug-2011 2010/2011	Outstanding Aug-2012 2011/2012	Outstanding Aug-2013 2012/2013	Outstanding Aug-2014 2013/2014	Outstanding Feb-2015 2014/2015	Mths O/S	Total Outstanding	Monthly Billing	REG rate	ECS Rate
Indian & Northern Affairs (INAC)	111	26	-	0.00	4,820.01	39,586.68	230,027.84	1.2	274,434.53	230,027.84	1,868.86	868.63
Lesser Slave Lake Regional Council	6	4	-	-	(0.00)	-	13,411.40	1.9	13,411.40	6,924.96	1,154.16	465.93
Bigstone Cree First Nation	360	26	-	0.00	0.00	216,791.96	695,373.98	1.3	912,165.94	695,373.98	1,868.86	868.63
Indian Education Authority Athabasca - Chip - Mikisew	0	0	61,333.22	-	5,208.60	70,366.40	71,773.40	2.1	147,348.40	71,773.40	1,750.93	868.10
	40	2	-	-	(102,704.30)	1,994,826.56	745,719.42	10.6	2,637,841.68	248,573.14	1,750.93	868.10
Woodland Cree	54	3	-	(0.00)	(103,840.10)	(51,865.28)	317,706.20	1.6	162,000.82	103,524.33	1,868.86	868.63
Lubicon Cree First Nation (INAC)	72	11	-	-	-	37,754.10	184,095.94	1.5	221,850.04	144,112.85	1,868.86	868.63
Chipewyan Prairie First Nation (INAC)	57	8	-	0.00	0.00	23,120.50	113,474.06	1.2	136,594.56	113,474.06	1,868.86	868.63
Peerless Kateri First Nations (INAC)	201	21	-	(0.00)	0.00	78,688.60	392,881.86	1.2	471,570.46	393,882.09	1,868.86	868.63
	1039	109										
Total Outstanding			61,333.22	0.00	(196,515.79)	2,409,269.52	2,764,464.10		5,038,551.05			

Bigstone #'s does not include Career Pathways
Career Pathway is being paid by CEU's earned by the students
Liaison - Bigstone Cree
Liaison - Mikisew paid by INAC

0.00

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: DRAFT STANDARDS FOR EDUCATION SERVICE AGREEMENTS

ORIGINATOR EDUCATION COMMITTEE

INFORMATION ITEM

The Board of Trustees receive as information the Draft Standards for Education Service Agreements, as attached.

DRAFT – For discussion only

PROPOSED EDUCATION SERVICES AGREEMENT (ESA) STANDARDS

Pursuant to Alberta's new *Education Act*, s. 63, the Ministry has developed draft standards for Education Services Agreements, which enable First Nations students living on reserve to attend public, separate charter and francophone schools. Section 63 states the following:

63. (1) In this section, "Indian" means Indian as defined in the *Indian Act* (Canada).
- (2) The Minister may, by order, establish requirements or standards that apply to education services agreements between a board and
 - (a) the Government of Canada or an agent of the Government of Canada, or
 - (b) a council of a band as defined in the *Indian Act* (Canada), for the education of Indian children.
- (3) Where a board enters into an agreement with respect to the education of Indian children pursuant to subsection (2), the agreement must meet the requirements or standards established by the Minister.

STANDARDS

WHEREAS all students are entitled to welcoming, caring, respectful and safe learning environments that respect diversity and nurture a sense of belonging and a positive sense of self;

WHEREAS the Government of Alberta is committed to encouraging the collaboration of all partners in the education system to ensure the educational success of First Nations students;

WHEREAS Alberta is committed to ensuring that all students learn about the histories, cultures and perspectives of First Nations, including treaties and the legacy of residential schools;

WHEREAS section 63 of the *Education Act* provides that the Minister may, by order, establish requirements or standards that apply to education services agreements;

THEREFORE, all Education Services Agreements between school boards and First Nations and/or Aboriginal Affairs and Northern Development Canada (AANDC), for the purpose of enabling students residing on reserve to attend provincial schools, shall specify:

- a. the scope of education programs, supports and services to be provided including any specialized supports for students with special needs or "at risk" students
- b. any opportunities for students to learn an indigenous language
- c. how First Nations culture(s) and perspectives will be integrated into education programs, school activities and the school environments
- d. the process for monitoring student attendance and strategies for resolving attendance issues
- e. any ESA student enrollment caps that have been established by the First Nation and how ESA student eligibility will be determined
- f. how student transportation will be addressed
- g. the roles and responsibilities of each party in fulfilling the requirements stated in the agreement
- h. ESA fee calculations according to provincial funding framework*
- i. the ESA fee payment schedule, including a process for addressing any arrears
- j. strategies to ensure that the First Nation has meaningful opportunities to inform board decisions
- k. how the school board will report on ESA student progress to the First Nation
- l. how the school board will share its complete audited financial statements with the First Nation
- m. a mechanism and/or process to resolve disputes between the First Nation and the school board
- n. the commencement and termination date of the agreement
- o. the school board/First Nation collaborative plan to enhance learning through mutually agreed-upon strategies, community engagement and shared responsibility (attach to the ESA agreement).

DRAFT – For discussion only

***NOTE:**

- *Fee calculations for ESA students will be based on two annual student counts: September 30th and February 28th. Tuition fees will be adjusted yearly according to the provincial jurisdiction funding profiles in place for the school year. Other student fees (e.g., instructional supplies and materials, alternative programs, extracurricular activities) must be consistent with Ministry and provincial school authority policies and may not exceed student fees collected for provincial students.*
- *School boards will forward copies of all new and amended ESAs for the upcoming school year to the Minister of Education by May 15th*

[This note is not part of the standards but will appear in Alberta Education's Funding Manual]

DRAFT

Q & A: Standards for Education Services Agreements

Education Services Agreements (ESAs)

An Education Services Agreement (ESA), formerly referred to as a *tuition agreement*, is an agreement between a provincial school board and a First Nation – or the federal government on behalf of a First Nation – which enables First Nations students living on reserve to attend a provincial school within that board's jurisdiction.

Reciprocal ESAs also exist in Alberta. This type of agreement enables students living off reserve to attend First Nation schools.

A commitment to improve ESAs

Through the *Memorandum of Understanding for First Nations Education* (MOU), a commitment to work on issues related to ESAs was made. In honouring this commitment, the Minister, under Section 63 of the new *Education Act*, is establishing standards so that ESAs are transparent, fair, accountable, and consistent.

Section 63 - Education services agreements for First Nations students

63 (1) In this section, "Indian" means Indian as defined in the *Indian Act* (Canada).

(2) the Minister may, by order, establish requirements or standards that apply to education services agreements between a board and

(a) the Government of Canada or an agent of the Government of Canada, or

(b) a council of a band as defined in the *Indian Act* (Canada), for the education of Indian children.

(3) Where a board enters into an agreement with respect to the education of Indian children pursuant to subsection (2), the agreement must meet the requirements or standards established by the Minister.

Current context

In 2013-2014, 43 school boards had ESAs with 48 First Nation communities for approximately 7,200 First Nations students living on reserve and attending provincial schools. Reciprocal agreements supported 300 students to attend First Nation schools.

Provincial school boards receive over \$90 million annually in ESA fees from First Nations and Aboriginal Affairs and Northern Development Canada (AANDC).

ESA Questions and Answers

What percentage of on-reserve First Nations students attend provincial schools?

Approximately 40% (7,000) of First Nations students (who reside on reserve) attend provincial elementary and secondary schools.

The remaining 60% (11,000 students) attend First Nation schools. In both cases, the financial responsibility for the education of First Nations students falls under the jurisdiction of AANDC.

ESA Standards - Q & A

What issues are related to ESAs?

ESAs across the province differ in terms of tuition rate calculation, level of First Nations collaboration and the scope of program/services/supports to be offered to First Nations students.

Many agreements are silent on:

- how provincial school boards will engage First Nations parents and communities in school life, supporting student achievement, and providing input to board decisions;
- renewal and end dates and accountability and reporting mechanisms pertaining to student outcomes;
- ways in which the services and supports that are purchased by First Nations may also enhance education in First Nation schools; and
- how disputes between First Nation communities and provincial school boards may be resolved.

How will the standards address the issues identified by First Nations and boards?

The goal of the draft standards is to ensure that:

- First Nations students in Alberta have equitable access to high-quality learning opportunities, regardless of whether they reside on or off reserve;
- school authorities and schools provide the supports necessary for First Nations student success;
- First Nations parents and community members have meaningful opportunities to be involved in the education of their students;
- the provincial funding framework is correctly applied and ESA fees are consistent across the province based on jurisdiction profiles; and

- the education system is accountable for the education of all students attending provincial schools, including First Nations students residing on reserve.

Who was consulted on standard development?

Dialogue with the MOU Working Group, Treaty 6, 7, and 8 education directors, school superintendents, board trustees, the College of Alberta School Superintendents (CASS), the Alberta School Boards Association (ASBA), the Association of School Board Officials of Alberta (ASBOA), Aboriginal Affairs and Northern Development Canada (AANDC), and Education staff has informed the issues that draft standards should address.

What we heard was consistent with previous discussions among provincial boards, First Nations and the federal government through a Tuition Agreement Working Group (2009-2010) and the multi-stakeholder MOU Sub-Table on Transitions (2011-2012).

How will the standards impact ESA fee calculations?

The *Funding Manual for School Authorities* will outline fee calculations for ESA students based on two annual student counts: September 30th and February 28th. Tuition fees will be adjusted yearly according to the provincial jurisdiction funding profiles in place for the school year.

Do the standards apply to reciprocal agreements for provincially funded students attending on reserve schools?

While Section 63 of the *Education Act* applies only to ESAs for the education of First Nations students attending a provincial school authority, school boards and First Nations may apply the same or similar standards to reciprocal agreements for provincial resident students attending schools on reserve.

ESA Standards - Q & A

Will the standards ensure First Nation representation on provincial school boards?

Section 84 of the new *Education Act*, allows for the provision of First Nation representation on provincial school boards who have established an ESA.

Draft standard j. specifies that agreements should identify "strategies to ensure the First Nation has meaningful opportunities to inform board decisions".

Section 84 - Appointment of First Nations trustee:

84 (1) Where a board has entered into one or more education services agreements pursuant to section 63,

(a) the board, by resolution, or

(b) the Minister, at the request of the board or in consultation with the board and the band, may appoint a trustee to represent First Nations students and parents on the board.

(2) A person appointed by the board of the Minister under subsection (1) is in the same position as the person would have been had the person been elected under any other provision of the Act.

(3) Notwithstanding subsection (2), where a trustee appointed under this section resigns or is disqualified under section 7, the board is not required to comply with the obligations set out in section 81.

(4) A person appointed by the board of the Minister under subsection (1) is in addition to the number of trustees specified by the Minister under section 78.

(5) The number of trustees appointed to a board under this section may not exceed 1/3 of the number of trustees specified by the Minister under section 78 for that board.

How do standards affect a First Nation where the ESA is managed by AANDC?

In Alberta, AANDC manages ESAs for a number of First Nations. Although the First Nation may not enter into formal negotiations with the school board to establish or amend an ESA, the First Nation will have opportunity to voice their vision and goals for education through collaborative planning.

Collaborative planning is an opportunity to enhance learning through mutually agreed upon strategies, community engagement, and shared responsibility. Collaborative plans are to be attached to the ESA.

Will all ESAs need to comply with the standards on September 15, 2015?

ESA standards are targeted for implementation in September 2015 when the Education Act is proclaimed and will come into effect September 2016, to allow one year for school boards to adjust their processes and policies to reflect the new standards by September 2016. Prior to September 2016, the standards may be used as a guide when renewing existing agreements or negotiating new agreements.

It is anticipated that ESAs will be brought into compliance with the standards by September 2016.

What is the process for implementation?

The tentative timeline for implementation to begin is September 2015. Implementation will include:

- collaboration with stakeholders to ensure reasonable transition processes and timelines for bringing existing ESAs into compliance by September 2016.
- corresponding revisions the *Funding Manual for School Authorities*.

ESA Standards - Q & A

What supports will be provided to First Nations and boards to implement the standards?

Materials to support implementation will be distributed to boards and First Nations and will be made available on the education website and further information will be provided in the *Funding Manual for School Authorities*.

How will the standards be enforced?

The *Funding Manual for School Authorities*, which outlines fee calculations for ESA students will note that school boards forward copies of all new and amended ESAs to the Minister of Education by May 15th for the upcoming school year.

Section 222 of the *Education Act* outlines the supervisory responsibilities for superintendents in the operation of schools and the provision of education programs in the school division. In fulfilling these responsibilities, Section 222 (5) (a), (b), and (c) of the *Act* requires superintendents to implement education policies established by the Minister, ensure that students have the opportunity to meet the standards of education set by the Minister, and ensure fiscal management of the school division.

For more information

If you have questions or require additional information, please contact: Gabrielle Christopherson, A/Director, Policy and Research, First Nations, Métis, and Inuit Education, Alberta Education gabrielle.christopherson@gov.ab.ca

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: TEACHING STAFF BY SCHOOL

ORIGINATOR: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

INFORMATION ITEM

NSD has teachers on continuous, probationary and temporary contracts in our schools. Human Resources has provided information regarding the distribution of professional staff in all Northland schools.

In preparation for the new budget, NSD believes we would benefit by having a full understanding of how its teachers are distributed under the different types of contracts:

- continuous
- probationary
- temporary
- secondment/other

This information will better inform NSD as to where staffing flexibility exists.

INVESTIGATION

THE FOLLOWING INFORMATION WAS OBTAINED FROM THE

STATE OF NEW YORK

INVESTIGATION OF THE

STATE OF NEW YORK

INVESTIGATION OF THE

STATE OF NEW YORK

INVESTIGATION OF THE

STATE OF NEW YORK

INVESTIGATION OF THE

STATE OF NEW YORK

INVESTIGATION OF THE

STATE OF NEW YORK

INVESTIGATION OF THE

STATE OF NEW YORK

INVESTIGATION OF THE

STATE OF NEW YORK

Certified Staffing Level - March 2015

	Continuous Teachers	Probationary Teacher	Temporary Teacher	Other (Contract, Secondment, etc)	(Returning Continuous Teacher)	Total by School
Anzac	3.0	1.0	1.0	0.5	1.0	5.5
ADCS	7.0	6.0	8.0	0.0	1.0	21.0
Bill Woodward	7.0	0.0	2.0	0.0	2.0	9.0
Bishop Routhier	5.0	0.0	1.0	0.0	1.0	6.0
Calling Lake	6.0	4.0	1.0	0.0	0.0	11.0
Career Pathways	1.0	0.0	0.0	1.0	0.0	2.0
Chipewyan Lake	1.0	1.0	0.0	0.0	0.0	2.0
Conklin	1.0	2.0	1.0	0.0	0.0	4.0
Dr. Mary Jackson	0.0	2.0	0.0	0.0	0.0	2.0
Elizabeth	7.0	2.0	1.0	0.0	1.0	10.0
Father R. Perin	1.0	5.0	1.0	0.5	0.0	7.5
Fort McKay	6.0	0.0	1.0	0.0	0.0	7.0
Gift Lake	12.0	0.0	1.0	0.0	1.0	13.0
Grouard	6.0	0.0	1.0	0.0	0.0	7.0
Hillview	2.0	0.0	1.0	0.0	1.0	3.0
J.F. Dion	5.0	1.0	0.0	0.0	0.0	6.0
Kateri	3.0	2.0	2.0	0.0	0.0	7.0
Little Buffalo	10.0	2.0	1.0	0.0	0.0	13.0
Mistassiniy	18.0	2.0	3.0	0.0	0.0	23.0
Paddle Prairie	6.0	1.0	1.0	0.0	0.0	8.0
Peerless Lake	6.0	3.0	1.0	0.0	0.0	10.0
Pelican Mountain	1.0	0.0	0.0	0.0	0.0	1.0
St. Theresa	14.0	4.0	5.0	1.0	3.0	24.0
Susa Creek	3.0	0.6	0.0	0.0	0.0	3.6
OTHER					1.0	
Totals	131.0	38.6	33.0	3.0	12.0	205.6
	Continuous Teachers	Letter of Employment	Probationary Teacher	Other (Contract, Secondment, etc)		
Central	3.0	3.0	1.0	3.0	10.0	

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: VOLUNTARY NOTICE OF INTENT FORM

ORIGINATOR: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

INFORMATION ITEM

NSD requires teachers request changes of assignment by March 31 of each year, and that staff resign no less than 30 days before the end of the school year. Human Resources has developed a Voluntary Notice of Intent form to assist with staffing in the 2015-2016 school year.

In preparation for the new budget, NSD believes we would benefit by getting a picture of the possible attrition that may be occurring before the end of the year.

A Voluntary Notice of Intent form has been developed and will be distributed March 23rd, 2015, with a request forms be completed and returned by April 14th, 2015.

APPENDIX A

1. Introduction

2. Methodology

3. Results and Discussion

4. Conclusion

5. References

6. Appendix

7. Acknowledgements

8. Bibliography

The following table shows the results of the experiment.

Table 1: Results of the experiment.

The results of the experiment are shown in the following table.

Table 2: Results of the experiment.

The results of the experiment are shown in the following table.

The results of the experiment are shown in the following table.

The results of the experiment are shown in the following table.

The results of the experiment are shown in the following table.

The results of the experiment are shown in the following table.

The results of the experiment are shown in the following table.

The results of the experiment are shown in the following table.



Northland Voluntary Notice of Intent Form

In preparation for the 2015-2016 school year, we are asking teaching staff with continuous contracts, who wish to volunteer the information, to inform us if they are planning one of the following actions for the upcoming school year. Please check the appropriate box and add any comments you wish to make and return to the attention of Diane Holt, Human Resources Administrator, by **April 14th, 2015**.

We thank you for your cooperation.

- ☐ **Resigning**
- ☐ **Retiring**
- ☐ **Requesting a leave of absence**
- ☐ **Requesting a change in employment status such as full-time to part-time**

Comments:

NAME _____

DATE _____

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: LIST OF ACRONYMS

That the Board of Trustees receive as information a list of acronyms, as attached.

STATEMENT OF WORK

DATE: 10/10/2011

PROJECT: 10/10/2011

PROJECT: 10/10/2011

PROJECT: 10/10/2011

PROJECT: 10/10/2011



NORTHLAND SCHOOL DIVISION NO. 61 ACRONYMS

AANDC	Aboriginal Affairs and Northern Development Canada	
ACV	Aboriginal Content Validation	
AI	Alberta Infrastructure	
AISI	Alberta Initiative for School Improvement	
ARCQE	Alberta Research Consortium for Quality Education	
AERR	Annual Education Results Report	
AOTC	Assembly of Treaty Chiefs	
ASBA	Alberta School Boards Association	
ASEBP	Alberta School Employee Benefit Plan	
	EAS	Experience Adjustment System
	EDB	Extended Disability Benefits
	EDB-NS	EDB Non-Surcharge Pool
	EDB-S	EDB Surcharge Pool
	RITE	Retirement Incentive for Teachers and Employees
ASBOA	Association of School Business Officials of Alberta	
ASETS	Aboriginal Strategies Employment Training Services	
ATA	Alberta Teachers Association	
ATC	Athabasca Tribal Council	
CASS	College of Alberta School Superintendents	
CCES	Conklin Community Enhancing Society	
CEFPI	Council of Facility Planners International	
CEP	Community Enhancement Program	
CEU	Credit Enrollment Unit	
CTS	Career and Technology Strand	
DDC	Direct Digital Control (Computerized heating and air handling controls)	
DLT	Division Leadership Team	
ERP	Enterprises Resource Planning Software	
EYE	Early Years Evaluation	
FMT	Finance Maintenance Transportation	
FNMI	First Nation Métis & Inuit	
HVAC	Heating Ventilation & Air Conditioning (Air Handling Units)	

P. 240

IMR	Infrastructure Maintenance Renewal Program
IT	Information Technology
KCEC	Kapaskwatinak Cultural Educational Centre
KKP	Kweskipta Kipimatsowin Program
KTC	Kee Tas Kee Now Tribal Council
LSBC	Local School Board Committee
MD	Municipal District
MFWHSR	Moving Forward With High School Redesign
NLC	Northern Lakes College
NSD	Northland School Division No. 61
OH & S	Occupational Health and Safety
OPK	Oski Pasikoniwew Kamik
OSLI	Oil Sands Leadership Initiative
PASI	Provincial Approach to Student Information
PAT	Provincial Achievement Tests
PMR	Principal Monthly Report
PO&M	Plant Operations & Maintenance (Costs or revenues related to facility maintenance)
PSBA	Public School Boards Association
PTR	Pupil Teacher Ratio
PUF	Program Unit Funding
RAP	Registered Apprenticeship Program
RFP	Request for Proposal
RFQ	Request for Qualifications
RTU	Roof Top Unit
SCCM	System Center Configuration Manager
SLA	Student Learning Assessments
SWALE	Shallow-sided, sloped channels intended for the conveyance of surface runoff towards the nearest street, lane, or ditch
TLE	Treaty Land Entitlement
WWAH	When We Are Healthy
YAP	Youth Apprenticeship Program

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: MARCH 27, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PAYMENT OF ACCOUNTS

ORIGINATOR TRUDY RASMUSON, SECRETARY-TREASURER

INFORMATION ITEM
Attached is a list of accounts approved for payment in accordance with Board Motion 11329/82 and 11515/82 – 11517/82 inclusive.

Pay Period: February 21, 2015 – March 23, 2015

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 1

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT

COMPUTER PREPARED CHEQUES : ISSUED BETWEEN 21-Feb-2015 AND 23-Mar-2015						
0112000001	0001	0000294567	75	HOLBY HOLDINGS LTD	25-Feb-15	4,287.50
0112000002	0001	0000294568	1714	RECEIVER GENERAL FOR CANADA	25-Feb-15	2,928.80
0112ET0001	0001	*****	8062	668040 ALBERTA LTD.	25-Feb-15	1,890.00
0112ET0002	0001	*****	7693	ANDERSON BUSING	25-Feb-15	6,873.05
0112ET0003	0001	*****	9306	ANDERSON, JAY	25-Feb-15	6,780.16
0112ET0004	0001	*****	776	CHRISTENSEN BUSING	25-Feb-15	6,365.76
0112ET0005	0001	*****	2994	DESJARLAIS BUSES	25-Feb-15	12,404.09
0112ET0006	0001	*****	4884	NOSKEY BUS LINES	25-Feb-15	7,678.06
0112ET0007	0001	*****	2461	ORR, CHARLES	25-Feb-15	1,743.12
0113000001	0001	0000294569	402	CANADA BREAD WEST(MCGAVINS) #4065	26-Feb-15	65.99
0113000002	0001	0000294570	1610	FORT VERMILION SCHOOL DIVISION NO.52	26-Feb-15	16,563.40
0113000003	0001	0000294571	1170	LAKELAND FIRE & SAFETY SUPPLY(1990)LTD.	26-Feb-15	246.49
0113000004	0001	0000294572	5202	MICHEL'S SUPER A FOODS	26-Feb-15	28.59
0113000005	0001	0000294573	570	WAWANESA LIFE	26-Feb-15	441.33
0113ET0001	0001	*****	8744	GFS PRAIRIES INC	26-Feb-15	15,350.44
0113ET0002	0001	*****	2898	GRANDE YELLOWHEAD REGIONAL DIVISION NO.3	26-Feb-15	720.00
0113ET0003	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	26-Feb-15	68,803.71
0113ET0004	0001	*****	751	WESCLEAN - (EDM)	26-Feb-15	1,763.84
0114000001	0001	0000294574	1149	ALOOK, MARIE	27-Feb-15	253.00
0114000002	0001	0000294575	8507	ALTAGAS UTILITIES INC	27-Feb-15	8,166.39
0114000003	0001	0000294576	6160	ANDERSON, GLEN	27-Feb-15	290.00
0114000004	0001	0000294577	8417	AUGER, KEVIN S.	27-Feb-15	282.00
0114000005	0001	0000294578	3959	AUGER, LEILA	27-Feb-15	50.00
0114000006	0001	0000294579	3789	AUGER, SHELLY	27-Feb-15	253.00
0114000007	0001	0000294580	8757	BEAVER, RONALD	27-Feb-15	241.25
0114000008	0001	0000294581	1115	BELCOURT, GORDON	27-Feb-15	241.25
0114000009	0001	0000294582	8740	BEYOND 2000	27-Feb-15	492.36
0114000010	0001	0000294583	9404	BISSELL, THOMAS	27-Feb-15	241.25
0114000011	0001	0000294584	6979	BLACK, TINA	27-Feb-15	- 241.25
0114000012	0001	0000294585	921	BOSKOYOUS, SANDRA	27-Feb-15	253.00
0114000013	0001	0000294586	7647	CALLIOU, LISA	27-Feb-15	165.24
0114000014	0001	0000294587	8429	CARDINAL, LOUIE AUGUST	27-Feb-15	883.52
0114000015	0001	0000294588	10241	CARDINAL, RANDY	27-Feb-15	15.00
0114000016	0001	0000294589	8749	CARDINAL, TRALLINA	27-Feb-15	198.00
0114000017	0001	0000294590	831	CARLSON, VIOLET	27-Feb-15	253.00
0114000018	0001	0000294591	6749	CLASSROOM READY	27-Feb-15	504.00
0114000019	0001	0000294592	9022	CLOUTIER, AUDREY	27-Feb-15	74.46
0114000020	0001	0000294593	6976	COURTOREILLE, KIM	27-Feb-15	1,040.60
0114000021	0001	0000294594	8404	CUNNINGHAM, BRAD	27-Feb-15	241.25
0114000022	0001	0000294595	4217	CUNNINGHAM, DAVIS	27-Feb-15	241.25
0114000023	0001	0000294596	6419	CUNNINGHAM, DON	27-Feb-15	241.25
0114000024	0001	0000294597	1963	CUNNINGHAM, KEN	27-Feb-15	1,350.00
0114000025	0001	0000294598	9209	DALYN DISPOSALS LTD.	27-Feb-15	641.55
0114000026	0001	0000294599	10246	DIAMOND INTERNATIONAL TRUCKS	27-Feb-15	1,313.81
0114000027	0001	0000294600	5287	DIRECT ENERGY REGULATED SERVICES	27-Feb-15	1,471.82
0114000028	0001	0000294601	10244	DUROCHER, RAYMOND	27-Feb-15	241.25
0114000029	0001	0000294602	1957	ELDRIDGE, ARLEYNE	27-Feb-15	750.00
0114000030	0001	0000294603	5244	EXECUTIVE ROYAL INN - WEST EDMONTON	27-Feb-15	7,590.02
0114000031	0001	0000294604	9425	FISCHER, MICHAEL	27-Feb-15	253.00

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 2

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0114000032	0001	0000294605	10158	FLEETCOR CANADA MASTERCARD	27-Feb-15	32.00
0114000033	0001	0000294606	7235	FLETT, DOUG	27-Feb-15	107.00
0114000034	0001	0000294607	9395	GAUCHIER, GREG	27-Feb-15	253.00
0114000035	0001	0000294608	5546	GAUCHIER, LEEANN	27-Feb-15	253.00
0114000036	0001	0000294609	1645	GAUDET, JILL	27-Feb-15	2,098.63
0114000037	0001	0000294610	8418	GLADUE, CARLENE	27-Feb-15	253.00
0114000038	0001	0000294611	1077	GLADUE, DWIGHT G.	27-Feb-15	253.00
0114000039	0001	0000294612	9140	GLADUE, TYLER	27-Feb-15	241.25
0114000040	0001	0000294613	1093	GREYEVES, KAREN	27-Feb-15	241.25
0114000041	0001	0000294614	9111	GRIMSHAW REGISTRY	27-Feb-15	84.45
0114000042	0001	0000294615	3100	GUILD, ROBIN	27-Feb-15	1,040.60
0114000043	0001	0000294616	9394	GULLION, ROBERT MICHAEL	27-Feb-15	241.25
0114000044	0001	0000294617	3811	HAGGERTY, JOAN	27-Feb-15	253.00
0114000045	0001	0000294618	1148	HALCROW, NORBERT	27-Feb-15	123.93
0114000046	0001	0000294619	8414	HARTE, SHELLY LYNN	27-Feb-15	241.25
0114000047	0001	0000294620	1172	HERMAN, JEANETTE	27-Feb-15	467.08
0114000048	0001	0000294621	1258	HOLLYHOCKS & HONEYSUCKLE	27-Feb-15	87.15
0114000049	0001	0000294622	105	HOULE, WILLIAM	27-Feb-15	241.25
0114000050	0001	0000294623	9426	HOUSE, DUSTIN	27-Feb-15	241.25
0114000051	0001	0000294624	5686	JOHNSON, GLADYS	27-Feb-15	89.76
0114000052	0001	0000294625	6994	JUNKIN, JEFF	27-Feb-15	253.00
0114000053	0001	0000294626	6566	KIRKMAN BUS SALES LTD.	27-Feb-15	61,635.00
0114000054	0001	0000294627	4602	L'HIRONDELLE, KAREN	27-Feb-15	241.25
0114000055	0001	0000294628	5441	LABOUCAN, BRYAN	27-Feb-15	241.25
0114000056	0001	0000294629	8424	LABOUCAN, TROY	27-Feb-15	241.25
0114000057	0001	0000294630	1846	LADEROUTE, DALE	27-Feb-15	482.50
0114000058	0001	0000294631	3354	LADEROUTE, JOYCE	27-Feb-15	97.54
0114000059	0001	0000294632	9398	LINDSAY, KRISTEN	27-Feb-15	241.25
0114000060	0001	0000294633	4695	MAPLEWOOD COMPUTING LTD	27-Feb-15	1,711.50
0114000061	0001	0000294634	336	MCDONALD, JANET	27-Feb-15	253.00
0114000062	0001	0000294635	10245	MCMANN, CHERYL	27-Feb-15	-241.25
0114000063	0001	0000294636	5202	MICHEL'S SUPER A FOODS	27-Feb-15	182.28
0114000064	0001	0000294637	10243	MOORE, MATTHEW	27-Feb-15	241.25
0114000065	0001	0000294638	9428	MOSURE, DELORES	27-Feb-15	253.00
0114000066	0001	0000294639	981	MUNICIPAL DISTRICT OF BIG LAKES	27-Feb-15	3,454.20
0114000067	0001	0000294640	8367	NAHACHICK, DOREEN	27-Feb-15	107.00
0114000068	0001	0000294641	2441	NATIVE REFLECTIONS	27-Feb-15	708.51
0114000069	0001	0000294642	9454	NEWCAP RADIO INC.	27-Feb-15	116.13
0114000070	0001	0000294643	8443	NOKOHOO, MARTHA	27-Feb-15	253.00
0114000071	0001	0000294644	611	NORTHERN AIR CHARTER	27-Feb-15	5,367.18
0114000072	0001	0000294645	9294	NORTHERN JOURNAL	27-Feb-15	459.90
0114000073	0001	0000294646	2532	NOSKIYE, LAUREL	27-Feb-15	241.25
0114000074	0001	0000294647	8628	NOSKIYE, MARCEL	27-Feb-15	241.25
0114000075	0001	0000294648	1076	OMINAYAK, LARRY ANGUS	27-Feb-15	241.25
0114000076	0001	0000294649	8423	OMOTH, KATHY	27-Feb-15	241.25
0114000077	0001	0000294650	374	PADDLE PRAIRIE GAS CO-OP	27-Feb-15	3,463.45
0114000078	0001	0000294651	6067	PEACE AUTO & SUPPLY LTD 6505	27-Feb-15	80.50
0114000079	0001	0000294652	1263	PEACE COUNTRY CO-OP	27-Feb-15	10.14
0114000080	0001	0000294653	7536	PEACE RIVER BROADCASTING CORP. LTD	27-Feb-15	434.70
0114000081	0001	0000294654	1899	PEACE RIVER SCHOOL DIVISION #10	27-Feb-15	300.00
0114000083	0001	0000294656	1775	PHONETICALLY SPEAKING	27-Feb-15	201.25

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 3

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0114000084	0001	0000294657	9429	PICHE, LEISHA	27-Feb-15	241.25
0114000085	0001	0000294658	8509	PITNEY BOWES	27-Feb-15	116.22
0114000086	0001	0000294659	3790	PRINZ, VICTOR	27-Feb-15	241.25
0114000087	0001	0000294660	8422	PROCHINSKY, WALLACE V.	27-Feb-15	241.25
0114000088	0001	0000294661	2395	QUINTAL, KATHRYN	27-Feb-15	241.25
0114000089	0001	0000294662	650	QUINTAL, MARGARET A.	27-Feb-15	253.00
0114000090	0001	0000294663	8438	RATHBONE, ANTHONY	27-Feb-15	241.25
0114000091	0001	0000294664	7431	REALLY GOOD STUFF, INC.	27-Feb-15	143.14
0114000092	0001	0000294665	1622	RECEIVER GENERAL FOR CANADA	27-Feb-15	957.00
0114000093	0001	0000294666	10039	RFS CANADA	27-Feb-15	13,726.23
0114000094	0001	0000294667	681	RIVERSIDE CONVENIENCE	27-Feb-15	2,247.32
0114000095	0001	0000294668	74	SCHOLASTIC CANADA LIMITED	27-Feb-15	1,228.08
0114000096	0001	0000294669	6054	SCHOOL SPECIALTY CANADA	27-Feb-15	1,561.67
0114000097	0001	0000294670	6981	SHAW, HOWARD	27-Feb-15	241.25
0114000098	0001	0000294671	1017	SHAW, KENNETH RUSSELL	27-Feb-15	836.60
0114000099	0001	0000294672	805	SMITH, TAMMY	27-Feb-15	231.18
0114000100	0001	0000294673	8543	ST. FRANCIS XAVIER HIGH SCHOOL	27-Feb-15	842.25
0114000101	0001	0000294674	2325	STAPLES #145	27-Feb-15	887.20
0114000102	0001	0000294675	10164	STARFALL EDUCATION	27-Feb-15	346.28
0114000103	0001	0000294676	1824	STEVENSON, SHELLEY	27-Feb-15	997.82
0114000104	0001	0000294677	8873	SUTHERLAND, HERMAN SR	27-Feb-15	500.00
0114000105	0001	0000294678	2995	SYZGY RESEARCH & TECHNOLOGY LTD.	27-Feb-15	1,050.00
0114000106	0001	0000294679	7531	TALLMAN, RAYMOND	27-Feb-15	60.00
0114000107	0001	0000294680	8	TELUS COMMUNICATIONS INCORPORATED	27-Feb-15	12,436.71
0114000108	0001	0000294681	8039	THE NORTHERN STORES FINANCIAL SERVICES	27-Feb-15	521.90
0114000109	0001	0000294682	10174	THOMPSON, ASHLEY	27-Feb-15	700.00
0114000110	0001	0000294683	203	TIMBERLAND BUILDING SUPPLIES	27-Feb-15	195.24
0114000111	0001	0000294684	10242	TREMBLAY, SHIRLEY ANN	27-Feb-15	241.25
0114000112	0001	0000294685	683	UNIVERSITY OF TORONTO PRESS	27-Feb-15	192.95
0114000113	0001	0000294686	9431	WALKER, VICTORIA	27-Feb-15	241.25
0114000115	0001	0000294688	812	WASTE MANAGEMENT	27-Feb-15	1,568.77
0114000116	0001	0000294689	79	XEROX CANADA LTD.	27-Feb-15	44.46
0114000117	0001	0000294690	9392	YUCK, JASON	27-Feb-15	253.00
0114ET0001	0001	*****	10073	ACTON, AMANDA	27-Feb-15	161.35
0114ET0002	0001	*****	EM12469	AKRANIS, HELEN	27-Feb-15	750.00
0114ET0003	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	27-Feb-15	1,697.17
0114ET0004	0001	*****	EM11976	ANDERSON, AUDREY	27-Feb-15	695.58
0114ET0005	0001	*****	8745	ANDERSON, JAMES	27-Feb-15	700.00
0114ET0006	0001	*****	3803	ANDERSON, JENNIFER	27-Feb-15	700.00
0114ET0007	0001	*****	7139	ATKINSON, STACEY	27-Feb-15	241.25
0114ET0008	0001	*****	10114	AUGER, SAMANTHA	27-Feb-15	700.00
0114ET0009	0001	*****	10217	AUGER, TERILYNN	27-Feb-15	2,100.00
0114ET0010	0001	*****	7336	BEDFORD, STACEY	27-Feb-15	889.54
0114ET0011	0001	*****	1715	BIGSTONE CREE NATION EDUCATION AUTHORITY	27-Feb-15	20,705.46
0114ET0012	0001	*****	9278	CARDINAL, GLORIA	27-Feb-15	678.62
0114ET0013	0001	*****	4489	CARDINAL, HEATHER	27-Feb-15	241.25
0114ET0014	0001	*****	EM11462	CARDINAL, SOPHIE	27-Feb-15	100.00
0114ET0015	0001	*****	6969	CDW CANADA INC.	27-Feb-15	1,787.79
0114ET0016	0001	*****	2431	CHALIFOUX, DAVID	27-Feb-15	241.25
0114ET0017	0001	*****	3424	CHRISTENSEN, NICOLA	27-Feb-15	631.51
0114ET0018	0001	*****	4189	COLVILLE, CRYSTAL	27-Feb-15	2,156.70

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 4

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0114ET0019	0001	*****	1758	CONKLIN SCHOOL STUDENTS UNION	27-Feb-15	280.00
0114ET0020	0001	*****	8889	COOK, TERRY LYNN	27-Feb-15	640.00
0114ET0021	0001	*****	1262	COURTORIELLE, WILLIAM	27-Feb-15	107.00
0114ET0022	0001	*****	602	DANIELS, JOAN	27-Feb-15	253.00
0114ET0023	0001	*****	3338	DELL CANADA INC.	27-Feb-15	13,711.95
0114ET0024	0001	*****	8252	DRYDEN, DEBORAH	27-Feb-15	156.21
0114ET0025	0001	*****	5170	EAST PRAIRIE METIS SETTLEMENT	27-Feb-15	160.00
0114ET0026	0001	*****	18	EDMONTON PUBLIC SCHOOLS	27-Feb-15	317.02
0114ET0027	0001	*****	6273	ENMAX CORPORATION (NEW)	27-Feb-15	77,702.96
0114ET0028	0001	*****	3829	FONTAINE, ALICE	27-Feb-15	253.00
0114ET0029	0001	*****	529	FRESNO BROS.	27-Feb-15	101.74
0114ET0030	0001	*****	9549	GAGNON, PRISCILLA	27-Feb-15	287.12
0114ET0031	0001	*****	2139	GIFT LAKE DEVELOPMENT CORPORATION	27-Feb-15	1,276.11
0114ET0032	0001	*****	279	GIFT LAKE SCHOOL FUND	27-Feb-15	228.64
0114ET0033	0001	*****	5294	GRACH, ERNIE	27-Feb-15	241.25
0114ET0034	0001	*****	27	HALFORDS	27-Feb-15	1,806.48
0114ET0035	0001	*****	EM13072	HAMELIN, SHELLY	27-Feb-15	1,386.62
0114ET0036	0001	*****	2583	HEAVY EQUIPMENT REPAIR	27-Feb-15	2,887.56
0114ET0037	0001	*****	5466	HERMAN, LAURETTE	27-Feb-15	241.25
0114ET0038	0001	*****	9378	HERMAN, MICHELLE	27-Feb-15	700.00
0114ET0039	0001	*****	1660	HIGH PRAIRIE SCHOOL DIVISION #48	27-Feb-15	28,940.40
0114ET0040	0001	*****	9108	HORTON, ANDREA	27-Feb-15	100.96
0114ET0041	0001	*****	3064	HOULE, JOANIE	27-Feb-15	251.24
0114ET0042	0001	*****	EM10514	HURLEY, SARAH	27-Feb-15	476.25
0114ET0043	0001	*****	1876	JANVIER, EVA	27-Feb-15	116.60
0114ET0044	0001	*****	8728	JOHN DEERE FINANCIAL	27-Feb-15	348.52
0114ET0045	0001	*****	5517	JULIAN PACKER	27-Feb-15	15,397.96
0114ET0046	0001	*****	5826	L&P DISPOSALS	27-Feb-15	720.83
0114ET0047	0001	*****	10226	LABOUCAN, DARRELL	27-Feb-15	700.00
0114ET0048	0001	*****	10152	LADERROUTE, DAPHNE	27-Feb-15	700.00
0114ET0049	0001	*****	1015	LADERROUTE, GLENN JOSEPH	27-Feb-15	27,925.00
0114ET0050	0001	*****	EM12100	LAGIMODIERE, TRACY	27-Feb-15	126.32
0114ET0051	0001	*****	10172	LEDINGHAM, KATHLEEN	27-Feb-15	700.00
0114ET0052	0001	*****	4531	LEMay, KAREN	27-Feb-15	47.25
0114ET0053	0001	*****	EM13362	MARTEN, MISSIE	27-Feb-15	1,325.41
0114ET0054	0001	*****	2028	MCGIMPSEY, MARK	27-Feb-15	384.36
0114ET0055	0001	*****	10135	MCLEAN, DARLENE	27-Feb-15	700.00
0114ET0056	0001	*****	3364	MILLENIUM CABINS INC.	27-Feb-15	1,153.04
0114ET0057	0001	*****	10086	NANOOCH, JENNIFER	27-Feb-15	616.72
0114ET0058	0001	*****	30	NELSON EDUCATION LTD.	27-Feb-15	6,148.67
0114ET0059	0001	*****	4652	NORTHERN DIGITAL SERVICES	27-Feb-15	433.49
0114ET0060	0001	*****	10096	NORTHROP, KELLI	27-Feb-15	368.42
0114ET0061	0001	*****	3785	NOSKIYE, IDA	27-Feb-15	253.00
0114ET0062	0001	*****	10070	ODIOBALA, ERICA	27-Feb-15	13.35
0114ET0063	0001	*****	521	PEACE WAPITI SCHOOL DIVISION NO. 76	27-Feb-15	5,417.27
0114ET0064	0001	*****	2378	PEARSON CANADA INC T46254	27-Feb-15	721.33
0114ET0065	0001	*****	5651	PELICAN AUTO & SAFETY SUPPLY	27-Feb-15	36.90
0114ET0066	0001	*****	276	PRESSE COMMERCE	27-Feb-15	20.95
0114ET0067	0001	*****	2597	PRUDEN-BARRIE, DELORES	27-Feb-15	610.00
0114ET0068	0001	*****	6433	QUINTAL-JANVIER, VERNA	27-Feb-15	253.00
0114ET0069	0001	*****	10126	RASMUSON, TRUDY	27-Feb-15	942.10

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 5

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0114ET0070	0001	*****	4587	RECOVERY AUTOMOTIVE	27-Feb-15	3,316.62
0114ET0071	0001	*****	10204	RUBICON PUBLISHING INC	27-Feb-15	1,437.25
0114ET0072	0001	*****	7245	SINOTTE, RONNIE	27-Feb-15	90.00
0114ET0073	0001	*****	9529	SLOAN CONSULTANTS LTD	27-Feb-15	8,896.09
0114ET0074	0001	*****	5181	SPARKSMAN TRANSPORTATION LTD.	27-Feb-15	23,400.38
0114ET0075	0001	*****	10227	STARR, SHARON	27-Feb-15	700.00
0114ET0076	0001	*****	EM18233	STEPANIUK, ROBERT D	27-Feb-15	613.02
0114ET0077	0001	*****	4129	STEWART, SHELLY	27-Feb-15	186.85
0114ET0078	0001	*****	1448	STRANG, LINDA	27-Feb-15	299.54
0114ET0079	0001	*****	10000	SUPERIOR PROPANE	27-Feb-15	3,361.12
0114ET0080	0001	*****	2192	SUSA CREEK SCHOOL FUNDS	27-Feb-15	250.00
0114ET0081	0001	*****	783	SUTHERLAND, KYLA	27-Feb-15	700.00
0114ET0082	0001	*****	5081	SYSO FOOD SERVICES OF EDMONTON	27-Feb-15	763.63
0114ET0083	0001	*****	10094	TWEEDLE, ANDREW	27-Feb-15	207.38
0114ET0084	0001	*****	9134	WALTY, CURTIS	27-Feb-15	190.00
0114ET0085	0001	*****	600	WARD, ELAINE	27-Feb-15	511.23
0114ET0086	0001	*****	751	WESCLEAN - (EDM)	27-Feb-15	12,123.05
0114ET0087	0001	*****	2942	WHEELER, PEGGY	27-Feb-15	750.00
0114ET0088	0001	*****	10179	WILLIER, AMANDA	27-Feb-15	1,400.00
0114ET0089	0001	*****	EM10066	WOODFINE, BERNARD	27-Feb-15	912.50
0114ET0090	0001	*****	3786	YELLOWKNEE, EVA	27-Feb-15	241.25
0114ET0091	0001	*****	6188	YELLOWKNEE, SHIRLEY	27-Feb-15	607.24
0115000001	0001	0000294691	351	ALBERTA MAINTENANCE ENFORCEMENT PROGRAM	03-Mar-15	2,557.00
0115000002	0001	0000294692	353	ALBERTA TEACHERS ASSOCIATION	03-Mar-15	25,522.28
0115000003	0001	0000294693	357	INDUSTRIAL-ALLIANCE	03-Mar-15	774.38
0115000004	0001	0000294694	355	LOCAL AUTHORITIES PENSION PLAN	03-Mar-15	139,621.02
0115000005	0001	0000294695	349	RECEIVER GENERAL FOR CANADA	03-Mar-15	679,315.22
0115000006	0001	0000294696	1714	RECEIVER GENERAL FOR CANADA	03-Mar-15	1,010.18
0115ET0001	0001	*****	350	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	03-Mar-15	169,513.14
0115ET0002	0001	*****	354	TEACHER'S RETIREMENT FUND	03-Mar-15	218,770.42
0116000001	0001	0000294697	10022	1789135 AB LTD	06-Mar-15	- 39.75
0116000002	0001	0000294698	315	ALBERTA SCHOOL BOARDS ASSOCIATION	06-Mar-15	3,699.21
0116000003	0001	0000294699	8507	ALTAGAS UTILITIES INC	06-Mar-15	3,370.67
0116000004	0001	0000294700	8417	AUGER, KEVIN S.	06-Mar-15	60.00
0116000005	0001	0000294701	3959	AUGER, LEILA	06-Mar-15	321.00
0116000006	0001	0000294702	9423	AUGER, NELSON	06-Mar-15	241.25
0116000007	0001	0000294703	9351	BABEY, SUSAN	06-Mar-15	196.60
0116000008	0001	0000294704	160	BOREAL SCIENCE	06-Mar-15	2,959.23
0116000009	0001	0000294705	921	BOSKOYOUS, SANDRA	06-Mar-15	120.00
0116000010	0001	0000294706	9319	BOX CLEVER	06-Mar-15	682.50
0116000011	0001	0000294707	10249	BUTANE GRAPHICS	06-Mar-15	1,163.15
0116000012	0001	0000294708	1099	CALLIOU, CANDICE	06-Mar-15	253.00
0116000013	0001	0000294709	7647	CALLIOU, LISA	06-Mar-15	107.00
0116000014	0001	0000294710	6186	CARDINAL, LORRAINE J.	06-Mar-15	160.84
0116000015	0001	0000294711	8429	CARDINAL, LOUIE AUGUST	06-Mar-15	679.98
0116000016	0001	0000294712	8749	CARDINAL, TRALLINA	06-Mar-15	158.40
0116000017	0001	0000294713	831	CARLSON, VIOLET	06-Mar-15	200.00
0116000018	0001	0000294714	1201	CARR MCLEAN	06-Mar-15	70.35
0116000019	0001	0000294715	9506	CCI WIRELESS	06-Mar-15	69.29
0116000020	0001	0000294716	8806	CHRISTIAN, PRISCILLA	06-Mar-15	160.84
0116000021	0001	0000294717	6976	COURTOREILLE, KIM	06-Mar-15	220.00

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 6

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0116000022	0001	0000294718	10041	COYOTE VAC SERVICES INC	06-Mar-15	240.00
0116000023	0001	0000294719	1503	DAVIDSON, BEATRICE ANN	06-Mar-15	205.02
0116000024	0001	0000294720	5287	DIRECT ENERGY REGULATED SERVICES	06-Mar-15	5,978.21
0116000025	0001	0000294721	1957	ELDRIDGE, ARLEYNE	06-Mar-15	75.37
0116000026	0001	0000294722	3252	EPCOR ENERGY SERVICES (ALBERTA) INC.	06-Mar-15	200.34
0116000027	0001	0000294723	8805	GHOSTKEEPER, KRISTEN	06-Mar-15	241.25
0116000028	0001	0000294724	699	GREYHOUND COURIER EXPRESS	06-Mar-15	43.30
0116000029	0001	0000294725	3846	GULLION, ELMER	06-Mar-15	874.14
0116000030	0001	0000294726	517	HIGH PRAIRIE TRUCK AND TRAILER LTD.	06-Mar-15	36.86
0116000031	0001	0000294727	1933	HOLY FAMILY CATHOLIC	06-Mar-15	318.00
0116000032	0001	0000294728	342	JACKNIFE, TRACY	06-Mar-15	160.84
0116000033	0001	0000294729	730	JELLETT, CHRISTINE	06-Mar-15	491.50
0116000034	0001	0000294730	9438	LEFFERSON, DANIELLE	06-Mar-15	163.20
0116000035	0001	0000294731	5907	LEPINE, GWEN	06-Mar-15	241.25
0116000036	0001	0000294732	16	MARSHALL AUTOMOTIVE(P.R.)LTD.	06-Mar-15	354.43
0116000037	0001	0000294733	3503	MATRIX VIDEO COMMUNICATIONS CORP	06-Mar-15	4,958.98
0116000038	0001	0000294734	8040	MCARTHUR, MICHAEL	06-Mar-15	527.76
0116000039	0001	0000294735	3652	MCDONALD, RACHELLE	06-Mar-15	84.33
0116000040	0001	0000294736	111	MCGRAW-HILL RYERSON LIMITED	06-Mar-15	380.04
0116000041	0001	0000294737	6836	MCLEOD, SANDRA	06-Mar-15	107.00
0116000042	0001	0000294738	9427	MERCREDI, DANNY	06-Mar-15	160.84
0116000043	0001	0000294739	9401	METSIKASSUS, CONRAD	06-Mar-15	160.84
0116000044	0001	0000294740	9400	METSIKASSUS, SHANE	06-Mar-15	160.84
0116000045	0001	0000294741	334	MOBERLY, MARYANNE	06-Mar-15	84.33
0116000046	0001	0000294742	2441	NATIVE REFLECTIONS	06-Mar-15	1,262.36
0116000047	0001	0000294743	341	NOOSKEY, RETA	06-Mar-15	150.00
0116000048	0001	0000294744	373	NORTH EAST GAS CO-OP	06-Mar-15	298.01
0116000049	0001	0000294745	3373	PARKLAND INDUSTRIES LTD	06-Mar-15	10,409.68
0116000050	0001	0000294746	1263	PEACE COUNTRY CO-OP	06-Mar-15	154.97
0116000051	0001	0000294747	8374	PEAVINE INN & SUITES	06-Mar-15	843.66
0116000052	0001	0000294748	9411	PEDERSON, JEN	06-Mar-15	- 75.60
0116000053	0001	0000294749	7831	POITRAS, DOREEN	06-Mar-15	84.33
0116000054	0001	0000294750	7057	PRATT, JOANNE	06-Mar-15	936.12
0116000055	0001	0000294751	1403	PURULATOR COURIER LTD.	06-Mar-15	24.52
0116000056	0001	0000294752	7668	REGISTRATIONS ARE US	06-Mar-15	28.35
0116000057	0001	0000294753	5951	RONA HOME CENTRE #245	06-Mar-15	320.61
0116000058	0001	0000294754	2616	RUGE, CHRISTOPH	06-Mar-15	682.86
0116000059	0001	0000294755	10248	SAFETY MEDIA INC	06-Mar-15	159.39
0116000060	0001	0000294756	74	SCHOLASTIC CANADA LIMITED	06-Mar-15	564.32
0116000061	0001	0000294757	6054	SCHOOL SPECIALTY CANADA	06-Mar-15	580.65
0116000062	0001	0000294758	8825	SHANAHAN'S	06-Mar-15	157.50
0116000063	0001	0000294759	1017	SHAW, KENNETH RUSSELL	06-Mar-15	601.44
0116000064	0001	0000294760	1439	SMART APPLE MEDIA	06-Mar-15	793.59
0116000065	0001	0000294761	8502	SPRUCELAND LUMBER	06-Mar-15	104.90
0116000066	0001	0000294762	5413	STAN LADEROUTE CONSTRUCTION	06-Mar-15	525.00
0116000067	0001	0000294763	9458	SUPER 8 PEACE RIVER	06-Mar-15	283.30
0116000068	0001	0000294764	7531	TALLMAN, RAYMOND	06-Mar-15	50.00
0116000069	0001	0000294765	102	TELUS MOBILITY INCORPORATED	06-Mar-15	6,933.69
0116000070	0001	0000294766	8039	THE NORTHERN STORES FINANCIAL SERVICES	06-Mar-15	509.62
0116000071	0001	0000294767	10174	THOMPSON, ASHLEY	06-Mar-15	700.00
0116000072	0001	0000294768	5948	THOMPSON, SHEILA	06-Mar-15	160.84

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 7

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0116000073	0001	0000294769	1068	VOYAGEUR, CLARIS FAYE	06-Mar-15	84.33
0116000074	0001	0000294770	1843	WABASCA HOME HARDWARE	06-Mar-15	2,321.63
0116000075	0001	0000294771	8433	WANYANDIE, CATHY	06-Mar-15	80.42
0116000076	0001	0000294772	9430	WANYANDIE, ROBERT	06-Mar-15	80.42
0116000077	0001	0000294773	812	WASTE MANAGEMENT	06-Mar-15	596.14
0116000078	0001	0000294774	10247	WOLSELEY	06-Mar-15	1,462.87
0116000079	0001	0000294775	79	XEROX CANADA LTD.	06-Mar-15	9,276.64
0116000080	0001	0000294776	5480	XPLORNET COMMUNICATIONS INC	06-Mar-15	157.49
0116000081	0001	0000294777	3236	YELLOWKNEE, DONNA	06-Mar-15	95.00
0116000082	0001	0000294778	1800	ZEE MEDICAL, INC.	06-Mar-15	280.70
0116ET0002	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	06-Mar-15	1,778.05
0116ET0003	0001	*****	3765	ALOOK, CORRINE	06-Mar-15	185.69
0116ET0004	0001	*****	8745	ANDERSON, JAMES	06-Mar-15	700.00
0116ET0005	0001	*****	5882	AXIA SUPERNET LTD.	06-Mar-15	21,132.53
0116ET0006	0001	*****	9030	BARCA, BEVERLEY	06-Mar-15	329.40
0116ET0007	0001	*****	3796	BARTMAN, SHELLEY	06-Mar-15	253.00
0116ET0008	0001	*****	10250	BEAVER-WAPAHOO, KIMBERLY	06-Mar-15	700.00
0116ET0009	0001	*****	10087	BEST, ROSALIND	06-Mar-15	750.00
0116ET0010	0001	*****	1715	BIGSTONE CREE NATION EDUCATION AUTHORITY	06-Mar-15	8,380.62
0116ET0012	0001	*****	1935	CARDINAL, JULIA MARGARET	06-Mar-15	168.66
0116ET0013	0001	*****	4597	CARDINAL, RAYMOND	06-Mar-15	400.00
0116ET0014	0001	*****	EM11462	CARDINAL, SOPHIE	06-Mar-15	195.00
0116ET0015	0001	*****	6969	CDW CANADA INC.	06-Mar-15	346.85
0116ET0016	0001	*****	9329	CERETZKE, KERRI	06-Mar-15	100.42
0116ET0017	0001	*****	EM18260	COLE, KATELYNN P	06-Mar-15	33.56
0116ET0018	0001	*****	8964	CYBERA INC.	06-Mar-15	498.75
0116ET0019	0001	*****	EM12348	DASHCAVICH, TANIA	06-Mar-15	241.25
0116ET0020	0001	*****	3489	DAUK, MARGARET	06-Mar-15	750.00
0116ET0021	0001	*****	3338	DELL CANADA INC.	06-Mar-15	7,231.14
0116ET0022	0001	*****	8252	DRYDEN, DEBORAH	06-Mar-15	1,175.00
0116ET0023	0001	*****	10033	ECCO SUPPLY	06-Mar-15	334.08
0116ET0024	0001	*****	18	EDMONTON PUBLIC SCHOOLS	06-Mar-15	177.79
0116ET0025	0001	*****	4071	FLAGHOUSE INC.	06-Mar-15	551.15
0116ET0026	0001	*****	10144	FOURNIER, DONNA	06-Mar-15	1,400.00
0116ET0027	0001	*****	5537	FRIEDEL, ROBERT	06-Mar-15	240.00
0116ET0028	0001	*****	9549	GAGNON, PRISCILLA	06-Mar-15	591.52
0116ET0029	0001	*****	9214	GOULET, CORINNE	06-Mar-15	2,100.00
0116ET0030	0001	*****	27	HALFORDS	06-Mar-15	513.87
0116ET0031	0001	*****	EM13072	HAMELIN, SHELLY	06-Mar-15	162.90
0116ET0032	0001	*****	620	HOULE, JUNE	06-Mar-15	171.36
0116ET0033	0001	*****	7143	HOULE, LOUISE	06-Mar-15	704.00
0116ET0034	0001	*****	1876	JANVIER, EVA	06-Mar-15	346.80
0116ET0035	0001	*****	EM12806	JOHNSON, PATTY	06-Mar-15	61.20
0116ET0036	0001	*****	5517	JULIAN PACKER	06-Mar-15	9,000.00
0116ET0037	0001	*****	8138	KHAN COMMUNICATION SERVICES, INC.	06-Mar-15	11,125.00
0116ET0038	0001	*****	9377	LABOUCANE, CYNTHIA	06-Mar-15	700.00
0116ET0039	0001	*****	9095	LADEROUTE, RANDI	06-Mar-15	700.00
0116ET0040	0001	*****	EM10237	LANDRY, JAMIE MR	06-Mar-15	1,054.80
0116ET0041	0001	*****	8590	LANDRY, KAYLA	06-Mar-15	698.00
0116ET0042	0001	*****	3288	MARTENS, DONNA-MAY	06-Mar-15	18.50
0116ET0043	0001	*****	347	MCMURRAY AVIATION	06-Mar-15	780.18

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 8

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0116ET0044	0001	*****	3364	MILLENNIUM CABINS INC.	06-Mar-15	796.62
0116ET0045	0001	*****	1431	MISTASSINIY SCHOOL	06-Mar-15	1,813.01
0116ET0046	0001	*****	10086	NANOOCH, JENNIFER	06-Mar-15	924.09
0116ET0047	0001	*****	30	NELSON EDUCATION LTD.	06-Mar-15	240.38
0116ET0049	0001	*****	3794	PAHLKE, GORDON & LINDA	06-Mar-15	589.23
0116ET0050	0001	*****	2378	PEARSON CANADA INC T46254	06-Mar-15	134.70
0116ET0051	0001	*****	1686	PERLEY, LORI	06-Mar-15	1,071.70
0116ET0052	0001	*****	EM15194	PETLEY-JONES, ANNA	06-Mar-15	644.83
0116ET0053	0001	*****	EM10213	PETLEY-JONES, GEOFFREY	06-Mar-15	1,007.44
0116ET0054	0001	*****	8768	POTTS, KRYSTAL	06-Mar-15	85.00
0116ET0055	0001	*****	10076	PRAIRIE DISPOSAL LTD.	06-Mar-15	242.55
0116ET0056	0001	*****	276	PRESSE COMMERCE	06-Mar-15	419.94
0116ET0057	0001	*****	2597	PRUDEN-BARRIE, DELORES	06-Mar-15	655.00
0116ET0058	0001	*****	690	RATHBONE, DENISE	06-Mar-15	67.16
0116ET0059	0001	*****	982	REGIONAL MUNICIPALITY OF WOOD BUFFALO	06-Mar-15	297.46
0116ET0060	0001	*****	292	REIN, KENT	06-Mar-15	200.00
0116ET0061	0001	*****	7345	RENAUD, LORRIE	06-Mar-15	125.83
0116ET0062	0001	*****	319	RUSSELL FOOD EQUIPMENT	06-Mar-15	673.47
0116ET0063	0001	*****	EM18322	SCARBOROUGH, RICK	06-Mar-15	194.03
0116ET0064	0001	*****	8994	SEA-CAN CONTAINERS (1989)LTD.	06-Mar-15	162.75
0116ET0065	0001	*****	1560	SEXAUER LIMITED	06-Mar-15	871.48
0116ET0066	0001	*****	63	SHAW, BILL	06-Mar-15	107.00
0116ET0067	0001	*****	1448	STRANG, LINDA	06-Mar-15	53.51
0116ET0068	0001	*****	8378	SUN MEDIA	06-Mar-15	283.96
0116ET0069	0001	*****	10000	SUPERIOR PROPANE	06-Mar-15	9,789.23
0116ET0070	0001	*****	EM10185	SUTHERLAND, STEPHANIE	06-Mar-15	852.27
0116ET0071	0001	*****	EM15212	TENGER, KARLI	06-Mar-15	750.00
0116ET0072	0001	*****	EM10878	TESSIER, DONALD	06-Mar-15	1,095.00
0116ET0073	0001	*****	EM11720	THOMAS, DAFYDD	06-Mar-15	967.08
0116ET0074	0001	*****	539	TOWN OF PEACE RIVER	06-Mar-15	24.92
0116ET0075	0001	*****	9295	TURPIN, CHRIS	06-Mar-15	- 186.31
0116ET0076	0001	*****	149	VALLEY PRINTERS & SIGNS LTD	06-Mar-15	4,803.86
0116ET0077	0001	*****	4067	VENTURE BUILDING SUPPLIES INC.	06-Mar-15	361.33
0116ET0078	0001	*****	EM12430	VOGEL, KATHY	06-Mar-15	47.74
0116ET0079	0001	*****	751	WESCLEAN - (EDM)	06-Mar-15	7,237.59
0116ET0080	0001	*****	26	WINTERGREEN LEARNING MATERIALS	06-Mar-15	192.91
0116ET0081	0001	*****	6188	YELLOWKNEE, SHIRLEY	06-Mar-15	626.72
0117000001	0001	0000294779	402	CANADA BREAD WEST(MCGAVINS) #4065	07-Mar-15	116.44
0117000002	0001	0000294780	4489	CARDINAL, HEATHER	07-Mar-15	120.00
0117000003	0001	0000294781	2277	REVENUE CANADA	07-Mar-15	15,126.05
0117000004	0001	0000294782	8951	STANDARD LIFE	07-Mar-15	1,537.52
0117ET0001	0001	*****	350	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	07-Mar-15	10,169.86
0117ET0002	0001	*****	6899	DEBOER, MARIA	07-Mar-15	1,099.17
0117ET0003	0001	*****	8744	GFS PRAIRIES INC	07-Mar-15	5,537.54
0117ET0004	0001	*****	347	MCMURRAY AVIATION	07-Mar-15	272.98
0117ET0005	0001	*****	319	RUSSELL FOOD EQUIPMENT	07-Mar-15	45.78
0117ET0006	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	07-Mar-15	10,434.77
0118000001	0001	0000294783	5284	OKEMAW, LAURA	11-Mar-15	95.00
0118000002	0001	0000294784	1891	U.S. BANCORP CANADA CO.	11-Mar-15	126,216.75
0118ET0001	0001	*****	10143	1832648 ALBERTA LTD	11-Mar-15	1,773.08
0118ET0002	0001	*****	7693	ANDERSON BUSING	11-Mar-15	700.00

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 9

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0118ET0003	0001	*****	9306	ANDERSON, JAY	11-Mar-15	700.00
0118ET0004	0001	*****	776	CHRISTENSEN BUSING	11-Mar-15	1,800.00
0118ET0005	0001	*****	2994	DESJARLAIS BUSES	11-Mar-15	4,000.00
0118ET0006	0001	*****	4884	NOSKEY BUS LINES	11-Mar-15	1,400.00
0118ET0007	0001	*****	2461	ORR, CHARLES	11-Mar-15	700.00
0118ET0008	0001	*****	9451	WRITE WAY COMMUNICATIONS	11-Mar-15	5,000.00
0119000001	0001	0000294785	402	CANADA BREAD WEST(MCGAVINS) #4065	12-Mar-15	57.22
0119ET0001	0001	*****	8744	GFS PRAIRIES INC	12-Mar-15	20,260.75
0119ET0002	0001	*****	1642	HUNT, EMILY	12-Mar-15	1,124.56
0119ET0003	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	12-Mar-15	2,480.41
0120000001	0001	0000294786	10232	1064923 AB LTD	13-Mar-15	2,103.97
0120000002	0001	0000294787	5004	1176976 ALBERTA LTD.	13-Mar-15	70.56
0120000003	0001	0000294788	10022	1789135 AB LTD	13-Mar-15	54.00
0120000004	0001	0000294790	43	ALBERTA DISTANCE LEARNING CNTR	13-Mar-15	3,572.92
0120000005	0001	0000294791	315	ALBERTA SCHOOL BOARDS ASSOCIATION	13-Mar-15	30.66
0120000006	0001	0000294792	447	ALL WEST GLASS - PR	13-Mar-15	711.06
0120000007	0001	0000294793	9180	ALLEN DESJARLAIS INDEPENDENT INSPECTIONS	13-Mar-15	1,575.00
0120000008	0001	0000294794	9432	ANDERSON, GLORIA	13-Mar-15	84.33
0120000009	0001	0000294795	2929	ANDERSON, LORRAINE	13-Mar-15	156.32
0120000010	0001	0000294796	10251	ASSAF, TANYA	13-Mar-15	700.00
0120000011	0001	0000294797	228	ATHABASCA HOME HARDWARE BUILDING CENTRE	13-Mar-15	167.09
0120000012	0001	0000294798	1192	BADGER, JOE	13-Mar-15	250.00
0120000013	0001	0000294799	2911	BARTLE & GIBSON - FT M	13-Mar-15	86.39
0120000014	0001	0000294800	5541	BEAVER, G. GLADYS	13-Mar-15	119.76
0120000015	0001	0000294801	8059	BERGER, CARLA	13-Mar-15	338.64
0120000016	0001	0000294802	10254	CARDINAL, CHARLIE	13-Mar-15	900.00
0120000017	0001	0000294803	10259	CARDINAL, LESLIE	13-Mar-15	1,153.46
0120000018	0001	0000294804	8429	CARDINAL, LOUIE AUGUST	13-Mar-15	550.52
0120000019	0001	0000294805	6832	CARDINAL, MONICA	13-Mar-15	168.75
0120000020	0001	0000294806	10212	CARDINAL, PAMELA	13-Mar-15	7.20
0120000021	0001	0000294807	8703	CARDINAL, RUSSELL	13-Mar-15	17,250.00
0120000022	0001	0000294808	3479	CARSWELL	13-Mar-15	198.45
0120000023	0001	0000294809	1394	CHRISTIAN, DORIS	13-Mar-15	217.16
0120000024	0001	0000294810	3438	CRYSTAL CLEAR WATER SALES	13-Mar-15	96.00
0120000025	0001	0000294811	602	DANIELS, JOAN	13-Mar-15	200.00
0120000026	0001	0000294812	5287	DIRECT ENERGY REGULATED SERVICES	13-Mar-15	10,124.99
0120000027	0001	0000294813	10154	DUROCHER, EDGAR	13-Mar-15	88.80
0120000028	0001	0000294814	472	ELECTRIC MOTOR SERVICE(EDM.)	13-Mar-15	2,835.00
0120000029	0001	0000294815	813	ESSO TASTY EXPRESS	13-Mar-15	14.18
0120000030	0001	0000294816	10155	FAYANT, KIMBERLY	13-Mar-15	175.50
0120000031	0001	0000294817	9085	FEDDEMA, JAEDA	13-Mar-15	72.85
0120000032	0001	0000294818	7235	FLETT, DOUG	13-Mar-15	107.00
0120000033	0001	0000294819	9190	FONTAINE, EDGAR	13-Mar-15	281.50
0120000034	0001	0000294820	765	GAMBLER, LOUISE	13-Mar-15	80.42
0120000035	0001	0000294821	10264	GAUTHIER, MADELINE	13-Mar-15	200.00
0120000036	0001	0000294822	1408	GESCAN	13-Mar-15	60.73
0120000037	0001	0000294823	10012	GOVERNMENT OF ALBERTA	13-Mar-15	8,947.80
0120000038	0001	0000294824	699	GREYHOUND COURIER EXPRESS	13-Mar-15	45.03
0120000039	0001	0000294825	10256	HENRY, FRED	13-Mar-15	1,250.00
0120000040	0001	0000294826	5859	KIVA GROUP CORP.	13-Mar-15	1,524.60
0120000041	0001	0000294827	9120	KOOTENAY PUMPING SYSTEMS (1985) LTD	13-Mar-15	400.31

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 10

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0120000042	0001	0000294828	10253	LADOUCEUR, WALTER	13-Mar-15	3,300.00
0120000043	0001	0000294829	816	LAMOTHE, KAIA	13-Mar-15	700.00
0120000044	0001	0000294830	10257	LEECH, LARRANE	13-Mar-15	1,250.00
0120000045	0001	0000294831	425	MACDOUGALL, SUSAN	13-Mar-15	233.87
0120000046	0001	0000294832	10260	MARTEN, ALICE	13-Mar-15	360.00
0120000047	0001	0000294833	3503	MATRIX VIDEO COMMUNICATIONS CORP	13-Mar-15	36,949.50
0120000048	0001	0000294834	10261	MCCOMBER, AMELIA	13-Mar-15	2,500.00
0120000049	0001	0000294835	1470	MCLENNAN HOME HARDWARE	13-Mar-15	201.37
0120000050	0001	0000294836	8717	MODSPACE	13-Mar-15	15,719.55
0120000051	0001	0000294837	2833	MOLCAK, CONNIE	13-Mar-15	981.24
0120000052	0001	0000294838	1135	NATIVE JOURNAL	13-Mar-15	181.51
0120000053	0001	0000294839	2669	NORTHERN HARDWARE LIMITED	13-Mar-15	241.50
0120000054	0001	0000294840	10258	OPPENHEIM, PHILIP	13-Mar-15	5,000.00
0120000055	0001	0000294841	1263	PEACE COUNTRY CO-OP	13-Mar-15	26.95
0120000056	0001	0000294842	516	PEACE RIVER GLASS	13-Mar-15	294.00
0120000057	0001	0000294843	455	PEACE RIVER HOME CENTRE INC.	13-Mar-15	369.33
0120000058	0001	0000294844	8788	PHONECO INC	13-Mar-15	1,612.82
0120000059	0001	0000294845	10263	PLEASANT HOMES LTD.	13-Mar-15	99,055.69
0120000060	0001	0000294846	7057	PRATT, JOANNE	13-Mar-15	71.39
0120000061	0001	0000294847	1403	PUROLATOR COURIER LTD.	13-Mar-15	42.63
0120000062	0001	0000294848	10221	RATFAT, ERNIE JOE	13-Mar-15	300.00
0120000063	0001	0000294849	349	RECEIVER GENERAL FOR CANADA	13-Mar-15	132,300.00
0120000064	0001	0000294850	7668	REGISTRATIONS ARE US	13-Mar-15	3.15
0120000065	0001	0000294851	2409	RIMAR HOLDINGS LTD	13-Mar-15	12.50
0120000066	0001	0000294852	2616	RUGE, CHRISTOPH	13-Mar-15	36.21
0120000067	0001	0000294853	10255	SALOPREE, STANLEY	13-Mar-15	2,600.00
0120000068	0001	0000294854	5759	SCHMIDT, GWEN	13-Mar-15	160.84
0120000069	0001	0000294855	6054	SCHOOL SPECIALTY CANADA	13-Mar-15	356.32
0120000070	0001	0000294856	7531	TALLMAN, RAYMOND	13-Mar-15	214.00
0120000071	0001	0000294857	2809	THE FEVER	13-Mar-15	72.45
0120000072	0001	0000294858	7734	THE LUBE SHOP	13-Mar-15	- 54.57
0120000073	0001	0000294859	8123	TREATY 8 FIRST NATIONS OF ALBERTA	13-Mar-15	100.00
0120000074	0001	0000294860	3344	TULLOCH, BRENDA	13-Mar-15	184.80
0120000075	0001	0000294861	634	UFA CO-OPERATIVE LIMITED	13-Mar-15	46.58
0120000076	0001	0000294862	1843	WABASCA HOME HARDWARE	13-Mar-15	193.69
0120000077	0001	0000294863	812	WASTE MANAGEMENT	13-Mar-15	1,511.53
0120000078	0001	0000294864	9433	WEBER-PILLWAX, CORA	13-Mar-15	168.66
0120000079	0001	0000294865	10252	WHITEHEAD, HECTOR	13-Mar-15	900.00
0120000080	0001	0000294866	8630	WOLSELEY MECHANICAL GROUP	13-Mar-15	271.88
0120000081	0001	0000294867	1736	WORKER'S COMPENSATION BOARD-ALBERTA	13-Mar-15	8,094.34
0120000082	0001	0000294868	79	XEROX CANADA LTD.	13-Mar-15	6,139.11
0120000083	0001	0000294869	8867	YELLOWKNEE, ALBERT	13-Mar-15	200.00
0120ET0001	0001	*****	6907	ACCORD ANSWERING SERVICE	13-Mar-15	315.00
0120ET0002	0001	*****	3677	ACKLANDS GRAINGER	13-Mar-15	284.81
0120ET0003	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	13-Mar-15	3,240.86
0120ET0004	0001	*****	EM11976	ANDERSON, AUDREY	13-Mar-15	472.26
0120ET0005	0001	*****	8015	ANDREWS, MADELINE	13-Mar-15	107.00
0120ET0006	0001	*****	8471	BEAUVAIS, MELISA	13-Mar-15	300.00
0120ET0007	0001	*****	9370	BRUSTER P.H.C.LTD.	13-Mar-15	7,675.61
0120ET0008	0001	*****	EM13154	CARDINAL, GWEN	13-Mar-15	160.84
0120ET0009	0001	*****	9329	CERETZKE, KERRI	13-Mar-15	3,602.39

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 11

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0120ET0010	0001	*****	224	CHARLIE'S SECURITY	13-Mar-15	289.59
0120ET0011	0001	*****	4189	COLVILLE, CRYSTAL	13-Mar-15	412.42
0120ET0012	0001	*****	10102	CONROD, RACHEL	13-Mar-15	750.00
0120ET0013	0001	*****	4544	COX, DAVID	13-Mar-15	600.00
0120ET0014	0001	*****	6899	DEBOER, MARIA	13-Mar-15	421.24
0120ET0015	0001	*****	5170	EAST PRAIRIE METIS SETTLEMENT	13-Mar-15	160.00
0120ET0016	0001	*****	10151	FLETT, SHAWNA	13-Mar-15	700.00
0120ET0017	0001	*****	3193	FORT MCMURRAY HOME HARDWARE	13-Mar-15	216.14
0120ET0018	0001	*****	EM10894	FOSTER, LINDA	13-Mar-15	327.64
0120ET0019	0001	*****	529	FRESNO BROS.	13-Mar-15	67.79
0120ET0020	0001	*****	6457	GAUCHIER, TEASA	13-Mar-15	342.72
0120ET0021	0001	*****	10040	GFL ENVIRONMENTAL SOLID WASTE INC	13-Mar-15	100.29
0120ET0022	0001	*****	561	GRIMSHAW TRUCKING	13-Mar-15	96.44
0120ET0023	0001	*****	1835	HALCROW, CARLA	13-Mar-15	359.69
0120ET0024	0001	*****	7594	HOLIDAY INN EXPRESS S.L.	13-Mar-15	277.95
0120ET0025	0001	*****	8106	HUNT, DOROTHY JOYCE	13-Mar-15	540.00
0120ET0026	0001	*****	9088	IRWIN, J. ANDREW	13-Mar-15	392.97
0120ET0027	0001	*****	EM12806	JOHNSON, PATTY	13-Mar-15	2,838.94
0120ET0028	0001	*****	EM10068	JOUDREY, BRUCE	13-Mar-15	633.90
0120ET0029	0001	*****	9510	KINSEY, JAMIE CHRISTINE	13-Mar-15	1,230.84
0120ET0030	0001	*****	8071	KOKORA, KOFFI	13-Mar-15	180.00
0120ET0031	0001	*****	330	LABOUCAN, DONNA	13-Mar-15	49.73
0120ET0032	0001	*****	5926	LAC LA BICHE TRANSPORT LTD	13-Mar-15	806.20
0120ET0033	0001	*****	443	LADEROUTE, BARBARA MS.	13-Mar-15	513.90
0120ET0034	0001	*****	10220	LAMBERT, BEVERLY	13-Mar-15	2,400.00
0120ET0035	0001	*****	8255	LAMBERTON, PATRICK	13-Mar-15	1,400.00
0120ET0036	0001	*****	8590	LANDRY, KAYLA	13-Mar-15	408.00
0120ET0037	0001	*****	10172	LEDINGHAM, KATHLEEN	13-Mar-15	700.00
0120ET0038	0001	*****	410	LITTLE BUFFALO SCHOOL	13-Mar-15	2,955.00
0120ET0039	0001	*****	5505	LONETECH ENTERPRISES	13-Mar-15	433.65
0120ET0040	0001	*****	4779	MACLENNAN, MANDI	13-Mar-15	605.74
0120ET0041	0001	*****	10008	MANITOULIN	13-Mar-15	472.67
0120ET0042	0001	*****	7875	MARSHALL, PAULINE	13-Mar-15	700.00
0120ET0043	0001	*****	EM13362	MARTEN, MISSIE	13-Mar-15	150.00
0120ET0044	0001	*****	9184	MAX MECHANICAL	13-Mar-15	377.58
0120ET0045	0001	*****	4613	MCCALLUM, VINCENT	13-Mar-15	66.30
0120ET0046	0001	*****	EM12621	MCEWEN, MAI-LYNN	13-Mar-15	252.89
0120ET0047	0001	*****	10099	MCRAE, JENNIFER	13-Mar-15	750.00
0120ET0048	0001	*****	3364	MILLENIUM CABINS INC.	13-Mar-15	1,352.98
0120ET0049	0001	*****	2932	MOLCAK, ROBERT	13-Mar-15	289.46
0120ET0050	0001	*****	9299	MORRIS, PATRICK	13-Mar-15	351.90
0120ET0051	0001	*****	9344	NEW WATER LTD.	13-Mar-15	1,286.50
0120ET0052	0001	*****	5650	NORTHERN PLUMBING & HEATING	13-Mar-15	896.39
0120ET0053	0001	*****	3088	O'CONNOR, DANIELLE	13-Mar-15	27.37
0120ET0054	0001	*****	3794	PAHLKE, GORDON & LINDA	13-Mar-15	791.68
0120ET0055	0001	*****	8027	PARAMOUNT PARTS INC	13-Mar-15	5.34
0120ET0056	0001	*****	551	PARKER, BRYAN	13-Mar-15	409.44
0120ET0057	0001	*****	EM11200	PARKER, RAY	13-Mar-15	330.00
0120ET0058	0001	*****	10237	PEDERSON, DEAN	13-Mar-15	2,493.75
0120ET0059	0001	*****	EM15194	PETLEY-JONES, ANNA	13-Mar-15	292.14
0120ET0060	0001	*****	EM10213	PETLEY-JONES, GEOFFREY	13-Mar-15	36.75

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 12

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0120ET0061	0001	*****	9462	PHASAR ELECTRIC LTD.	13-Mar-15	13,057.55
0120ET0062	0001	*****	10200	PREMIER INDUSTRIAL LTD	13-Mar-15	2,569.70
0120ET0063	0001	*****	2597	PRUDEN-BARRIE, DELORES	13-Mar-15	1,355.00
0120ET0064	0001	*****	9297	RECK, KIMBERLEY	13-Mar-15	792.55
0120ET0065	0001	*****	3975	REDWOOD, BERNARD R.	13-Mar-15	285.60
0120ET0066	0001	*****	982	REGIONAL MUNICIPALITY OF WOOD BUFFALO	13-Mar-15	4,196.86
0120ET0067	0001	*****	9331	RICH, KRISTIN	13-Mar-15	700.00
0120ET0068	0001	*****	10005	RICOH CANADA INC	13-Mar-15	976.32
0120ET0069	0001	*****	1199	SANDER, JACQUELINE	13-Mar-15	482.70
0120ET0070	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	13-Mar-15	921.05
0120ET0071	0001	*****	8969	SIMONOT, MARGOT	13-Mar-15	764.05
0120ET0072	0001	*****	EM11297	SINCLAIR, AGNES	13-Mar-15	107.00
0120ET0073	0001	*****	7245	SINOTTE, RONNIE	13-Mar-15	105.00
0120ET0074	0001	*****	EM18309	TURPIN, WAYNE	13-Mar-15	1,262.44
0120ET0075	0001	*****	10094	TWEEDLE, ANDREW	13-Mar-15	230.07
0120ET0076	0001	*****	EM11144	WATSON, JOHN	13-Mar-15	62.01
0120ET0077	0001	*****	751	WESCLEAN - (EDM)	13-Mar-15	1,216.80
0121000001	0001	0000294870	10260	MARTEN, ALICE	16-Mar-15	200.00
0122000001	0001	0000294871	4	A & J TOWING	20-Mar-15	652.05
0122000002	0001	0000294872	913	ALBERTA BOILERS SAFETY ASSOCIATION	20-Mar-15	1,333.00
0122000003	0001	0000294873	447	ALL WEST GLASS - PR	20-Mar-15	418.95
0122000004	0001	0000294874	8679	ALL-PRO TRUCK & TRAILER REPAIR	20-Mar-15	1,221.36
0122000005	0001	0000294875	10277	ALOOK, ELIZABETH	20-Mar-15	144.84
0122000006	0001	0000294876	1149	ALOOK, MARIE	20-Mar-15	250.52
0122000007	0001	0000294877	8507	ALTAGAS UTILITIES INC	20-Mar-15	3,043.85
0122000008	0001	0000294878	3805	ANDERSON, SHARON	20-Mar-15	92.82
0122000009	0001	0000294879	3802	ANDERSON, SHERRY	20-Mar-15	92.82
0122000010	0001	0000294880	10278	ANDERSON, TAMMY	20-Mar-15	92.82
0122000011	0001	0000294881	244	ATCO ELECTRIC LTD.	20-Mar-15	60.64
0122000012	0001	0000294882	8417	AUGER, KEVIN S.	20-Mar-15	60.00
0122000013	0001	0000294883	1289	B.G.E. SERVICE & SUPPLY LTD	20-Mar-15	-245.96
0122000014	0001	0000294884	454	BARTLE & GIBSON - PR	20-Mar-15	406.35
0122000015	0001	0000294885	10265	BATWINGS AUTO REPAIR LTD	20-Mar-15	352.00
0122000016	0001	0000294886	8876	BELL CANADA	20-Mar-15	75.08
0122000017	0001	0000294887	1081	BIGSTONE, CAROLINE	20-Mar-15	275.00
0122000018	0001	0000294888	160	BOREAL SCIENCE	20-Mar-15	905.07
0122000019	0001	0000294889	5086	BUDNEY'S MAINTENANCE SERVICES LTD	20-Mar-15	588.00
0122000020	0001	0000294890	2640	CALLING LAKE MOOSEHORN MARKET	20-Mar-15	391.38
0122000021	0001	0000294891	1099	CALLIOU, CANDICE	20-Mar-15	60.00
0122000022	0001	0000294892	6065	CARDINAL, ESTHER	20-Mar-15	107.00
0122000023	0001	0000294893	8429	CARDINAL, LOUIE AUGUST	20-Mar-15	1,114.82
0122000024	0001	0000294894	4471	CARDINAL, MILDRED	20-Mar-15	250.00
0122000025	0001	0000294895	10276	CARDINAL, MIRANDA	20-Mar-15	79.56
0122000026	0001	0000294896	831	CARLSON, VIOLET	20-Mar-15	38.76
0122000027	0001	0000294897	7663	CLOUSTON, ELVIN	20-Mar-15	360.00
0122000028	0001	0000294898	10275	COURTORVILLE, RICKY	20-Mar-15	57.12
0122000029	0001	0000294899	4869	CROSS COUNTRY PARTS DISTRIBUTORS LTD	20-Mar-15	64.68
0122000030	0001	0000294900	8404	CUNNINGHAM, BRAD	20-Mar-15	46.49
0122000031	0001	0000294901	10266	CYPRIEN, ROSANNA	20-Mar-15	200.00
0122000032	0001	0000294902	9209	DALYN DISPOSALS LTD.	20-Mar-15	632.10
0122000033	0001	0000294903	5287	DIRECT ENERGY REGULATED SERVICES	20-Mar-15	4,208.66

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 13

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0122000034	0001	0000294904	8982	DLUGOSZ, GAYLE	20-Mar-15	8,000.00
0122000035	0001	0000294905	1322	DON VALLEY ELECTRIC LTD.	20-Mar-15	7,853.44
0122000036	0001	0000294906	10271	DUCHARME, LISA	20-Mar-15	244.50
0122000037	0001	0000294907	3142	EDUCATION STATION	20-Mar-15	274.85
0122000038	0001	0000294908	10267	ENVIROFOCUS CONSULTING	20-Mar-15	2,310.00
0122000039	0001	0000294909	3252	EPCOR ENERGY SERVICES (ALBERTA) INC.	20-Mar-15	60.01
0122000040	0001	0000294910	1133	FORT PETROLEUM LTD PARTNERSHIP	20-Mar-15	1,320.69
0122000041	0001	0000294911	693	FRESON BROS. (HP)	20-Mar-15	134.98
0122000042	0001	0000294912	10274	GAMBLER, CHARLIE	20-Mar-15	300.00
0122000043	0001	0000294913	8296	GAUCHIER, TARA	20-Mar-15	51.42
0122000044	0001	0000294914	10270	GHOSTKEEPER, BOB	20-Mar-15	389.85
0122000045	0001	0000294915	10273	GLADUE, MARY	20-Mar-15	500.00
0122000046	0001	0000294916	2936	GREENING, CHARLES	20-Mar-15	683.96
0122000047	0001	0000294917	3846	GULLION, ELMER	20-Mar-15	1,141.34
0122000048	0001	0000294918	9396	HALCROW, DARCY	20-Mar-15	57.12
0122000049	0001	0000294919	1569	HOULE, LARRY	20-Mar-15	250.52
0122000050	0001	0000294920	5567	HOULE, PAUL	20-Mar-15	270.52
0122000051	0001	0000294921	5578	HUNTER MOTORS LTD.	20-Mar-15	72.45
0122000052	0001	0000294922	9233	IMAGE CREATIONS	20-Mar-15	25,703.81
0122000053	0001	0000294923	8170	KMS TOOLS & EQUIPMENT LTD.	20-Mar-15	1,486.80
0122000054	0001	0000294924	6252	LABOUCANE, CARMEN	20-Mar-15	249.50
0122000055	0001	0000294925	4056	LAC LA BICHE BUILDING PRODUCTS	20-Mar-15	1,795.44
0122000056	0001	0000294926	1846	LADEROUTE, DALE	20-Mar-15	92.82
0122000057	0001	0000294927	10281	LETENDRE, GWEN	20-Mar-15	112.20
0122000058	0001	0000294928	10201	LOGAN, MATILDA	20-Mar-15	500.00
0122000059	0001	0000294929	10280	LOYLE, LOUISE	20-Mar-15	20.00
0122000060	0001	0000294930	10269	LUXLINER	20-Mar-15	3,830.40
0122000061	0001	0000294931	7131	MALARKEY, KEN	20-Mar-15	222.36
0122000062	0001	0000294932	10245	MCMANN, CHERYL	20-Mar-15	102.00
0122000063	0001	0000294933	10279	MILLER & ASSOCIATES	20-Mar-15	1,253.70
0122000064	0001	0000294934	2441	NATIVE REFLECTIONS	20-Mar-15	-495.54
0122000065	0001	0000294935	1814	NORALTA REWIND	20-Mar-15	1,489.27
0122000066	0001	0000294936	248	NORTH PEACE GAS CO-OP	20-Mar-15	1,752.58
0122000067	0001	0000294937	1990	NOSKIYE, ROSEMARIE	20-Mar-15	214.00
0122000068	0001	0000294938	1139	OKEMOW, JOE	20-Mar-15	270.52
0122000069	0001	0000294939	3838	OKEMOW, TERRY	20-Mar-15	250.52
0122000070	0001	0000294940	8423	OMOTH, KATHY	20-Mar-15	242.36
0122000071	0001	0000294941	8172	OVERHEAD DOOR CO. OF GRANDE PRAIRIE	20-Mar-15	346.50
0122000072	0001	0000294942	374	PADDLE PRAIRIE GAS CO-OP	20-Mar-15	3,444.38
0122000073	0001	0000294943	1899	PEACE RIVER SCHOOL DIVISION #10	20-Mar-15	300.00
0122000074	0001	0000294944	408	PEAVINE METIS SETTLEMENT	20-Mar-15	550.00
0122000075	0001	0000294945	4370	PEREDERY, CHERYL	20-Mar-15	179.52
0122000076	0001	0000294946	8509	PITNEY BOWES	20-Mar-15	1,163.00
0122000077	0001	0000294947	9272	POSITIVE BEHAVIOR SUPPORT, INC	20-Mar-15	2,143.00
0122000078	0001	0000294948	1403	PURULATOR COURIER LTD.	20-Mar-15	240.09
0122000079	0001	0000294949	7431	REALLY GOOD STUFF, INC.	20-Mar-15	86.30
0122000080	0001	0000294950	450	ROGER'S LOCK LIMITED	20-Mar-15	138.60
0122000081	0001	0000294951	10272	RONA	20-Mar-15	284.73
0122000082	0001	0000294952	5951	RONA HOME CENTRE #245	20-Mar-15	162.59
0122000083	0001	0000294953	865	SCHOOL DISTRICT #59(PEACE RIVER SOUTH)	20-Mar-15	5,122.50
0122000084	0001	0000294954	8825	SHANAHAN'S	20-Mar-15	330.75

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 14

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0122000085	0001	0000294955	3533	SHAREK & CO.	20-Mar-15	525.47
0122000086	0001	0000294956	1017	SHAW, KENNETH RUSSELL	20-Mar-15	92.82
0122000087	0001	0000294957	8848	SIMONET WOODWORK LTD	20-Mar-15	943.95
0122000088	0001	0000294958	9457	STAPLES #332	20-Mar-15	170.60
0122000089	0001	0000294959	4603	STIELOW CANADA INC	20-Mar-15	186.09
0122000090	0001	0000294960	10282	STUART, CAROLYN	20-Mar-15	38.76
0122000091	0001	0000294961	6567	SYNVOICE TECHNOLOGIES INC.	20-Mar-15	834.75
0122000092	0001	0000294962	8	TELUS COMMUNICATIONS INCORPORATED	20-Mar-15	178.74
0122000093	0001	0000294963	8039	THE NORTHERN STORES FINANCIAL SERVICES	20-Mar-15	72.35
0122000094	0001	0000294964	203	TIMBERLAND BUILDING SUPPLIES	20-Mar-15	338.16
0122000095	0001	0000294965	7004	TRYUS MOVING & STORAGE LTD	20-Mar-15	286.65
0122000096	0001	0000294966	634	UFA CO-OPERATIVE LIMITED	20-Mar-15	202.63
0122000097	0001	0000294967	1843	WABASCA HOME HARDWARE	20-Mar-15	1,022.74
0122000098	0001	0000294968	8301	WALTER-DESJARLAIS, RHONDA	20-Mar-15	241.25
0122000099	0001	0000294969	812	WASTE MANAGEMENT	20-Mar-15	38.56
0122000100	0001	0000294970	8114	WINTERS, JASON	20-Mar-15	99.60
0122000101	0001	0000294971	79	XEROX CANADA LTD.	20-Mar-15	748.76
0122000102	0001	0000294972	1293	YELLOWHEAD HOME & GLASS LTD	20-Mar-15	1,412.25
0122000103	0001	0000294973	9392	YUCK, JASON	20-Mar-15	144.84
0122ET0001	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	20-Mar-15	2,765.58
0122ET0002	0001	*****	EM11976	ANDERSON, AUDREY	20-Mar-15	222.06
0122ET0003	0001	*****	9030	BARCA, BEVERLEY	20-Mar-15	874.58
0122ET0004	0001	*****	8304	BARRETT, DONNA	20-Mar-15	274.20
0122ET0005	0001	*****	7718	BE RESCUED TOWING AND HAULING	20-Mar-15	1,386.00
0122ET0006	0001	*****	1715	BIGSTONE CREE NATION EDUCATION AUTHORITY	20-Mar-15	369,803.70
0122ET0007	0001	*****	10107	BILYEA, JACKIE	20-Mar-15	107.00
0122ET0008	0001	*****	6683	BIM'S CAR TRUCK WASH & GRAVEL SALES	20-Mar-15	562.01
0122ET0009	0001	*****	9370	BRUSTER P.H.C.LTD.	20-Mar-15	302.40
0122ET0010	0001	*****	9278	CARDINAL, GLORIA	20-Mar-15	114.24
0122ET0011	0001	*****	3689	CARDINAL, INIER	20-Mar-15	92.82
0122ET0012	0001	*****	EM12061	CARDINAL, LORRAINE D.	20-Mar-15	-114.24
0122ET0013	0001	*****	6969	CDW CANADA INC.	20-Mar-15	7,224.23
0122ET0014	0001	*****	3509	CONSUN CONTRACTING LTD.	20-Mar-15	756.00
0122ET0015	0001	*****	8889	COOK, TERRY LYNN	20-Mar-15	365.00
0122ET0016	0001	*****	EM18295	DERAPS, MICHAEL	20-Mar-15	10.59
0122ET0017	0001	*****	10033	ECCO SUPPLY	20-Mar-15	328.70
0122ET0018	0001	*****	18	EDMONTON PUBLIC SCHOOLS	20-Mar-15	3,421.74
0122ET0019	0001	*****	9303	ETHIER, SEAN	20-Mar-15	698.00
0122ET0020	0001	*****	3193	FORT MCMURRAY HOME HARDWARE	20-Mar-15	257.16
0122ET0021	0001	*****	10040	GFL ENVIRONMENTAL SOLID WASTE INC	20-Mar-15	346.32
0122ET0022	0001	*****	2139	GIFT LAKE DEVELOPMENT CORPORATION	20-Mar-15	993.30
0122ET0023	0001	*****	1272	GIFT LAKE METIS SETTLEMENT	20-Mar-15	8,050.49
0122ET0024	0001	*****	561	GRIMSHAW TRUCKING	20-Mar-15	715.73
0122ET0025	0001	*****	EM14360	GULLION, MELYNDA	20-Mar-15	163.24
0122ET0026	0001	*****	27	HALFORDS	20-Mar-15	1,922.96
0122ET0027	0001	*****	EM13072	HAMELIN, SHELLY	20-Mar-15	1,097.81
0122ET0028	0001	*****	EM10541	HAMMOND-OMUSI, LAURA E	20-Mar-15	1,791.76
0122ET0029	0001	*****	7297	HAROLDSON, LEE	20-Mar-15	387.37
0122ET0030	0001	*****	EM10814	HORON, RICK	20-Mar-15	2,969.31
0122ET0031	0001	*****	EM11729	HOULE, CHARLES	20-Mar-15	1,000.00
0122ET0032	0001	*****	EM10068	JOUDREY, BRUCE	20-Mar-15	58.49

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 15

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0122ET0033	0001	*****	5517	JULIAN PACKER	20-Mar-15	16,500.00
0122ET0034	0001	*****	6929	KAZIUK, BARB	20-Mar-15	750.00
0122ET0035	0001	*****	5826	L&P DISPOSALS	20-Mar-15	853.23
0122ET0036	0001	*****	8122	LAC LA BICHE COUNTY	20-Mar-15	140.09
0122ET0037	0001	*****	443	LADEROUTE, BARBARA MS.	20-Mar-15	92.82
0122ET0038	0001	*****	10152	LADEROUTE, DAPHNE	20-Mar-15	700.00
0122ET0039	0001	*****	4531	LEMAY, KAREN	20-Mar-15	403.37
0122ET0040	0001	*****	10091	LOBEL, RACHEL	20-Mar-15	500.00
0122ET0041	0001	*****	10008	MANITOULIN	20-Mar-15	171.06
0122ET0042	0001	*****	7371	MARTEN, BONNIE A.	20-Mar-15	100.00
0122ET0043	0001	*****	9184	MAX MECHANICAL	20-Mar-15	1,085.47
0122ET0044	0001	*****	727	MCBRIDE, DEBBRA	20-Mar-15	223.56
0122ET0046	0001	*****	3364	MILLENIUM CABINS INC.	20-Mar-15	1,169.29
0122ET0047	0001	*****	9298	MORGAN, LAURIE	20-Mar-15	750.00
0122ET0048	0001	*****	656	MUNICIPAL DISTRICT OF OPPORTUNITY #17	20-Mar-15	4,356.27
0122ET0049	0001	*****	4652	NORTHERN DIGITAL SERVICES	20-Mar-15	1,007.99
0122ET0050	0001	*****	10268	NORTHERN EXPRESS BUSLINE LTD	20-Mar-15	8,032.50
0122ET0051	0001	*****	10096	NORTHROP, KELLI	20-Mar-15	750.00
0122ET0052	0001	*****	3785	NOSKIYE, IDA	20-Mar-15	144.84
0122ET0053	0001	*****	8775	OLIVER, LEONARD J.	20-Mar-15	842.17
0122ET0054	0001	*****	1801	PADDLE PRAIRIE SCHOOL	20-Mar-15	1,902.10
0122ET0055	0001	*****	2378	PEARSON CANADA INC T46254	20-Mar-15	127.37
0122ET0056	0001	*****	5651	PELICAN AUTO & SAFETY SUPPLY	20-Mar-15	54.72
0122ET0057	0001	*****	EM15194	PETLEY-JONES, ANNA	20-Mar-15	43.84
0122ET0058	0001	*****	457	POPS HARDWARE & BUILDING CENTRE INC	20-Mar-15	1,281.74
0122ET0059	0001	*****	249	PRAIRIE RIVER GAS CO-OP	20-Mar-15	6,657.43
0122ET0060	0001	*****	10200	PREMIER INDUSTRIAL LTD	20-Mar-15	215.71
0122ET0061	0001	*****	690	RATHBONE, DENISE	20-Mar-15	1,088.34
0122ET0062	0001	*****	4587	RECOVERY AUTOMOTIVE	20-Mar-15	3,058.27
0122ET0063	0001	*****	319	RUSSELL FOOD EQUIPMENT	20-Mar-15	188.74
0122ET0064	0001	*****	EM18274	SCHIERMAN, TINA	20-Mar-15	- 120.00
0122ET0065	0001	*****	460	SOPER'S SUPPLY LTD.	20-Mar-15	121.24
0122ET0066	0001	*****	5181	SPARKSMAN TRANSPORTATION LTD.	20-Mar-15	18,867.14
0122ET0067	0001	*****	31	SPECTRUM EDUCATIONAL SUPPLIES LTD.	20-Mar-15	2,823.03
0122ET0068	0001	*****	10000	SUPERIOR PROPANE	20-Mar-15	65,945.01
0122ET0069	0001	*****	8503	THE CAT RENTAL STORE (EDM)	20-Mar-15	497.85
0122ET0070	0001	*****	EM11720	THOMAS, DAFYDD	20-Mar-15	398.44
0122ET0071	0001	*****	9003	TWEEDLE, JENNIFER	20-Mar-15	76.55
0122ET0072	0001	*****	600	WARD, ELAINE	20-Mar-15	65.96
0122ET0073	0001	*****	751	WESCLEAN - (EDM)	20-Mar-15	9,827.69
0122ET0074	0001	*****	6407	WINIK, LEE	20-Mar-15	781.48
0123000001	0001	0000294974	402	CANADA BREAD WEST(MCGAVINS) #4065	21-Mar-15	83.04
0123000002	0001	0000294975	6716	STORMS, PAT	21-Mar-15	357.01
0123ET0001	0001	*****	6899	DEBOER, MARIA	21-Mar-15	96.57
0123ET0002	0001	*****	8744	GFS PRAIRIES INC	21-Mar-15	8,304.67
0123ET0003	0001	*****	347	MCMURRAY AVIATION	21-Mar-15	552.46
0123ET0004	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	21-Mar-15	6,364.85

TOTALS FOR BANK - 0001

3,345,991.10

TOTAL NUMBER OF CHEQUES

759

TOTAL NUMBER OF CHEQUES WITH MICR

406

N O R T H L A N D S C H O O L D I V I S I O N

DATE 23-Mar-2015 03:56 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 16

START DATE: 21-Feb-2015 TO END DATE: 23-Mar-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT

GRAND TOTAL						3,345,991.10
CANCELLED TOTAL						0.00
NET GRAND TOTAL						3,345,991.10
GRAND TOTAL NUMBER OF CHEQUES						759
GRAND TOTAL NUMBER OF CHEQUES WITH MICR						406

WARNING: NUMBER OF CHEQUES DOES NOT MATCH NUMBER OF CHEQUES WITH MICR