

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES REGULAR MEETING ON MARCH 27 & 28, 2015 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

	MEMBERSHIP	
✓	Colin Kelly	• Official Trustee
✓	Elmer Gullion	• Advisory Committee Member – Trout Lake
✓	Ken Shaw	• Advisory Committee Member – Gift Lake
X	Kim Courtoreille	• Advisory Committee Member – Desmarais
X	Rachelle McDonald	• Advisory Committee Member – Susa Creek
✓	Robin Guild	• Advisory Committee Member – Wabasca
✓	Louis Cardinal	• Advisory Committee Member – Peerless Lake
x	Margaret Quintal	• Advisory Committee Member – Conklin
✓	Donna Barrett	• Superintendent of Schools
✓	Don Tessier	• Associate Superintendent
✓	Trudy Rasmuson	• Secretary-Treasurer
X	David Cox	• Division Facility Manager
✓	Wes Oginski	• Director of Human Resources
X	Delores Pruden	• Director of FNMI Education
✓	Curtis Walty	• Communications Coordinator
✓	Krystal Potts	• Executive Assistant
✓	Melanie Mantai	• Executive Secretary - Finance

CALL TO ORDER

Colin Kelly, Official Trustee called the meeting to order at 6:45 p.m.

OPENING
PRAYER

Elmer Gullion, Advisory Committee Member gave the opening prayer.

ADOPT AGENDA

23796/15 Colin Kelly, Official Trustee moved that the Board of Trustees adopt the agenda as amended:

Add Items:

2.3 - Community Conversations

4.8 - Gift Lake Update

4.9 - Budget

CARRIED

MINUTES –
FEBRUARY 27,
2015
MARCH 11, 2015

23797/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve the minutes as presented:

February 27/28, 2015 – Regular Meeting
Notes: Motion 23764/15: Residence 199/299 was mobile home was demolished.

March 11, 2015– Special Meeting

CARRIED

PRESENTATION
ATTENDANCE
IMPLEMENTATION
PLAN UPDATE

Don Tessier, Associate Superintendent presented the Attendance Implementation Plan Update to the Board of Trustees.

RECESS

The meeting recessed at 7:30 p.m.
The meeting reconvened at 7:36 p.m.

PRESENTATION
LITERACY UPDATE,
MID-YEAR
ASSESSMENT

Gail Sajo, Literacy Coordinator presented the Mid-Year Assessments for the PM Benchmarks.

Colin Kelly, Official Trustee requested administration to develop a strategy for schools and students to achieve literacy success during the summer months.

RECESS

The meeting recessed at 8:40 p.m. on March 27, 2015.
The meeting reconvened at 9:17 a.m. on March 28, 2015.

OPENING
PRAYER

Elmer Gullion, Advisory Committee Member gave the opening prayer.

CANCELLATION OF
THE MAY 1 & 2,
2015 REGULAR
BOARD MEETING

23798/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve canceling the May 1 & 2, 2015 Regular Board Meeting.

CARRIED

2014-2015 PELICAN
MOUNTAIN SCHOOL
CLOSURE

23799/15 Colin Kelly, Official Trustee moved that the Board of Trustees recommend that administration commence the process in accordance with the *School Act* to consider the closure of Pelican Mountain School at the end of the 2014-2015 school year.

CARRIED

PROCEDURE 206
– EARLY
CHILDHOOD
SERVICES
PROGRAMS

23800/15 Colin Kelly, Official Trustee moved that the Board of Trustees recommend the attached changes to Procedure 206 – Early Childhood Services Programs as information, to align with changes to Alberta Early Childhood Regulations and to better align with forthcoming changes in the new Alberta Education Act.

CARRIED

PROCEDURE 437
– SCHOOL
VOLUNTEERS

23801/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve in principle, the attached changes to Procedure 437 – School Volunteers.

Colin Kelly, Official Trustee, requests that a letter be sent to the Local School Board Committee Chairs, under Donna Barrett, Superintendent of Schools signature, requesting feedback on Procedure 437 – School Volunteers and bring this feed back to the May 29, 2015 Regular Board meeting.

CARRIED

PROCEDURE 435
– CRIMINAL
RECORDS
CHECKS

23802/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve in principle, the attached changes to Procedure 435 – Criminal Records Checks.

Colin Kelly, Official Trustee requests administration follow up with legal services, in regards to Procedure Criminal Records 437 – Criminal Records and place on the next Quality of Work Life Agenda.

CARRIED

ELIMINATION OF ECS INSTRUCTOR POSITION	23803/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees recommend the position of ECS Instructor be eliminated to align with changes in the Alberta Childhood Regulations.</p> <p>Colin Kelly, Official Trustee requests that a budget be brought back to the May 29, 2015 Regular Board meeting which will show the changes in eliminating the ECS Instructor position.</p> <p>CARRIED</p>
COMMUNITY CONVERSATIONS DISCUSSION		<p>Colin Kelly, Official Trustee, Advisory Committee Members and administration discussed the Community Conversation meetings that were held across the division from March 17 – 20, 2015. These meetings were put on by Alberta Education in regards to receiving feedback from community members on the preamble to the Northland Act.</p>
RECESS		<p>The meeting recessed at 10:45 a.m. The meeting reconvened at 10:54 a.m.</p>
POLICY 15, SCHOOL LUNCH PROGRAMS	23804/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees approve the attached changes to Policy 15, School Lunch Programs.</p> <p>Colin Kelly, Official Trustee requests administration bring back the letter sent to SFS regarding who the cooks report to as an information item to the May 29, 2015 Regular Board meeting.</p> <p>CARRIED</p>
2016-2017 CAPITAL PLAN	23805/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees approve the 2016-2017 Capital Plan, as attached with the following amendment:</p> <ol style="list-style-type: none">1) EPR Id 7881, Wabasca/Desmarais – Wabasca New School2) EPR Id 7859, Paddle Prairie – Paddle Prairie School Modernization

Colin Kelly, Official Trustee requests administration follow up with community meetings in Wabasca/Desmarais to receive feedback on the current situation with the Wabasca New School.

CARRIED

SALE OF 155
ACRES OF LAND

23806/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve the sale off 155 acres of land, located at SW 1-83-20-W5M, in Northern Sunrise County, subject to Section 9 of the Disposition of Property Regulation and Ministerial approval.

CARRIED

DISPOSAL OF
HOUSING UNIT
IN GIFT LAKE

23807/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve the disposal housing unit #117 in Gift Lake.

NOT CARRIED

TRANSFER OF
HOUSING UNITS
IN GIFT LAKE

23808/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve the transfer of one housing unit, #114 and three mobile homes, units #69, #197 and #297 to the Gift Lake Metis Settlement, after market and valuations and Ministerial approval of the housing units.

CARRIED

DISPOSAL OF
HOUSING UNIT
IN PADDLE
PRAIRIE

23809/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve the disposal of three mobile homes, #223, #194/294 and #211, used as teacherages in Paddle Prairie.

CARRIED

MOBILE HOME
PADDLE PRAIRIE
PROJECT
TENDER

23810/15 Colin Kelly, Official Trustee moved that the Board of Trustees accept the following bids for the three mobile homes in Paddle Prairie:

<u>Unit</u>	<u>Name</u>	<u>Bid</u>
1995 mobile home	Abe and Mary Zacharias	\$27,500
1994 mobile home	Keith and Sarah Price	\$27,000
1990 mobile home	Keith and Sarah Price	\$17,000

CARRIED

GIFT LAKE
UPDATE

Colin Kelly, Official Trustee and the Advisory Committee Members discussed the air quality situation with the portables in Gift Lake and the new school progression.

BUDGET UPDATE

Trudy Rasmuson, Secretary-Treasurer provided the Board and the Advisory Committee Members information on the implications from the Provincial Budget announced on March 26, 2015 and how it could affect the 2015-2016 Northland School Division Budget.

RECESS

The meeting recessed for lunch at 12:01 p.m.
The meeting reconvened at 12:44 p.m.

LSBC MEETING
MINUTES
RECEIVED

23811/15 Colin Kelly, Official Trustee moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

<u>LSBC NAME</u>	<u>DATE OF MEETING</u>
Anzac/Bill Woodward	December 9, 2014
ADCS	January 19, 2015
	January 26, 2015
	February 16, 2015
Bishop Routhier	November 3, 2014
	December 1, 2014
Calling Lake	February 26, 2015
Conklin	February 17, 2015
East Prairie	December 10, 2014
	January 14, 2015
Fort McKay	February 23, 2015
Gift Lake	February 23, 2015
Keg River	January 6, 2015
Paddle Prairie	February 23, 2015
Peerless Lake	February 26, 2015
Pelican Mountain	February 17, 2015
	March 3, 2015
Susa Creek	February 25, 2015

Wabasca

January 13, 2015
February 17, 2015
March 10, 2015

CARRIED

ADMINISTRATIVE
ACTION –
CURRENT LSBC
MEETING
MINUTES
RECEIVED

23812/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve of the action taken by Administration with respect to Local School Board Committee minutes received, as listed below:

LSBC NAME	DATE OF MEETING	Motion No.	Action Taken
Anzac/Bill WW	12/09/2014		As presented
ADCS	01/19/2015		As presented
	01/26/2015		As presented
	02/16/2015		As presented
Bishop Routhier	11/3/2014		As presented
	12/1/2014		As presented
Calling Lake	02/26/2015		As presented
Conklin	02/17/2015		As presented
East Prairie	12/10/2014		As presented
	01/14/2015		As presented
Fort McKay	02/23/2015		As presented
Gift Lake	02/23/2015		As presented
Keg River	01/06/2015		As presented
Paddle Prairie	02/23/2015		As presented
Peerless Lake	02/26/2015		As presented
Pelican	02/17/2015		As presented
Mountain	03/03/2015		As presented
Susa Creek	02/25/2015		As presented
Wabasca	01/13/2015		As presented
	02/17/2015		As presented
	03/10/2015		As presented

CARRIED

COVERING
MOTION, IN LIEU
DAYS FOR
ADMINISTRATION

23813/15 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to the 2014-2015 in-lieu days for administrators.

CARRIED

COVERING
MOTION, ANNUAL
EDUCATION
RESULTS REPORT/
ANNUAL REPORT

23814/15 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relates to the 2013-2014 Annual Education Results Report, 2014–2015 Annual Plan.

CARRIED

COVERING
MOTION,
ORGANIZATIONAL
PLANS

23815/15 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to Organizational Plans.

CARRIED

SUPERINTENDENT'S
REPORT

23816/15 Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Superintendent's Report as presented and attached.

CARRIED

CHAIRMAN'S
REPORT

23817/15 Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Chairman's Report as presented and attached.

CARRIED

SECRETARY –
TREASURER'S
REPORT

23818/15 Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Secretary-Treasurer's Report as presented and attached.

CARRIED

REPORTS FOR
INFORMATION

23819/15 Colin Kelly, Official Trustee moved that the Board of Trustees receive the following Reports for Information items:

- Attendance Improvement Planning Document
- Draft Standards for Education Service Agreements
- Teaching Staff by School
- Voluntary Notice of Intent Form
- List of Acronyms
- Payment of Accounts

CARRIED

ADJOURN

The meeting adjourned at 2:03 p.m.

CLOSING PRAYER

Elmer Gullion, Advisory Committee Member gave the closing prayer.

Colin J. Kelly, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary Finance