

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61
BOARD OF TRUSTEES REGULAR MEETING ON MAY 22, 2015
AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

	MEMBERSHIP	
✓	Colin Kelly	• Official Trustee
✓	Elmer Gullion	• Advisory Committee Member – Trout Lake
x	Ken Shaw	• Advisory Committee Member – Gift Lake
✓	Kim Courtoreille	• Advisory Committee Member – Desmarais
x	Rachelle McDonald	• Advisory Committee Member – Susa Creek
✓	Robin Guild	• Advisory Committee Member – Wabasca
✓	Louis Cardinal	• Advisory Committee Member – Peerless Lake
x	Margaret Quintal	• Advisory Committee Member – Conklin
✓	Donna Barrett	• Superintendent of Schools
✓	Don Tessier	• Associate Superintendent
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	David Cox	• Division Facility Manager
✓	Wes Oginski	• Director of Human Resources
✓	Delores Pruden	• Director of FNMI Education
✓	Curtis Walty	• Communications Coordinator
✓	Krystal Potts	• Executive Assistant
✓	Melanie Mantai	• Executive Secretary - Finance

CALL TO ORDER		Colin Kelly, Official Trustee called the meeting to order at 9:12 a.m.
OPENING PRAYER		Elmer Gullion, Advisory Committee Member gave the opening prayer.
ADOPT AGENDA	23826/15	Colin Kelly, Official Trustee moved that the Board of Trustees adopt the agenda as presented. CARRIED
MINUTES – MARCH 27/28, 2015 APRIL 27, 2015 MAY 1, 2015	23827/15	Colin Kelly, Official Trustee moved that the Board of Trustees approve the minutes as presented: March 27/28, 2015 – Regular Meeting April 27, 2015– Special Meeting May 1, 2015 – Special Meeting CARRIED
BUDGET DISCUSSION		Trudy Rasmuson, Secretary-Treasurer presented the draft 2015-2016 Budget to the Board. The Board, Advisory Committee Members and Executive discussed the implications from the Provincial Budget announced March 26, 2015.
RECESS		The meeting recessed for lunch at 12:00 p.m. The meeting reconvened at 12:55 p.m.
PRESENTATION BISHOP ROUTHIER SCHOOL ATTENDANCE INITIATIVE UPDATE		Bruce Joudry, Bishop Routhier School Principal, joined the meeting and gave a presentation to the board on the Bishop Routhier School student attendance initiatives.

PRESENTATION CONKLIN COMMUNITY SCHOOL ATTENDANCE INITIATIVE UPDATE		Bernard Woodfine, Conklin Community School Principal, joined the meeting by VC and gave a presentation to the board on the attendance initiatives that Conklin Community School is doing to encourage student attendance.
RECESS		The meeting recessed at 3:02 p.m. The meeting reconvened at 3:15 p.m.
PRESENTATION FNMI ADVISORY MEETING UPDATE		Delores Pruden-Barrie, Director of FNMI Education gave a presentation to the board on the FNMI Advisory Meeting she attended on March 2, 2015 in Edmonton.
EDUCATION QUARTERLY REPORT	23828/15	Colin Kelly, Official Trustee moved that the Board of Trustees accept as information, the Education Quarterly Report, as presented and attached.
		CARRIED
FINANCE QUARTERLY REPORT	23829/15	Colin Kelly, Official Trustee moved that the Board of Trustees accept as information, the Finance Quarterly Report, as presented and attached.
		CARRIED
		Donna Barrett, Superintendent of Schools, Don Tessier, Associate Superintendent, Delores Pruden-Barrie, Director of FNMI Education, Trudy Rasmuson, Secretary-Treasurer, Wes Oginski, Director of Human Resources, David Cox, Division Facility Manager, Krystal Potts, Executive Assistant and Melanie Mantai, Executive Secretary, left the meeting at 3:55 p.m. and returned at 4:03 p.m.
REAPPOINTMENT OF DONNA BARRETT AS SUPERINTENDENT OF SCHOOLS	23830/15	Colin Kelly, Official Trustee moved that the Board of Trustees approve the reappointment of Donna Barrett as Superintendent of Schools for Northland School Division effective September 1, 2015 to August 31, 2016, subject to Ministerial approval.
		CARRIED
PROCEDURE 206 – EARLY CHILDHOOD SERVICES PROGRAMS	23831/15	Colin Kelly, Official Trustee moved that the Board of Trustees approve in principle, the attached changes to Procedure 206 – Early Childhood Services Programs to align with changes to Alberta Early Childhood Regulations and to better align with forthcoming changes in the new Alberta Education Act.
		CARRIED
OFFICIAL NAMING OF HILLVIEW SCHOOL	23832/15	Colin Kelly, Official Trustee moved that the Board of Trustees approve the school in East Prairie Metis Settlement be officially named Hillview School effective immediately.
		CARRIED

PROCEDURE 437 – SCHOOL VOLUNTEERS	23833/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees approve the attached changes to Procedure 437 – School Volunteers, with amendment on page 1, to read: must provide “Criminal Records Check”.</p> <p>Colin Kelly, Official Trustee requested that it be communicated to principals that they would continue to offer community members the opportunity to apply for employment openings within their schools.</p> <p>CARRIED</p>
PROCEDURE 435 – CRIMINAL RECORDS CHECKS	23834/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees approve the attached changes to Procedure 435 – Criminal Records Checks.</p> <p>CARRIED</p>
ELIMINATION OF ECS INSTRUCTOR POSITION	23835/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees approves the position of ECS Instructor be eliminated to align with changes in the Alberta Childhood Regulations.</p> <p>CARRIED</p>
PARAPROFESSIONAL EDUCATION LEAVE	23836/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees grant Paraprofessional Education Leave to the following staff members for the 2015-2016 school year, as per Procedure 420, Carla Laboucan, Little Buffalo School, Rhonda LaBoucane, J.F. Dion School.</p> <p>Colin Kelly, Official Trustee requested that Don Tessier, Associate Superintendent bring the Attendance Committee together to discuss how to incorporate language and culture into the attendance initiative – Delores Pruden-Barrie, Director of FNMI Education will now be sitting on the Attendance Initiative Committee.</p> <p>Colin Kelly, Official Trustee requested Donna Barrett, Superintendent to work with Elmer Guillon, Advisory Committee Member and other Elders to develop a Terms of Reference for an Elder’s Committee.</p> <p>CARRIED</p>
GROUARD LOCAL SCHOOL BOARD VACANCY	23837/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees disqualify Paul Cardinal, Grouard Local School Board Member and declare the seat on the Grouard Local School Board to be vacant, as per Section 82 (1) and 86 of the <i>School Act</i>.</p> <p>CARRIED</p>
RATIFY ADMINISTRATIVE ACTION TO ACCEPT WINNING BID FOR USED SCHOOL VEHICLES TENDER	23838/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees approve ratifying the administrative action to accept the following bids for the used vehicles that were put up for tender:</p>

<u>Location</u>	<u>Vehicle</u>	<u>Name</u>	<u>Bid</u>
Peace River	2008 Dodge Nitro	Victor Johnson	1,250.00
Peace River	2007 Dodge Ram 2500	Victor Johnson	\$2,600.00
Peace River	2007 Dodge Ram 3500	Victor Johnson	\$550.00
Peace River	2000 MDT Lawn Tractor	Victor Johnson	\$50.00

Colin Kelly, Official Trustee requested that from this point forward, all vehicles and buses go to public auction.

CARRIED

RATIFY
ADMINISTRATIVE
ACTION TO
ACCEPT WINNING
BID FOR USED BUS
SCHOOL BUS
TENDER

23839/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve ratifying the administrative action to accept the following bids for the used school buses that were put up for tender:

<u>Location</u>	<u>Vehicle</u>	<u>Name</u>	<u>Bid</u>
High Level	1998 GMC Bluebird	Northern Express Buslines	\$900.00
High Level	2001 Thomas Freightliner	John Derksen	\$1,500.00

CARRIED

AMEND MOTION
23695/14
PREVIOUSLY
ADOPTED

23840/15 Colin Kelly, Official Trustee moved that the Board of Trustees amend motion to 23695/14 previously adopted at the October 3, 2014 Regular Board Meeting minutes to read:

Colin Kelly Official Trustee moved that the Board of Trustees approve the disposal of the following fourteen (14) assets located in various communities in accordance with Section 200 of the School Act, and Ministerial approval, as amended.

<u>Location</u>	<u>Residence #</u>	<u>Description</u>	<u>Year</u>	<u>Disposal Method</u>
Keg River	72	House	1985	Sell
Bishop Routhier	65	House	1987	Sell
Bishop Routhier	104	House	1959	Sell
Bishop Routhier	105	House	1959	Sell
Bishop Routhier	203	Mobile	1992	Sell
Pelican Mountain	128	House	1961	Sell/Demolish
Calling Lake	94	House	1950	Sell
Kateri	97	Mobile	Unknown	Demolish
Chip Lake	96	Mobile	2004	Sell
Mistassiniy	93	House	Unknown	Sell
St. Theresa	73	House	1985	Sell
Gift Lake	114	House	1958	Sell
Peerless Lake	199/299	Mobile	1990	Sell/Demolish
Peerless Lake	201	Mobile	1990	Demolish

CARRIED

TEACHERAGE
RENTAL
INCREASES

23841/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve a rental increase from an average of \$0.66/sq.ft. to an average of \$0.71/sq.ft. for units replaced in the 2014-2105 school year be set at \$0.75/sq.ft. effective September 1, 2015, for all communities except Fort Chipewyan and Chipewyan Lake.

Colin Kelly, Official Trustee requested that the rental increase information be brought to the Quality of Worklife, to keep them advised of the changes that are being proposed.

TABLED

CARRIED

23843/15 Colin Kelly, Official Trustee moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

LSBC NAME	DATE OF MEETING
Anzac/Bill Woodward	January 20, 2015 March 24, 2015 April 21, 2015
ADCS	March 18, 2015 April 20, 2015
Chipewyan Lake	February 27, 2015 March 5, 2015 April 20, 2015
Conklin	April 28, 2015
Desmarais	October 15, 2014 November 12, 2014 December 2014 February 4, 2015 March 11, 2015 April 15, 2015
East Prairie	March 11, 2015
Elizabeth	February 23, 2015 March 24, 2015 April 20, 2015
Fort McKay	April 27, 2015
Gift Lake	April 27, 2015
J.F. Dion	March 3, 2015 April 14, 2015 May 11, 2015
Janvier	March 10, 2015 April 21, 2015 May 12, 2015
Keg River	February 3, 2015 March 3, 2015
Little Buffalo	February 17, 2015 March 10, 2015 April 21, 2015
Paddle Prairie	February 23, 2015 March 30, 2015 April 13, 2015 May 11, 2015
Peerless Lake	April 17, 2015
Pelican Mountain	April 14, 2015
Susa Creek	March 25, 2015
Trout Lake	March 20, 2015 April 13, 2015 May 5, 2015
Wabasca	April 21, 2015 May 12, 2015

CARRIED

23844/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve of the action taken by Administration with respect to Local School Board Committee minutes received, as listed below:

LSBC NAME	DATE OF MEETING	Motion No.	Action Taken
Anzac/Bill	Jan 20, 2015		As Presented
Woodward	Mar 24, 2015		As Presented
	Apr 21, 2015		As Presented
ADCS	Mar 18, 2015		As Presented
	Apr 20, 2015		As Presented
Chipewyan Lake	Feb 27, 2015		As Presented
	Mar 5, 2015		As Presented
	Apr 20, 2015		As Presented
Conklin	Apr 28, 2015		As Presented
Desmarais	Oct 15, 2014		As Presented
	Nov 12, 2014		As Presented
	Dec 2014		As Presented
	Feb 4, 2015		As Presented
	Mar 11, 2015		As Presented
	Apr 15, 2015		As Presented
East Prairie	Mar 11, 2015		As Presented
Elizabeth	Feb 23, 2015		As Presented
	Mar 24, 2015		As Presented
	Apr 20, 2015		As Presented
Fort McKay	Apr 27, 2015		As Presented
Gift Lake	Apr 27, 2015		As Presented
J.F. Dion	Mar 3, 2015		As Presented
	Apr 14, 2015		As Presented
	May 11, 2015		As Presented
Janvier	Mar 10, 2015		As Presented
	Apr 21, 2015		As Presented
	May 12, 2015		As Presented
Keg River	Feb 3, 2015		As Presented
	Mar 3, 2015		As Presented
Little Buffalo	Feb 17, 2015		As Presented
	Mar 10, 2015	#18/14/15	Exclude
	Apr 21, 2015		As Presented
Paddle Prairie	Feb 23, 2015	#046.14/15	Administration
	Mar 30, 2015		As Presented
	Apr 13, 2015		As Presented
	May 11, 2015		As Presented
Peerless Lake	Apr 17, 2015		As Presented
Pelican	Apr 14, 2015		As Presented
Mountain			As Presented
Susa Creek	Mar 25, 2015		As Presented
Trout Lake	Mar 20, 2015		As Presented
	Apr 13, 2015		As Presented
	May 5, 2015		As Presented
Wabasca	Apr 21, 2015		As Presented
	May 12, 2015		As Presented

CARRIED

COVERING
MOTION, IN LIEU
DAYS FOR
ADMINISTRATION

23845/15

Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to the 2014-2015 in-lieu days for administrators.

CARRIED

COVERING
MOTION, ANNUAL
EDUCATION
RESULTS REPORT/
ANNUAL REPORT

23846/15

Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relates to the 2013-2014 Annual Education Results Report, 2014–2015 Annual Plan.

CARRIED

COVERING MOTION, ORGANIZATIONAL PLANS	23847/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to Organizational Plans.</p> <p>CARRIED</p>
SUPERINTENDENT’S REPORT	23848/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Superintendent’s Report as presented and attached.</p> <p>CARRIED</p>
CHAIRMAN’S REPORT	23849/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Chairman’s Report as presented and attached.</p> <p>Colin Kelly, Official Trustee, requested management to draft a letter to Alberta Infrastructure of the items that were not completed during construction at the new Gift Lake school.</p> <p>CARRIED</p>
SECRETARY – TREASURER’S REPORT	23850/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Secretary-Treasurer’s Report as presented and attached.</p> <p>CARRIED</p>
REPORTS FOR INFORMATION	23851/15	<p>Colin Kelly, Official Trustee moved that the Board of Trustees receive the following Reports for Information items:</p> <ul style="list-style-type: none">- Policy One, Board Philosophy Mandate, Core Purpose, Vision Beliefs and Values- Funding for Gift Lake School Demolition- Mobile Home Project Update- List of Acronyms- Payment of Account <p>Colin Kelly, Official Trustee requested that Policy One, Board Philosophy Mandate, Core Purpose, Vision Beliefs and Values be brought back to the June 26, 2015 Regular Board Meeting for first reading, it was also requested that this draft be sent to all LSBC members and invested parties requesting feedback.</p> <p>CARRIED</p>
ADJOURN		<p>The meeting adjourned at 6:42 p.m.</p>
CLOSING PRAYER		<p>Elmer Gullion, Advisory Committee Member gave the closing prayer.</p>

Colin J. Kelly, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary Finance