



# NORTHLAND SCHOOL DIVISION

## BOARD MEETING NO. 22-07

### MINUTES

Location: DoubleTree by Hilton West Edmonton

Date: Thursday, September 22, 2022

Time: 10:00 a.m.

Membership					
✓	Lorraine McGillivray	Trustee Ward 1	✓	Dr. Nancy Spencer-Poitras	Superintendent of Schools
✓	Cathy Wanyandie	Board Chair	✓	Dr. Tim Stensland	Deputy Superintendent
✓	Bonnie Lamouche	Trustee Ward 3	✓	Murray Marran	Associate Superintendent of Human Resources
✓	Jesse Lamouche	Trustee Ward 4	✓	Douglas Aird	Secretary-Treasurer
x	Skye Durocher	Trustee Ward 5	✓	Curtis Walty	Media Relations Manager
✓	Thomas Auger	Trustee Ward 6	✓	Cheryl Osmond	Executive Assistant
✓	Robin Guild	Trustee Ward 7			
✓	Loretta Gladue	Trustee Ward 8			
✓	Aimee McCamon	Trustee Ward 9			

#### A. CALL TO ORDER

##### 1. Call to Order

Chair Wanyandie called the meeting to order at 10:00 a.m.

##### 2. Adopt Agenda

MOTION: Trustee Gladue moved that the Board of Trustees approve the agenda with the following addition:

1. Change in Signing Authority

**25555/22 CARRIED**

##### 3. In-Camera Session

MOTION: Trustee McCamon moved that the meeting go in-camera at 10:06 a.m. with Administration.

**25556/22 CARRIED**

##### 4. Regular Session

MOTION: Trustee McCamon moved that the meeting revert to regular session at 10:39 a.m.

**25557/22 CARRIED**

**Break from 10:39 a.m. - 10:52 a.m.**



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**5. In-Camera Session**

MOTION: Trustee McGillivray moved that the meeting go in-camera at 10:52 a.m. with Administration.

**25558/22 CARRIED**

**6. Regular Session**

MOTION: Trustee Auger moved that the meeting return to regular session at 11:53 a.m.

**25559/22 CARRIED**

<b>B. MINUTES</b>
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**1. June 17, 2022 Regular Board Meeting Minutes**

MOTION: Trustee Guild moved that the Board of Trustees approve the June 17, 2022 Corporate Board Meeting minutes as presented.

**25560/22 CARRIED**

**2. July 21, 2022 Special Board Meeting Minutes**

MOTION: Trustee B. Lamouche moved that the Board of Trustees approve the July 21, 2022 Special Board Meeting minutes as presented.

**25561/22 CARRIED**

**3. August 25, 2022 Special Board Meeting Minutes**

MOTION: Trustee McCamon moved that the Board of Trustees approve the August 25, 2022 Special Board Meeting minutes as presented.

**25562/22 CARRIED**

**4. Board Action Items**

MOTION: Trustee Auger moved that the Board of Trustees receive as information the Board Action items as attached.

**25563/22 CARRIED**

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#### C. CONSENT AGENDA

**1. Consent Agenda**

MOTION: Trustee Gladue moved that the Board of Trustees approve the Consent Agenda which approved the following items:

- C1. Board Chair Report
- C2. Superintendent Report
- C3. Trustee Activity, Committee and/or Board Representative/Association Reports

**25564/22 CARRIED**

#### D. ACTION ITEMS

**1. Monthly Financial Report**

MOTION: Trustee Guild moved that the Board of Trustees receive as information, the Monthly Financial Report as presented.

**25565/22 CARRIED**

**Break from 12:00 p.m. to 1:00 p.m.**

**2. Student Engagement, Attendance & Completion Report**

MOTION: Trustee B. Lamouche moved that the Board of Trustees receive as information the Student Engagement, Attendance, and Completion Report for June 2022, as presented.

**25566/22 CARRIED**

**3. Monthly Enrolment Report**

MOTION: Trustee McCamon moved that the Board of Trustees receive as information the September 2022 Student Enrolment Report, as presented.

**25567/22 CARRIED**

*CW*



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**4. Locally Developed Courses**

MOTION: Trustee Guild moved that the Board of Trustees authorize the Administration to proceed with acquiring the following courses: Learning Strategies 25-3 and Learning Strategies 25-5.

**25568/22 CARRIED**

**5. Policy 12 Appendix A - Superintendent Evaluation Process, Criteria and Timelines**

MOTION: Trustee McCamon moved that the Board of Trustees approve the housekeeping changes to Policy 12 Appendix A - Superintendent Evaluation Process, Criteria and Timelines.

**25569/22 CARRIED**

**6. Policy 12 Appendix B - Superintendent Performance Assessment Guide**

MOTION: Trustee Guild moved that the Board of Trustees approve the housekeeping changes to Policy 12 Appendix B - Superintendent Performance Assessment Guide.

**25570/22 CARRIED**

**7. Superintendent's Evaluation**

MOTION: Trustee McCamon moved that the Board of Trustees approve the Superintendent's Evaluation Report, as developed in the Evaluation Workshop of September 20, 2022 as an accurate accounting of the Superintendent's performance for the period from September 1, 2021 to August 31, 2022; and that the Board of Trustees authorize the Board Chair to make any required edits, approvals and to sign the report on behalf of the Board of Trustees.

**25571/22 CARRIED**

**8. Board Evaluation**

MOTION: Trustee Guild moved that the Board of Trustees approve the Board self-evaluation report as developed at the facilitated workshop on September 21, 2022, and that the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for the Board of Trustees' consideration.

**25572/22 CARRIED**

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**9. By-Election for Ward 5**

MOTION: Trustee Guild moved that the Board of Trustees table the By-Election for Ward 5 until a later date.

**25573/22 CARRIED**

**10. Bylaw 01-2022 Amendment**

MOTION: Trustee J. Lamouche moved that the Board of Trustees approve the Bylaw 01-2022 as per Ministerial Order No. 12/2022.

**25574/22 CARRIED**

**11. Fort McKay School Closure**

MOTION: Trustee McCamon moved that the Board of Trustees approve the authorization for Administration to proceed with the closure of Fort McKay School effective September 1, 2022.

**25575/22 CARRIED**

**12. Tri-Annual Report**

MOTION: Trustee B. Lamouche moved that the Board of Trustees accept as information the Tri-Annual Report #3 as presented.

**25576/22 CARRIED**

**13. Change in Signing Authority**

MOTION: Trustee McCamon moved that the Board of Trustees approve and authorize the Administration to begin the process of changing the signing authority to reflect the new Board Chair and Vice-Chair.

**25577/22 CARRIED**

**E. TECH TALK**

Dr. Tim Stensland gave an overview on various technology programs.



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#### F. MONITORING REPORTS

MOTION: Trustee B. Lamouche moved that the Board of Trustees approve as information, the Monitoring Reports, as presented and attached.

- F1. Awards/Celebrations
- F2. Board Chair Highlights
- F3. Superintendent Highlights
- F4. Associate Superintendent Report
- F5. Human Resources Department Report
- F6. Media Relations Report

**25578/22 CARRIED**

#### AWARDS/PRESENTATIONS


The Board of Trustees acknowledged the students at the Pelican Mountain School as they were the highest overall attendance average for the 2021-2022 school year.

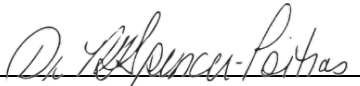
#### B. ADJOURNMENT & CLOSING PRAYER/CULTURAL REFLECTION

##### 1. Adjournment

MOTION: Trustee McCamon moved that the Board of Trustees declare the meeting adjourned at 3:05 p.m.

**25579/22 CARRIED**

  
Cathy Wanyandie, Board Chair

  
Dr. Nancy Spencer-Poitras,  
Superintendent of Schools

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Douglas Aird, Secretary-Treasurer