



# NORTHLAND SCHOOL DIVISION

## BOARD MEETING NO. 23-05

### MINUTES

Location: DoubleTree West Edmonton/Virtual

Date: Friday, June 23, 2023 Time: 9:00 a.m.

Membership					
✓	Lorraine McGillivray	Trustee Ward 1	✓	Cal Johnson	Acting Superintendent of Schools
✓	Cathy Wanyandie	Board Chair	✓	Dr. Tim Stensland	Deputy Superintendent
x	Bonnie Lamouche	Trustee Ward 3	✓	Murray Marran	Associate Superintendent of Human Resources
✓	Jesse Lamouche	Trustee Ward 4	✓	Douglas Aird	Secretary-Treasurer
✓	Tanya Fayant	Trustee Ward 5	✓	Scott Meunier	Associate Superintendent
x	Thomas Auger	Trustee Ward 6	✓	Curtis Walty	Media Relations Manager
✓	Robin Guild	Trustee Ward 7	✓	Cheryl Osmond	Executive Assistant
✓	Wally Rude	Trustee Ward 8			
✓	Aimee McCamon	Trustee Ward 9			

#### A. CALL TO ORDER

**1. Call to Order**

Chair Wanyandie called the meeting to order at 9:00 a.m..

**2. Recognition of Traditional Lands**

Chair Wanyandie gave the Land Acknowledgement.

**3. Adopt Agenda**

MOTION: Trustee McGillivray moved that the Board of Trustees approve the agenda with the following additional items:

- Business Arising from minutes
- Board Concerns - Closed Session

**25717/23 CARRIED**

**4. Closed Session**

MOTION: Trustee McCamon moved that the meeting go into a closed session at 9:03 a.m.with the following Administrative: Cal Johnson, Acting Superintendent of Schools, Murray Marran, Associate Superintendent of Human Resources and Douglas Aird, Secretary-Treasurer.

**25718/23 CARRIED**



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#### 5. Regular Session

MOTION: Trustee McCamon moved that the meeting return to regular session at 11:23 a.m.

**25719/23 CARRIED**

*Break from 11:23 a.m. - 11:41 a.m.*

<b>B. MINUTES</b>
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#### 1. May 26, 2023 Regular Board Meeting Minutes

MOTION: Trustee McCamon moved that the Board of Trustees approve the May 26, 2023 Regular Board Meeting minutes.

**25720/23 CARRIED**

#### 2. May 30, 2023 Special Board Meeting Minutes

MOTION: Trustee J. Lamouche moved that the Board of Trustees approve the May 30, 2023 Special Board Meeting minutes.

**25721/23 CARRIED**

#### 3. Board Action Items

The Board Action Items were received and filed as information.

*Break from 12:23 p.m. to 1:07 p.m.*

#### 4. Business Arising from Minutes

##### **Ad Hoc Budget Committee**

Trustees determined what items and reporting they would like the Administration to have prepared for the Adhoc Budget Committee. Meeting is tentatively scheduled for July 12, 2023.

##### **J.F. Dion School Programming**

Administration provided an update to the trustees regarding the information that will be distributed to parents/guardians and community members as well as the various communication messaging methods.

- letters will be sent to the parents/guardians
- registration packages will be available at the schools



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#### **Advocacy Packages**

There was a discussion regarding compiling a portfolio of items that will assist the trustees in advocating on behalf of the Division. Topics included: access to the internet in rural communities, transportation, curriculum, budget and age of facilities.

#### **C. CONSENT AGENDA**

##### **1. Consent Agenda**

MOTION: Trustee Fayant moved that the Board of Trustees approve the Consent Agenda which approve the following items:

1. Board Chair Report
2. Superintendent Report
3. Trustee Activity, Committee and/or Board Representative/Association Reports

**25722/23 CARRIED**

#### **D. ACTION ITEMS**

##### **1. Monthly Financial Report**

The Monthly Financial Report for May 31, 2023 was received and filed as information.

##### **2. Student Engagement, Attendance & Completion Report**

The Student Engagement, Attendance & Completion Report for the month of May 2023 was received and filed as information.

##### **3. Monthly Enrollment Report**

June's monthly enrollment report was received and filed as information.

##### **4. Policy 16 - Recruitment and Selection of Personnel**

Policy 16 - Recruitment and Selection of Personnel was referred back to the Policy Committee for review.

##### **5. Policy 2 - Role of the Board**

MOTION: Trustee Fayant moved that the Board of Trustees approve the correction of section designations, punctuations, typographical, and cross-references and authorize the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 2 - Role of the Board.

*AW*



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**25723/23 CARRIED**

*Break from 1:55 p.m. to 2:08 p.m.*

**6. Year End Audit Plan & Engagement Letter**

Jeff Alliston from the Metrix Group presented to the Board of Trustees the Division Year End Audit Plan and the Engagement letter.

MOTION: Trustee McCamon moved that the Board of Trustees approve the 2022-2023 audit plan as presented and authorize the Board Chair to approve the Engagement Letter.

**25724/23 CARRIED**

**7. Bursaries and Scholarships**

MOTION: Trustee Fayant moved that the Board of Trustees approve the recommendation from the Bursary and Scholarship Committee, the list of recipients for the NSD bursaries and scholarships with the funds coming from the current year-end budget.

**25725/23 CARRIED**

**8. Capital Program Update**

MOTION: Trustee Guild moved that the Board of Trustees approve the revised 2023 summer projects plan in the amount of \$2,838,260 total for schools and \$628,215 total for housing, plus GST with the funds coming from Capital Reserves.

**25726/23 CARRIED**

**9. ASBA Trustee Governance Program**

Information on the ASBA Trustee Governance Program was received and filed.

<b>E. AWARDS AND CELEBRATIONS</b>
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Ms. Lisa Thompson and her students gave a verbal presentation to the Board of Trustees highlights of their visit to the Youth Leadership Summit which took place March 16-19, 2023 in Canmore. Students shared their experiences on energy, water and climate change sessions, and tours that they participated in.

*CW*



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### F. PRELIMINARY DISCUSSION OF BOARD ITEMS

Items discussed were:

- Ribbon skirts and shirts, the maximum of reimbursement
- Elder Advisory Committee - terms of reference

MOTION: Trustee McCamon moved that the Board of Trustees authorize reimbursement up to a maximum amount of \$250.00 for the purchase of a ribbon shirt or skirt.

**25727/23 CARRIED**

### G. ADJOURNMENT & CLOSING PRAYER/CULTURAL REFLECTION

#### 1. Adjournment

MOTION: Trustee Fayant moved that the Board of Trustees declare the meeting adjourned at 3:27 p.m.

**25728/23 CARRIED**

A handwritten signature in black ink, appearing to read "Cathy Wanyandie", is written above a horizontal line.

Cathy Wanyandie, Board Chair

A handwritten signature in black ink, appearing to read "Douglas Aird", is written above a horizontal line.

Douglas Aird, Secretary-Treasurer