



**NORTHLAND SCHOOL DIVISION**  
**REGULAR BOARD MEETING NO. 24-09 MINUTES**

Location: DoubleTree West Edmonton

Date: Friday, November 22, 2024

Time: 9:00 a.m.

Membership					
✓	Lorraine McGillivray	Trustee Ward 1	✓	Cal Johnson	Superintendent of Schools
✓	Marianne Moberly	Trustee Ward 2	✓	Scott Meunier	Deputy Superintendent
✓	Bonnie Lamouche	Trustee Ward 3	X	Mark Owens	Associate Superintendent
✓	Jesse Lamouche	Trustee Ward 4	✓	Krista Veitch	Associate Superintendent
✓	Tanya Fayant	Trustee Ward 5	✓	Douglas Aird	Secretary-Treasurer
x	Vacant	Trustee Ward 6	✓	Curtis Walty	Media Relations Manager
✓	Robin Guild	Board Chair	✓	Cheryl Osmond	Executive Assistant
✓	Wally Rude	Trustee Ward 8	✓	Amy Savill	Director of Engagement & High School Completion
✓	Aimee McCamon	Trustee Ward 9	✓	Pearl Lorentzen	Lakeside Leader Reporter

**A. CALL TO ORDER**

**1. Call to Order**

Chair Fayant called the meeting to order at 9:01 a.m.

**2. Recognition of Traditional Lands**

Chair Fayant gave the land acknowledgement.

**3. Opening Prayer, Cultural Reflection or Reflection**

Trustee Rude provided the opening prayer, cultural reflection or reflection.

**4. Adoption of Agenda**

MOTION: Trustee McCamon moved that the Board of Trustees approve the agenda with one additional item: 16: Board Meeting Dates

**26013/24 CARRIED**

**5. Closed Session**

MOTION: Chair Fayant moved that the Board of Trustees go into a closed session with only the Administration at 9:06 a.m.

**26014/24 CARRIED**



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*Pearl Lorentzen, Lakeside Leader reporter, left the meeting at this time. At 9:20 a.m., the staff was asked to leave for the remainder of the closed session portion of the meeting.*

**6. Regular Session**

MOTION: Trustee B. Lamouche moved that the Board of Trustees return to regular format at 9:50 a.m.

**26015/24 CARRIED**

*Break from 9:50 a.m. to 10:00 a.m.*

*Pearl Lorentzen, Lakeside Leader reporter and the Executive Team returned to the meeting this time.*

**B. BUSINESS ARISING FROM CLOSED SESSION**

MOTION: Vice Chair Guild moved that the Board of Trustees authorize the Board Chair to approve the evaluation and salary increase for Employee 18692, effective December 1, 2024.

**26016/24 CARRIED**

MOTION: Trustee Rude moved that the Board of Trustees proceed with a third-party investigation into a staff member's allegations.

**26017/24 CARRIED**

**C. BOARD MATTERS**

No board matters were brought before the Board of Trustees.

**D. MINUTES**

**1. October 19, 2024 Regular Meeting Minutes**

MOTION: Trustee Moberly moved that the Board of Trustees approve the October 19, 2024 Regular Board Meeting minutes.

**26018/24 CARRIED**



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**2. Board Action Items**

Superintendent Johnson reviewed the Board Action Item list with the Board of Trustees. The Board Action Items were received and filed as information.

**E. BUSINESS ARISING FROM MINUTES**

There were no business items arising from the minutes.

**F. CONSENT AGENDA**

**1. Consent Agenda**

MOTION: Trustee McGillivray moved that the Board of Trustees approve the consent agenda, which adopts the following reports:

1. Board Chair Report
2. Superintendent Reports
3. Trustee Activity, Committee and/or Board Representative/Association Reports

**26019/24 CARRIED**

**G. ACTION ITEMS**

**1. Monthly Financial Report**

Secretary-Treasurer Aird presented the financial report to the Board of Trustees as of October 31, 2024. The monthly financial report was received and filed as information.

**2. Student Engagement, Attendance & Completion Report**

Director Savill presented the Student Engagement, Attendance and Completion Report for October 2024. The Student Engagement, Attendance and Completion Report was received and filed as information.

**3. Monthly Enrollment Report**

Superintendent Johnson presented the monthly enrollment report as of November 13, 2024. The monthly report was received and filed as information.



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**4. Policy 1 - Foundational Statements**

MOTION: Trustee McCamon moved that the Board of Trustees approve the correction of section designations, punctuations, typographical, and cross-references and authorizes the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 1 - Foundational Statements.

**26020/24 CARRIED**

**5. Policy 2 Appendix C - Board Performance Assessment**

MOTION: Trustee Rude moved that the Board of Trustees approve the correction of section designations, punctuations, typographical, and cross-references and authorizes the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy Policy 2 Appendix C - Board Performance Assessment.

**26021/24 CARRIED**

**6. Policy 15 - School Closure**

MOTION: Vice Chair Guild moved that the Board of Trustees approve the correction of section designations, punctuations, typographical, and cross-references and authorizes the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 1 - Foundational Statements.

**26022/24 CARRIED**

**7. Policy 19 Appendix A - Student Code of Conduct**

Policy 19 Appendix A - Student Code of Conduct was reviewed, and no changes were made.

*Vice Chair Guild left the meeting at this point.*

**8. 2024-2025 Fall Budget**

MOTION: Trustee Rude moved that the Board of Trustees approve the 2024-2025 Fall Budget Update as presented, with no transfer of accumulated operating surplus to reserves.

**26023/24 CARRIED**

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**9. Tri-Annual Report #1**

Superintendent Johnson presented the Tri-Annual Report #1, highlighting critical items. The Tri-Annual report was received and filed as information.

*Break from 11:47 a.m. to 12:33 p.m. Trustee B. Lamouche left the meeting.*

**10. School Viability Studies**

Superintendent Johnson informed the Board of Trustees that he is not issuing a notice to conduct any school viability reports. The School Viability Studies update has been received and filed as information.

**11. Draft 2023-2024 Audited Financial Statements**

Secretary-Treasurer Aird informed the Board of Trustees that the audited financial statements are still being processed. This is due to staff turnover and coding changes for the school year. The Auditors have been very flexible and helpful throughout the process, including providing additional assistance to help catch up.

The filing requirement is November 30, 2024. However, NSD has been in contact with Alberta Education and under the circumstances, they understand and have asked the Division to file the date by November 30th, followed by the audit.

**12. Annual Education Results Report**

Superintendent Johnson and Deputy Superintendent Meunier presented the Annual Education Result Report for the 2023-2024 school year to the Board of Trustees.

MOTION: Trustee McCamon moved that the Board of Trustees approve, in principle, the 2023-2024 Annual Education Results Report.

**26024/24 CARRIED**

*Vice Chair Guild returned to the meeting at this point.*

**13. Bylaws for Electoral Wards**

Secretary-Treasurer Aird advised the Board of Trustees that legal counsel is reviewing the bylaws for the electoral wards. This item has been tabled.

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**14. Superintendent of School/CEO Evaluation Report**

MOTION: Trustee McCamon moved that the Board of Trustees approve the Superintendent of Schools/CEO's evaluation report as developed in the evaluation workshop on November 4, 2024, as an accurate account of the Superintendent's performance for the 2023-2024 school year; and further, the Board authorizes the Board Chair to make any required technical edits and to sign the report on behalf of the Board of Trustees.

**26025/24 CARRIED**

**15. Board Self-Evaluation Report**

MOTION: Trustee Rude moved that the Board of Trustees approve the Board's self-evaluation report as developed in the evaluation workshop on November 4, 2024, as an accurate account of the Board of Trustees performance for the 2023-2024 school year, and further, the Board authorizes the Board Chair to make any required technical edits and to sign the report on behalf of the Board of Trustees.

**26026/24 CARRIED**

**16. Board Meeting Dates**

This item was tabled until the next meeting.

**H. MONITORING REPORTS**

1. The Board of Trustees received and filed the following reports:
  - a. PSBAA Presentation - Dennis MacNeil, President and Troy Tait, Executive Director/CEO
  - b. Board Chair Highlights
  - c. Superintendent Highlights
  - d. Occupational Health & Safety Report

PSBAA Presentation

The Public School Boards Association of Alberta (PSBAA) provides a wide range of services to support school divisions and enhance educational governance. They have developed specialized modules on trusteeship to empower school board members with essential leadership skills. Additionally, the association offers professional development (PD) sessions tailored to address evolving educational needs. PSBAA also assists school divisions with research initiatives,



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providing data-driven insights to improve outcomes. They actively advocate for member concerns by engaging with the Minister of Education to address critical issues like budget allocations and disparities between urban and rural school divisions. PSBAA is also exploring innovative approaches through a pilot project that integrates neuroscience and artificial intelligence into education.

All reports were received and filed as information.

**I. PRELIMINARY DISCUSSION**

There were no items to address.

**J. ADJOURNMENT & CLOSING PRAYER/CULTURAL REFLECTION**

**1. Adjournment**

MOTION: Trustee McCamon moved that the Board of Trustees declare the meeting adjourned at 1:54 p.m.

**26027/24 CARRIED**

**2. Closing Prayer, Cultural Reflection or Reflection**

Trustee Rude provided the closing prayer.

  
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Tanya Fayant, Board Chair

  
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Douglas Aird, Secretary-Treasurer