



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 25-03 MINUTES

Location: DoubleTree West Edmonton

Date: Saturday, March 22, 2025

Time: 9:00 a.m.

Membership					
✓	Lorraine McGillivray	Trustee Ward 1	✓	Cal Johnson	Superintendent of Schools
✓	Marianne Moberly	Trustee Ward 2	✓	Scott Meunier	Deputy Superintendent
✓	Bonnie Lamouche	Trustee Ward 3	✓	Mark Owens	Associate Superintendent
✓	Jesse Lamouche	Trustee Ward 4	✓	Krista Veitch	Associate Superintendent
✓	Tanya Fayant	Board Chair, Ward 5	✓	Douglas Aird	Secretary-Treasurer
x	Vacant	Trustee Ward 6	✓	Curtis Walty	Media Relations Manager
✓	Robin Guild (Virtual)	Board Vice-Chair, Ward 7	✓	Cheryl Page	Executive Assistant
x	Wally Rude	Trustee Ward 8			
✓	Aimee McCamon	Trustee Ward 9			

A. CALL TO ORDER

1. Call to Order

Chair Fayant called the meeting to order at 9:03 a.m.

2. Recognition of Traditional Lands

Chair Fayant provided the land acknowledgement.

3. Opening Prayer, Cultural Reflection or Reflection

Trustee B. Lamouche gave the opening prayer, cultural reflection or reflection.

4. Adoption of Agenda

MOTION: Trustee McCamon moved that the Board of Trustees approve the amended agenda as presented. Item G10 2025-2028 Capital Plan was removed from the agenda.

26069/25 CARRIED

5. Closed Session

MOTION: Trustee McGillivray moved that the Board of Trustees meet in closed session with only the Administration at 9:05 a.m.

26070/25 CARRIED

6. Regular Session

MOTION: Trustee McCamon moved that the meeting revert to a regular session at 10:43 a.m.

26071/25 CARRIED



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 25-03 MINUTES

Break from 10:43 a.m. to 11:00 a.m. Trustee McCamon left the meeting at this time.

B. BUSINESS ARISING FROM CLOSED SESSION

There was no business arising from the closed session.

C. BOARD MATTERS

There were no board matters brought before the Board of Trustees.

D. MINUTES

1. February 14, 2025 Regular Board Meeting Minutes

MOTION: Trustee B. Lamouche moved that the Board of Trustees approve the February 14, 2025 Regular Board Meeting minutes as presented.

26072/25 CARRIED

2. Board Action Items

Superintendent Johnson reviewed the Board Action Item list with the Board of Trustees. The Board Action Items were received and filed as information.

E. BUSINESS ARISING FROM MINUTES

There were no business items arising from the minutes.

F. CONSENT AGENDA

1. Consent Agenda

MOTION: Trustee McGillivray moved that the Board of Trustees approve the consent agenda, which adopts the following reports:

1. Board Chair Report
2. Superintendent Reports
3. Trustee Activity, Committee and/or Board Representative/Association Reports

26073/25 CARRIED



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 25-03 MINUTES

G. ACTION ITEMS

1. Monthly Financial Report

Secretary-Treasurer Aird presented the financial report to the Board of Trustees as of February 28, 2025. The monthly financial report was received and filed as information.

2. Student Engagement, Attendance & Completion Report

Associate Superintendent Owens presented the Student Engagement, Attendance and Completion Report for February 2025. The Student Engagement, Attendance and Completion Report was received and filed as information.

Trustee McCamon returned to the meeting at 11:21 a.m.

3. Monthly Enrollment Report

Superintendent Johnson presented the monthly enrollment report to the Board of Trustees. The Monthly Enrollment report was received and filed as information.

4. Policy 4 - Trustee Code of Conduct

MOTION: Trustee McCamon moved that the Board of Trustees approve the correction of section designations, punctuation, typographical errors, and cross-references and authorize the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 4 - Trustee Code of Conduct.

26074/25 CARRIED

5. Policy 4 Appendix A - Trustee Code of Conduct Sanctions

MOTION: Trustee McGillivray moved that the Board of Trustees approve the correction of section designations, punctuation, typographical errors and cross-references and authorize the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 4 Appendix A - Trustee Code of Conduct Sanctions.

26075/25 CARRIED



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 25-03 MINUTES

6. Policy 5 Appendix A - Signing Authority Chart

MOTION: Trustee McCamon moved that the Board of Trustees approve the correction of section designations, punctuation, typographical errors, and cross-references and authorize the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 5 Appendix A - Signing Authority Chart.

26076/25 CARRIED

7. Policy 13 - Appeals and Hearings Regarding Student Matters

MOTION: Trustee B. Lamouche moved that the Board of Trustees approve the correction of section designations, punctuation, typographical errors, and cross-references and authorize the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 13 - Appeals and Hearings Regarding Student Matters.

26077/25 CARRIED

8. 2025-2026 School Year Calendar

MOTION: Trustee B. Lamouche moved that the Board of Trustees approve the 2025-2026 School Year Calendar as presented.

26078/25 CARRIED

9. Bus Tender

MOTION: Trustee J. Lamouche moved that the Board of Trustees approve the purchase of four (4) 64-seat buses from Western Canada in the amount of \$785,689.80, including GST, with the funds coming from capital reserves.

26079/25 CARRIED

10. Projected Enrollment for 2025-2026

Superintendent Johnson and Secretary-Treasurer Aird shared the projected enrollment for the 2025-2026 school year, noting that the enrollment has been rolled up from the 2024-2025 school year. The Projected Enrollment for the 2025-2026 school year was received and filed as information.



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 25-03 MINUTES

11. Preliminary Revenue/Expense Figures - 2024 Budget

Secretary-Treasurer Aird presented the 2024–2025 budget's revenue and expenses to the Board of Trustees. The Province of Alberta released its 2025–2026 budget on February 27, 2025, with detailed funding information for school jurisdictions, including Northland School Division, expected in early April. The preliminary 2024 budget figures were received and filed for information.

12. Advocacy Request from Pediatric Physicians to Restore Program Unit Funding (PUF)

MOTION: Trustee McGillivray moved that the Board of Trustees authorize the Board Chair to sign the draft letter from the Alberta Medical Association supporting the restoration of the Program Unit Funding (PUF).

26080/25 CARRIED

13. Locally Developed Course - Forensic Studies 35

MOTION: Trustee J. Lamouche moved that the Board of Trustees authorize the Administration to acquire the following Locally Developed Course: Forensic Studies 35, 5 credits as presented.

26081/25 CARRIED

14. Educational Assistant Practical Course

MOTION: Trustee J. Lamouche moved that the Board of Trustees authorize the Administration to acquire the following three (3) credit course, Educational Assistant Practical course for high school students from Northern Lakes College.

26082/25 CARRIED

15. ASBA Edwin Parr Nomination

MOTION: Trustee Moberly moved that the Board of Trustees approve Emily Griffin, a teacher at the Anzac Community School, for the nomination of the 2025 Edwin Parr Teacher Award.

26083/25 CARRIED

Break from 12:00 p.m. - 1:00 p.m. Trustees B. Lamouche and J. Lamouche left the meeting at this time.



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 25-03 MINUTES

H. MONITORING REPORTS

1. The Board of Trustees received and filed the following reports:
 - a. Northland Online School Presentation by Principal Mark Burke and Vice-Principal Tessa Dagenais
 - b. Board Chair Highlights
 - c. Superintendent Highlights
 - d. Occupational Health & Safety Report
 - e. Housing Department Report

NSD Online School Presentation Summary:

The NSD Online School began in the 2021–2022 school year for students in Kindergarten to Grade 9, offering a flexible learning environment to accommodate needs such as anxiety, relocation, or preference for at-home learning. Over the next few years, the school expanded by adding Grade 10 in 2022, Grade 11 in 2023 along with asynchronous learning options, and Grade 12 in 2024—graduating its first class of six students. It also partnered with the High Prairie School Division to offer both synchronous and asynchronous programs for Grades 6–9. A summer school program is set to launch in July 2025.

I. PRELIMINARY DISCUSSION

There were no items discussed.

J. ADJOURNMENT & CLOSING PRAYER/CULTURAL REFLECTION

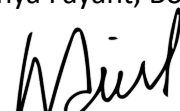
1. Adjournment

MOTION: Trustee McGillivray moved that the Board of Trustees declare the meeting adjourned at 1:43 p.m.

26084/25 CARRIED



Tanya Fayant, Board Chair



Douglas Aird, Secretary-Treasurer