

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES SPECIAL MEETING ON AUGUST 22, 2016 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

ATTENDANCE		
✓	Lois Byers	• Official Trustee
✓	Donna Barrett	• Superintendent of Schools
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	Melanie Mantai	• Executive Secretary - Finance

Lois Byers, Official Trustee and Donna Barrett, Superintendent of Schools, attended the meeting via conference call.

CALL TO ORDER

Lois Byers, Official Trustee called the meeting to order at 3:45 p.m.

ADOPT
AGENDA/WAIVER

24147/16 Lois Byers, Official Trustee moved that the Board of Trustees adopt the agenda as provided and waive Special Meetings Section 67 (4) of the *School Act*.

CARRIED

RATIFY
ADMINISTRATION
ACTION TO AWARD
CONTRACT FOR
WABASCA
TEMPORARY
HOUSING

Lois Byers, Official Trustee and administration discussed the background information provided and is in agreement with the rationale to ratify the administration action and award the contract for temporary housing.

24148/16 Lois Byers, Official Trustee moved that the Board of Trustees approve ratifying the administrative action awarding the contract for Wabasca Temporary Housing to Schroeder Oilfield Services in the amount of \$205,000, with funds coming from the housing budget, for the relocation of five mobile homes from Slave Lake to Wabasca, to provide temporary housing for teachers; and approve for an additional \$25,000 for incidental repairs, with funds coming from the housing budget.

CARRIED

PROPANE RFP
ACCEPTANCE

Lois Byers, Official Trustee discussed with administration the rationale in recommending acceptance of the higher fixed price per litre bid from Bluewave. As indicated in the background information provided, Superior has additional charges that would in the end increase the fixed price per litre.

24149/16 Lois Byers, Official Trustee moved that the Board of Trustees award the contract for the supply of propane and related services for the jurisdiction to Bluewave for the next 3 years with the Fixed Price per Litre, commencing August 31, 2016.

Bluewave	
Locations:	Fixed Price Per Litre
Fort Chipewyan	0.3476
Chipewyan Lake	0.3476
Trout	0.3476
Peerless	0.3476
Little Buffalo	0.3476
Sandy Lake	0.3476
Susa Creek	0.3476

CARRIED

CUSTODIAL SUPPLIES
AND SERVICES RFP
ACCEPTANCE

Lois Byers, Official Trustee discussed with administration the rationale in recommending acceptance of the higher bid from Wesclean, as indicated in the background information provided, the bid that Enviroway submitted was incomplete and it is not the practice of the administration to solicit more information.

24150/16 Lois Byers, Official Trustee moved that the Board of Trustees approve Wesclean to be awarded the Custodial Supplies, Services and Equipment contract for the bid of \$139,725.51, to supply the jurisdiction of Northland School Division No. 61.

CARRIED

ADJOURN

The meeting was declared adjourned at 3:50 p.m.

Lois Byers, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary-Finance