

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61
BOARD OF TRUSTEES REGULAR MEETING ON JANUARY 26,
2017 AT BISHOP ROUTHIER SCHOOL IN PEAVINE, AB.

| MEMBERSHIP | | |
|------------|-----------------------|---|
| ✓ | Lois Byers | • Official Trustee |
| ✓ | Louis Cardinal | • Advisory Committee Member – Peerless Lake |
| ✓ | Elmer Gullion | • Advisory Committee Member – Trout Lake |
| ✓ | Jesse Lamouche | • Advisory Committee Member – Grouard |
| x | Michael Fischer | • Advisory Committee Member – Keg River |
| x | Candice Calliou | • Advisory Committee Member – Paddle Prairie |
| ✓ | Joan Daniels | • Advisory Committee Member – J.F. Dion |
| x | Shelly Auger | • Advisory Committee Member – East Prairie |
| ✓ | Don Cunningham | • Advisory Committee Member – Bishop Routhier |
| ✓ | Cathy Wanyandie | • Advisory Committee Member – Susa Creek |
| x | Dwight Gladue | • Advisory Committee Member - Little Buffalo |
| ✓ | Gord Atkinson | • Superintendent of Schools |
| x | Lorraine Cardinal-Roy | • Director of First Nation, Métis & Inuit Learner Success |
| ✓ | Don Tessier | • Associate Superintendent |
| ✓ | Trudy Rasmuson | • Secretary-Treasurer |
| x | Wes Oginski | • Director of Human Resources |
| x | Stephanie Sutherland | • Supervisor of Student Services |
| x | David Cox | • Division Facility Manager |
| ✓ | Curtis Walty | • Communications Coordinator |
| ✓ | Krystal Potts | • Executive Assistant |
| ✓ | Melanie Mantai | • Executive Secretary – Finance |
| GUESTS | | |
| ✓ | Fay Cardinal | • Chair, Desmarais LSBC (conference call) |
| ✓ | Jonas Whitehorse | • Susa Creek Community Member |
| ✓ | Stephanie Cunnigham | • Peavine Community Member |
| ✓ | Alvina Cunningham | • Peavine Community Member |
| ✓ | Janice Cunningham | • Peavine Community Member |
| ✓ | Kimberly Cunningham | • Peavine Community Member |
| ✓ | Cory Carifelle | • Peavine Community Member |

CALL TO ORDER

Lois Byers, Official Trustee called the meeting to order at 11:26 a.m.

IN CAMERA SESSION

24236/17

Lois Byers, Official Trustee moved that the meeting go in camera at 11:26 a.m.

CARRIED

REGULAR SESSION

24237/17

Lois Byers, Official Trustee moved that the meeting revert to regular session at 12:10 p.m.

CARRIED

Labour and land was discussed while in camera.

RECESS

The meeting recessed at 12:11 p.m.
The meeting reconvened at 12:54 p.m.

OPENING
PRAYER

Elmer Gullion, Advisory Committee Member gave the opening prayer.

INTRODUCTIONS

Lois Byers, Official Trustee welcomed guests and introductions were made.

ADOPT AGENDA

24238/17 Lois Byers, Official Trustee moved that the Board of Trustees adopt the agenda as amended:

Add item: 1.1.2 Solar Technology Initiative Correspondence

CARRIED

MINUTES
NOVEMBER 24,
2016

24239/17 Lois Byers, Official Trustee moved that the Board of Trustees approve the November 24, 2016 Regular Board Meeting minutes as amended:

Amend second paragraph in preamble to motion # 24226 should read: If passed the committee would be set by the Corporate Board and LSBC members could be appointed by the Corporate Board to sit on the committee.

CARRIED

OLD BUSINESS –
BOARD ACTION
ITEMS

Executive staff provided verbal updates to the Board on the directives assigned from previous Board meetings.

24240/17 Lois Byers, Official Trustee moved that the Board of Trustees receive as information the action taken by Administration with respect to directives given by the Board.

CARRIED

2016-2017
NOVEMBER
REVISED
BUDGET

Trudy Rasmuson, Secretary Treasurer, presented the November Revised Budget. The balanced budget has revenues of \$67.207 million and expenses of \$66.956 million.

Peavine Community Members joined the meeting at 1:15 p.m.

24241/17 Lois Byers, Official Trustee moved that the Board of Trustees approve the 2016-2017 November Revised Budget, as presented and attached.

CARRIED

TRANSFER OF
FUNDS FROM
UNRESTRICTED
SURPLUS TO
CAPITAL
RESERVES

24242/17 Lois Byers, Official Trustee moved that the Board of Trustees approve the transfer of funds in the amount of \$3.1 million from unrestricted surplus to capital reserves.

CARRIED

HILLVIEW
SCHOOL
VIABILITY STUDY

Gord Atkinson, Superintendent of Schools provided background on the development of the Hillview School Viability Study. The study was built around the current School Closure Policy and in anticipation of the new drafted School Closure Policy.

24243/17 Lois Byers, Official Trustee moved that the Board of Trustees receive as information the Hillview School Viability Study as presented and attached.

TABLED

HOUSING PLAN

Trudy Rasmuson, Secretary-Treasurer provided background information on the reasons for developing a housing plan. Northland will be approaching neighboring municipalities to address housing partnerships.

24244/17

Lois Byers, Official Trustee moved that the Board of Trustees receive the attached housing plan, as information and will wait for further information from the discussions with the Municipality of Wood Buffalo.

CARRIED

RECESS

The meeting recessed at 2:05 p.m.
The Peavine Community Members left the meeting.
The meeting reconvened at 2:15 p.m.

FLEXIBLE
LEARNING PILOT
PROGRAM

Gord Atkinson, Superintendent of Schools provided background on the Flexible Learning Pilot Program. This will be a pathway for students that want to remain at home in their own communities and continue to learn and receive a quality education. Byers, Official Trustee commended Career Pathways and their great success!

- 24245/17 Lois Byers, Official Trustee moved that the Board of Trustees receive as information the Flexible Learning Pilot Program, as presented and attached.

CARRIED

ATTENDANCE
IMPROVEMENT
INITIATIVE YEAR-
END REPORT

Don Tessier, Associate Superintendent presented an Attendance Improvement Initiative Year-end Report to the Board, the success of this initiative were shared.

- 24246/17 Lois Byers, Official Trustee moved that the Board of Trustees receive as information the Attendance Improvement Initiative "Every Day Counts" Year End Report, as attached and directs administration to follow up with principals to ensure that parents are being contacted when their students are absent to find out why and inform the LSBC Chairs on these results.

CARRIED

NEW TRUCK
PURCHASE TENDER
ACCEPTANCE

- 24247/17 Lois Byers, Official Trustee moved that the Board of Trustees accept the tender submitted by Edmonton Motors, Edmonton, for two (2) new full size $\frac{3}{4}$ ton heavy duty 4 door extended cab, 4 wheel drive trucks at a cost of \$41,151.00 each plus GST and an additional \$15,000 each plus GST for service boxes, with funds coming from the 2016-17 capital budget.

Other Tenders Received

Windsor Motors – Grande Prairie \$41,602.00 plus GST

CARRIED

NEW
ADMINISTRATIVE
PROCEDURES
IMPLEMENTATION
REVIEW TIMELINE

Gord Atkinson, Superintendent of Schools provided background to the Board on the new administrative procedures. The new procedures are to be division wide and any procedures that schools have developed or will develop are to align with these.

- 24248/17 Lois Byers, Official Trustee moved that the Board of Trustees receive as information, the “New” Administrative Procedures Implementation Review Timeline, as listed below, which will provide stakeholders a minimum of sixty days to review the new administrative procedures and provide feedback:
- February 15, 2017 – correspondence will be sent to all stakeholders.
 - February 15, 2017 – a link to the “new” administrative procedures will be provided on the Northland website and will be included in the information sent to all stakeholders requesting feedback be sent to Melanie Mantai, Executive Secretary by April 30, 2017.
 - May 1, 2017 – all feedback received will be reviewed and taken into consideration and administrative procedures may be revised based on the feedback received.
 - May 25, 2017 – administrative procedures handbook will be brought to the Regular Board meeting for information and implementation.

CARRIED

POLICY 13 –
APPEALS AND
HEARINGS
REGARDING
STUDENT
MATTERS

- 24249/17 Lois Byers, Official Trustee moved that the Board of Trustees approve third and final reading of Policy 13, Appeals and Hearings Regarding Student Matters, as attached.

CARRIED

POLICY 19 –
WELCOMING,
CARING,
RESPECTFUL, SAFE
AND HEALTHY
LEARNING AND
WORKING
ENVIRONMENTS

Lois Byers, Official Trustee reviewed the feedback received from the Health Promotion Coordinator with Healthy Children and Youth Healthy Living and identified the changes that would be made. Other than the addition of clause 8.4, all other changes would not change the intent of the policy.

24250/17 Lois Byers, Official Trustee moved that the Board of Trustees approve third and final reading of Policy 19, Welcoming, Caring, Respectful, Safe and Healthy Learning and Working Environments, as attached and amended.

CARRIED

POLICY 14 –
HEARINGS ON
TEACHER
MATTERS

Lois Byers, Official Trustee identified the changes to the new Policy 14, Hearings on Teacher Matters. The changes will be included in the information sent to stakeholders for feedback.

24251/17 Lois Byers, Official Trustee moved that the Board of Trustees approve first reading of Policy 14, Hearings on Teacher Matters, as attached and direct administration to send out the information to LSBC chairs and principals for feedback.

CARRIED

POLICY 15 –
SCHOOL CLOSURE

Lois Byers, Official Trustee identified the changes to the new Policy 15, School Closure, the new draft also includes the new regulations as put out by the Provincial Government. The changes will be included in the information sent to stakeholders for feedback.

24252/17 Lois Byers, Official Trustee moved that the Board of Trustees approve first reading of Policy 15, School Closure, as attached and direct administration to send out the information to LSBC chairs and principals for feedback.

CARRIED

POLICY 18 –
ALTERNATIVE
PROGRAMS

Lois Byers, Official Trustee presented a new policy for alternative programs. Alternative programs are schools that offer theme based education (i.e. hockey and/or dance programs).

24253/17 Lois Byers, Official Trustee moved that the Board of Trustees approve first reading of Policy 18, Alternative Programs, as attached and direct administration to send out the information to LSBC chairs and principals for feedback.

CARRIED

LSBC MEETING
MINUTES
RECEIVED

24254/17 Lois Byers, Official Trustee moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

| LSBC NAME | DATE OF MEETING |
|------------------|--|
| Anzac | November 16, 2016 December 13, 2016 |
| ADCS | November 21, 2016 |
| Bishop Routhier | June 6, 2016 October 5, 2016 |
| Conklin | June 22, 2016 December 19, 2016 |
| Desmarais | October 3, 2016 November 2, 2016 December 7, 2016 |
| East Prairie | June 8, 2016 September 14, 2016 November 15, 2016 |
| Elizabeth | October 24, 2016 November 24, 2016 December 13, 2016 |
| Gift Lake | November 21, 2016 |
| Grouard | October 17, 2016 |
| J.F. Dion | December 6, 2016 January 17, 2017 |
| Little Buffalo | December 13, 2016 |
| Paddle Prairie | December 12, 2016 January 9, 2017 |
| Peerless Lake | November 28, 2016 |
| Pelican Mountain | December 6, 2016 January 10, 2017 |
| Susa Creek | November 30, 2016 January 11, 2017 |
| Trout Lake | November 15, 2016 December 13, 2016 |
| Wabasca | November 5, 2016 December 5, 2016 January 10, 2017 |

CARRIED

ADMINISTRATIVE
ACTION –
CURRENT LSBC
MEETING
MINUTES
RECEIVED

24255/17 Lois Byers, Official Trustee moved that the Board of Trustees approve of the action taken by Administration with respect to Local School Board Committee minutes received, as listed below:

| LSBC NAME | DATE OF MEETING | Motion No. | Action Taken |
|------------------|--------------------|------------|--------------|
| Anzac | November 16, 2016 | | As presented |
| | December 13, 2016 | | As presented |
| ADCS | November 21, 2016 | | As presented |
| Bishop Routhier | June 6, 2016 | | As presented |
| | October 5, 2016 | | As presented |
| Conklin | June 22, 2016 | | As presented |
| | December 19, 2016 | | As presented |
| Desmarais | October 3, 2016 | | As presented |
| | November 2, 2016 | | As presented |
| | December 7, 2016 | | As presented |
| East Prairie | June 8, 2016 | | As presented |
| | September 14, 2016 | | As presented |
| | November 15, 2016 | | As presented |
| Elizabeth | October 24, 2016 | | As presented |
| | November 24, 2016 | | As presented |
| | December 13, 2016 | | As presented |
| Gift Lake | November 21, 2016 | | As presented |
| Grouard | October 17, 2016 | | As presented |
| J.F. Dion | December 6, 2016 | | As presented |
| | January 17, 2017 | | As presented |
| Little Buffalo | December 13, 2016 | | As presented |
| Paddle Prairie | December 12, 2016 | | As presented |
| | January 9, 2017 | | As presented |
| Peerless Lake | November 28, 2016 | | As presented |
| Pelican Mountain | December 6, 2016 | | As presented |
| | January 10, 2017 | | As presented |
| Susa Creek | November 30, 2016 | | As presented |
| | January 11, 2017 | | As presented |
| Trout Lake | November 15, 2016 | | As presented |
| | December 13, 2016 | | As presented |
| Wabasca | November 5, 2016 | | As presented |
| | December 5, 2016 | | As presented |
| | January 10, 2017 | | As presented |

CARRIED

SUPERINTENDENT'S
REPORT

Superintendent Atkinson presented his Superintendent's Report to the Board as information.

24256/17 Lois Byers, Official Trustee moved that the Board of Trustees accept as information the Superintendent's Report as presented and attached.

CARRIED

OFFICIAL
TRUSTEE'S
REPORT

Official Trustee Byers presented her Official Trustee Report to the Board as information.

- 24257/17 Lois Byers, Official Trustee moved that the Board of Trustees accept as information the Chairman's Report as presented and attached.

CARRIED

COMMITTEE
REPORTS –
WABASCA
MODERNIZATION
UPDATE

Trudy Rasmuson, Secretary-Treasurer provided a Wabasca Modernization Update to the Board, as information.

REPORTS FOR
INFORMATION

- 24258/17 Lois Byers, Official Trustee moved that the Board of Trustees receive the following Reports for Information items:
- APPLE Schools Annual Report 2015-2016
 - Busing Request from Athabasca Tribal Council
 - Fort McKay First Nation Land Transfer Update

CARRIED

HILLVIEW
SCHOOL
VIABILITY STUDY

The Hillview School Viability Study was tabled by Byers to give Shelly Auger, LSBC Chair an opportunity to be a part of the conversation, unfortunately Shelly Auger, LSBC Chair was not able to join the meeting.

- 24259/17 Lois Byers, Official Trustee moved that the Board of Trustees receive as information the Hillview School Viability Study as presented and attached

CARRIED

NOTICE OF
MOTION -
POSSIBLE CLOSING
OF HILLVIEW
SCHOOL

24260/17 Lois Byers, Official Trustee moved that the Board of Trustees move a Notice of Motion regarding the possible closing of Hillview School, grades K-6, or portions thereof, with the date upon which the Board will vote on the motion being no later than the Corporate Board meeting, May 25, 2017; and working with the community, this process is to include an investigation into the reasons parents are choosing to transport their children to other schools; possible alternative programs and the preferred future of Hillview School; and directs administration to include in the process an opportunity for one on one meetings for community members to meet with the Official Trustee and/or the Superintendent of Schools to discuss their concerns confidentially.

CARRIED

ADJOURN

The meeting adjourned at 4:05 p.m.

CLOSING PRAYER

Elmer Gullion, Advisory Committee Member gave the closing prayer.

Lois Byers, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary Finance